

## safety, health & environment policy

As a manufacturer of office furniture products, Teknion is dedicated to an operating philosophy based on fairness and concern for its employees, customers and the communities in which it operates.

We are committed to protecting employees in the performance of their duties and to protecting the environment through compliance with applicable laws, regulations and accepted industry standards.

We are committed to providing a work environment that is safe, healthy and free from violence and harassment. This is fostered by implementing and sustaining appropriate programs and procedures which, if followed, will serve to minimize risk.

We endeavor to ensure that employees are informed and trained to follow safe work practices and procedures and to understand the safety and health risks associated with their tasks.

In an effort to ensure our employees, customers and communities benefit from our programs, we collect, maintain and analyze safety, health and environmental data.

Moreover, we establish and maintain a framework for setting environmental objectives to minimize the impact of our products and internal activities through ongoing sustainability, continuous improvement and the prevention of pollution.

The Corporate Health & Safety Department, in conjunction with senior leadership, is responsible for the overall administration and oversight of this policy and its related programs. We believe that sound and effective safety, health and environmental standards can be achieved only with everyone's involvement. We expect all employees to actively take part in protecting themselves, their fellow workers, their plant and the environment by complying with Teknion's safety, health and environmental policies and procedures. We encourage employees to develop a sense of responsibility for their safety, health and the environment.



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David Feldberg  
Teknion Corporation  
President & CEO  
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