

filing and storage

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Product Name	Product Code	Guide No.	Last Updated
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Ledger Stretch Pedestals	LPS	TFF_005	Feb 2022
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CUSTOM STORAGE			
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Ledger Full-Pull Overhead Cabinet - Off-Module	SSF	TFF_201a	Sept 2019
Ledger Full-Pull A-4 Overhead Cabinet - Off-Module	SSF		
Ledger Flush-Front Overhead Cabinet - Off-Module	LSF		
Almanac Overhead Cabinet - Off-Module	LSSF		
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Standard Overhead Cabinet - Off-Module	LCSF		
Ledger Full Pull Overhead Cabinet - On-Module	SSF	TFF_201b	Sept 2019
Ledger Full Pull A-4 Overhead Cabinet - On-Module	SSF		
Ledger Flush-Front Overhead Cabinet - On-Module	LSF		
Almanac Overhead Cabinet - On-Module	LSSF		
Universal Overhead Cabinet - On-Module	LUSF		
Standard Overhead Cabinet - On-Module	LCSF		

Product Name	Product Code	Guide No.	Last Updated
Ledger Full Pull Overhead Cabinet - W/R/S Off-Module	SSF	TFF_201c	Sept 2019
Ledger Full Pull A-4 Overhead Cabinet - W/R/S Off-Module	SSF		
Ledger Flush-Front Overhead Cabinet - W/R/S Off-Module	LSF		
Almanac Overhead Cabinet - W/R/S Off-Module	LSSF		
Universal Overhead Cabinet - W/R/S Off-Module	LUSF		
Standard Overhead Cabinet - W/R/S Off-Module	LCSF		
Universal Upmount Overhead Cabinet - On-and Off-Module	LUSU	TFF_202	Sept 2019
Standard Upmount Overhead Cabinet - On-and Off-Module	LCSU		
Upmount Sliding Door Overhead Cabinet - On-and Off-Module	LMSU		
ACCESSORIES			
Hanging File Bars 30" Wide	LFA01	TFF_301	Sept 2019
Hanging File Bars 36" Wide	LFA02		
Hanging File Bars 32" Wide	LFA03		
Cross File Bars	LFA07		
Divider Plates	LFA10		
Legal-to-Letter Adapter 30" Wide	LFA11		
Legal-to-Letter Adapter 36" Wide	LFA12		
Legal-to-Letter Adapter 42" Wide	LFA13		
EDP Adapter	LFA20		
Half-Height Divider Plates	LFA24		
Counterweights A	LFA08	TFF_302	Sept 2019
Counterweights B	LFA09		
Shelf (Ledger, Custom Storage, Almanac)	SA1	TFF_303	Sept 2019
Slotted Shelf (Ledger, Custom Storage, Almanac)	SA2		
Hat Shelf (Ledger, Custom Storage, Almanac)	SA3		

Product Name	Product Code	Guide No.	Last Updated
Drawer Divider	LPAD	TFF_304	Sept 2019
Pencil Tray	LPAT		
Hanging File Bar	LPAB		
Stationary Insert	LPAI		
Pedestal Supporting Bracket	LSBN	TFF_305	Feb 2022
Casters & Counterweight (Pedestals)	W	TFF_306	Sept 2019
Lock & Keys	K	TFF_307	Sept 2019
Supporting Locker Bracket	LLB	TFF_308	Sept 2019
Cabinet and File Top	SFV0	TFF_309	Feb 2022
LEDGER PLUS			
LEGS FOR LEDGER PLUS STORAGE - ELEVATED			
Triple Locker Tower - Elevated	PLTTE	TFF_401	Feb 2022
Dual Locker Tower - Elevated	PLTDE		
Under Worksurface Height Drawer Cabinet - Elevated	PLDUE		
CABINETS & ADD-ON STORAGE GANGING			
Lounge Height Drawer Cabinet - Standard	PLDLS	TFF_402	Feb 2026
Under Worksurface Drawer Cabinet - Standard	PLDUS		
Under Worksurface Drawer Cabinet - Elevated	PLDUE		
Worksurface Height Drawer Cabinet - Standard	PLDWS		
Counter Height Drawer Cabinet - Standard	PLDCS		
Bar Height Drawer Cabinet - Standard	PLDBS		
Tall Drawer Cabinet - Standard	PLDBS		
Combo Cabinet - Standard	PLCS		
Storage Cabinet - Standard	PLSS		
Add-On Storage Cabinet Metal	PLACM		
Add-On Storage Cabinet Wood	PLACW		
Single Locker Tower - Standard	PLTSS		
Dual Locker Tower - Standard	PLTDS		
Dual Locker Tower - Elevated	PLTDE		
Triple Locker Tower - Standard	PLTTS		
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Product Name	Code	No.	Updated
WORKSURFACES SEMI-SUPPORTED ON ONE OR TWO STORAGE UNITS			
Semi-Supported Worksurface	PLSW	TFF_403a	Feb 2022
Worksurface Height Drawer Cabinet			
- Standard	PLDWS		
Counter Height Drawer Cabinet - Standard	PLDCS		
Bar Height Drawer Cabinet - Standard	PLDBS		
Storage Cabinet - Standard Worksurface &			
Storage Supporting	PLSSW		
Combo Cabinet - Standard Worksurface &			
Storage Supporting	PLCSW		
Triple Locker Tower - Elevated	PLTTE		
Dual Locker Tower - Elevated	PLTDE		
CANTILEVERED WORKSURFACE & STORAGE TOP FOR CLUSTERS			
Cantilevered Worksurface	PLCW	TFF_403b	Feb 2022
Storage Top for Clusters	PLST		
Worksurface Height Drawer Cabinet			
- Standard	PLDWS		
Counter Height Drawer Cabinet - Standard	PLDCS		
Bar Height Drawer Cabinet - Standard	PLDBS		
Storage Cabinet - Standard Worksurface &			
Storage Supporting	PLSSW		
Storage Cabinet - Elevated Worksurface &			
Storage Supporting	PLSEW		
Combo Cabinet - Standard Worksurface &			
Storage Supporting	PLCSW		
Combo Cabinet - Elevated Worksurface &			
Storage Supporting	PLCEW		
Triple Locker Tower - Elevated	PLTTE		
Dual Locker Tower - Elevated	PLTDE		

Product Name	Code	No.	Updated
DISTRICT LEG & REINFORCEMENT CHANNEL FOR SEMI-SUPPORTED WORKSURFACES			
Semi-Supported Worksurface Rectangular	PLSWR	TFF_404a	Sept 2019
District Leg for Semi-Supported			
Worksurface	PLSD		
Worksurface Reinforcement Channel	PLRC		
LOOP LEG & REINFORCEMENT CHANNEL FOR SEMI-SUPPORTED WORKSURFACES			
Semi-Supported Worksurface Rectangular	PLSWR	TFF_404b	Sept 2019
Loop Leg for Semi-Supported Worksurface	PLSL		
Worksurface Reinforcement Channel	PLRC		
PEDESTAL LEG & REINFORCEMENT CHANNEL FOR SEMI-SUPPORTED WORKSURFACES			
Semi-Supported Worksurface	PLSW	TFF_404c	Sept 2019
Pedestal Leg for Semi-Supported			
Worksurface	PLSP		
Worksurface Reinforcement Channel	PLRC		

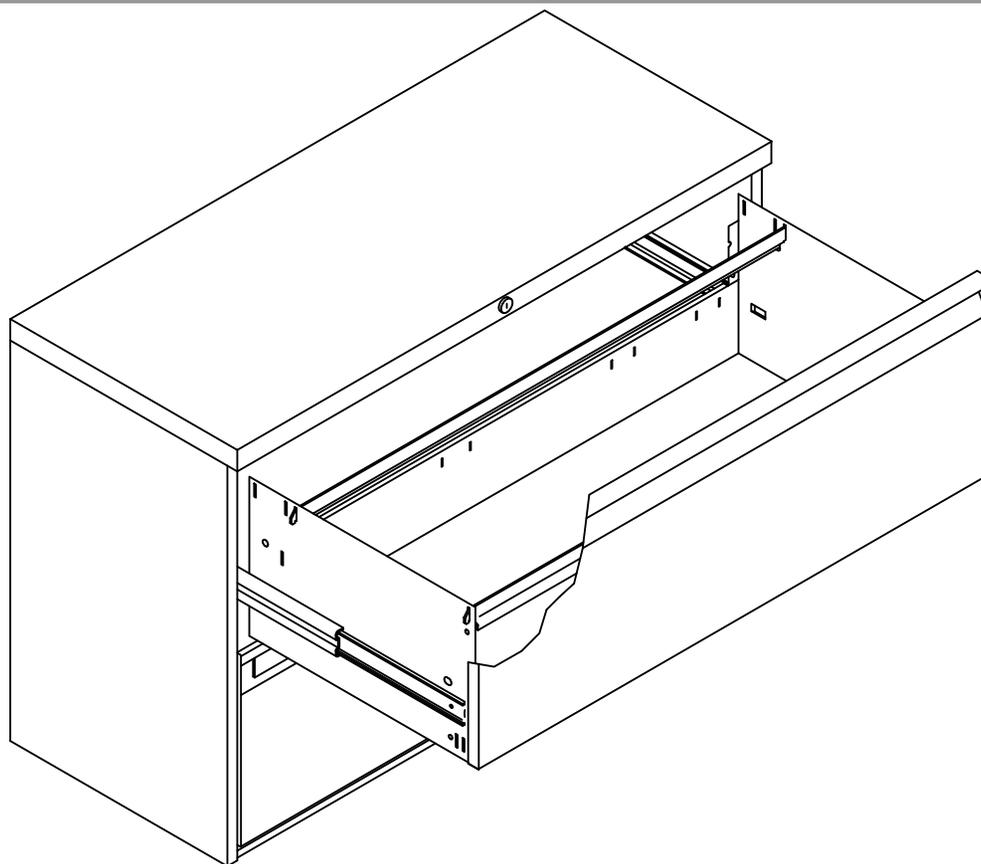
Product Name	Code	Guide No.	Updated
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Section: LEDGER

Date: Feb 2022 Page No: 1 of 2
TFF_001 Rev. No: 2

Description: LEDGER LATERAL FILES

Ledger Lateral Files (LLF)

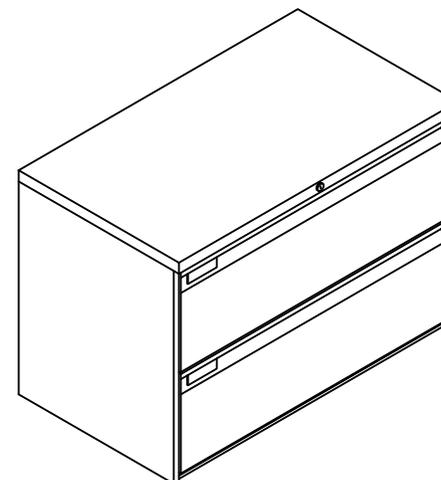


NOTE: Ensure product is leveled and if Front/Door alignment is needed, perform the necessary adjustment for the Fronts/Doors insuring equal gap.

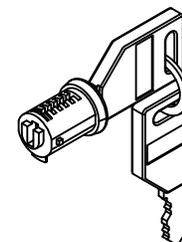
NOTE: Adjust Front/Door by Releasing the front mounting screws, adjust front and tighten the screws or use the hinge adjustment.

Part and Product Identification

A - Ledger Lateral Files (LLF) xqty Varies*



B - Lock Core & Keys (D01-0100) x1



C - Self Tapping Screws (PHSCRW805) xqty Varies**



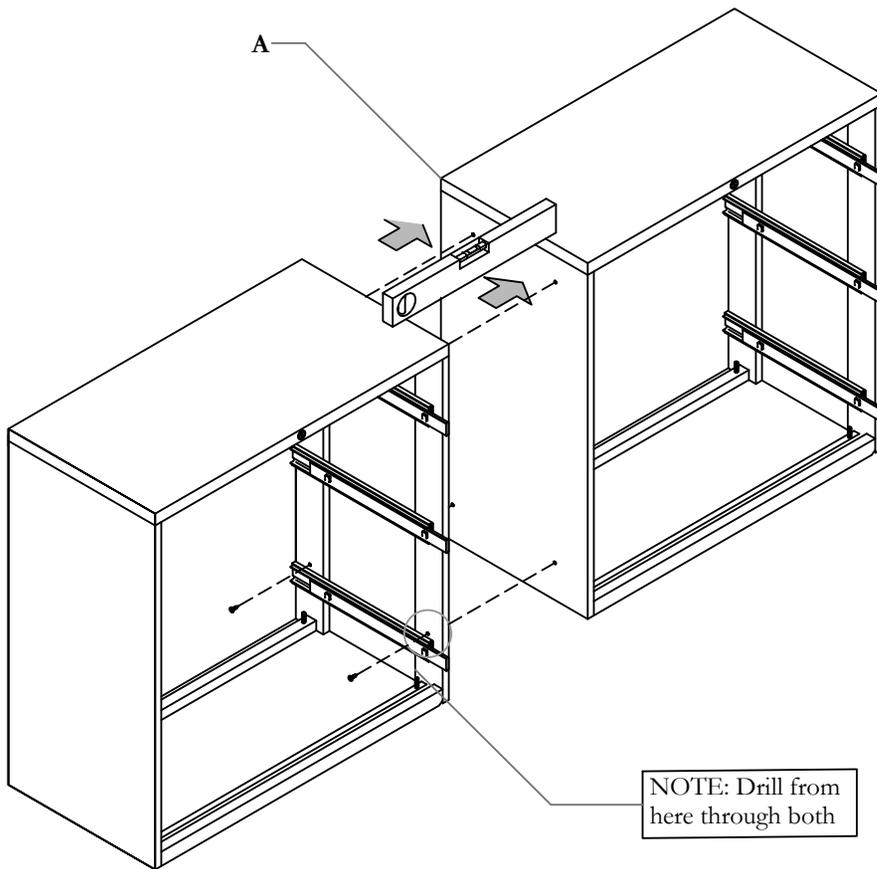
NOTE: * As per order
** Supplied by Installers

Section: LEDGER

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TFF_001

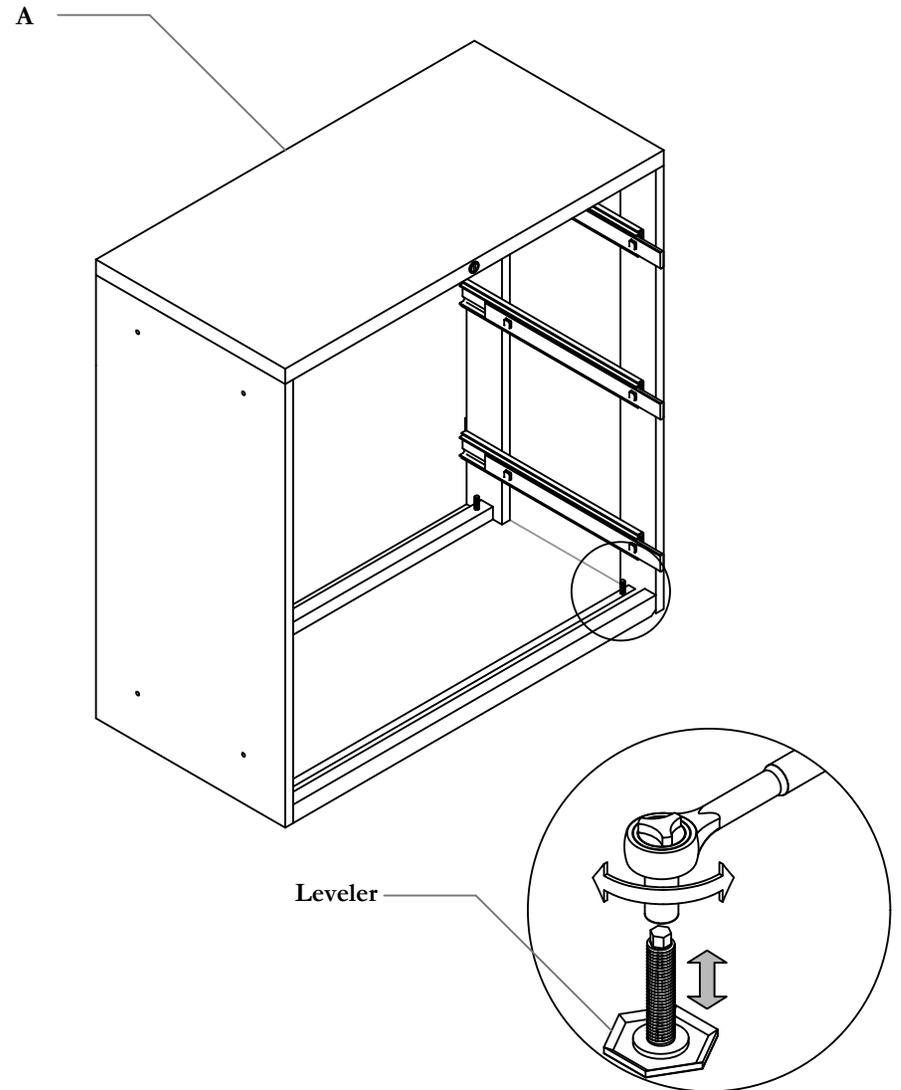
Description: LEDGER LATERAL FILES

LEVELING



STEP 1: Use 1/4" Hex Wrench to level the unit as shown

GANGING



STEP 2: Drill in positions as shown and use Self Tapping Screws provided for ganging

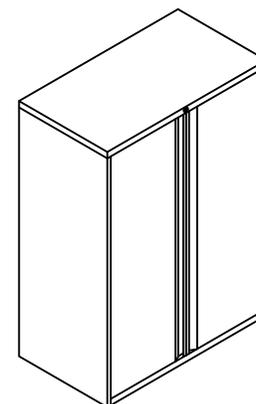
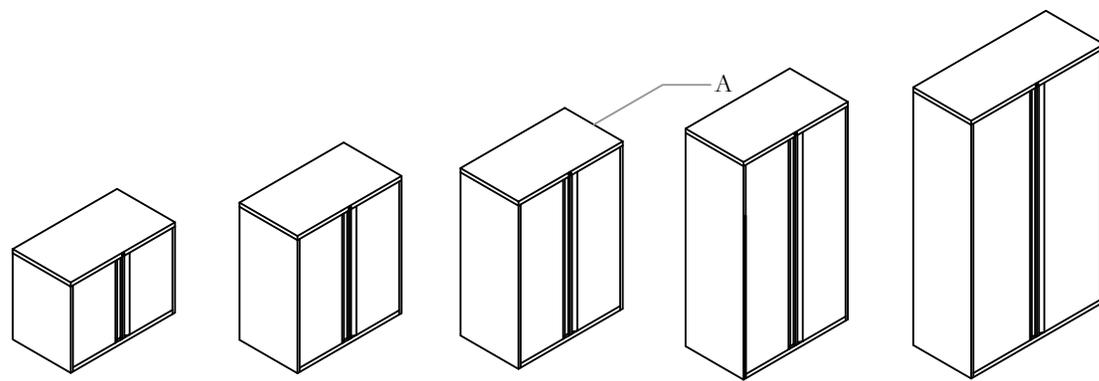
Section: LEDGER

Date: Feb 2022 Page No: 1 of 4
TFF_002 Rev. No: 4

Description: LEDGER STORAGE CABINETS

Ledger Storage Cabinets (LSC)

Part and Product Identification



A - Storage Cabinet
(LSC) xqty varies*

LSC 21

LSC 31

LSC 41

LSC 51

LSC 61

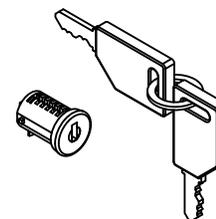
Two-High

Three-High

Four-High

Five-High

Six-High



B - Core and Keys
(D01-0100) x1



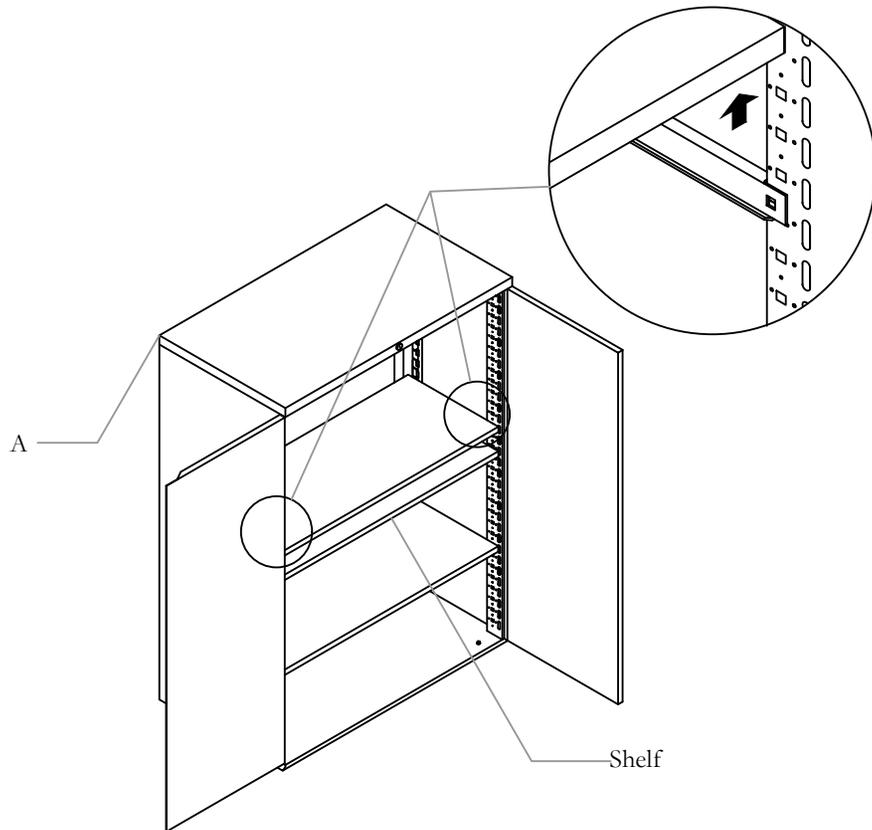
C - Self Tapping Screw
(#8 or #10) xqty varies**

NOTE: Ensure product is leveled and if Front/Door alignment is needed, perform the necessary adjustment for the Fronts/Doors insuring equal gap.

NOTE: Adjust Front/Door by Releasing the front mounting screws, adjust front and tighten the screws or use the hinge adjustment.

NOTE: * As per order
** Supplied by Installers

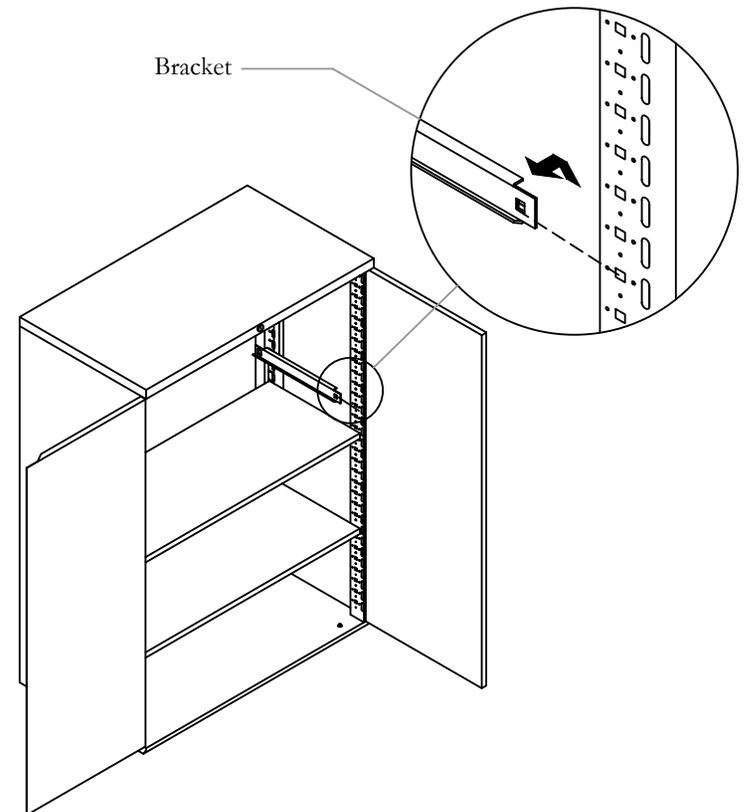
RELOCATING THE SHELVES



STEP 1: Lift up/remove the Shelf placed on the Bracket

RELOCATING THE BRACKETS

NOTE: Screw(s) connecting Bracket to Cabinet side and shelf to bracket might need to be removed using Robertson #2 drive. Installers can put the screws back to secure the bracket and shelf.



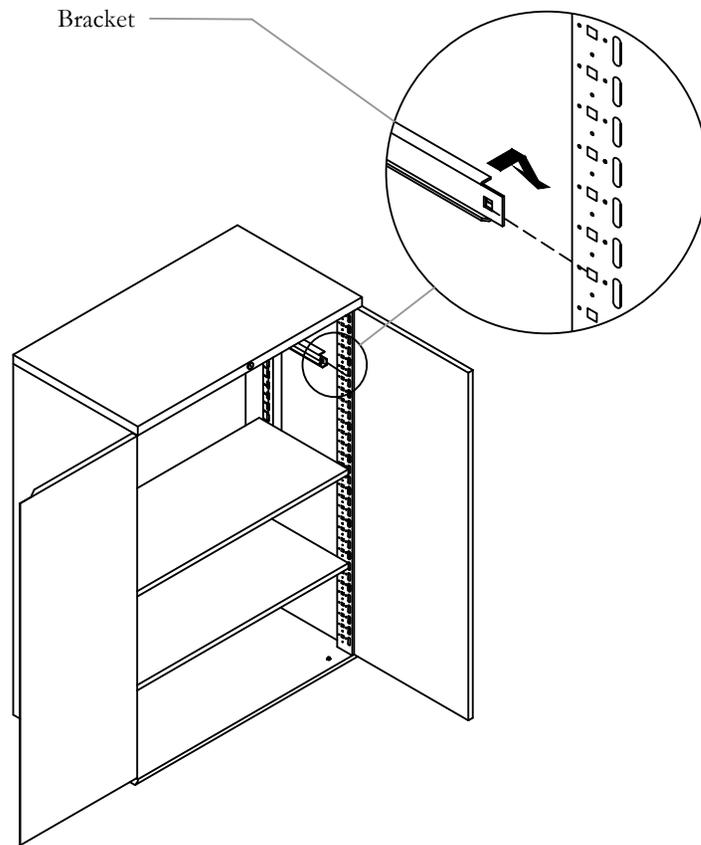
STEP 2: Lift up/remove the Bracket

Section: LEDGER

Date: Feb 2022 Page No: 3 of 4
TFF_002

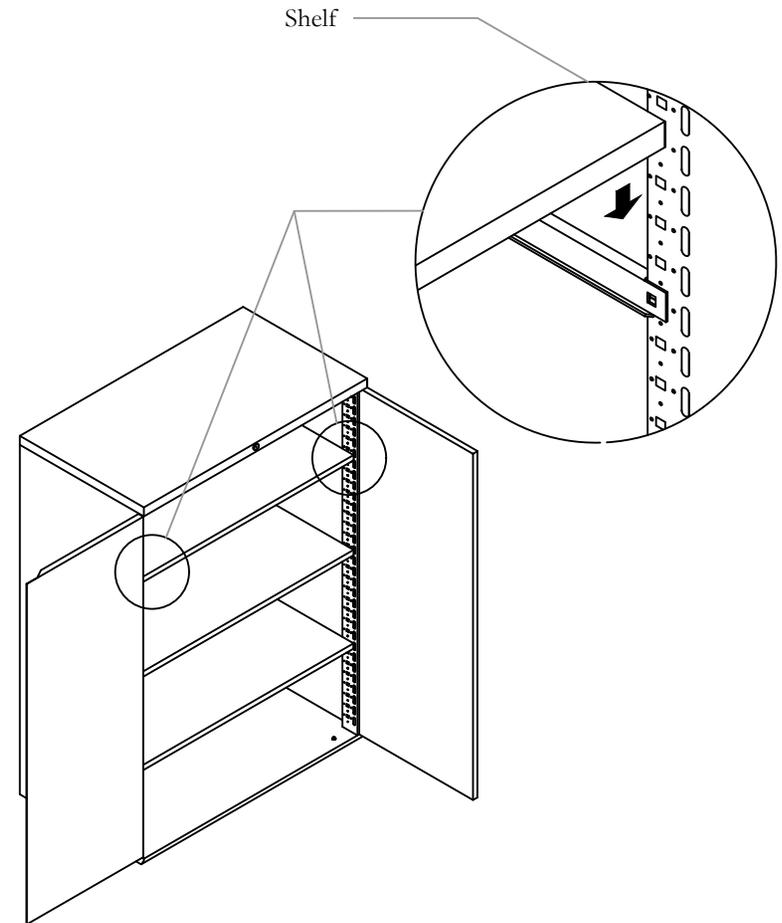
Description: LEDGER STORAGE CABINETS

PLACING THE BRACKETS



STEP 3: Place and screw the Bracket to Cabinet side in the desired location

PLACING THE SHELVES



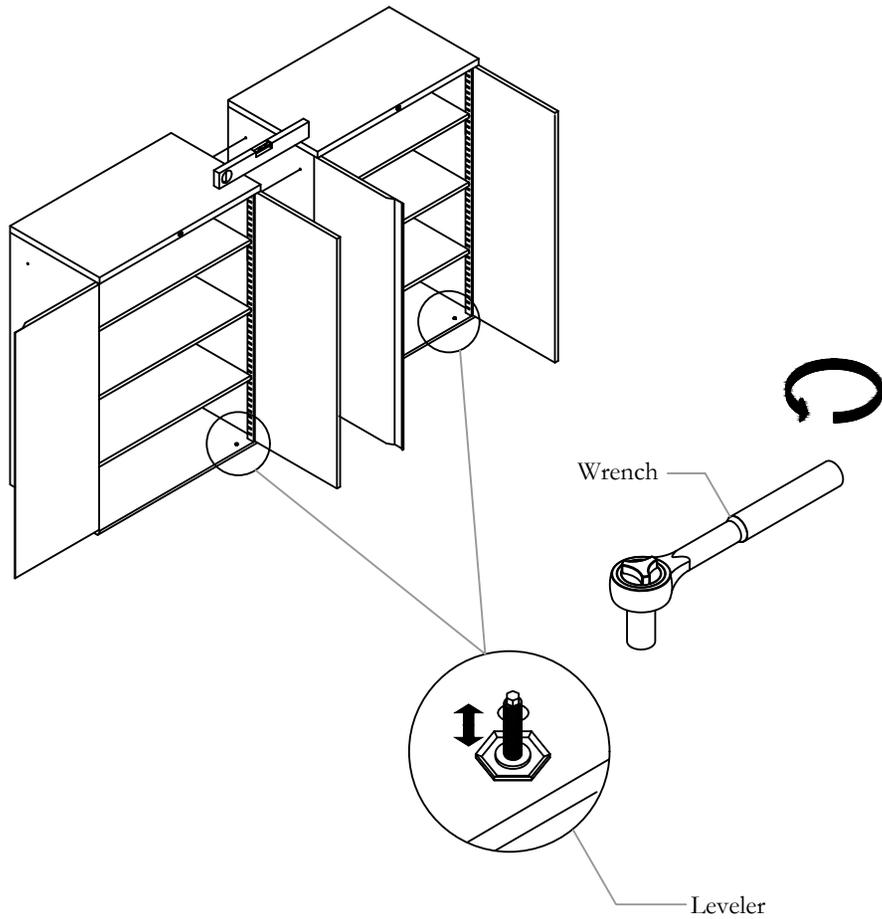
STEP 4: Place the Shelf on the desired Bracket location

Section: LEDGER

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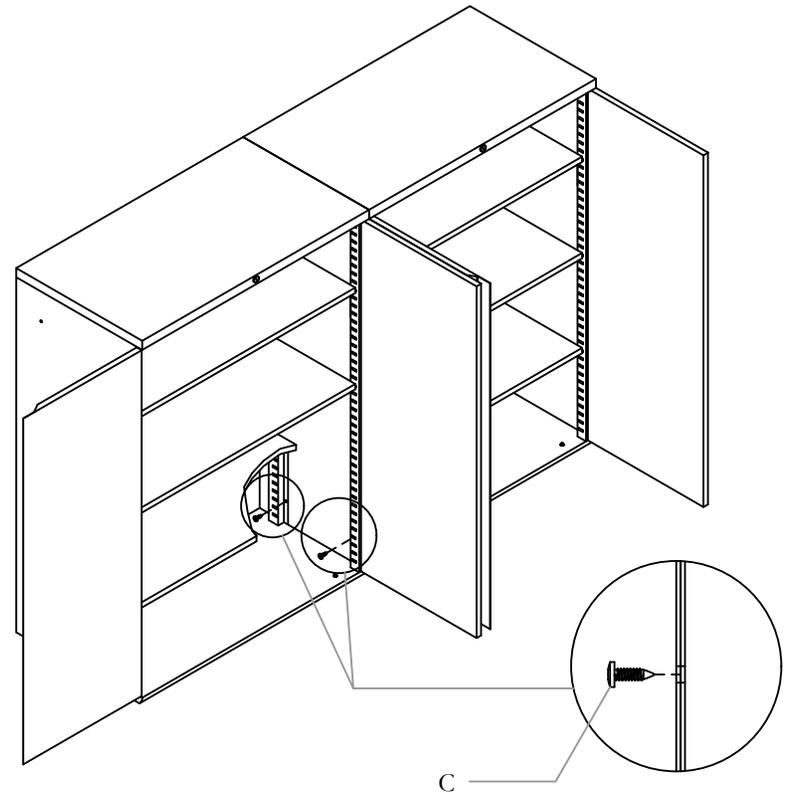
Description: LEDGER STORAGE CABINETS

LEVELING



STEP 5: As shown, use 1/4" wrench to level the unit

GANGING



STEP 6: Use Self Tapping Screws for ganging

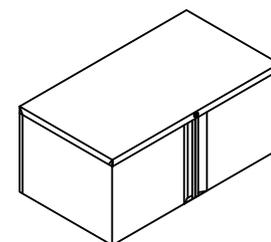
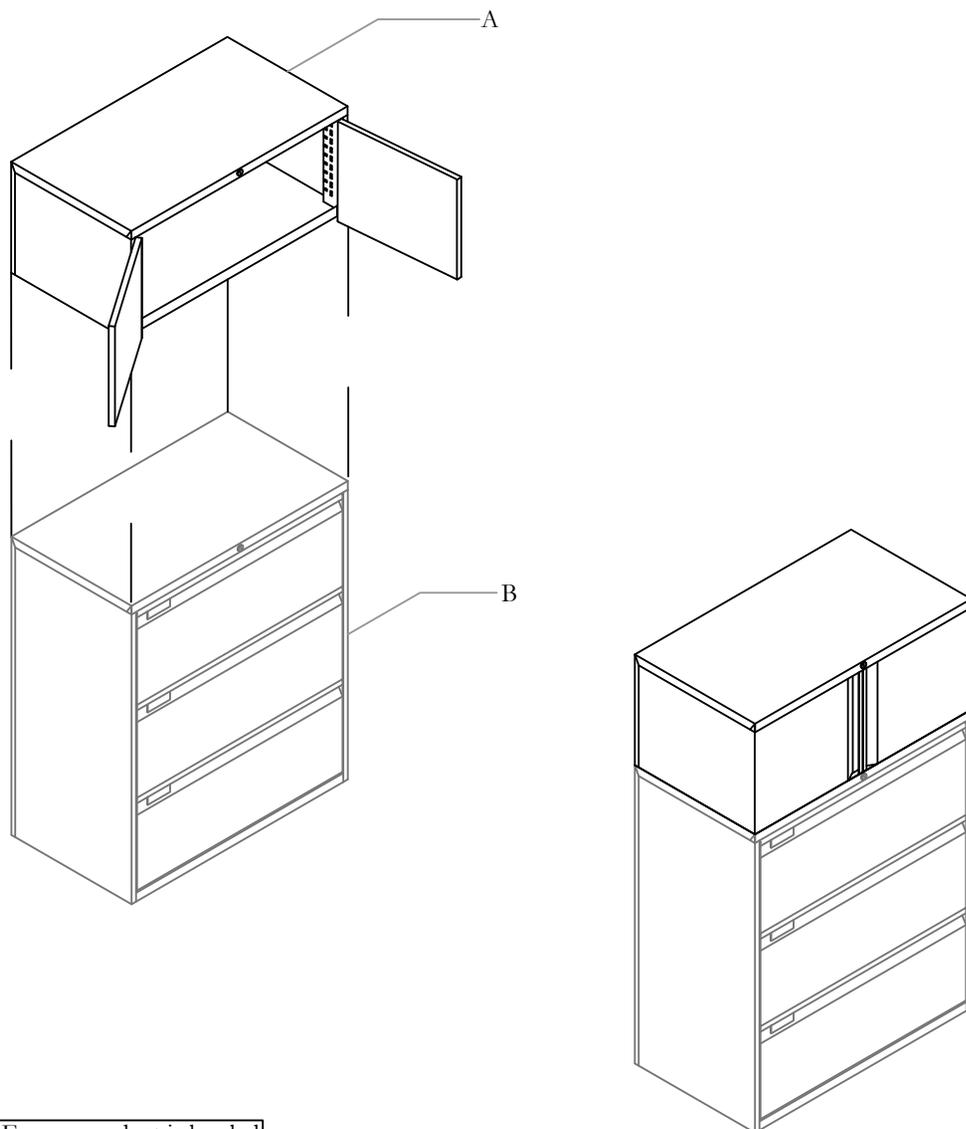
Section: LEDGER

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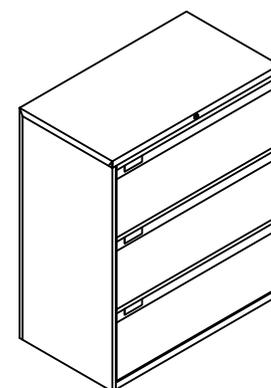
Description: ADD-ON STORAGE CABINETS

Add-on Storage Cabinets (LSA)

Part and Product Identification



A - Add-on Storage Cabinet (LSA) xqty varies*



B - Ledger Lateral File (LLF)**

NOTE: Ensure product is leveled and if Front/Door alignment is needed, perform the necessary adjustment for the Fronts/Doors insuring equal gap.

NOTE: Adjust Front/Door by Releasing the front mounting screws, adjust front and tighten the screws or use the hinge adjustment.

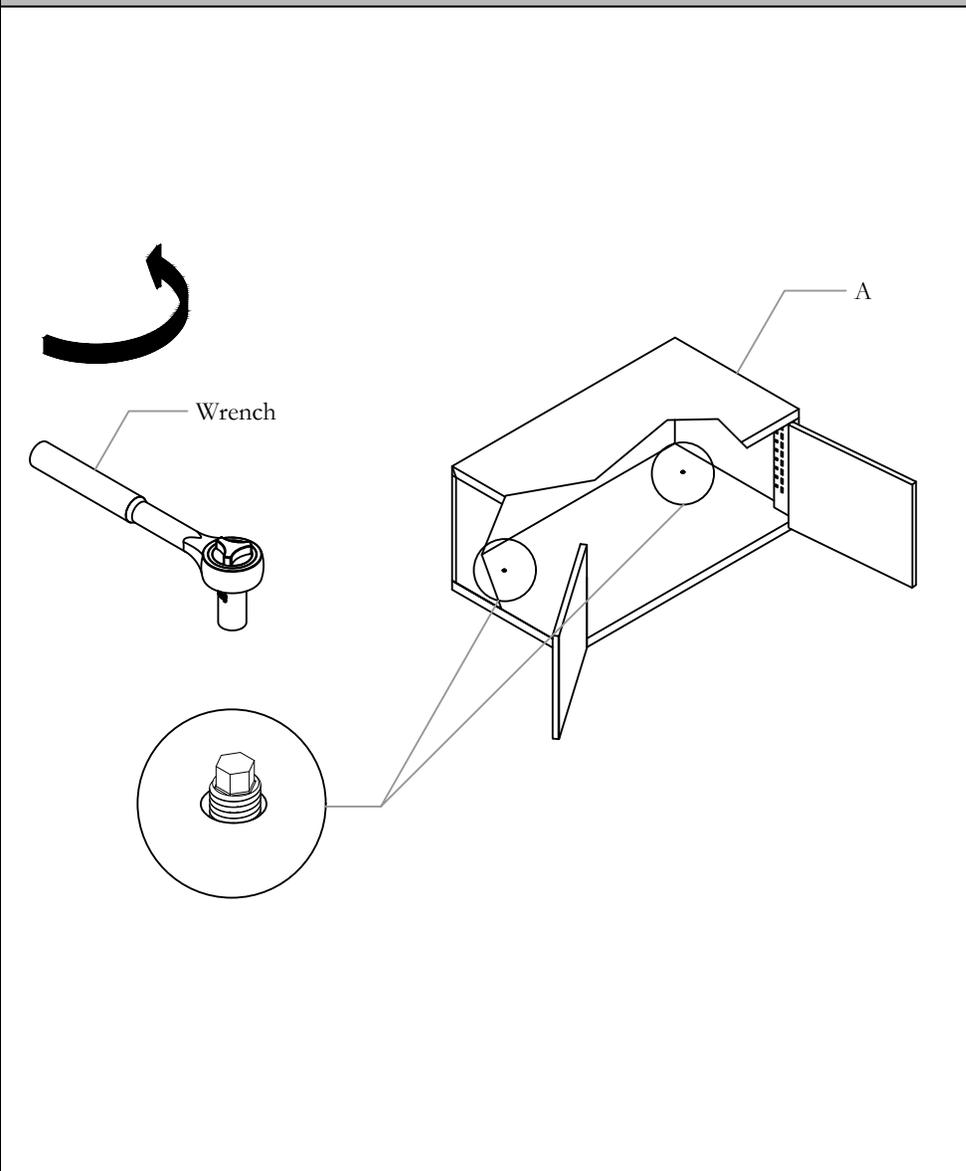
NOTE: * As per order
**For reference only

Section: LEDGER

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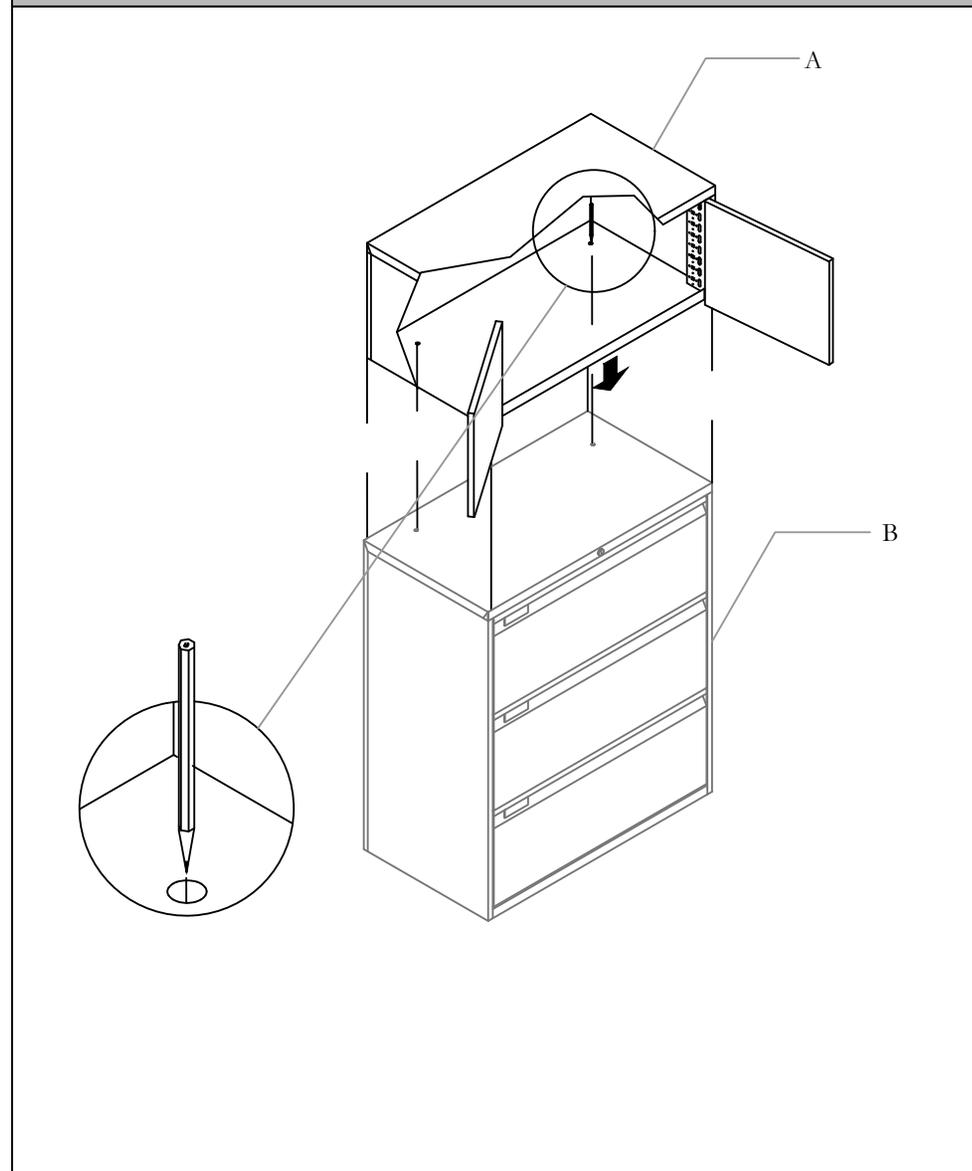
Description: ADD-ON STORAGE CABINETS

REMOVE LEVELERS



STEP 1: Remove all levelers using 1/4" Wrench

MARK DRILLING LOCATION



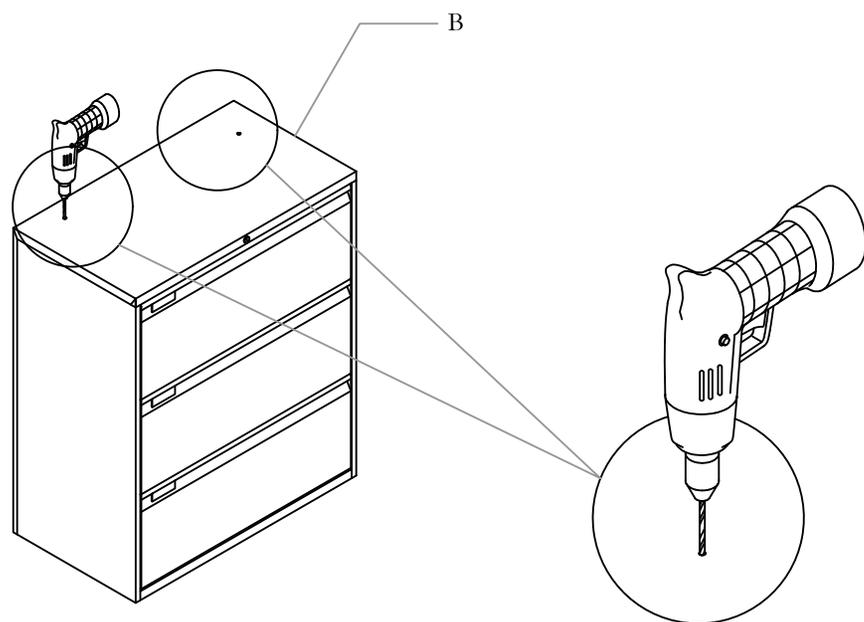
STEP 2: Use Back Holes as Templates to mark exact location for Drilling

Section: LEDGER

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TFF_003

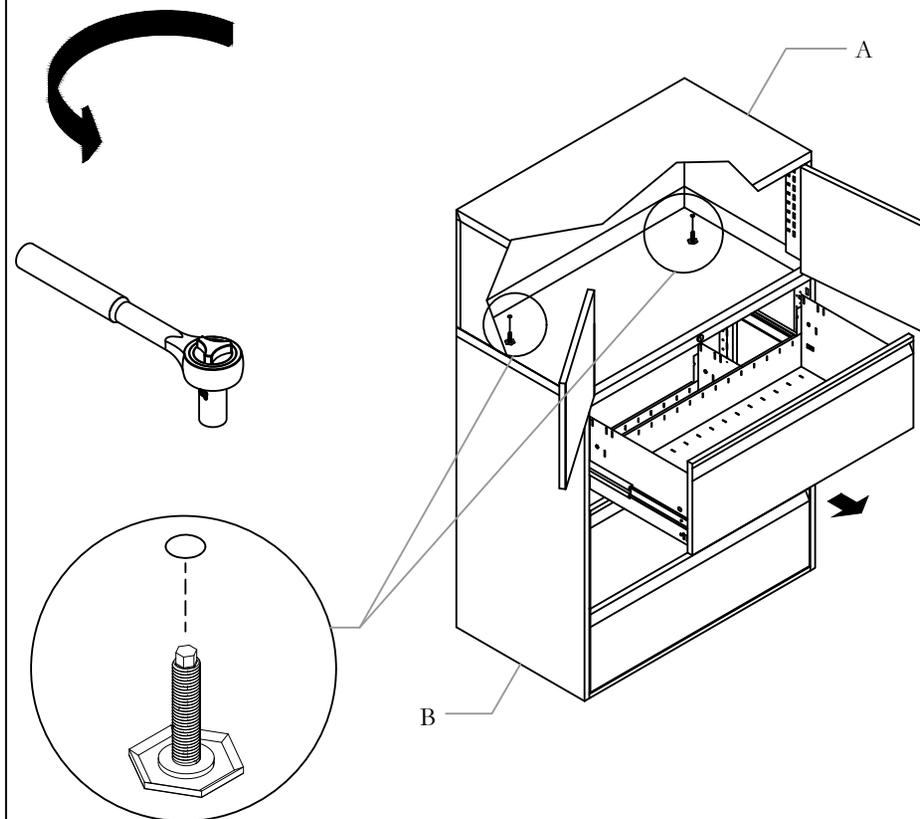
Description: ADD-ON STORAGE CABINETS

DRILL LOCATION



STEP 3: Drill the marked locations (Back of the unit only)

LEVELING



STEP 4: Put Levelers back in through both the cabinets and tighten them with 1/4" Wrench. Discard the two front levelers

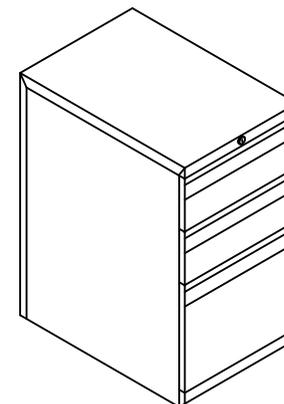
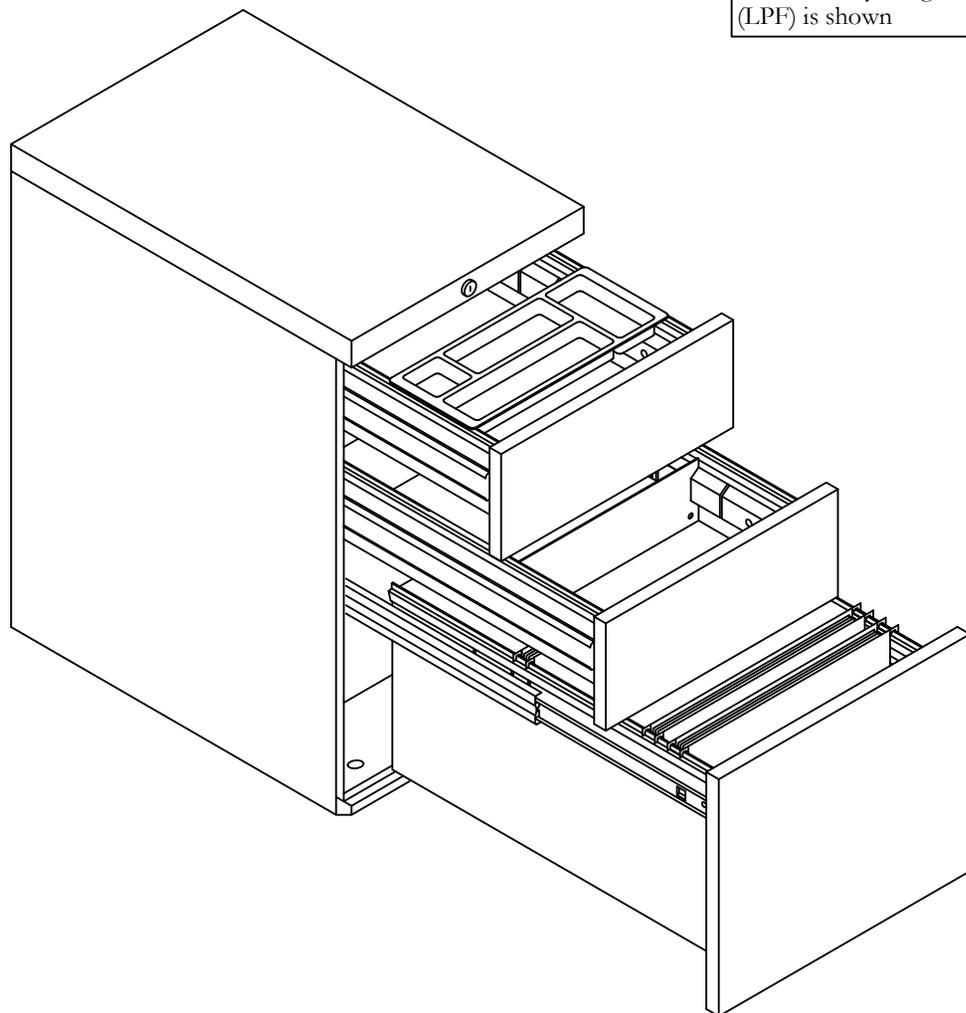
Section: LEDGER AND STANDARD STORAGE

Description: LEDGER PEDESTALS, STANDARD PEDESTALS

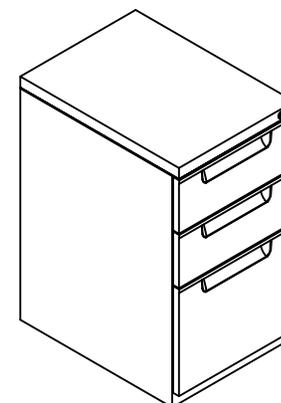
Ledger Pedestals (LPF), Standard Storage (LCD)

Part and Product Identification

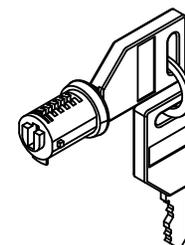
NOTE: Only Ledger Pedestals (LPF) is shown



A - Ledger Pedestals (LPF) xQty Varies



B - Standard Pedestals (LCD) xQty Varies

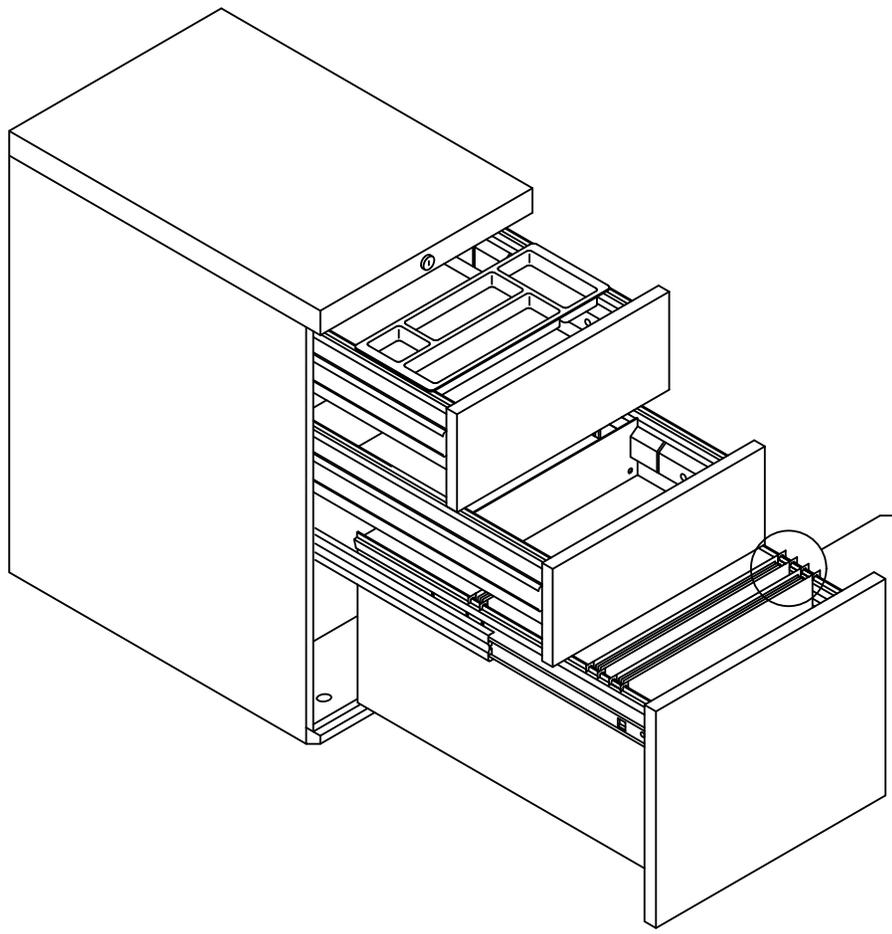


C - Lock Core & Keys (D01-0100) x1

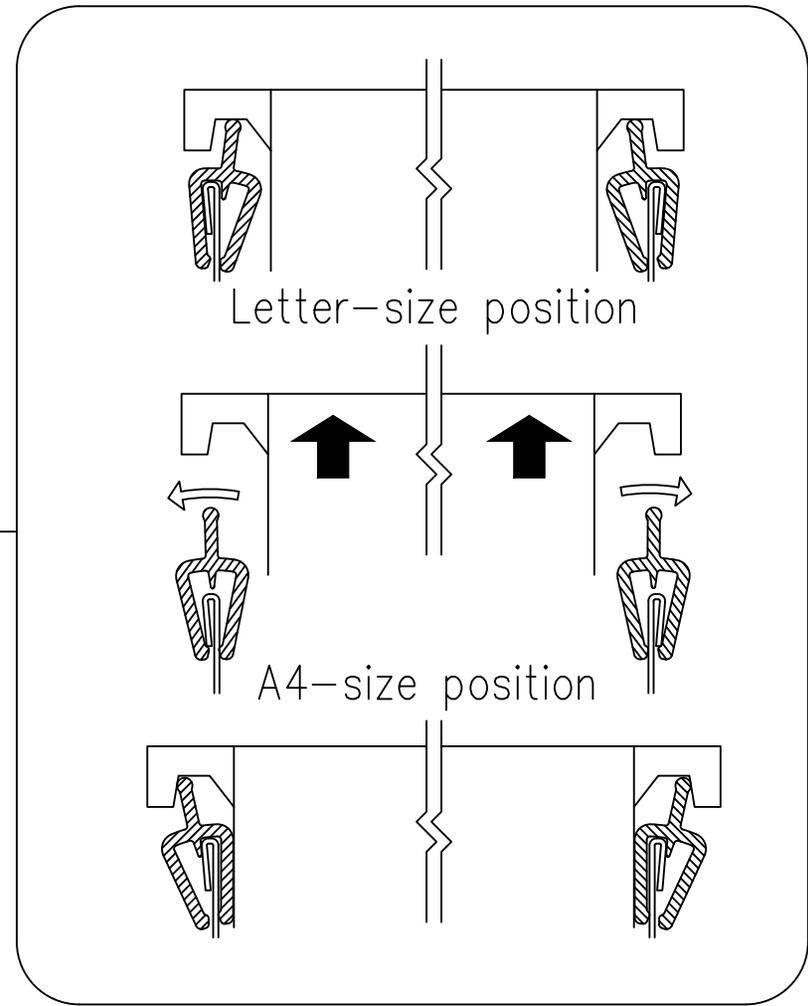
NOTE: Ensure product is leveled and if Front/Door alignment is needed, perform the necessary adjustment for the Fronts/Doors insuring equal gap.

NOTE: Adjust Front/Door by Releasing the front mounting screws, adjust front and tighten the screws or use the hinge adjustment.

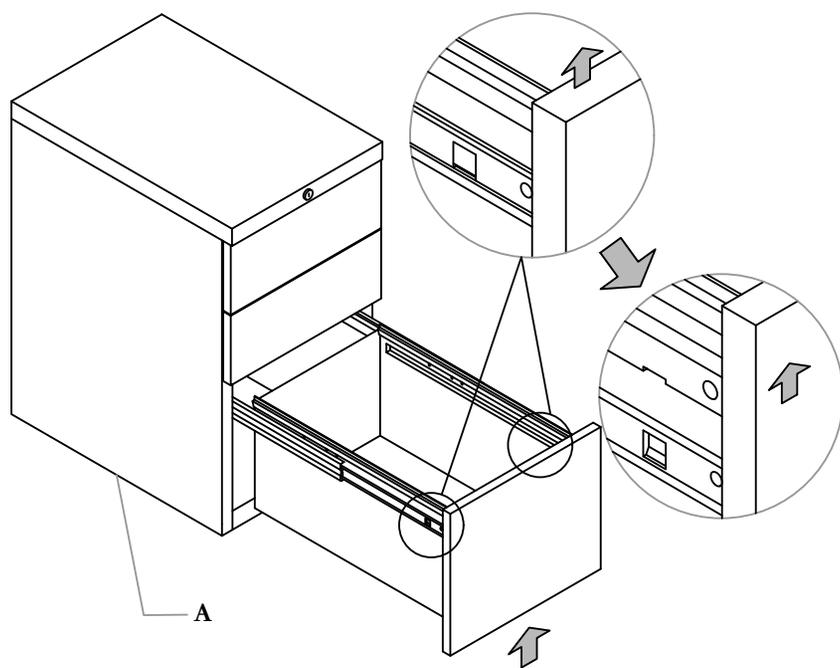
FILE HANGING BAR POSITIONS



FILE HANGING BAR POSITIONS

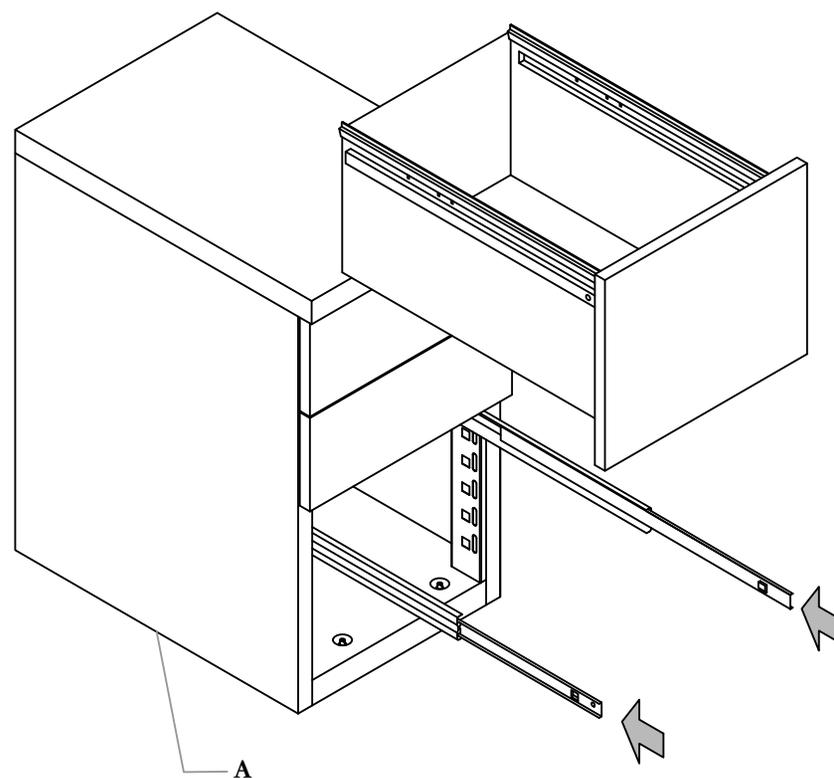


REMOVE DRAWER



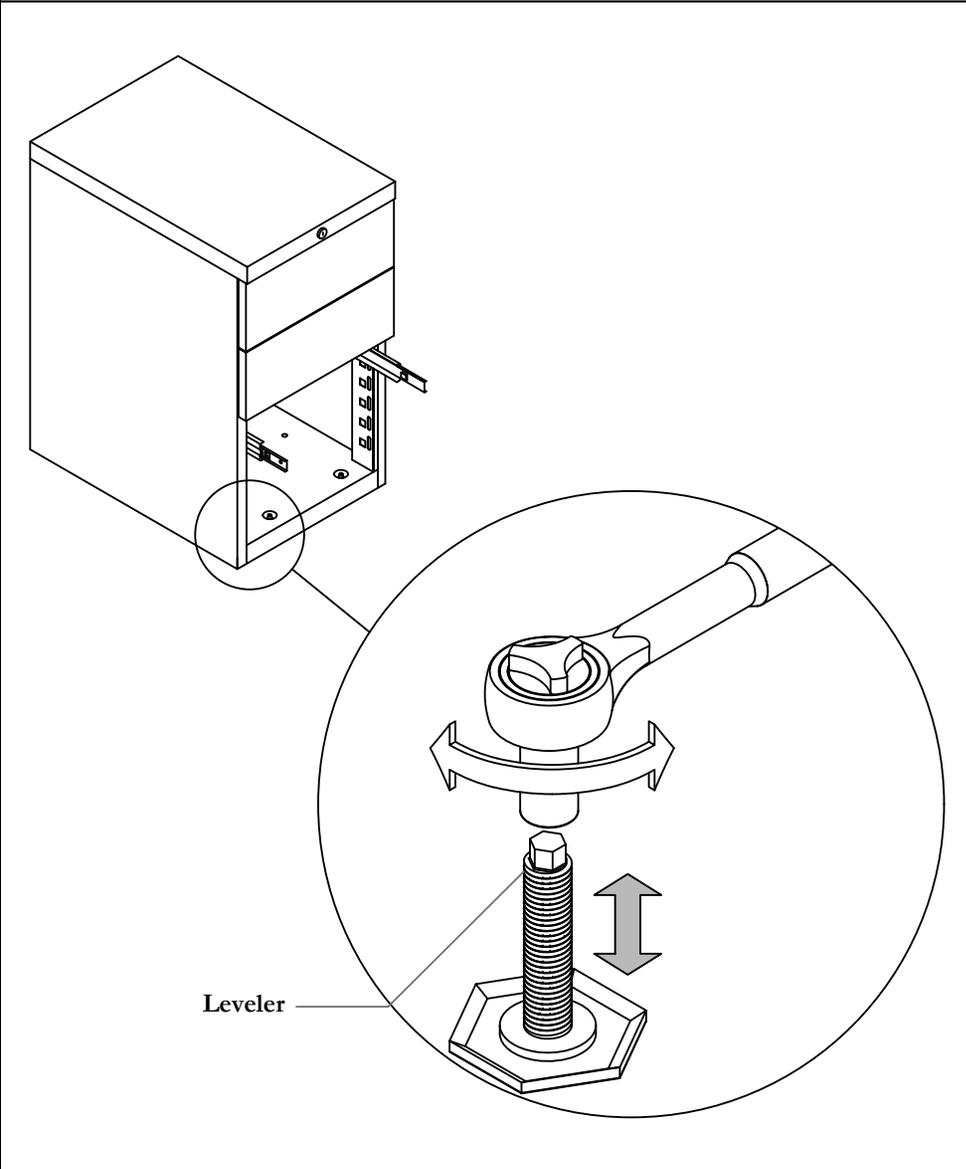
STEP 1: Lift up Drawer

PUSH THE SLIDES BACK



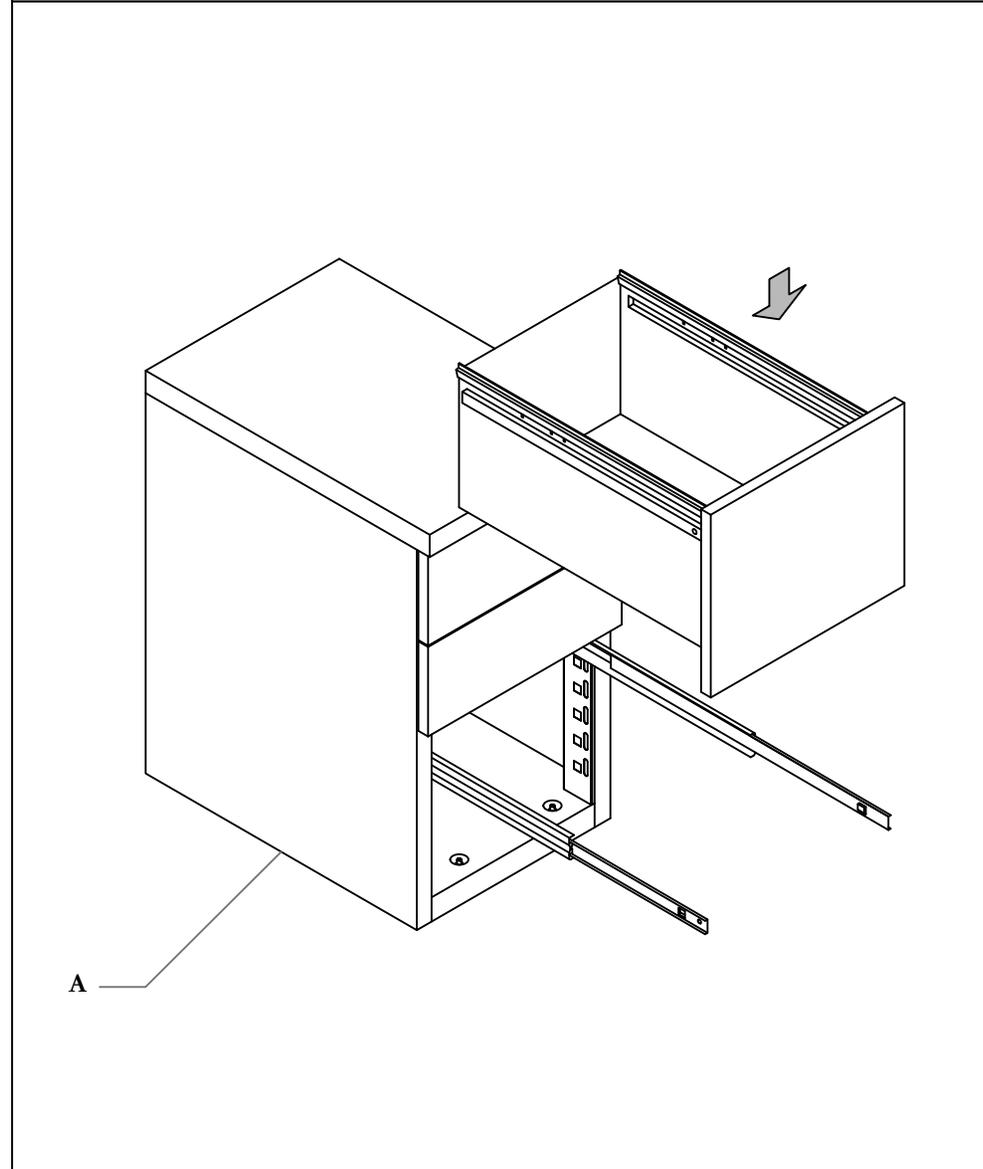
STEP 2: Push the Slides back

ADJUST LEVELER



STEP 3: Use 1/4" Hex Wrench to level the unit

PUT DRAWER BACK



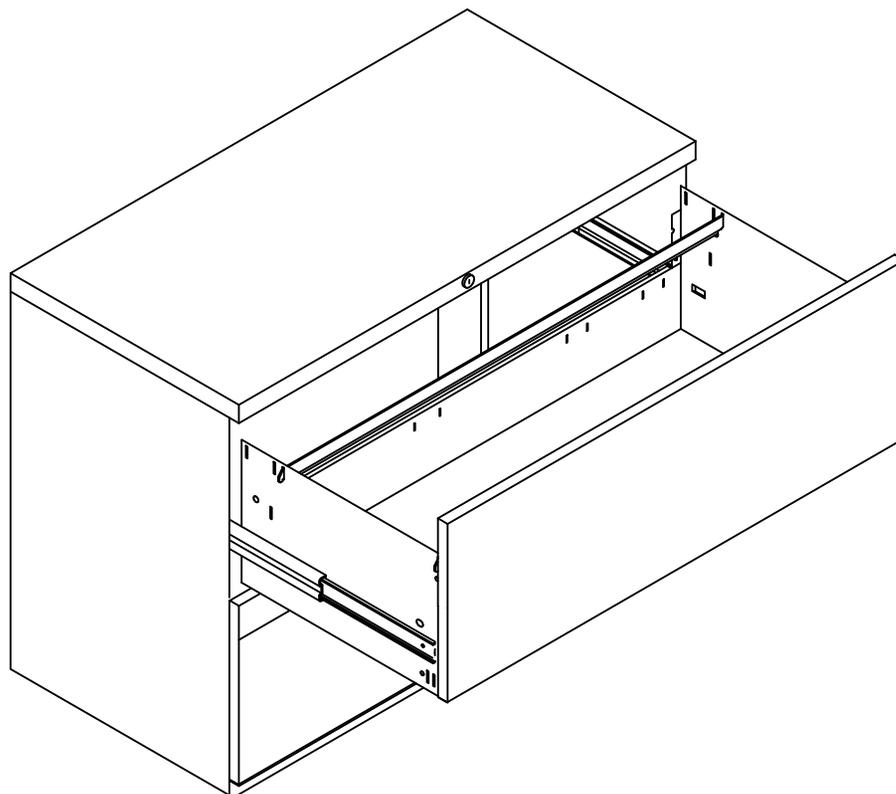
STEP 4: Install Drawer to the original position

Section: **LEDGER AND STANDARD STORAGE**

Description: **LEDGER STRETCH PEDESTAL, STANDARD STORAGE STRETCH PEDESTAL**

Ledger Stretch Pedestal (LPS), Standard Storage Stretch Pedestal (LCE)

NOTE: Only Ledger Stretch Pedestals (LPS) is shown

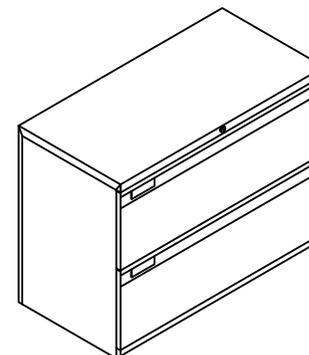


NOTE: Ensure product is leveled and if Front/Door alignment is needed, perform the necessary adjustment for the Fronts/Doors insuring equal gap.

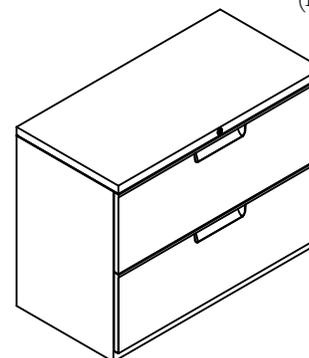
NOTE: Adjust Front/Door by Releasing the front mounting screws, adjust front and tighten the screws or use the hinge adjustment.

Part and Product Identification

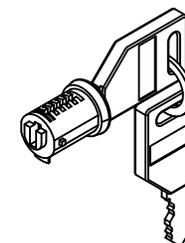
A - Ledger Stretch Pedestals (LPS) xQty Varies



B - Standard Storage Stretch Pedestal (LCE) xQty Varies



D - Lock Core & Keys (D01-0100) x1

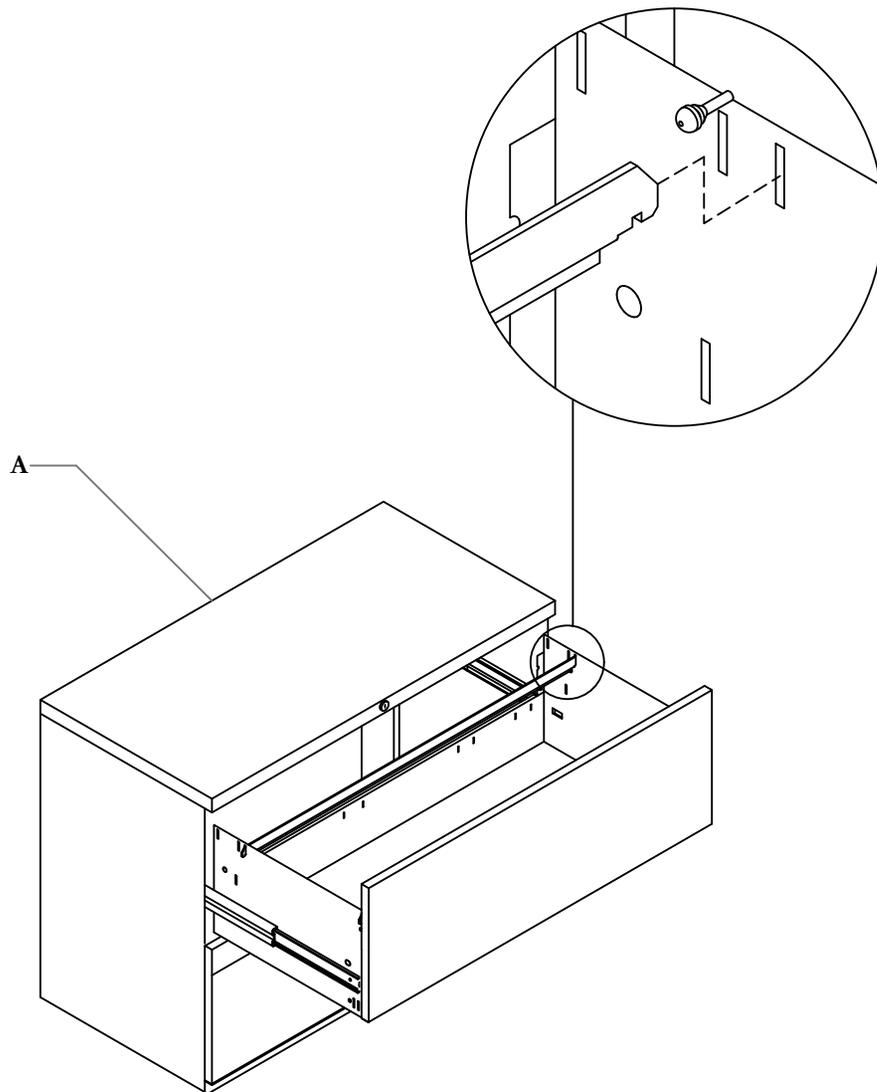


NOTE: * As per order

Section: LEDGER AND STANDARD STORAGE

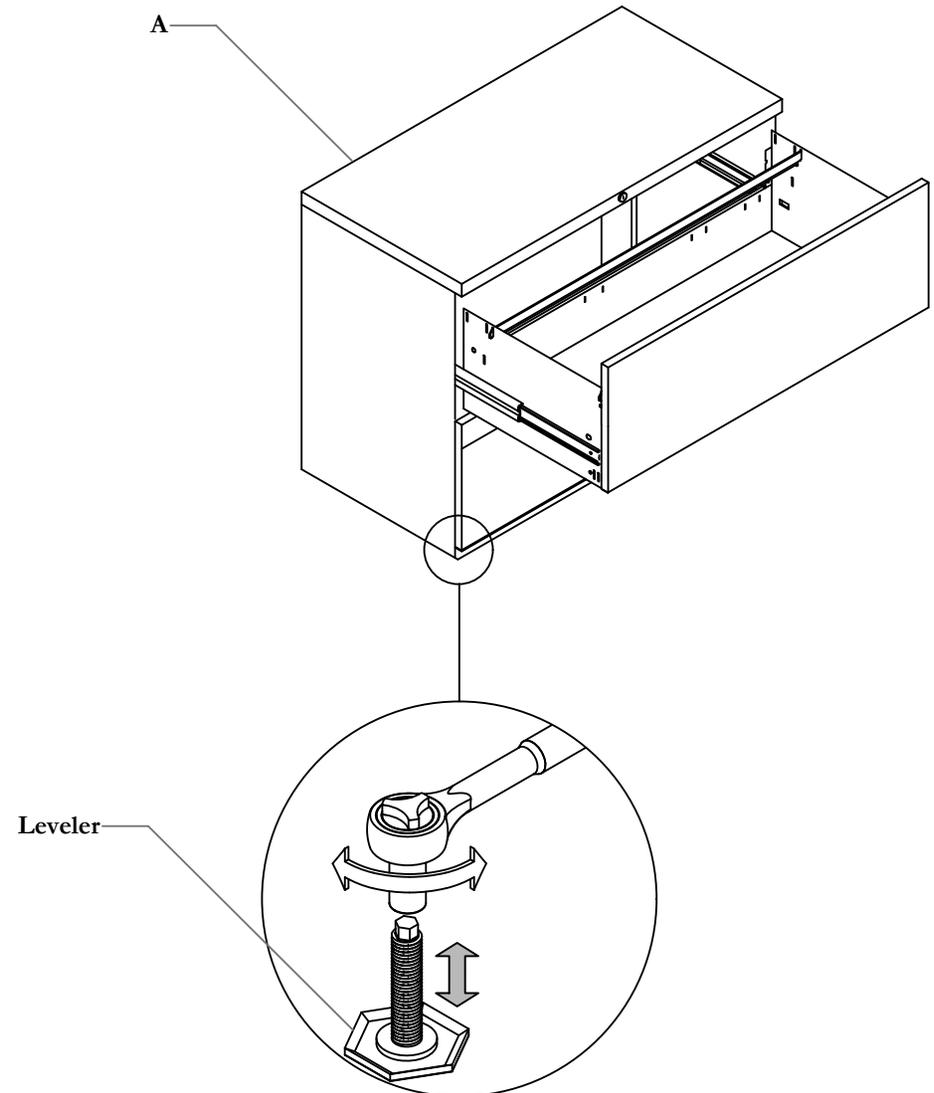
Description: LEDGER STRETCH PEDESTAL, STANDARD STORAGE STRETCH PEDESTAL

INSTALL/UNINSTALL THE DRAWER



STEP 1: Install/Uninstall the Drawer

ADJUST LEVELER



STEP 2 Use 1/4 Hex Wrench to level the unit

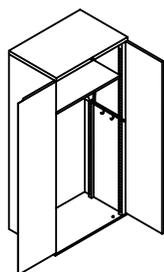
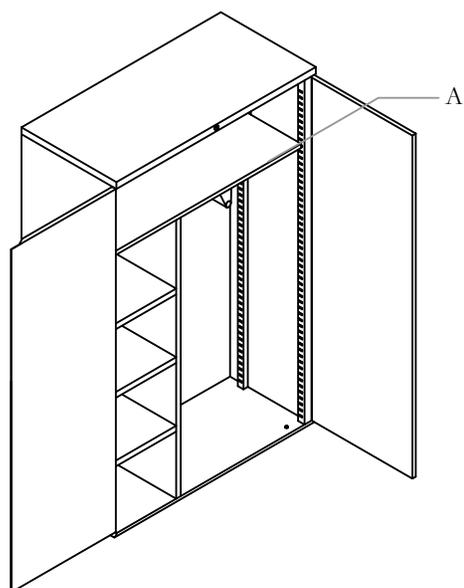
Section: LEDGER

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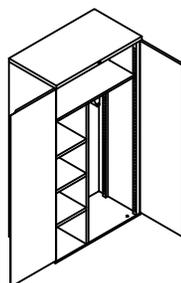
Description: WARDROBE CABINETS

Wardrobe Cabinets (LWC)

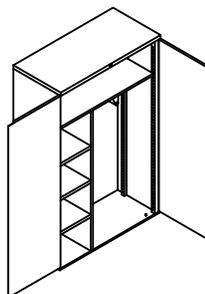
Part and Product Identification



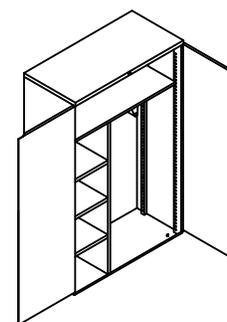
LWC-30



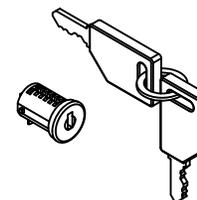
LWC-36



LWC-42



A - Wardrobe Cabinet
(LWC) xqty varies*



B - Core and Keys
(D01-0100) x1



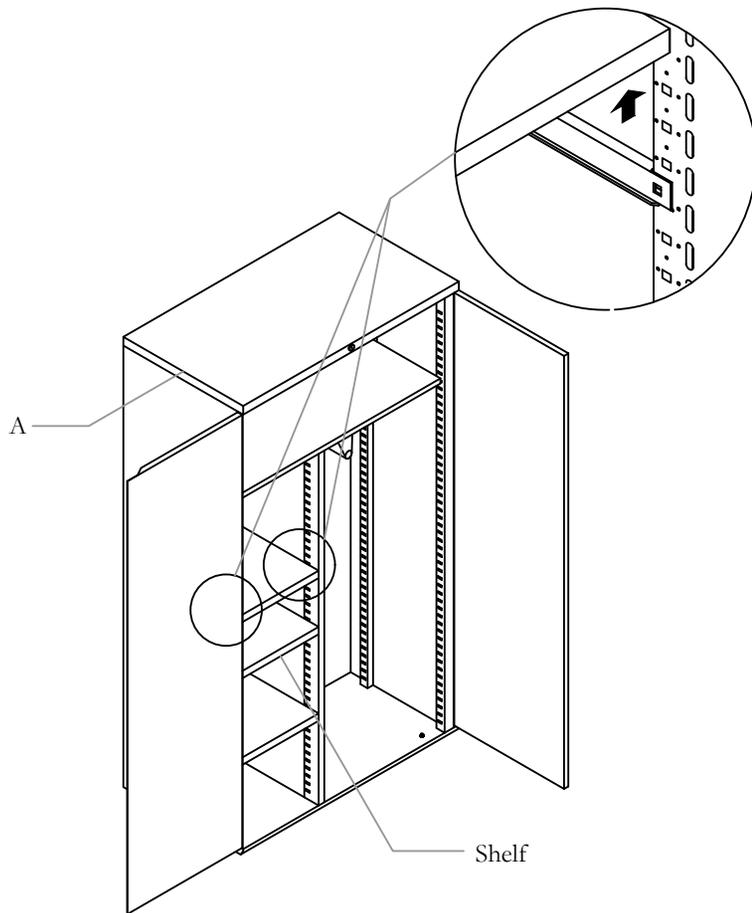
C - Self Tapping Screw
(#8 or #10) xqty varies**

NOTE: Ensure product is leveled and if Front/Door alignment is needed, perform the necessary adjustment for the Fronts/Doors insuring equal gap.

NOTE: Adjust Front/Door by Releasing the front mounting screws, adjust front and tighten the screws or use the hinge adjustment.

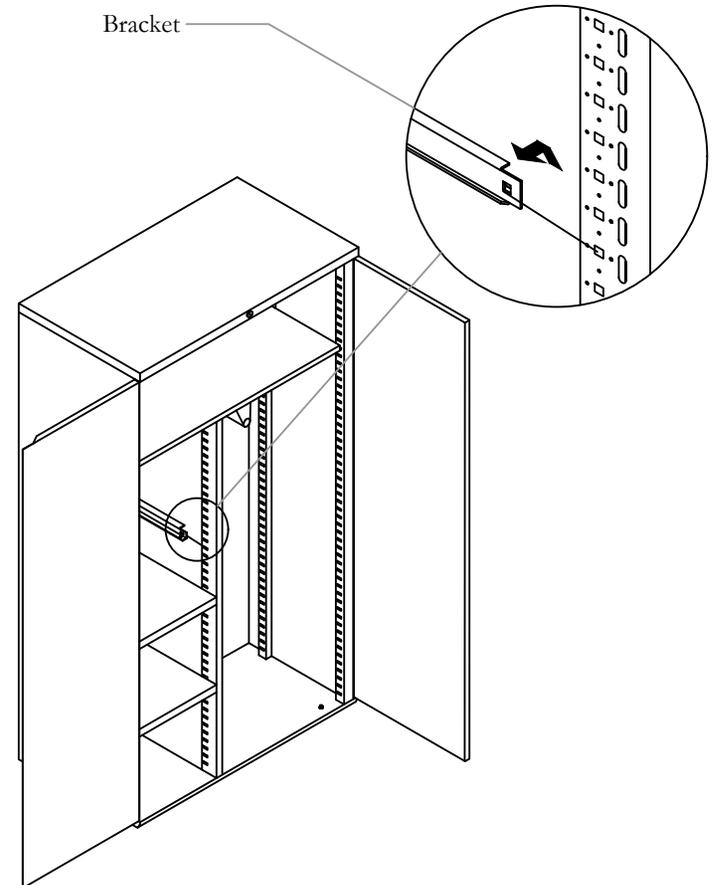
NOTE: * As per order
** Supplied by Installers

RELOCATING THE SHELVES



STEP 1: Lift up/remove the Shelf placed on the Bracket

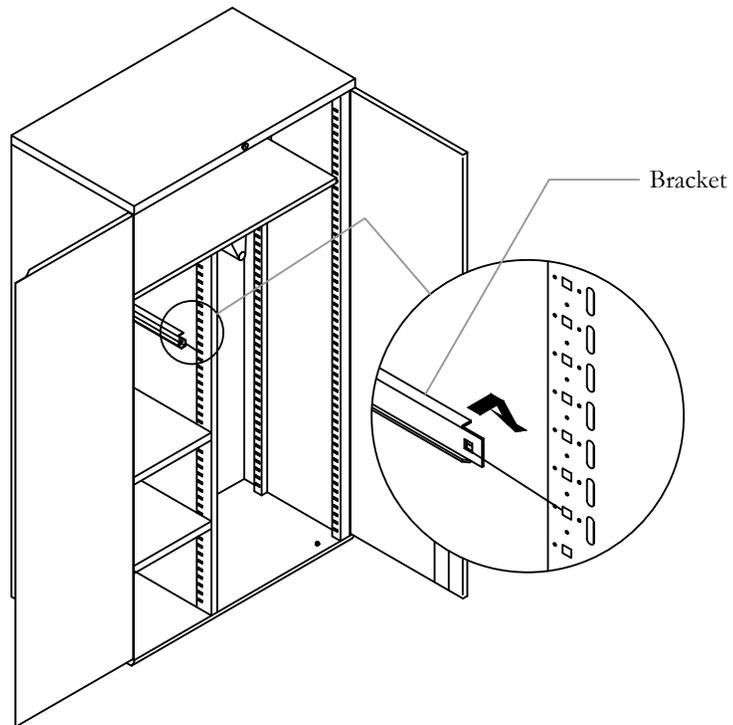
RELOCATING THE BRACKETS



NOTE: Screw(s) connecting Bracket and Cabinet Edge might need to be removed using Robertson #2 drive. Installers can put the screws back to secure the bracket.

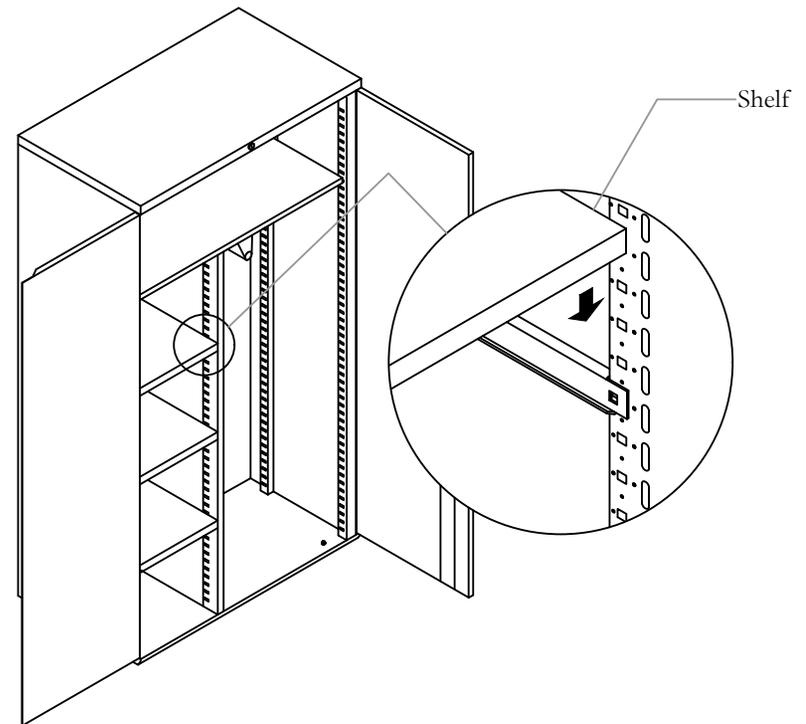
STEP 2: Lift up/remove the Bracket

PLACING THE BRACKETS



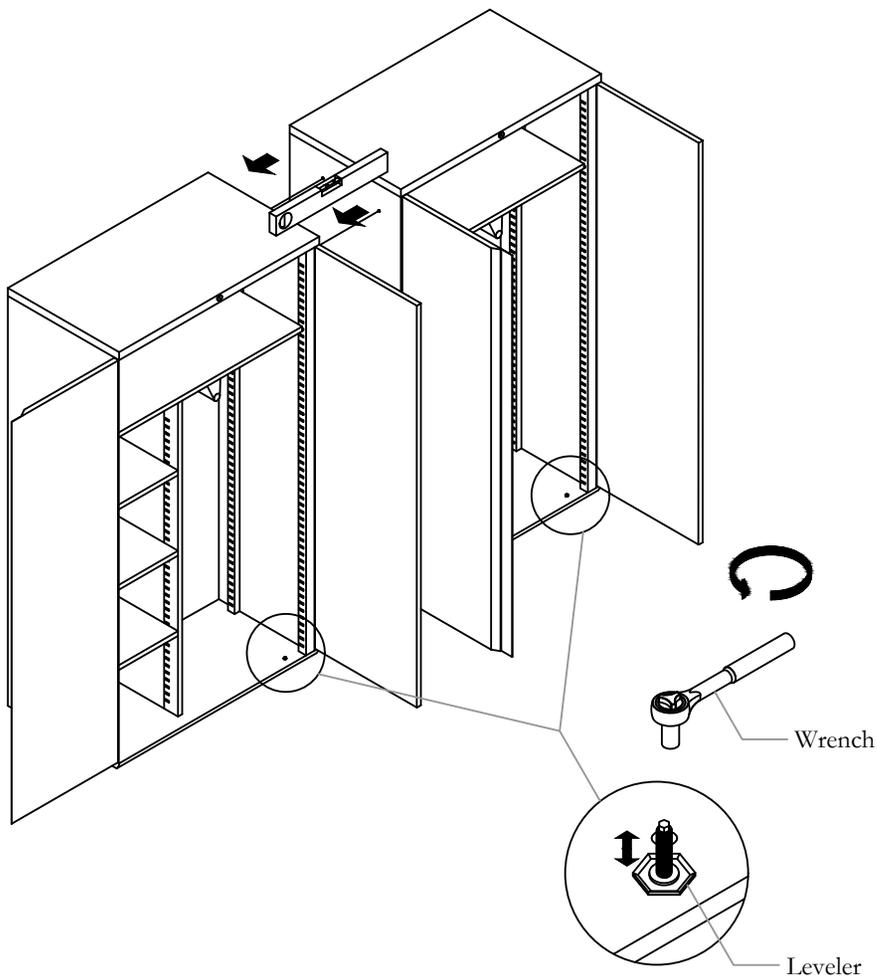
STEP 3: Place and screw the Bracket with Cabinet Edge on the desired location

PLACING THE SHELVES



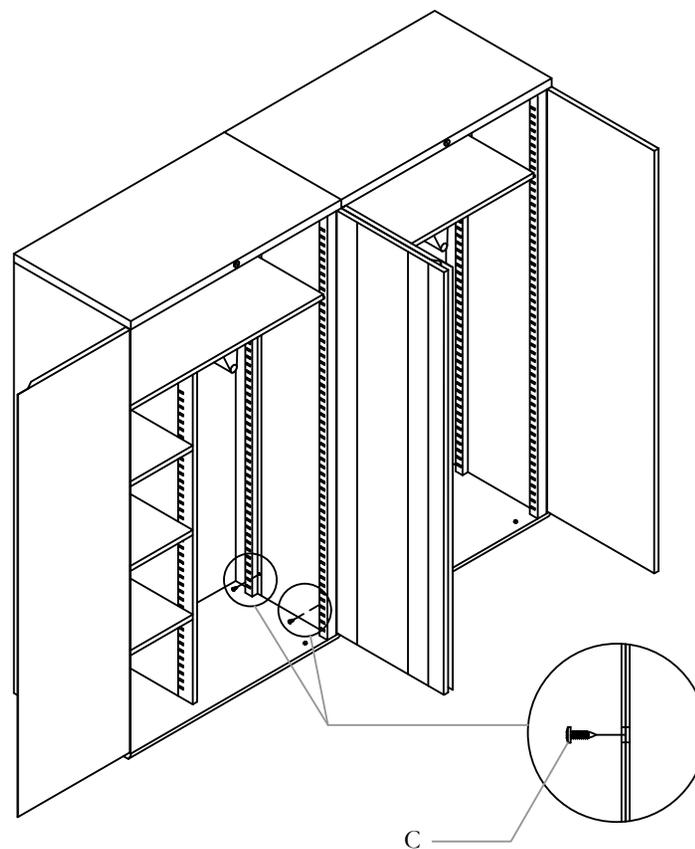
STEP 4: Place the Shelf on the desired Bracket location

LEVELING



STEP 5: Tighten the nut of leveler using 1/4" Wrench

GANGING



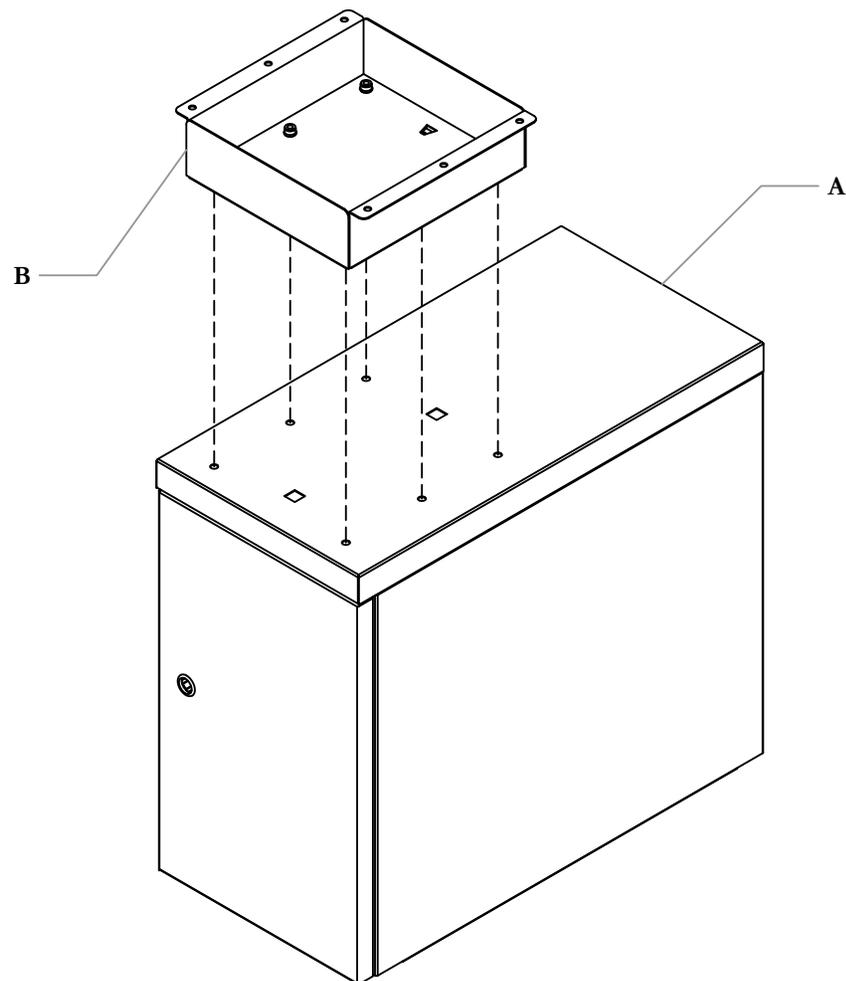
STEP 6: Use Self Tapping Screws for ganging

Section: LEDGER

Date: Feb 2022 Page No: 1 of 6
TFF_007 Rev. No: 1

Description: PERSONAL CUBBY

Suspended Personal Cubby (LSPC)

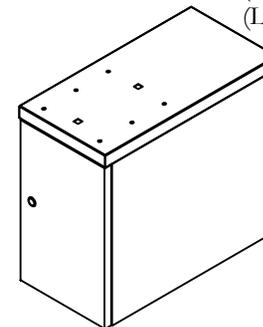


NOTE: Ensure product is leveled and if Front/Door alignment is needed, perform the necessary adjustment for the Fronts/Doors insuring equal gap.

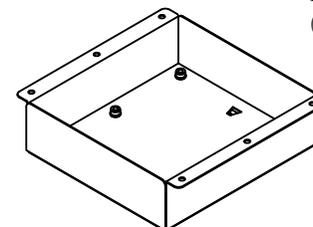
NOTE: Adjust Front/Door by Releasing the front mounting screws, adjust front and tighten the screws or use the hinge adjustment.

Part and Product Identification

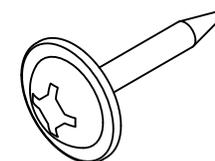
A - Personal Cubby Assembly
(Pre-assembled)
(LSPC) x1



B - Suspended Personal Cubby
Bracket
(N01-3906-X) x1



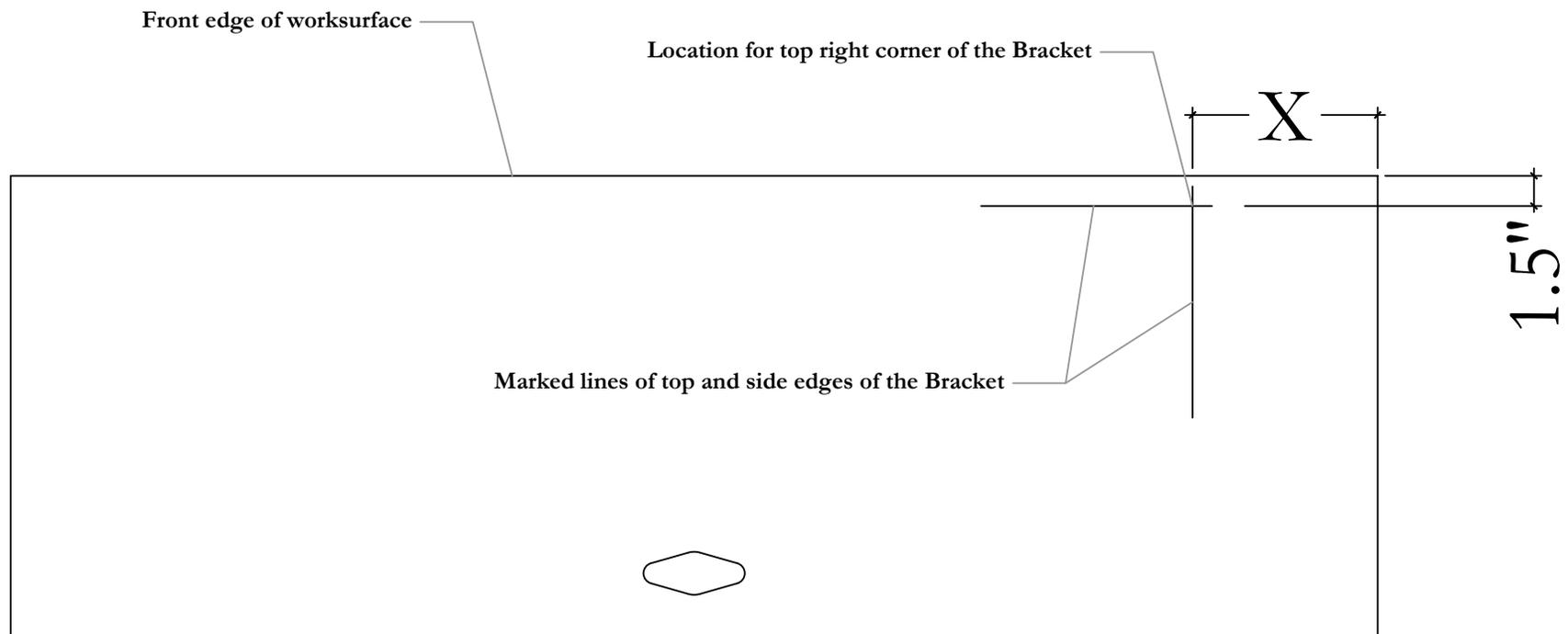
C - #10 x 0.875" Pan Head Quad
ZN R
(E07-0077) x6



D - 1/4-20 x 1/2 PN QD ZnPH
Screw1-401
(E01-1337) x6



MARK LOCATION FOR TWO BRACKET EDGES

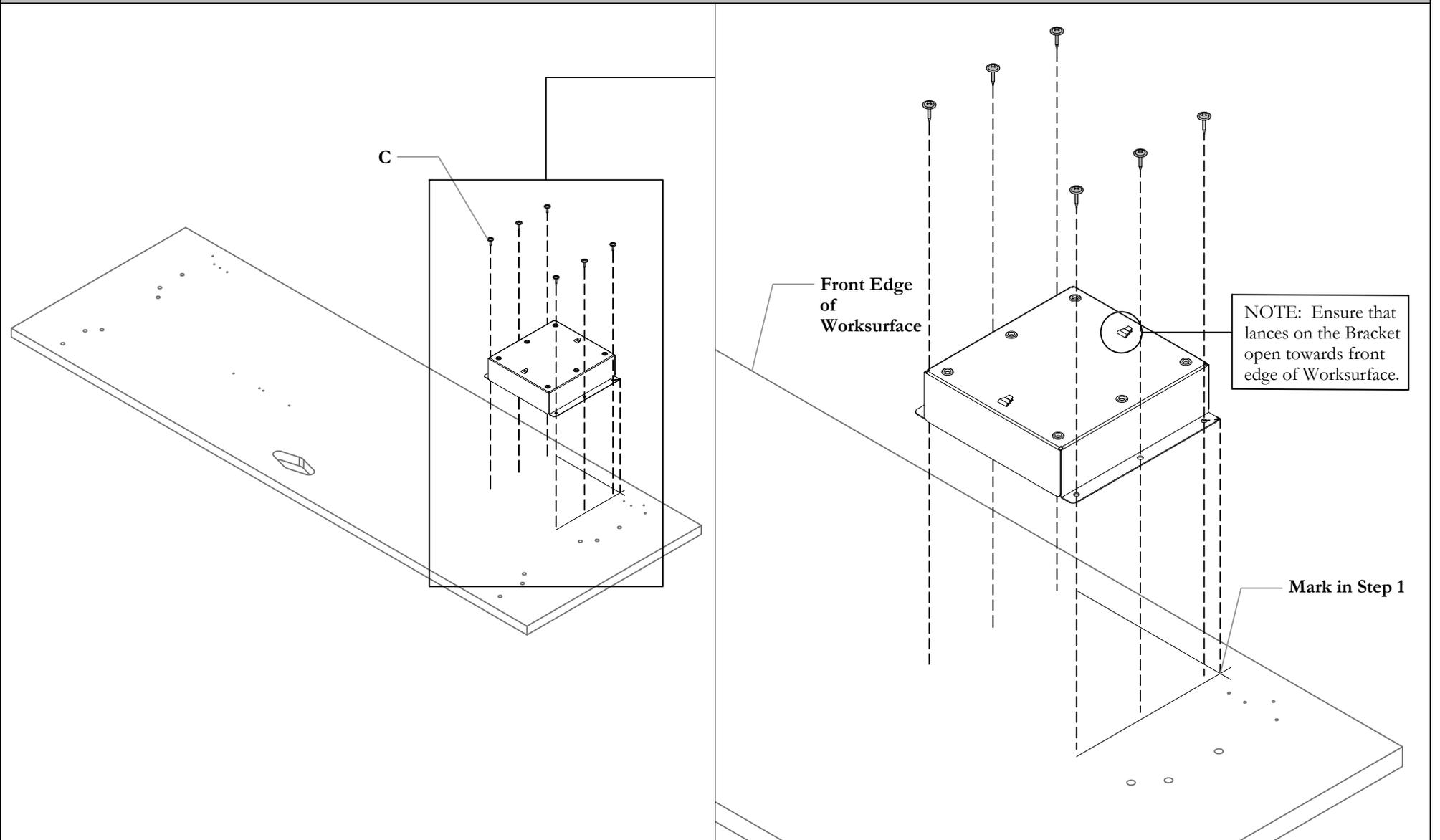


STEP 1: Lay the Worksurface on a flat ground. Measure the distance "X" between the side of the Bracket and the side of the Worksurface. (Refer to Table 1 on Page 3 for different table types)
Mark the location for placing the Bracket on the Worksurface.

TABLE 1 - DIMENSION OF "X" FOR DIFFERENT TABLE TYPES

Table Type	Codes	Table Width	Distance "X" from side of worksurface [in]	
			decimal	≈ fraction
HiSpace Height Adjustable Table - Rectangular	YSRE, YSYS	60, 66	7.58	$7 \frac{9}{16}$
		72	10.58	$10 \frac{9}{16}$
HiSpace Height Adjustable Table - upStage	YSHU	60, 66	7.08	$7 \frac{1}{16}$
		72	10.08	$10 \frac{1}{16}$
HiSpace Height Adjustable Bench	HHBFYS, HHBWRL	60, 66, 72	7.35	$7 \frac{3}{8}$
Navigate Height Adjustable Electric	YAH, YBH, WJH, YJH	N/A	9.21	$9 \frac{1}{4}$
Navigate Height Adjustable Electric Gable Leg	YTH		5.91	$5 \frac{7}{8}$
Navigate Height Adjustable Bench	HNBFFNA, HNBWRN		6.13	$6 \frac{1}{8}$
	HNBCGMSN		6.83	$6 \frac{13}{16}$
Navigate Height Adjustable Bench 120	HNBFFNT, HNBWTN		6.13	$6 \frac{1}{8}$
Complements Height Adjustable Table	YHRE7	60	8.68	$8 \frac{11}{16}$
		66	11.68	$11 \frac{11}{16}$
		72 inside leg	14.68	$14 \frac{11}{16}$
		72 outside leg	.91	$\frac{7}{8}$

INSTALL BRACKET TO WORKSURFACE

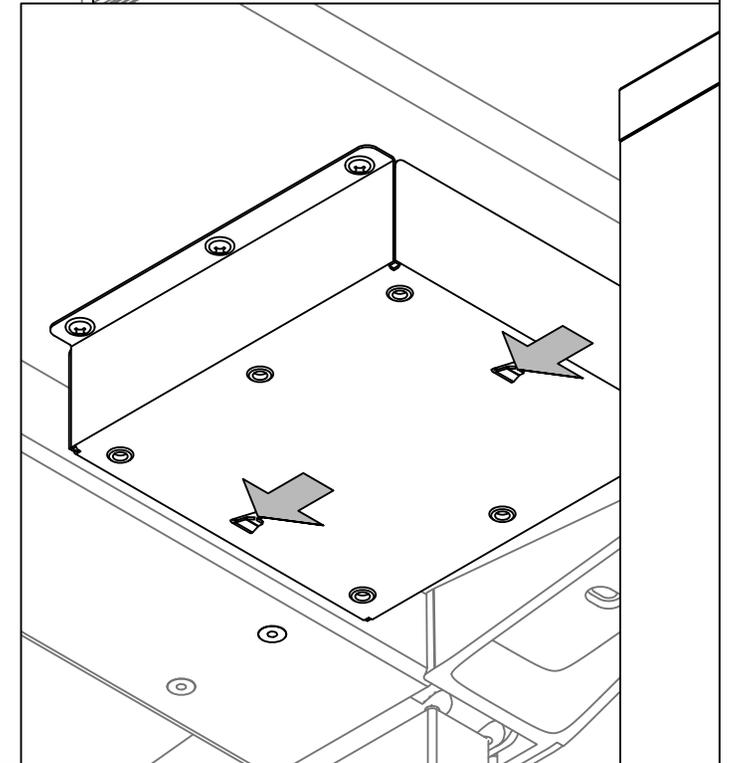
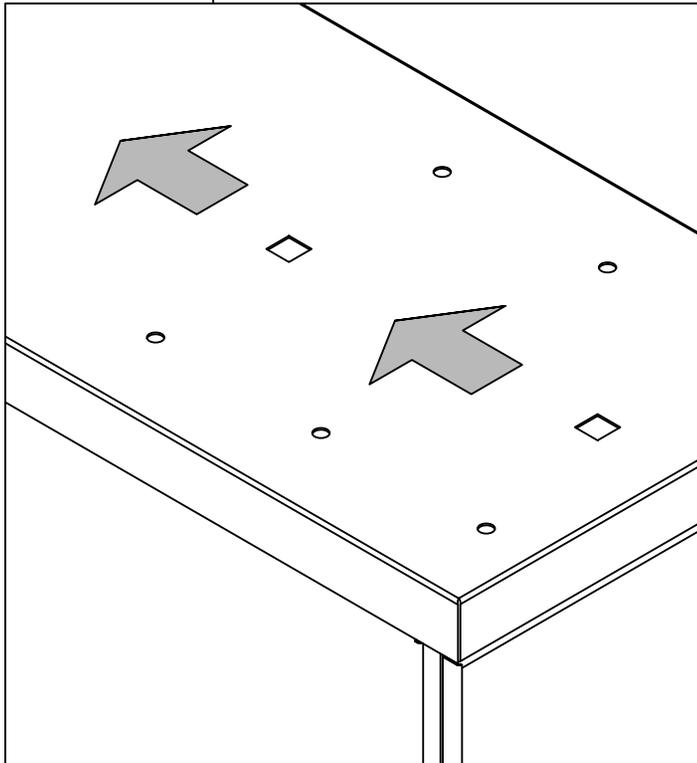
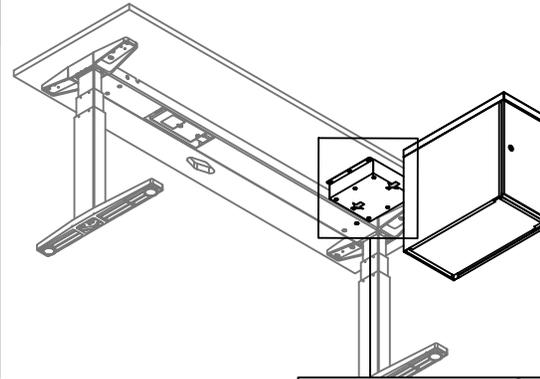
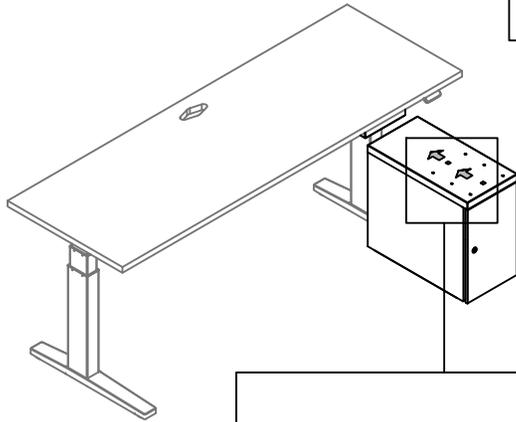


STEP 2: Align the Bracket with the mark in Step 1. Assemble the Bracket and to the Worksurface using Wood Screws provided.

ATTACH CUBBY TO BRACKET

NOTE: Leg frame is already installed onto the Worksurface at this stage.

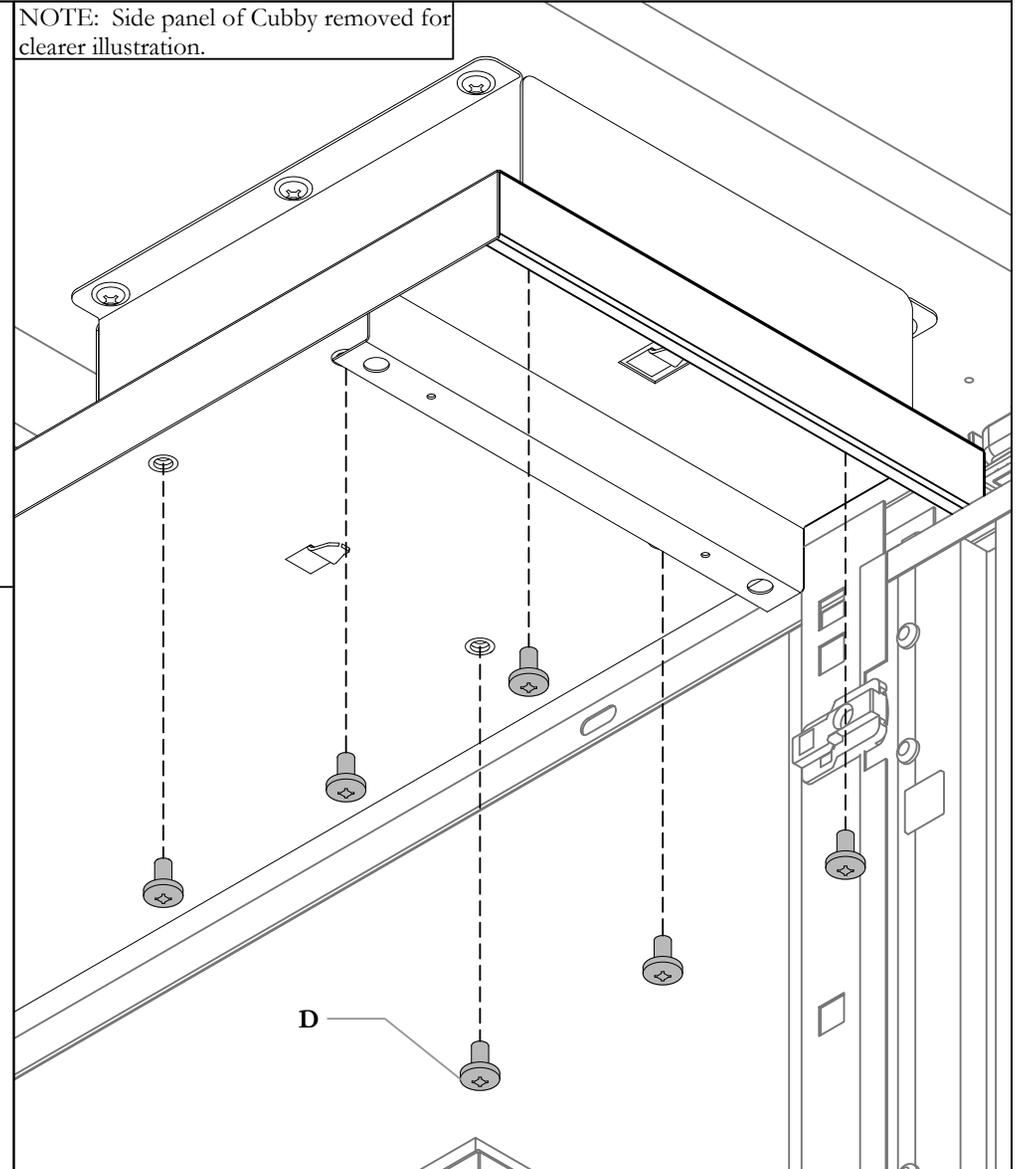
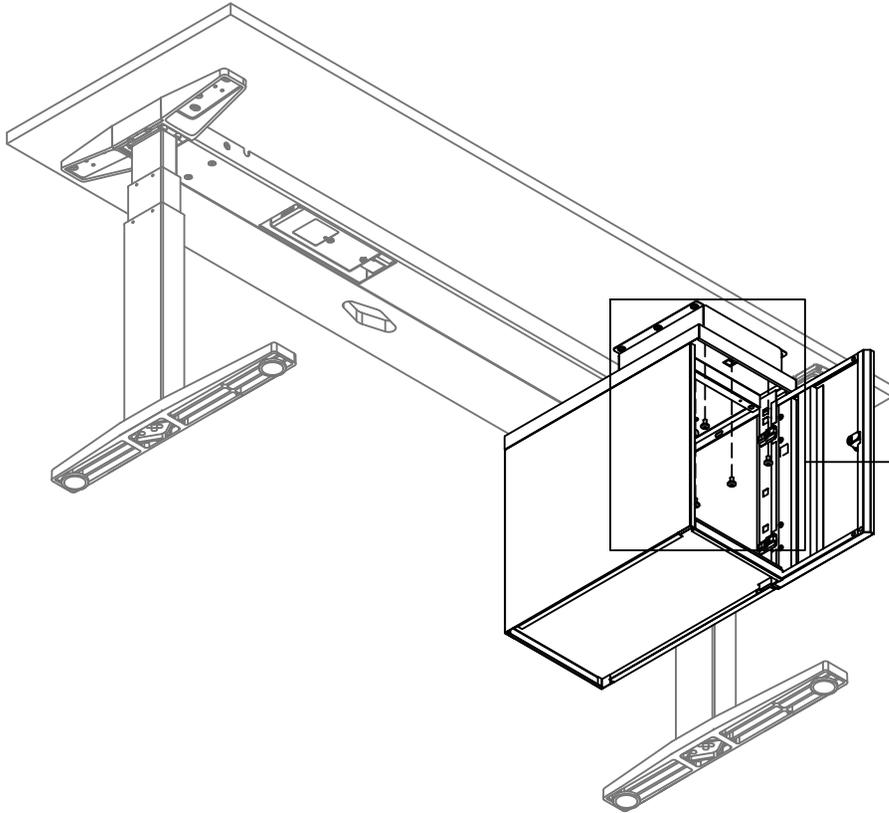
Bottom Isometric View



STEP 3: Install the Cubby Assembly into the Bracket by inserting the lances on the Bracket into the notches on the top of the Cubby Assembly.

FASTEN SCREWS

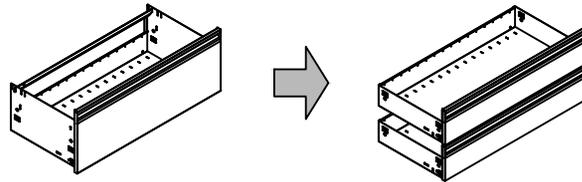
NOTE: Side panel of Cubby removed for clearer illustration.



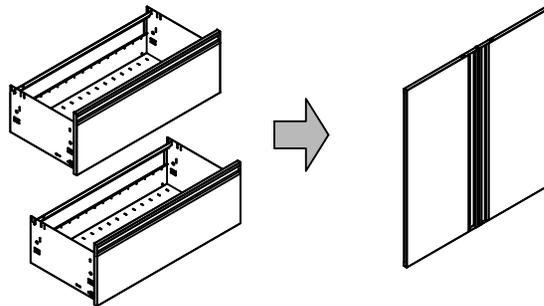
STEP 4: Open the Cubby Door to reach the nut inserts inside. Assemble the Cubby and the Bracket using Machine Screws provided.

Build-Up Cabinet Cases (LBC), Build-Up Cabinet Modules (LBMC)

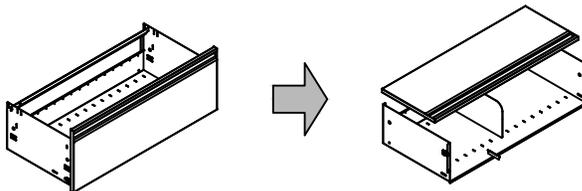
Lateral File Drawer
Interchanging



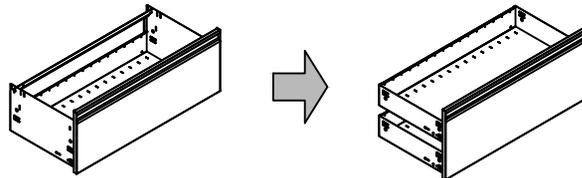
Interchanging
Drawers to Doors



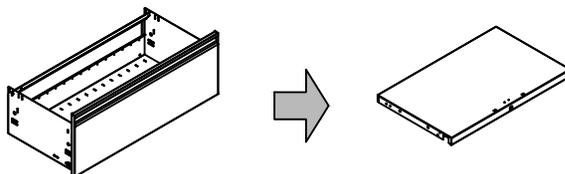
Interchanging Fixed to
Recessed Front



Inside Drawer
Installation



Shelf Installation



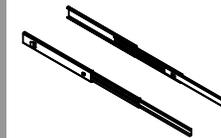
Part and Product Identification



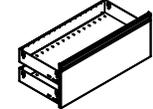
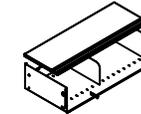
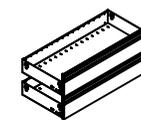
A - Lateral File
(LLF_) x1



C - Interlock
(PHINTLRODRP)
xQty Varies

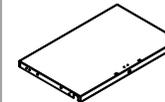


B - Slides
for 20" Deep
(PLSLIDE18L/R05Z) xQty Varies
for 18" Deep
(PLSLIDE16L/R06Z) xQty Varies



D - Drawers (WLDWRHA) x1/(WGEMIDTOPC) x1

E - Shelf



E1 - Shelf
(CGSHECFN) x1



E2 - Shelf Brackets
(CGEBRKIG18L/R) x1
(CGEBRKIG20L/R) x1

F - Door Assembly



F1 - Doors
(WGEDOORLT) x1



F2 - Lock Mechanism
(PGEDOORSTOP) x2



F3 - Hinge Plate
(PGEMPLATE) x4

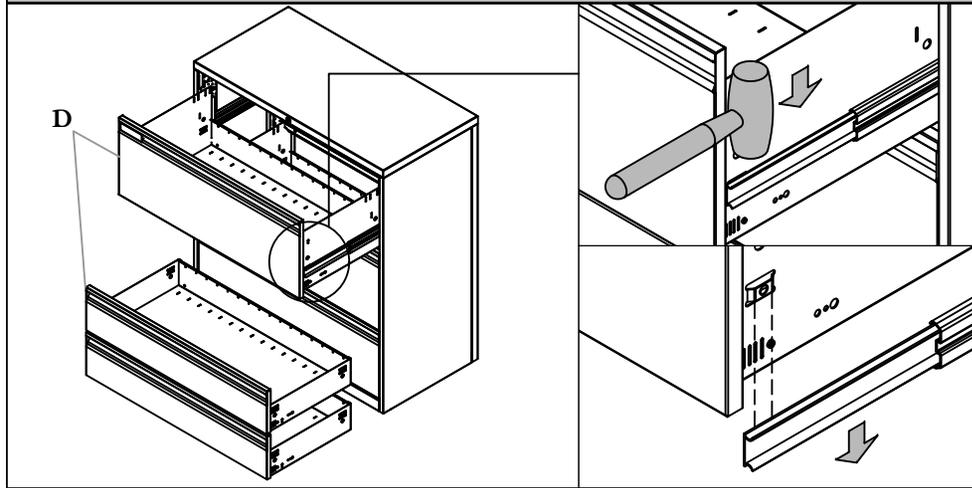


F4 - Lock Mechanism
(PGEDOORLOCKA) x4



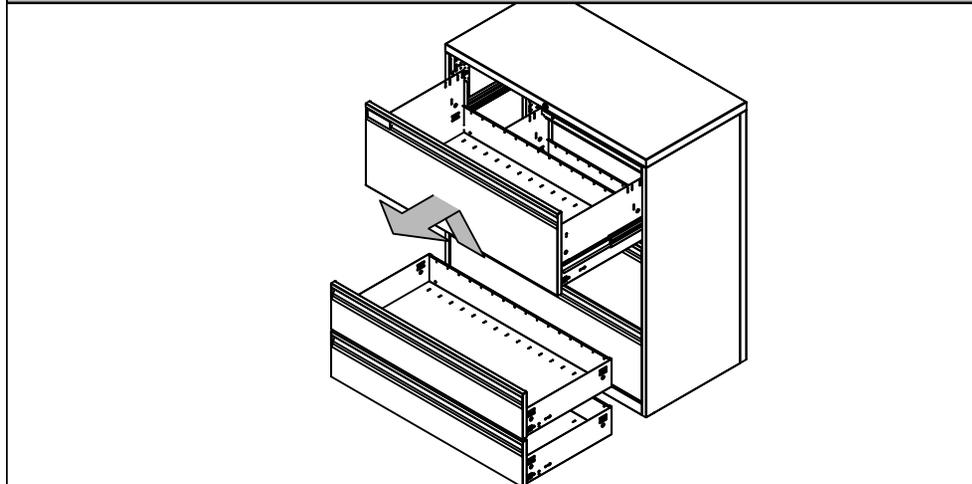
F5 - Screw
(PHSCRW1001) x4

REMOVE TOP DRAWER



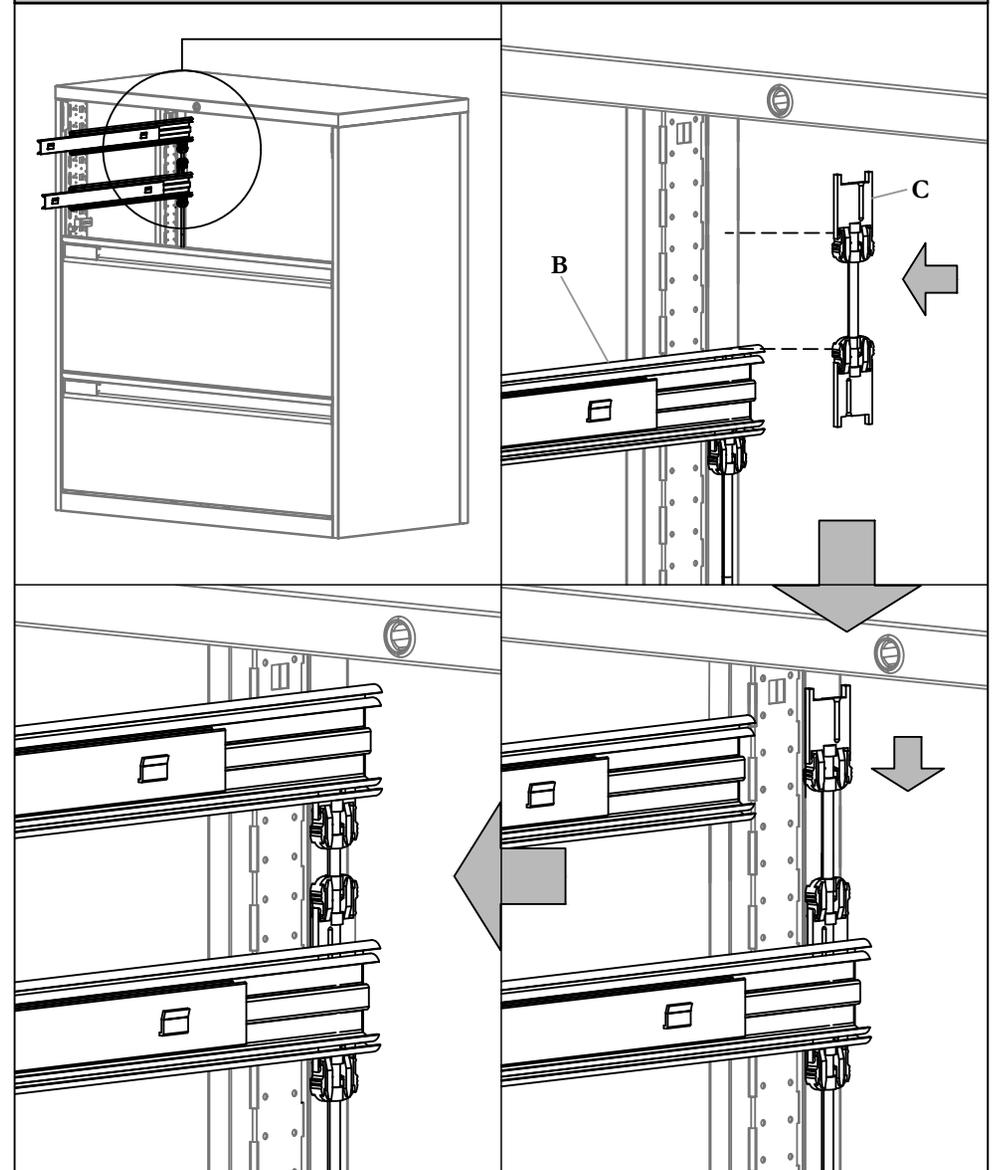
STEP 1: Uninstall the top Drawer by softly hammering the slides as shown.

REMOVE TOP DRAWER



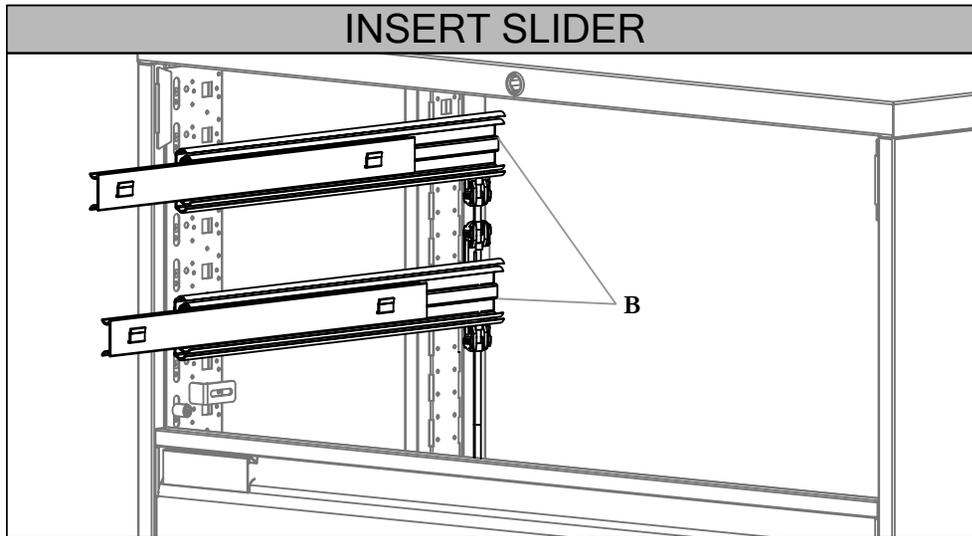
STEP 2: Lift the top Drawer out.

INSTALL INTERLOCK



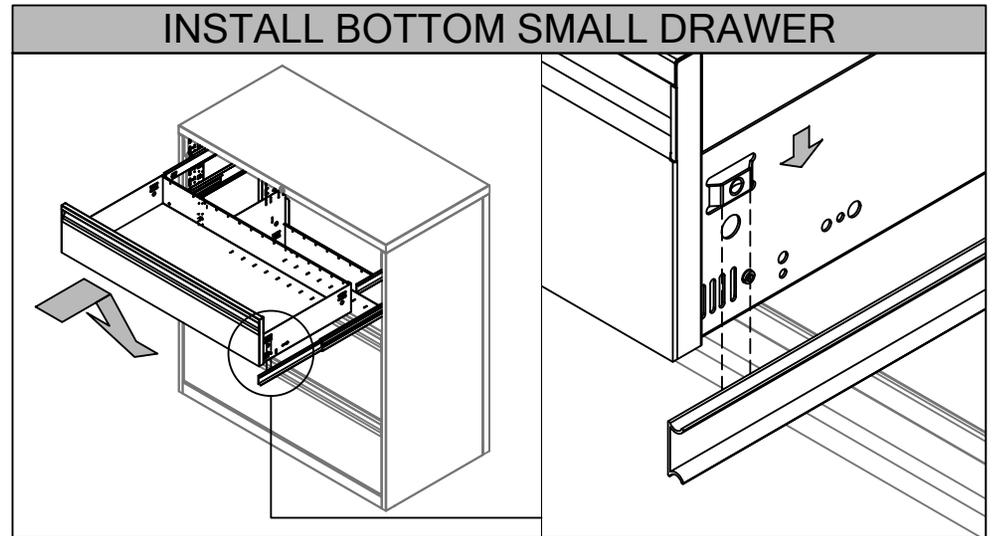
STEP 3: Install the Slides in the desired location and mount the interlock by squeezing its plastic ends slightly.

INSERT SLIDER



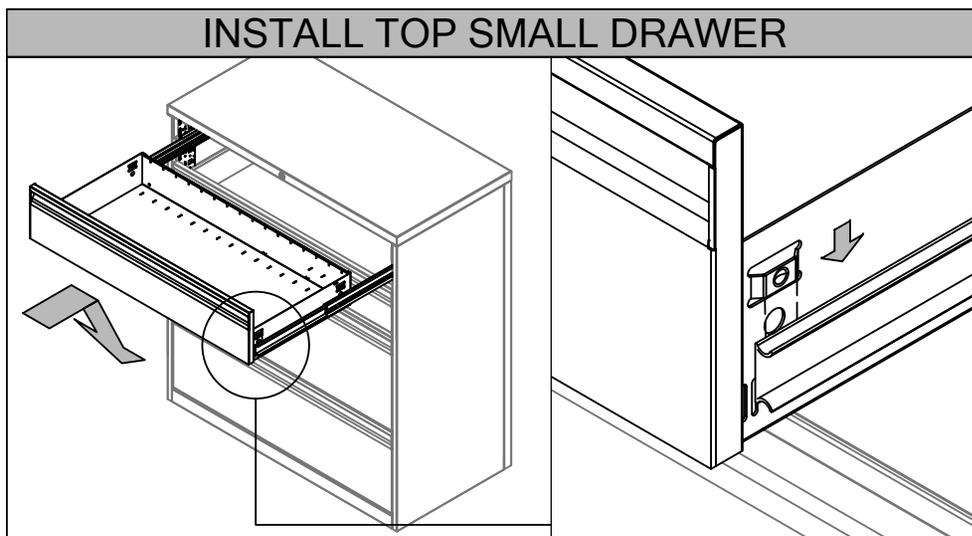
STEP 4: Pull the inside Sliders and bring it to the most extended position.

INSTALL BOTTOM SMALL DRAWER



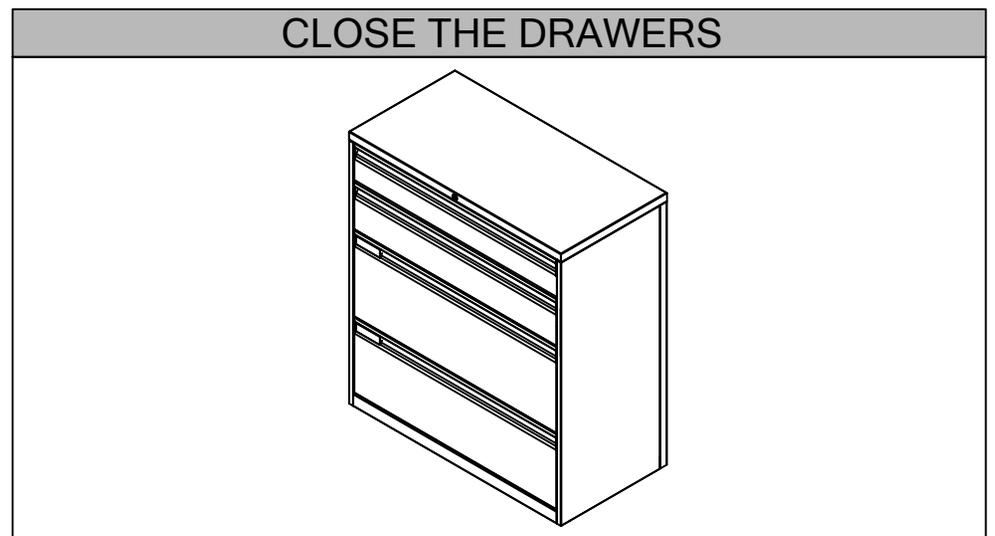
STEP 5: Mount bottom small drawer.

INSTALL TOP SMALL DRAWER



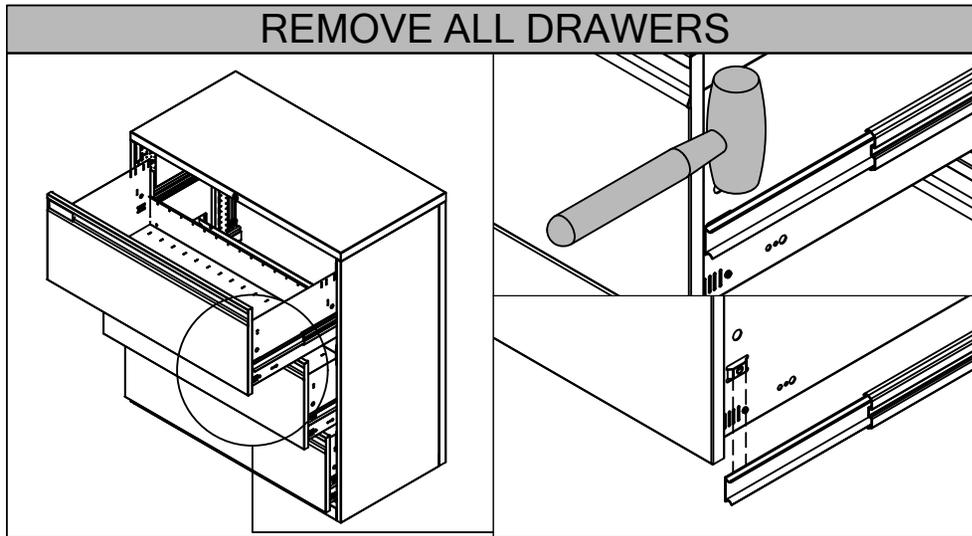
STEP 6: Mount top small Drawer.

CLOSE THE DRAWERS



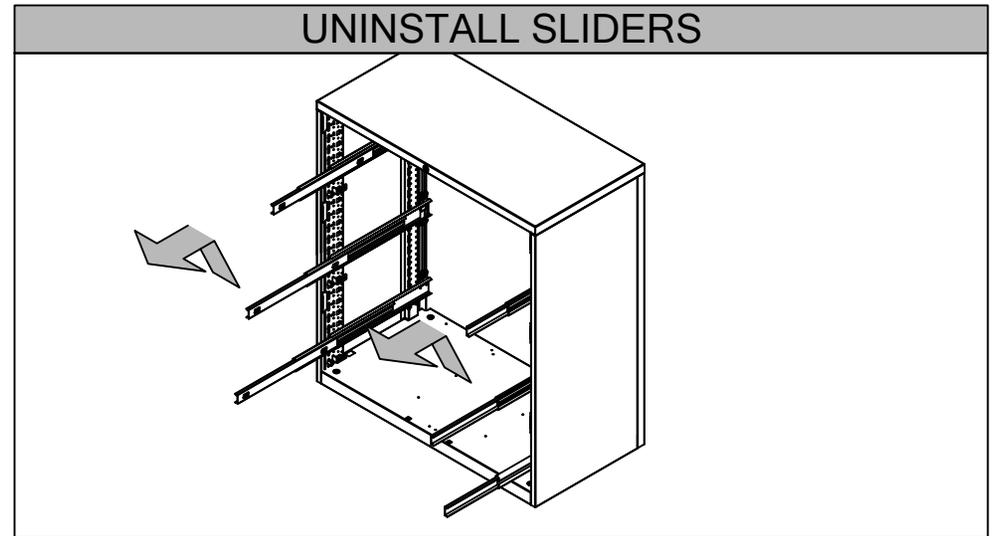
STEP 7: Close the Drawers.

REMOVE ALL DRAWERS



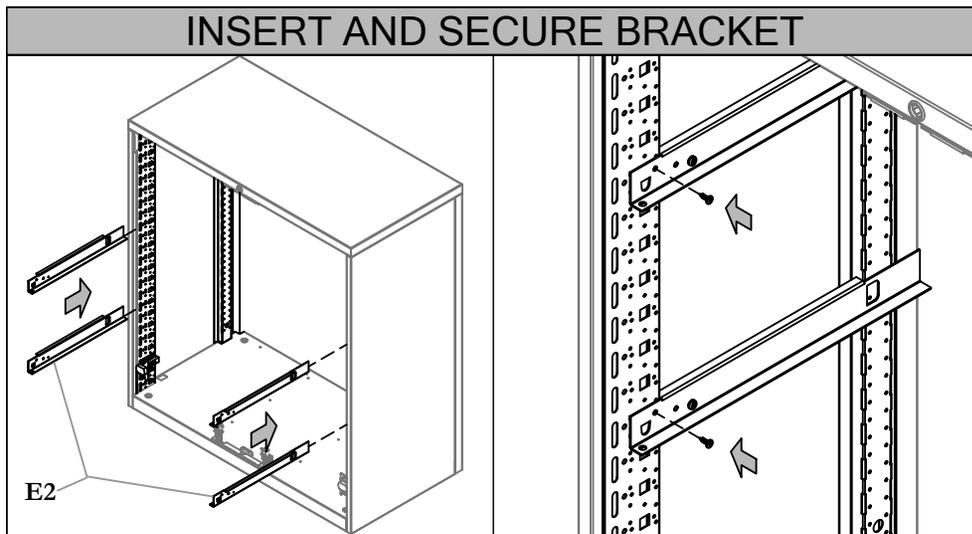
STEP 1: Uninstall all the Drawers by softly hammering the slides as shown.

UNINSTALL SLIDERS



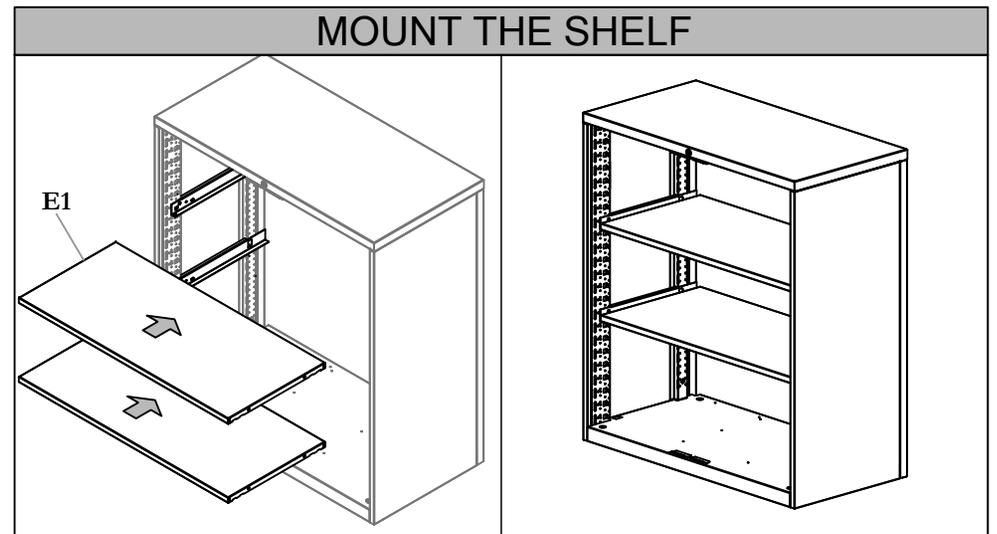
STEP 2: Detach the slides by pushing them in an upward direction.

INSERT AND SECURE BRACKET



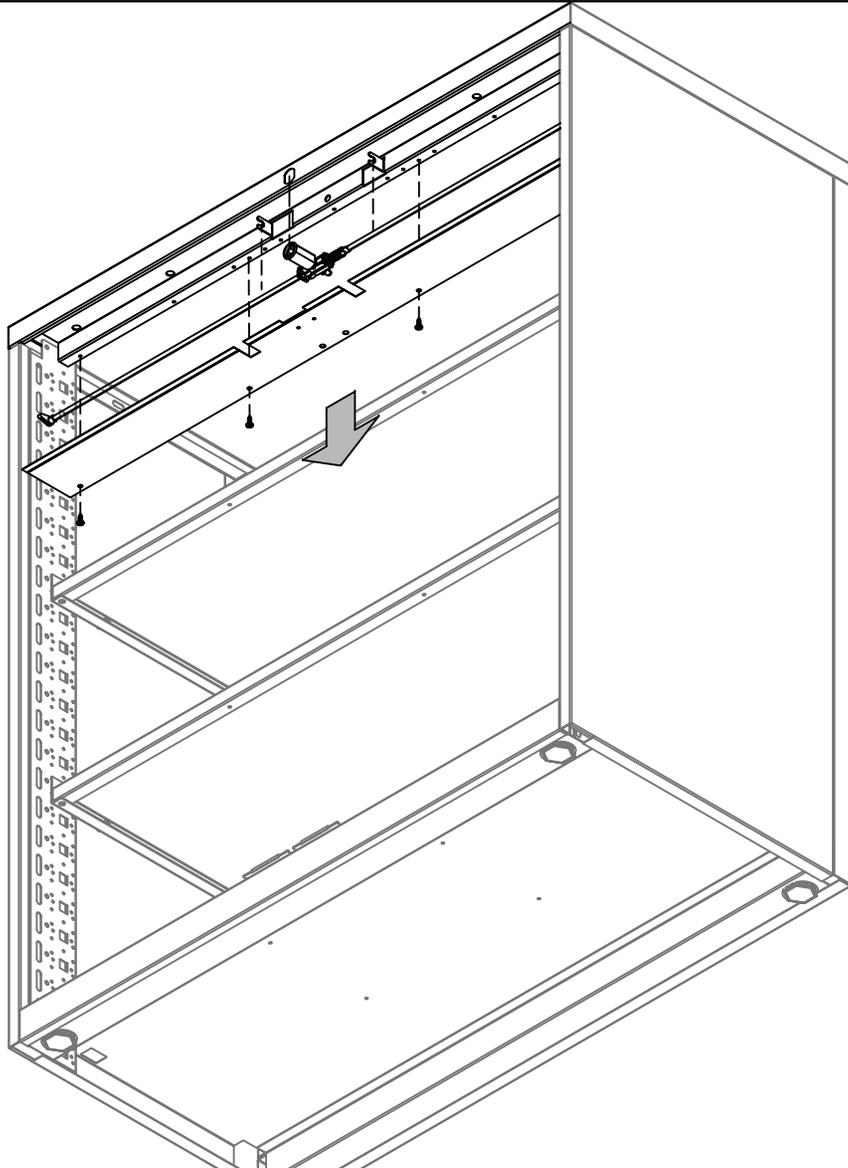
STEP 3: Secure shelf Brackets using the Screws provided.

MOUNT THE SHELF



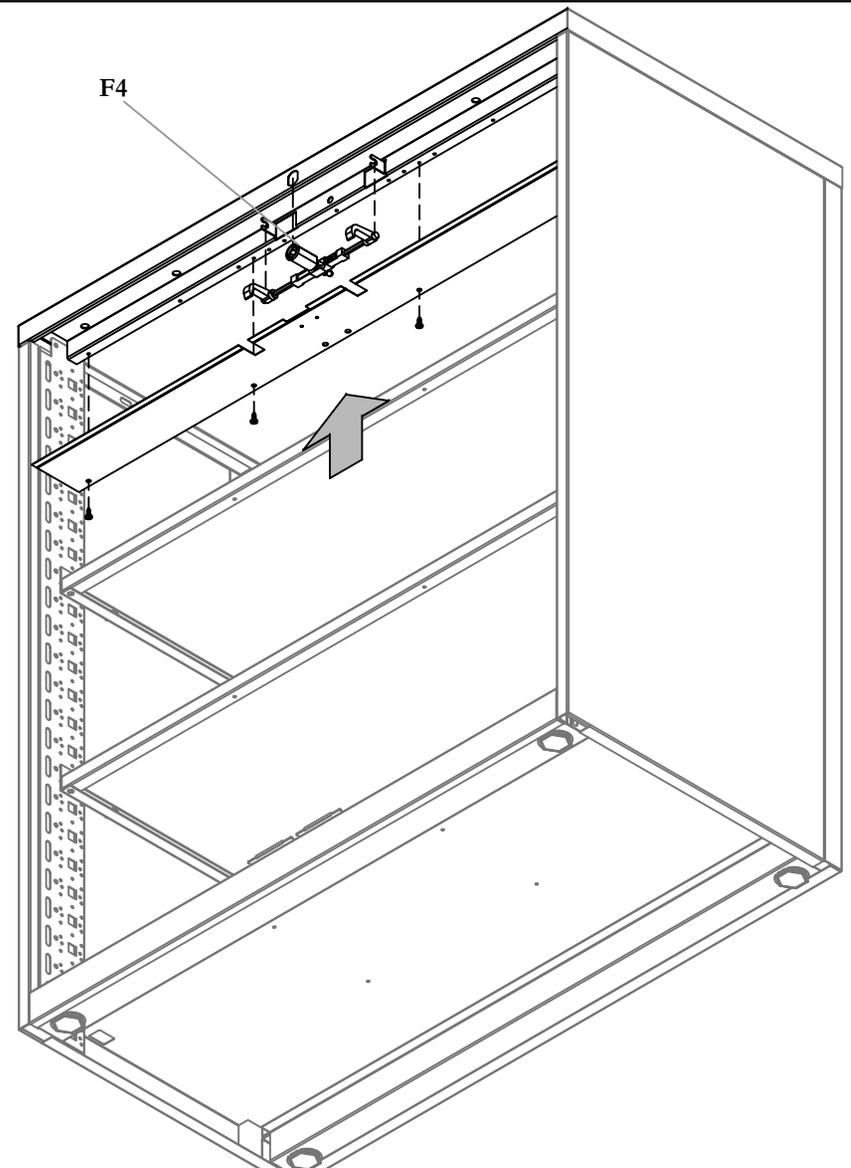
STEP 4: Install Shelf by sliding it over the Shelf Brackets.

UNINSTALL LOCKING MECHANISM



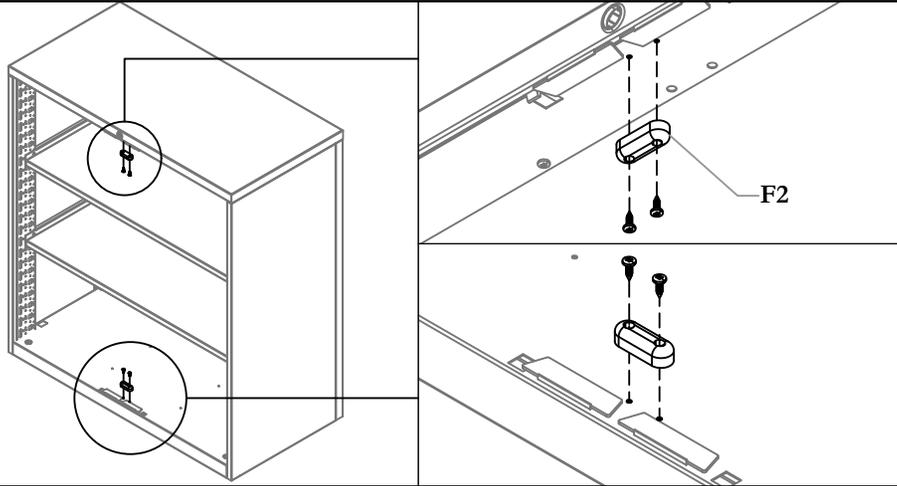
STEP 5: Remove the Cover and uninstall the Lock Mechanism.

INSTALL NEW LOCKING MECHANISM



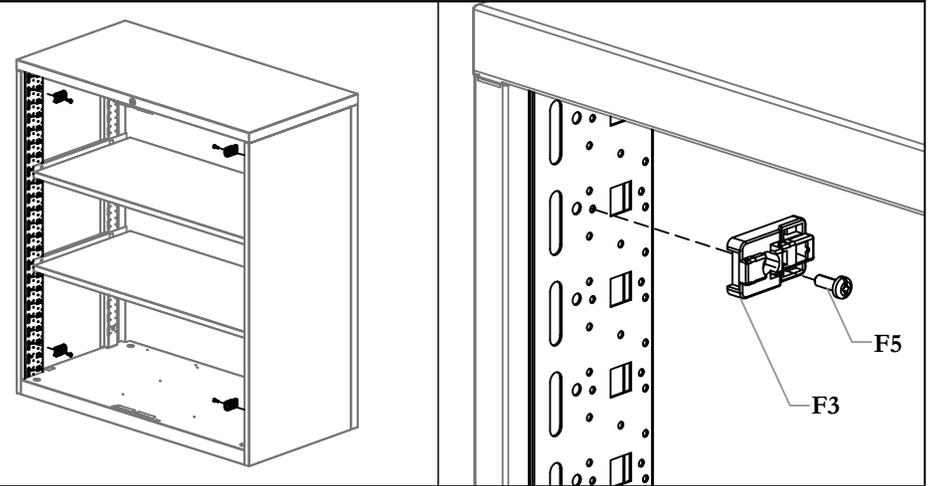
STEP 6: Install New Lock Mechanism and secure the cover with the help of Machine Screws.

INSTALL BUMPERS



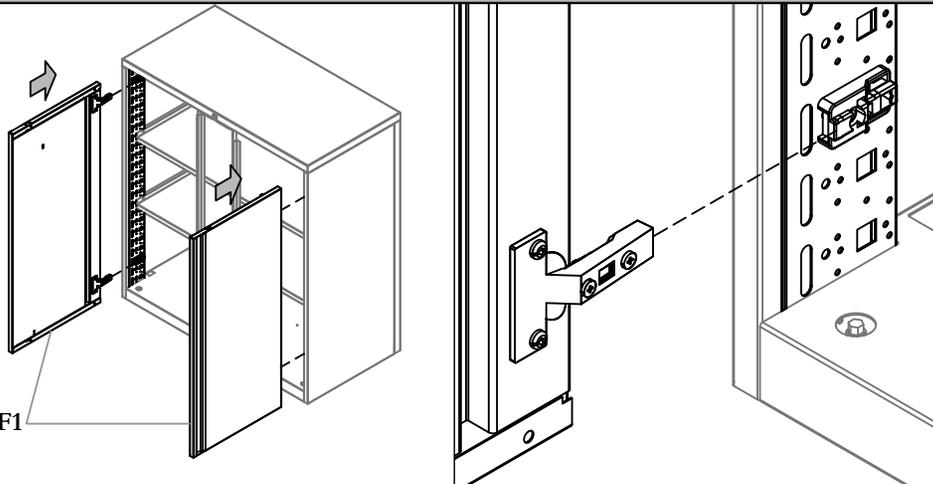
STEP 5: Install and secure Door Stopper at the top and bottom as shown.

SECURE HINGE PLATES



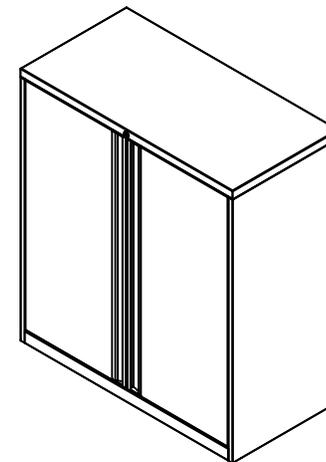
STEP 6: Secure Hinge Plates to the Cabinet using Machine Screws provided.

ASSEMBLE DOORS



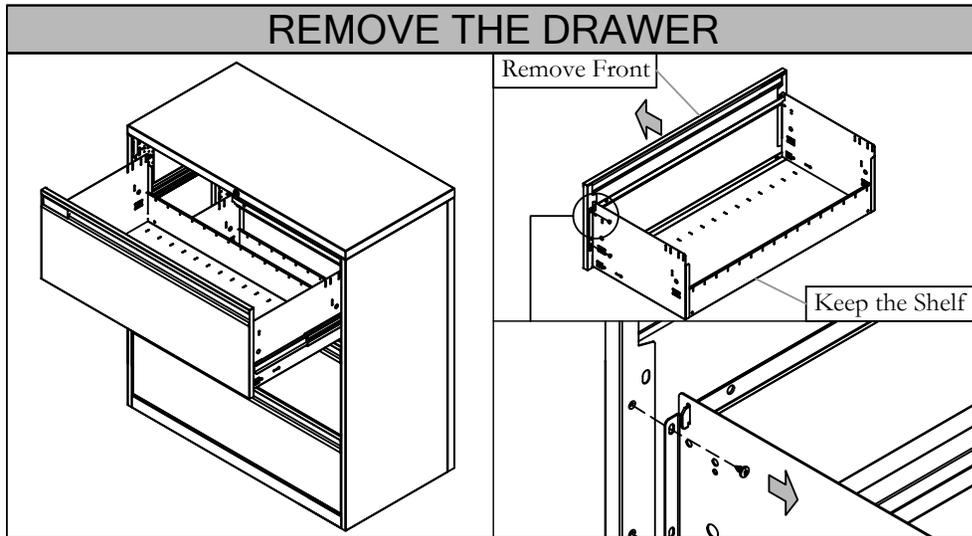
STEP 7: Install the Doors by Sliding the Hinges attached with the door on top of the Hinge Plates.

CLOSE THE DOORS



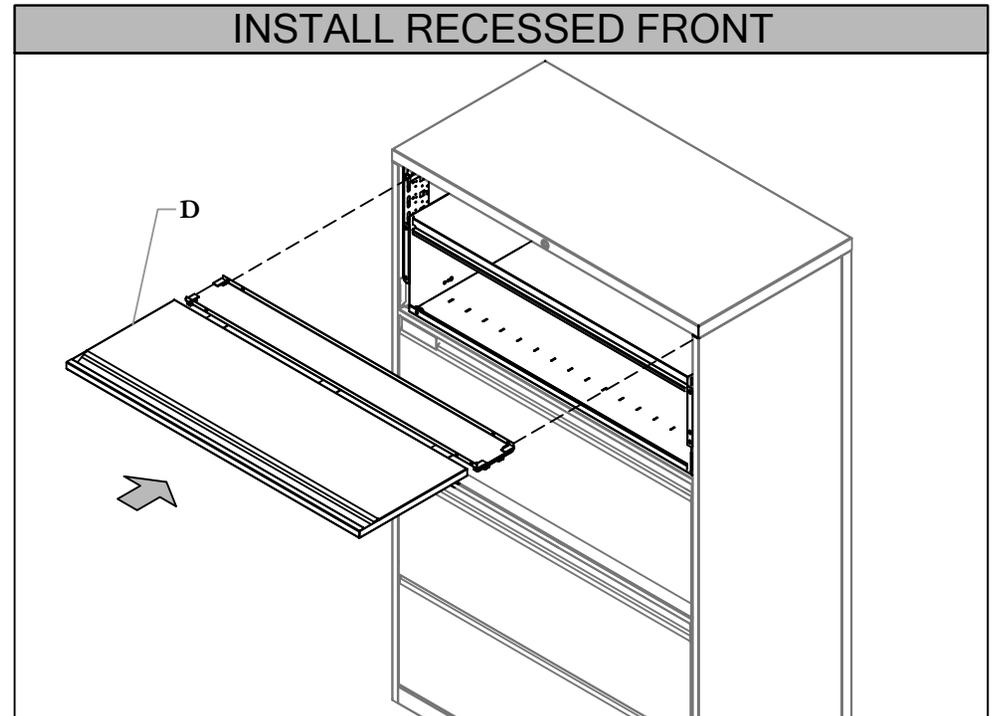
STEP 8: Close the Doors.

REMOVE THE DRAWER

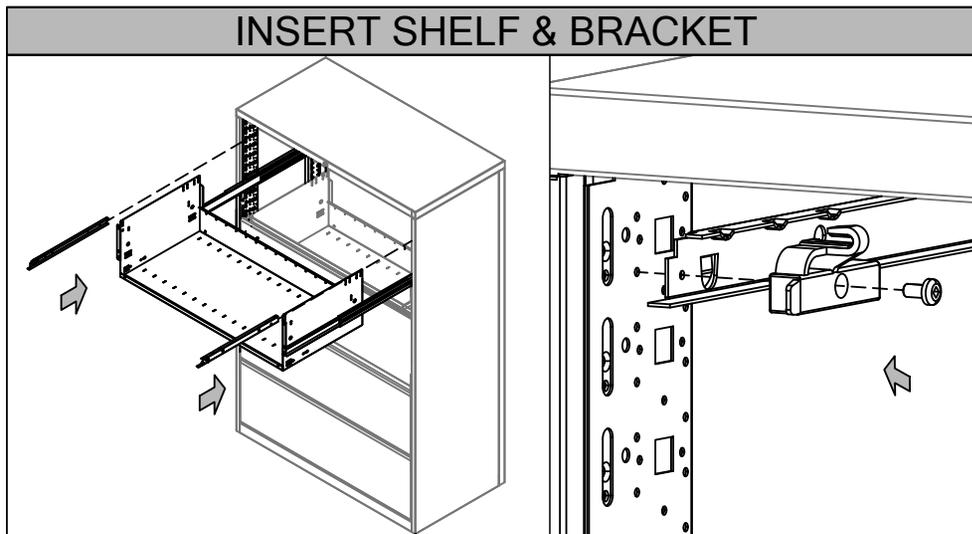


STEP 1: Remove top Drawer and detach the drawer as shown.

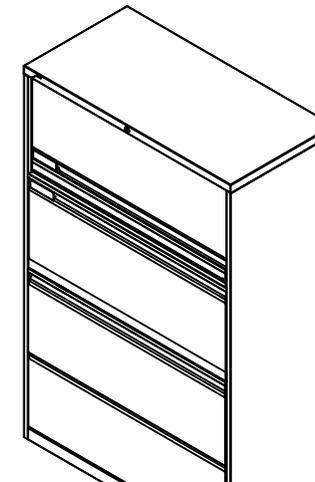
INSTALL RECESSED FRONT



INSERT SHELF & BRACKET

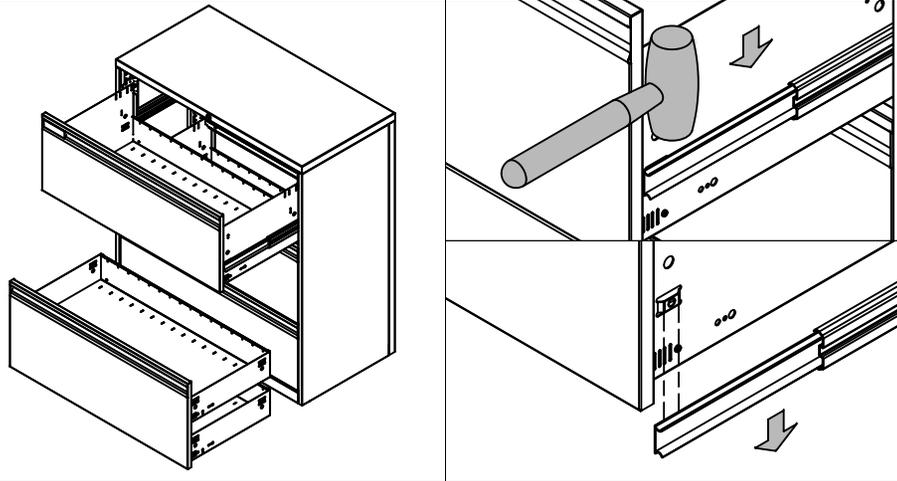


STEP 2: Secure the Recessed Front Bracket and Rail with Side Frame using Screws provided.



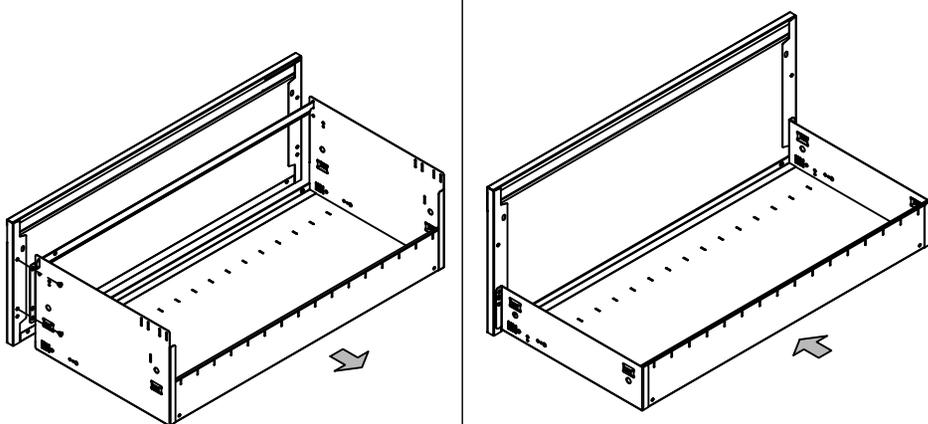
STEP 3: Slide Recessed Front into the Bracket and close it.

REMOVE THE DRAWER



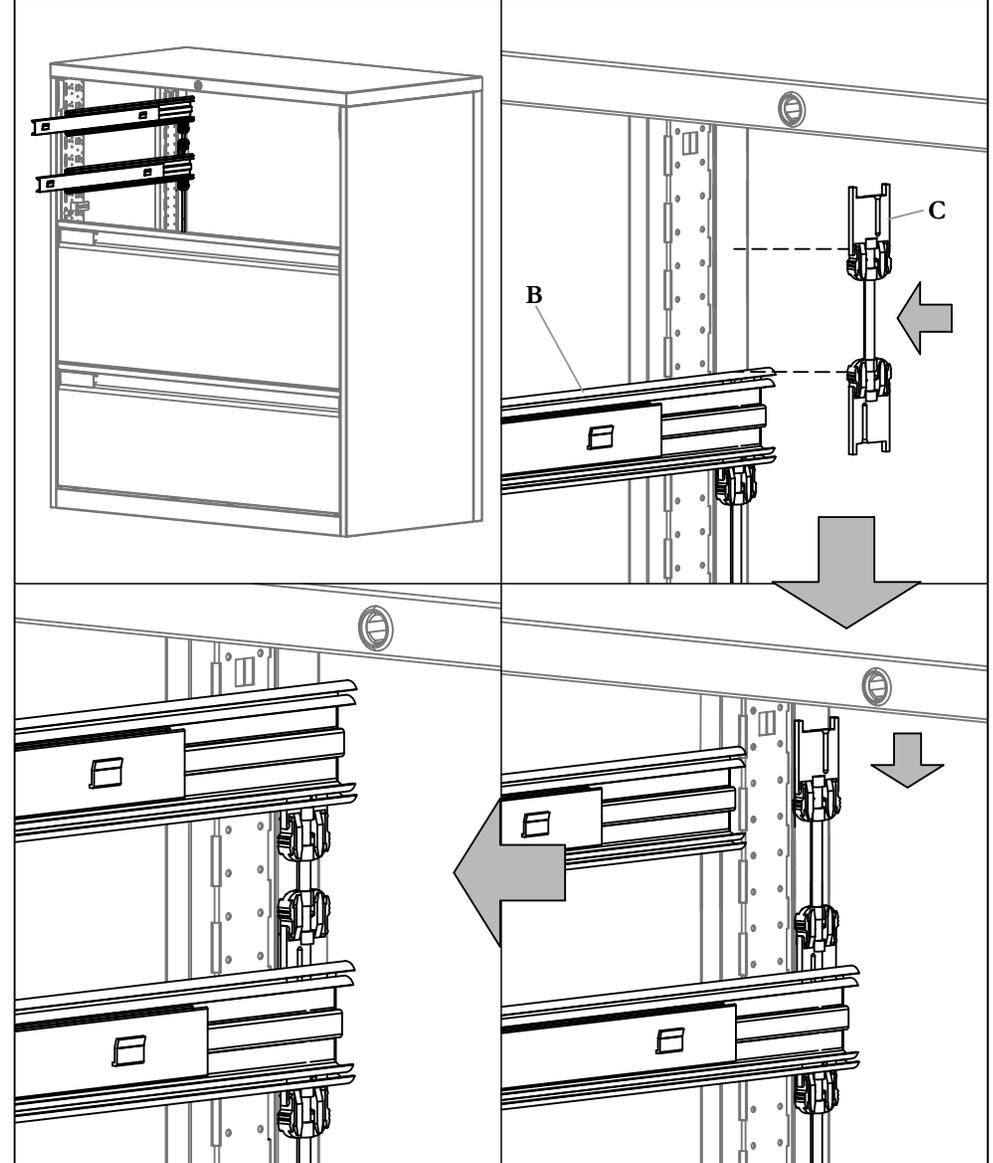
STEP 1: Uninstall the top Drawer by softly hammering the slides as shown.

INTERCHANGE INSIDE SHELF



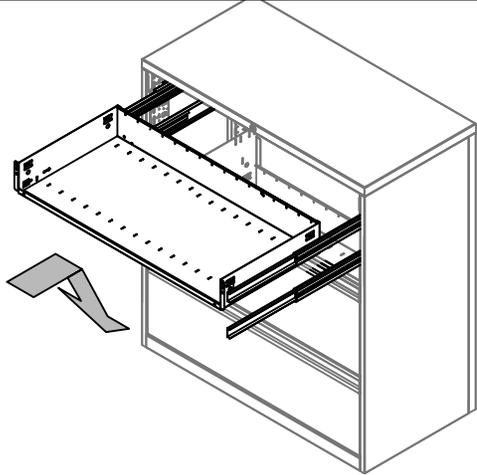
STEP 2: Detach large Drawer and fix small inside drawer as shown.

INSERT INTERLOCK



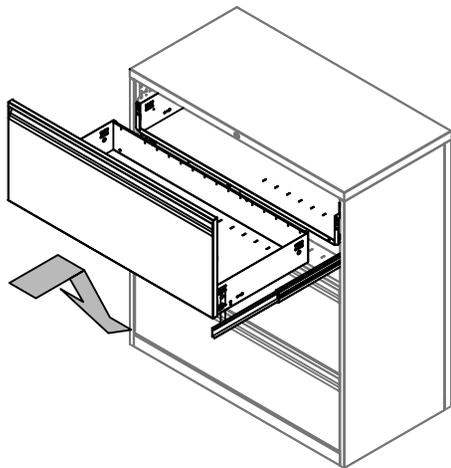
STEP 3: Install the Slides in the desired location and mount the interlock by squeezing its plastic ends slightly.

INSTALL TOP INSIDE DRAWER



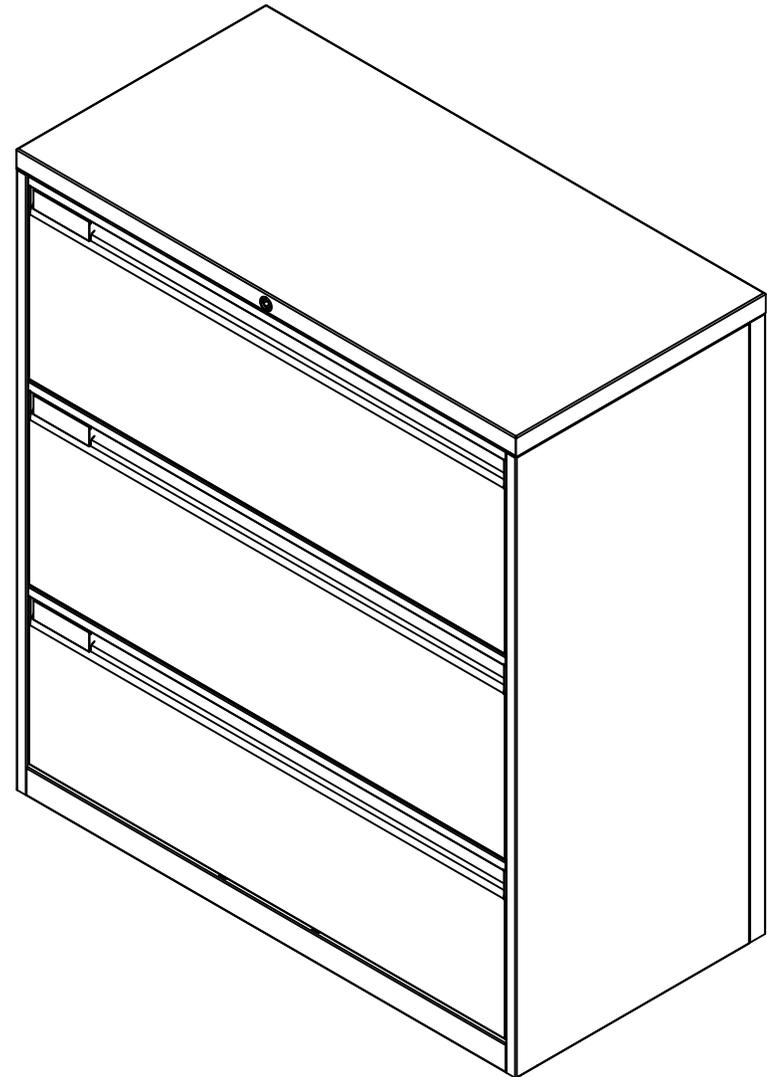
STEP 5: Mount inside top drawer over the Slides.

MOUNT BOTTOM INSIDE DRAWER



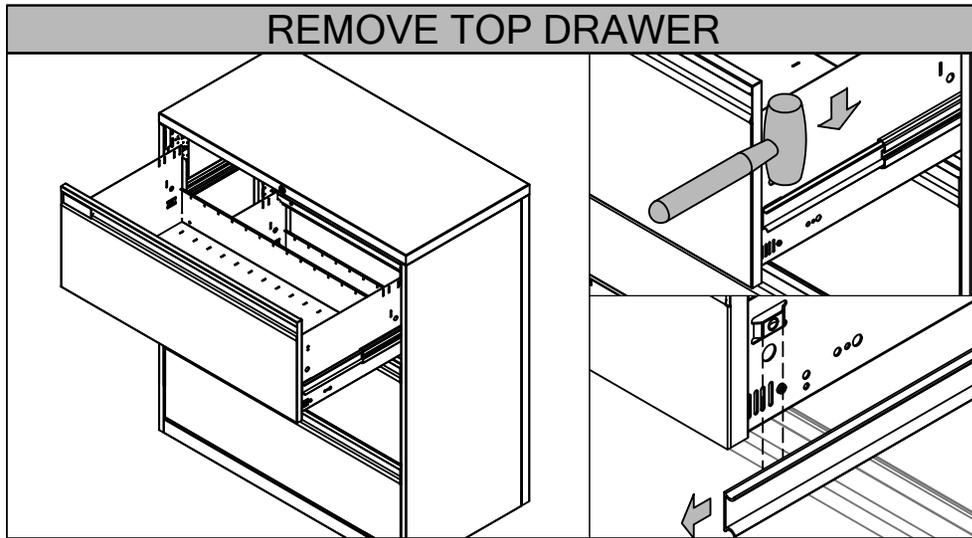
STEP 6: Mount inside bottom Drawer on the Slides.

CLOSE THE DRAWER



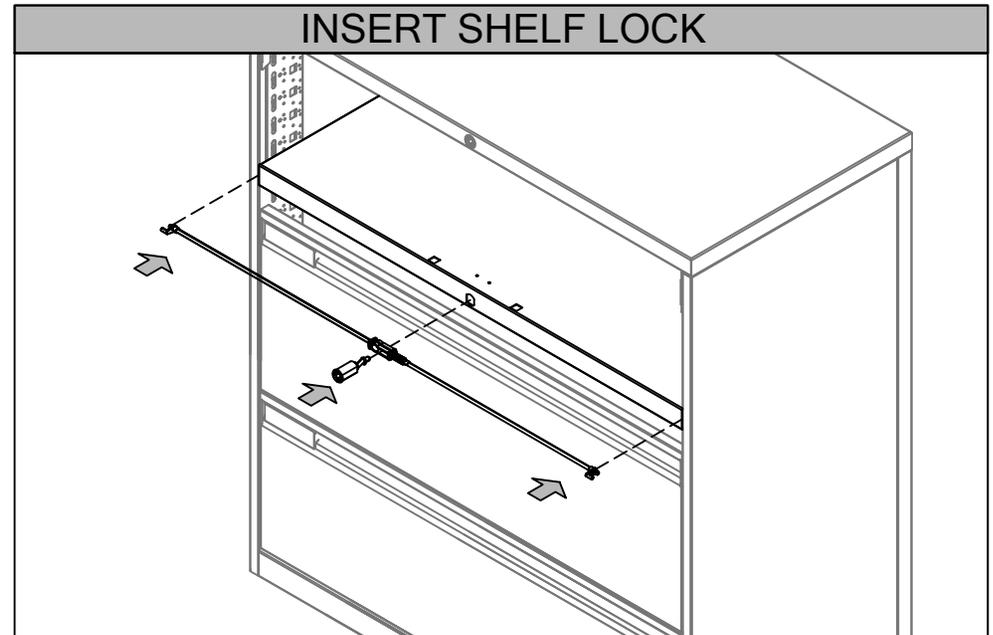
STEP 7: Close the Drawers.

REMOVE TOP DRAWER

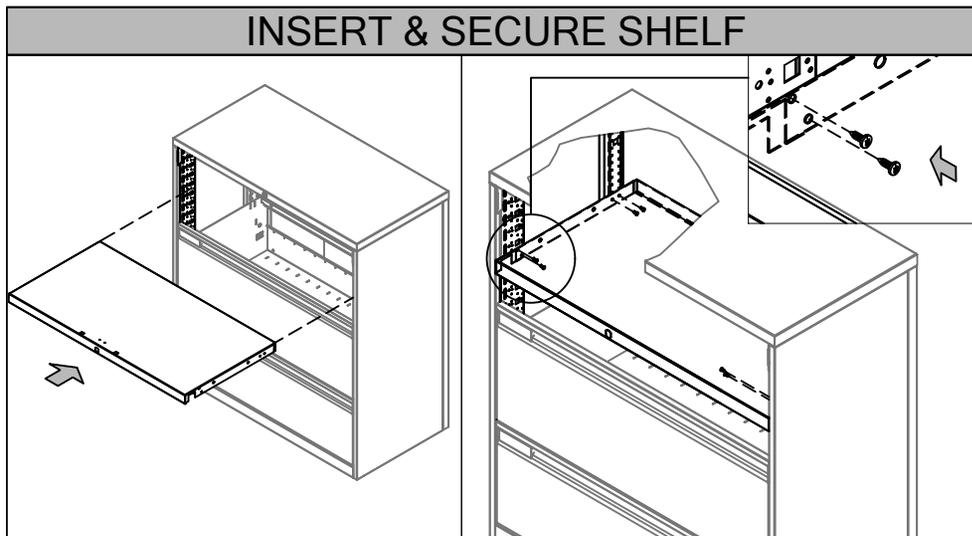


STEP 1: Uninstall the top Drawer by softly hammering the slides as shown.

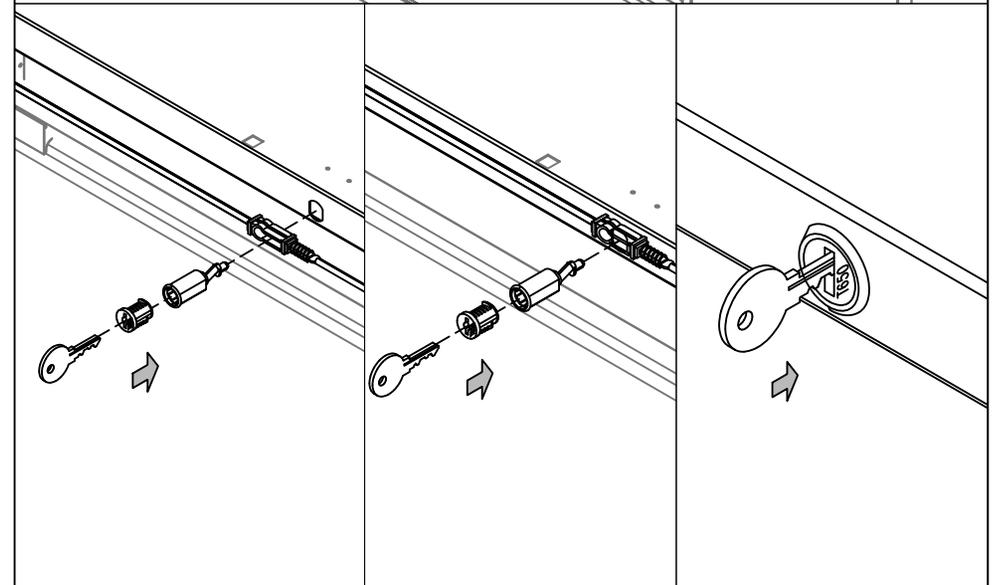
INSERT SHELF LOCK



INSERT & SECURE SHELF

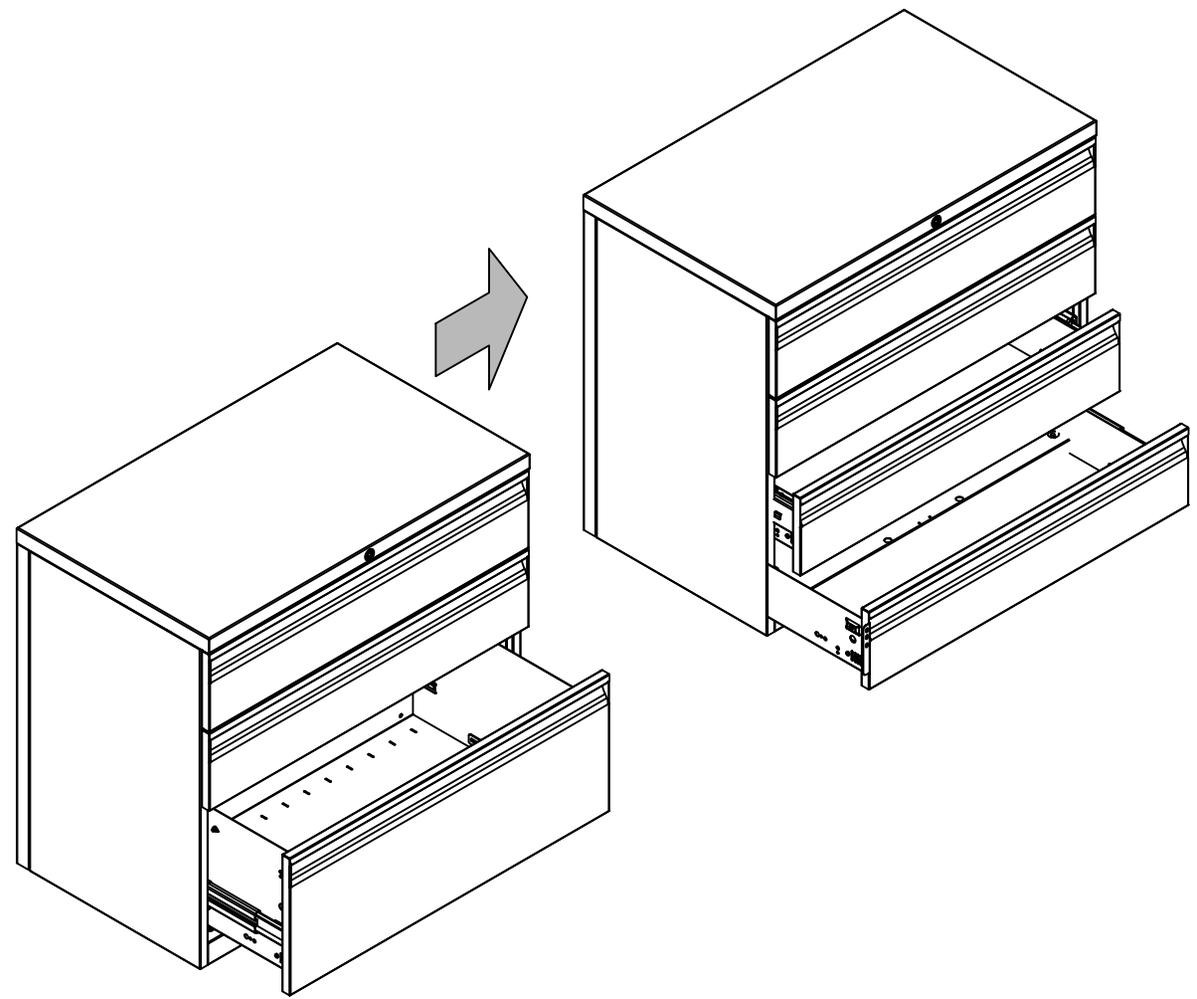


STEP 2: Insert the Shelf and secure it with the side Frame using Screws provided.

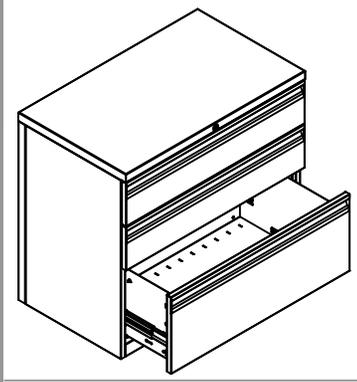


STEP 3: Fix Lock in the Shelf from the bottom of the Shelf as shown.

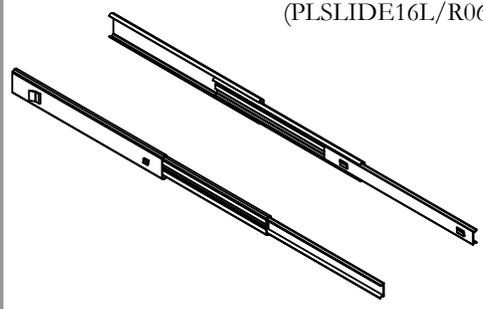
Build-Up Stretch Pedestal Cases (LBS)



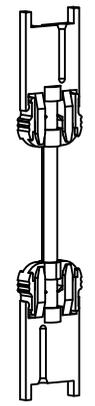
Part and Product Identification



A - Stretch Pedestal
(LPS_) x1

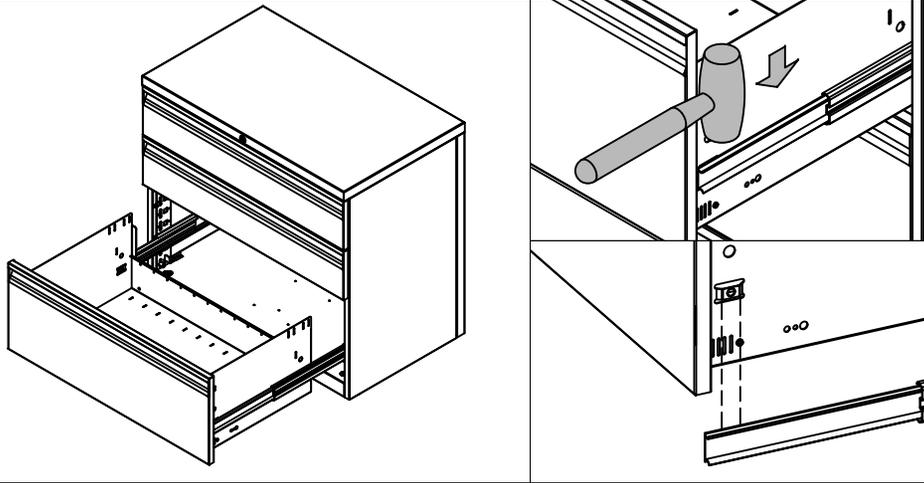


B - Slides
(PLSLIDE16L/R06Z) xQty Varies



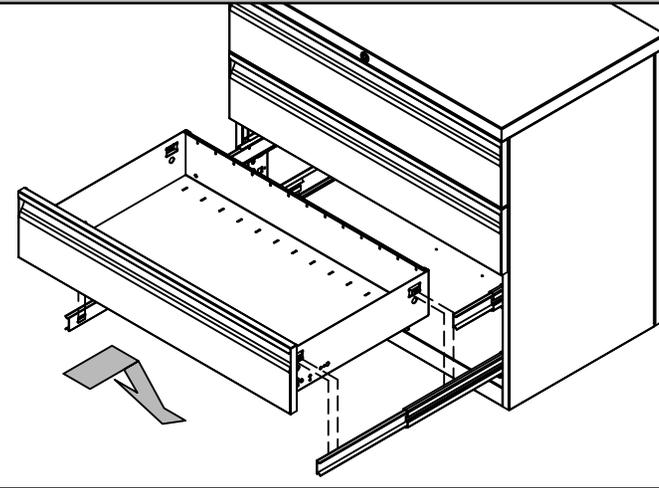
C - Interlock
(PHINTLRODRP) xQty Varies

REMOVE BOTTOM DRAWER



STEP 1: Uninstall the bottom Drawer by softly hammering the slides as shown.

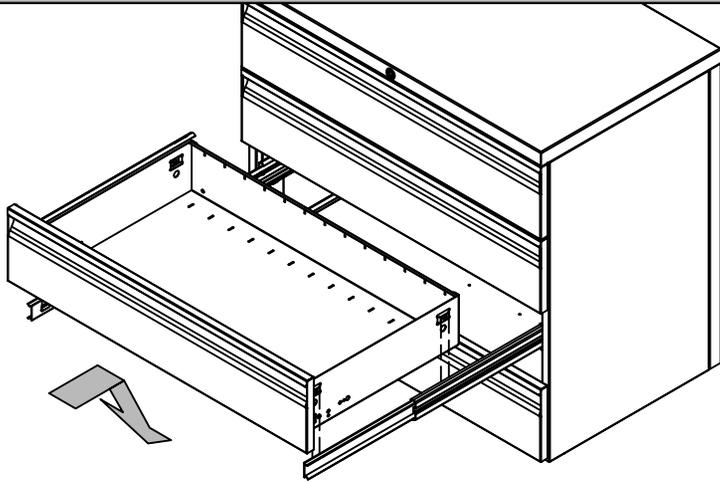
INSERT BOTTOM SMALL DRAWER



STEP 2: Install additional Slides and Interlocks and mount bottom Lateral Drawer on top of Slides.

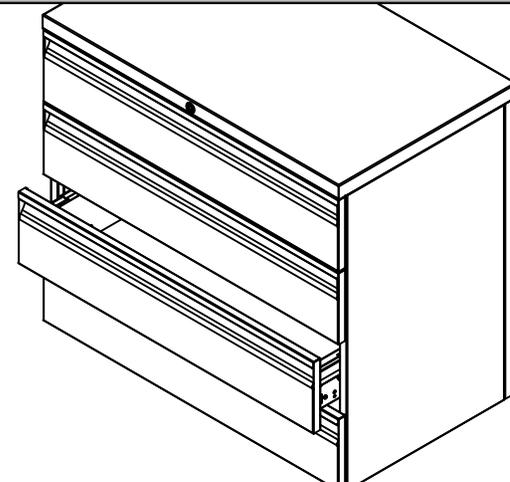
NOTE: For Slide and Interlock installation refer to STEP 3 on Page 2 of this Guide.

MOUNT SECOND SMALL DRAWER



STEP 3: Fix second Lateral Drawer on top of the Slides.

CLOSE THE DRAWERS

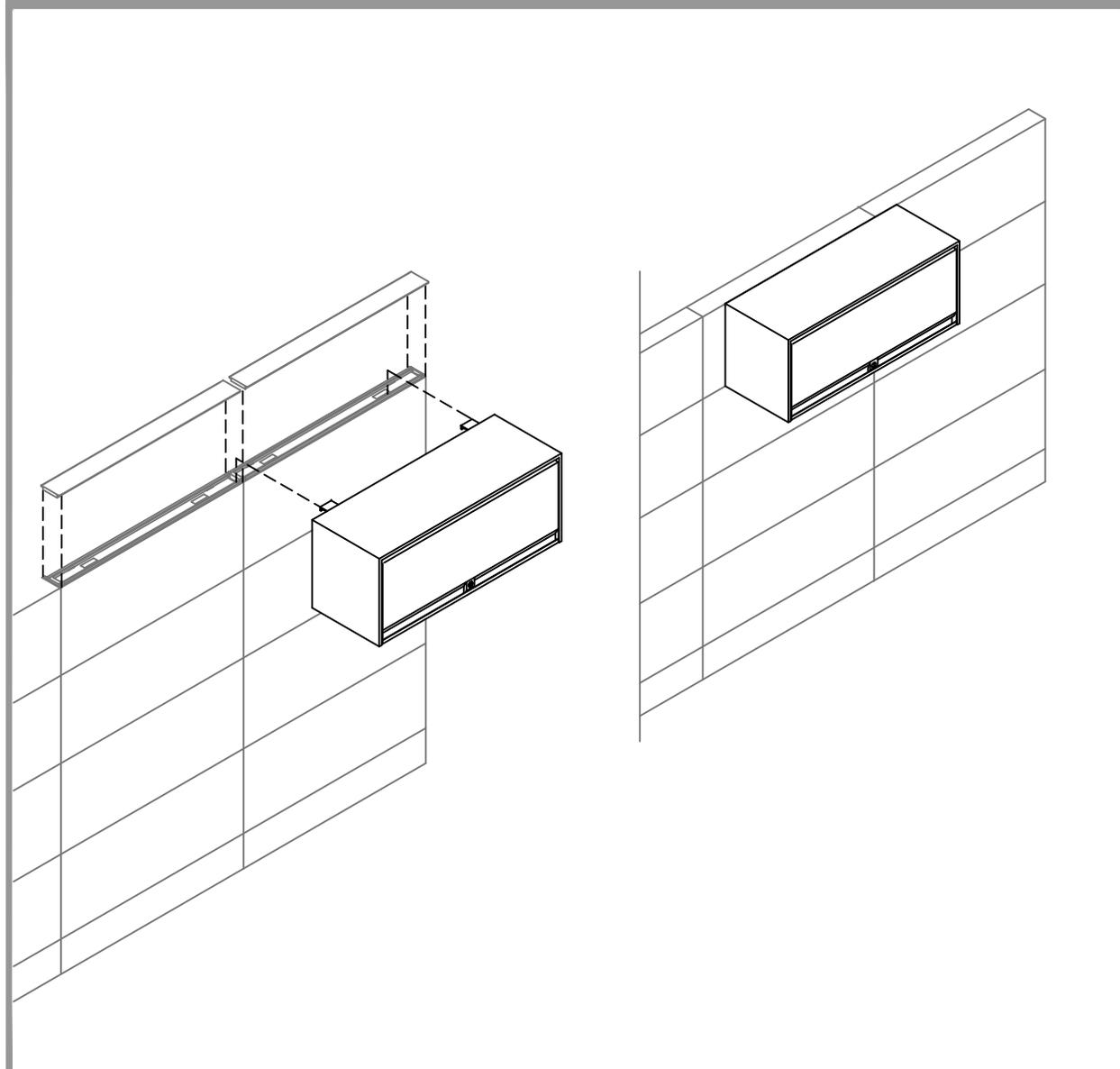


STEP 4: Close the Drawers.

Section: **OVERHEAD STORAGE**

Description: **LEDGER, ALMANAC, UNIVERSAL & STANDARD OVERHEAD CABINET - OFF MODULE**

Ledger Full Pull Overhead Cabinet (SSF), Ledger Full Pull A/4 Overhead Cabinet (SSFM), Ledger Overhead Cabinet (LSF), Almanac Overhead Cabinet (LSSF), Universal Overhead Cabinet (LUSF), Standard Overhead Cabinet (LCSF)



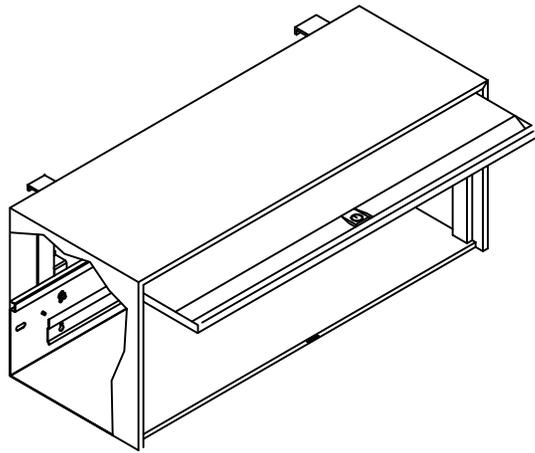
Part and Product Identification

A - Overhead Cabinet		A1 - Ledger Full Pull Overhead Cabinet (SSF) x1	
		A2 - Ledger Full Pull A4 Overhead Cabinet (SSFM) x1	
		A3 - Ledger Overhead Cabinet (LSF) x1	
		A4 - Almanac Overhead Cabinet (LSSF) x1	
		A5 - Universal Overhead Cabinet (LUSF) x1	
		A6 - Standard Overhead Cabinet (LCSF) x1	
	B - Cabinet Hook (T/O/S Mount) (A15-0919) x2		C - Mounting Bracket Assembly (Leverage Mount) (N01-1163L/R) x2
	D - Security Lock Sub-Assembly (T/O/S Mount) (N20-2077) x2		E - Cabinet Security Lock Assembly (Leverage Mount) (N01-1162L/R) x2
	F - #10-32 x $\frac{3}{8}$ " Set Screw Hex Socket, Black Oxide (E01-2027) x2		G - $\frac{1}{4}$ " - 20 UNC Nut Hex KEPS, Zinc (E03-0059) x4

Section: **OVERHEAD STORAGE**

Description: **LEDGER, ALMANAC, UNIVERSAL & STANDARD OVERHEAD CABINET - OFF MODULE**

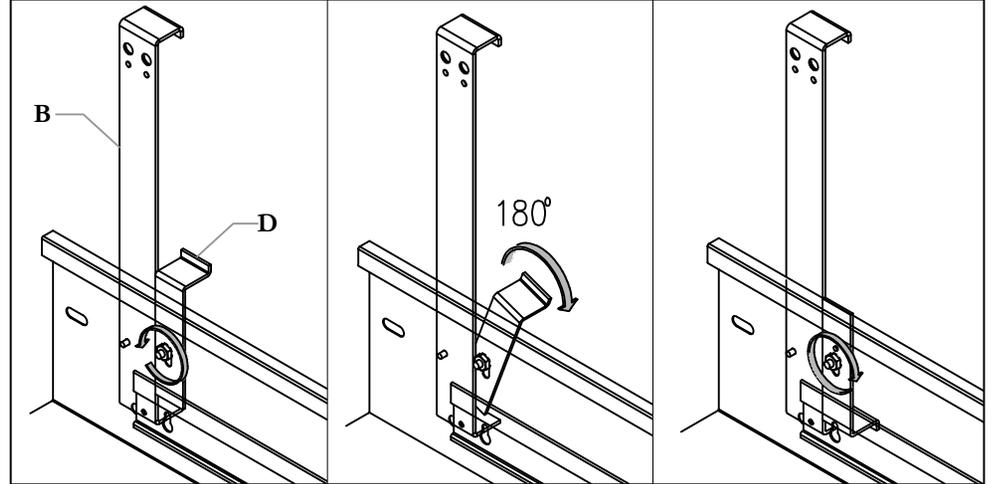
OPEN THE DOOR



STEP 1: Open the front Door of the Cabinet.

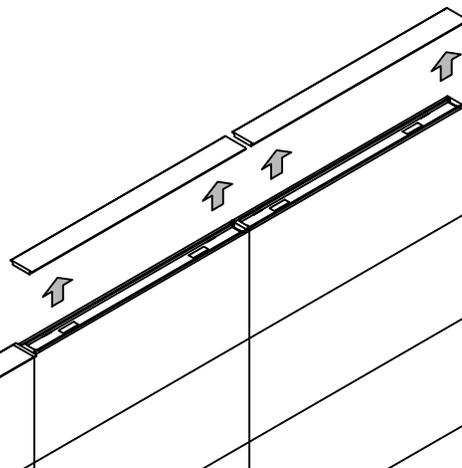
NOTE: Steps 1-7 shows Overhead Cabinet Mounted on T/O/S Panels.

ROTATE LOCK BRACKET



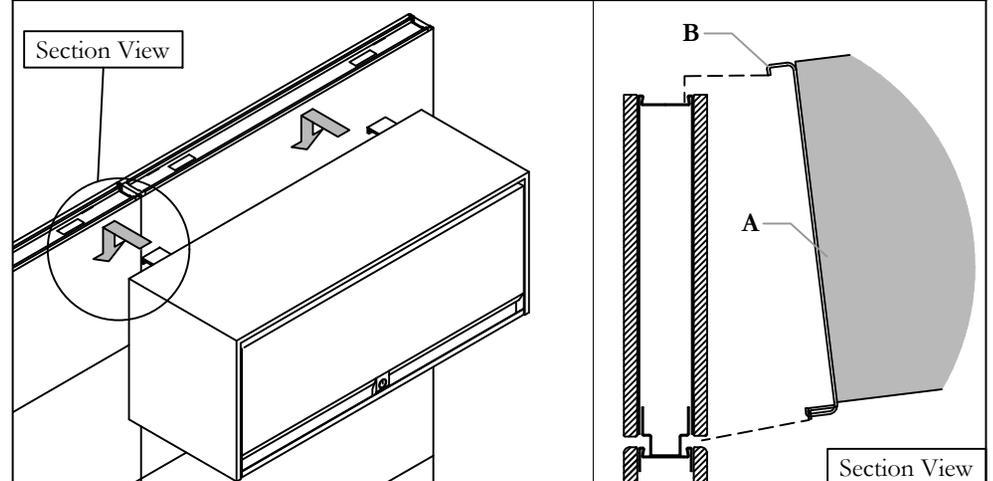
STEP 2: Loosen the Nut on the Security Lock Bracket. Rotate the Bracket 180°. Tighten up the Nut.

REMOVE TOP TRIMS



STEP 3: Remove the Top Trims form the Panel.

ASSEMBLE OVERHEAD CABINET

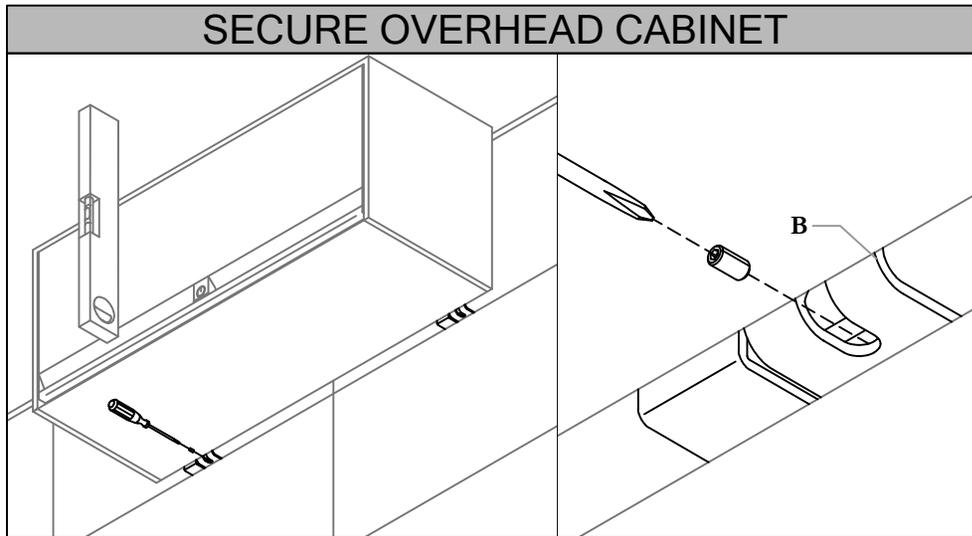


STEP 4: Fix the Overhead Cabinet by aligning Cabinet Hook properly into the Panel.

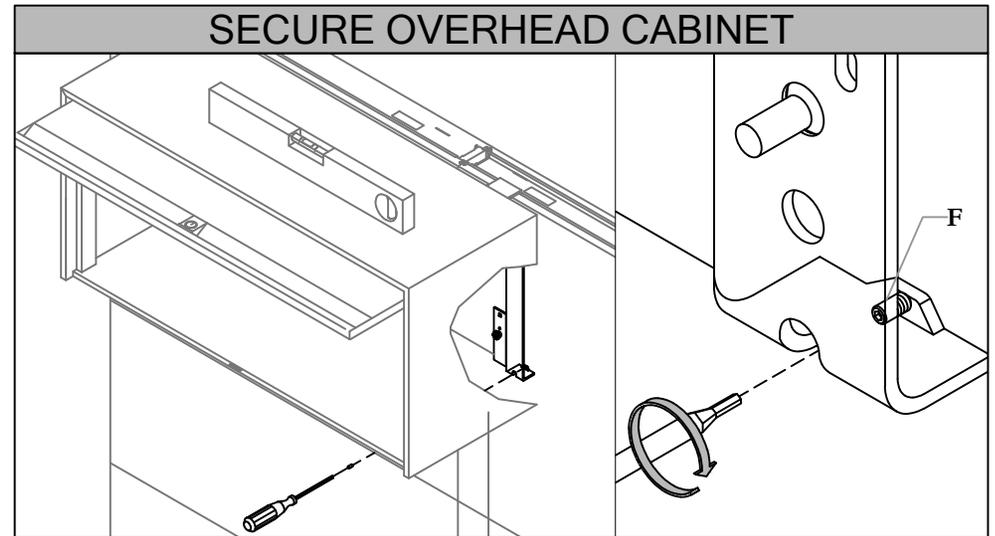
Section: **OVERHEAD STORAGE**

Description: **LEDGER, ALMANAC, UNIVERSAL & STANDARD OVERHEAD CABINET - OFF MODULE**

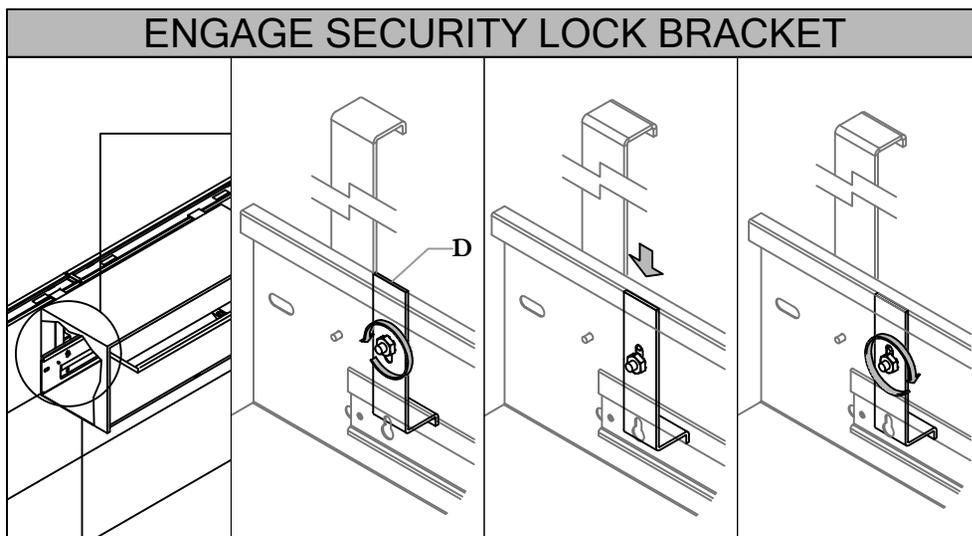
Date: Sept 2019 Page No: 3 of 5
TFF_201a



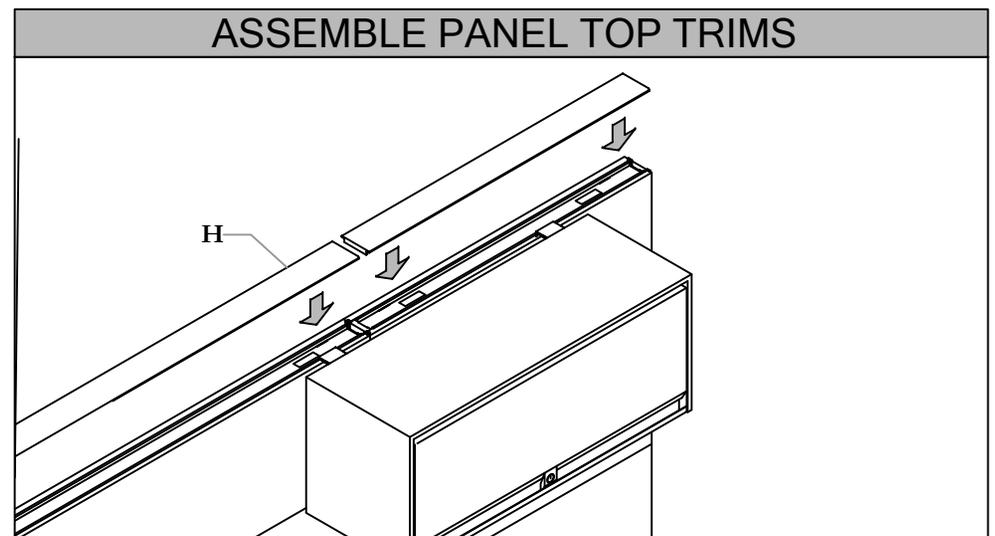
STEP 5: Straighten the Overhead Cabinet using a Spirit Level Tool. Attach bottom of the Overhead Cabinet with the Panel using Set Screws provided.



Alternate View for Securing Overhead Cabinet with the Panel.



STEP 6: Loosen the Nut. Push the Bracket down. Tighten the Nut.

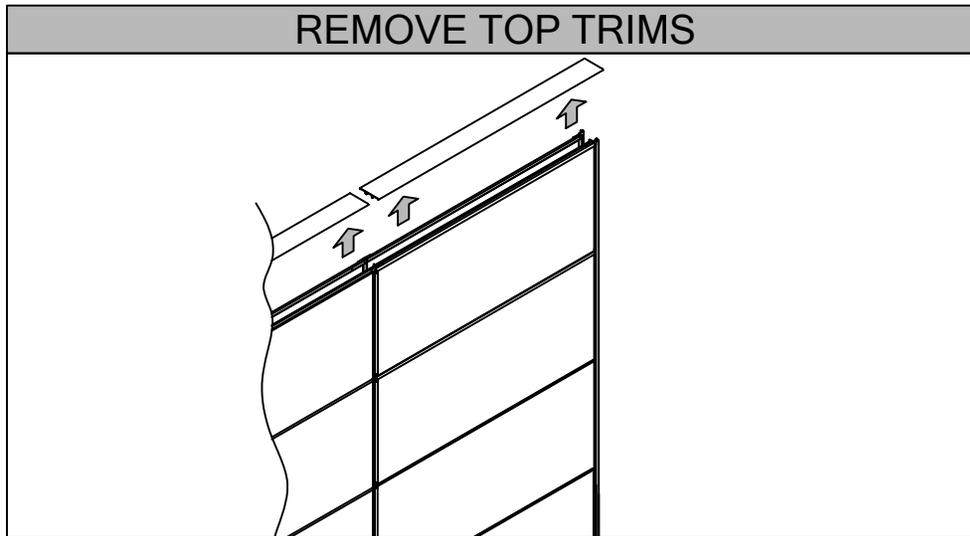


STEP 7: Assemble Top Trims of the Panel.

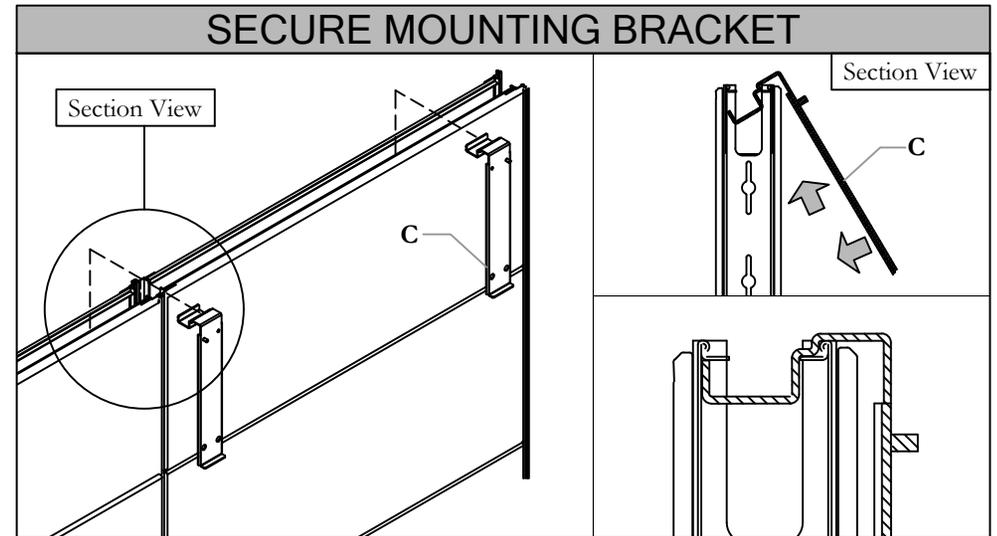
Section: **OVERHEAD STORAGE**

Description: **LEDGER, ALMANAC, UNIVERSAL & STANDARD OVERHEAD CABINET - OFF MODULE**

Date: Sept 2019 Page No: 4 of 5
TFF_201a

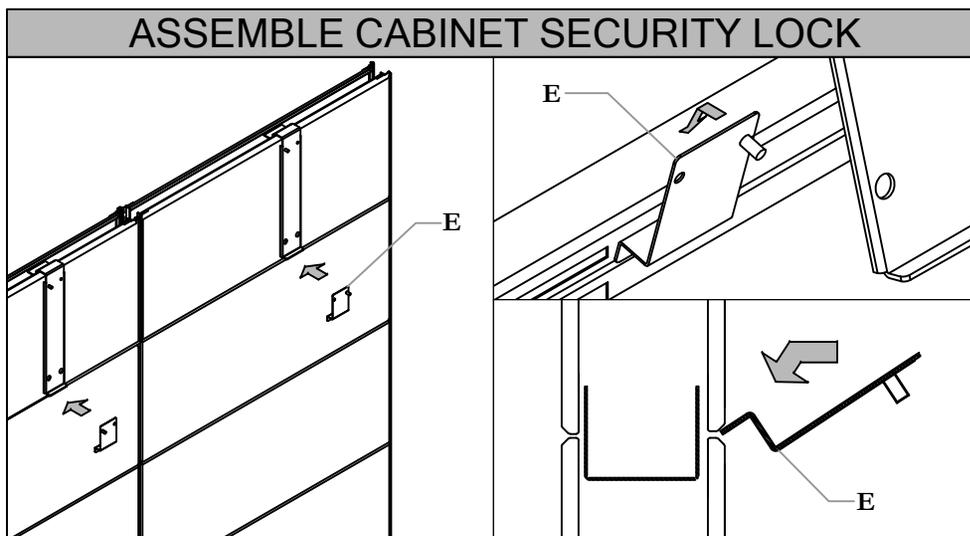


STEP 1: Dismantle Top Trims from the Panel.

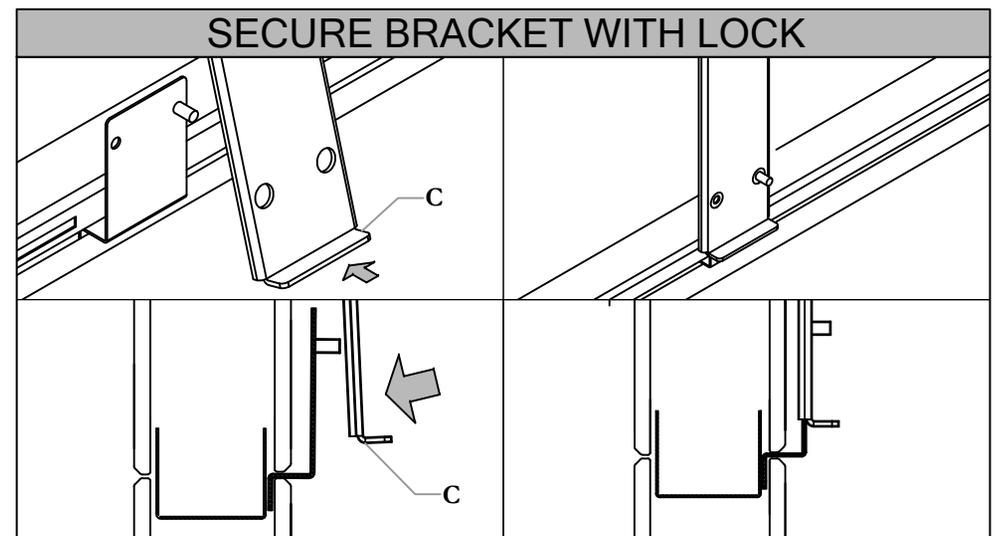


STEP 2: Align Module Mounting Bracket into the Panel.

NOTE: Steps 1-7 shows Overhead Cabinet Mounted on Leverage Panels.



STEP 3: Place Cabinet Security Lock into the Panel.

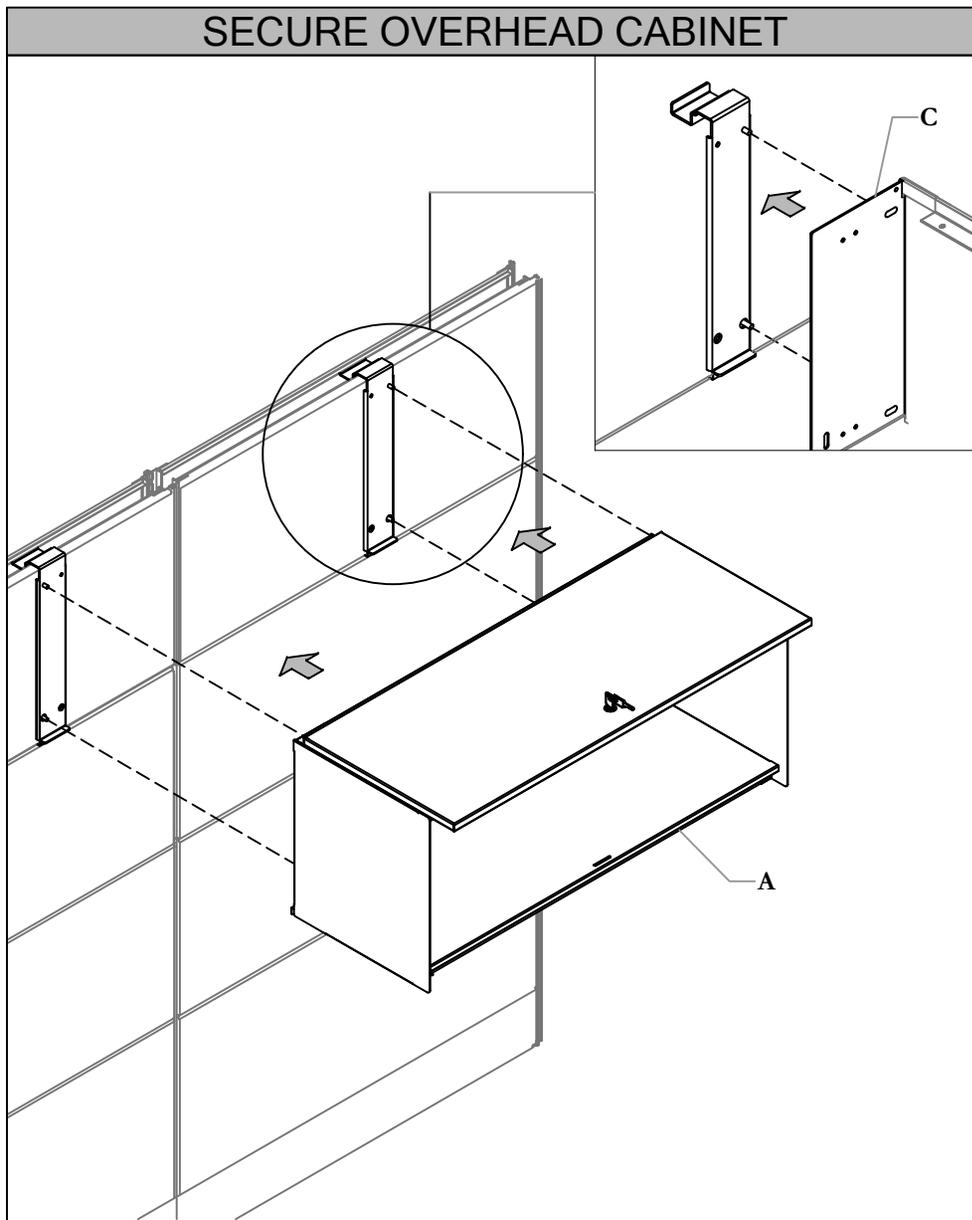


STEP 4: Attach Mounting Bracket with Cabinet Security Lock by fixing the key in the lock to the hole in the Bracket.

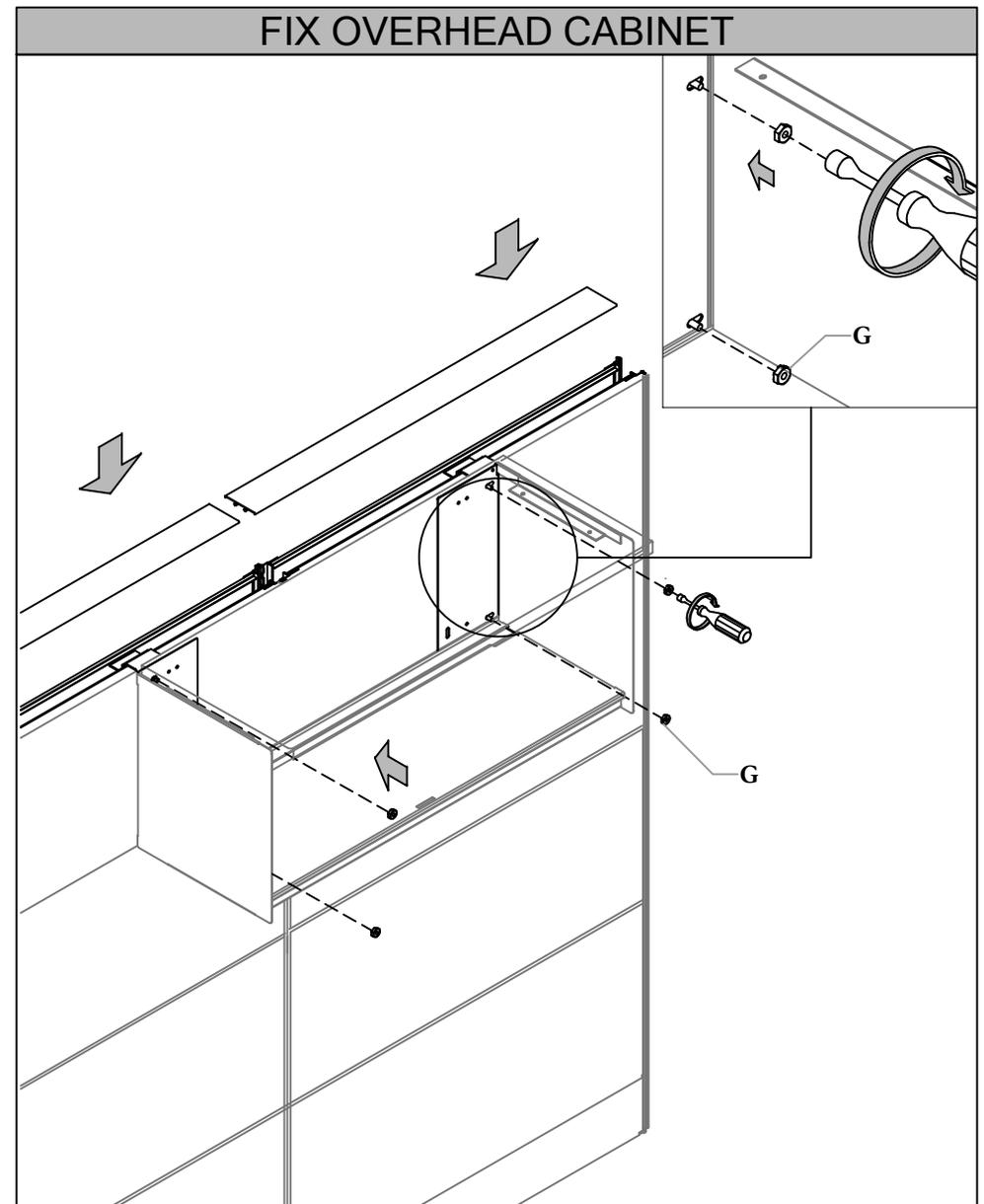
Section: **OVERHEAD STORAGEEE**

Date: Sept 2019 Page No: 5 of 5
TFF_201a

Description: **LEDGER, ALMANAC, UNIVERSAL & STANDARD OVERHEAD CABINET - OFF MODULE**



STEP 5: Align Overhead cabinet with the Module Mounting Bracket by fitting the key in the Brackets to the holes in the Cabinet.

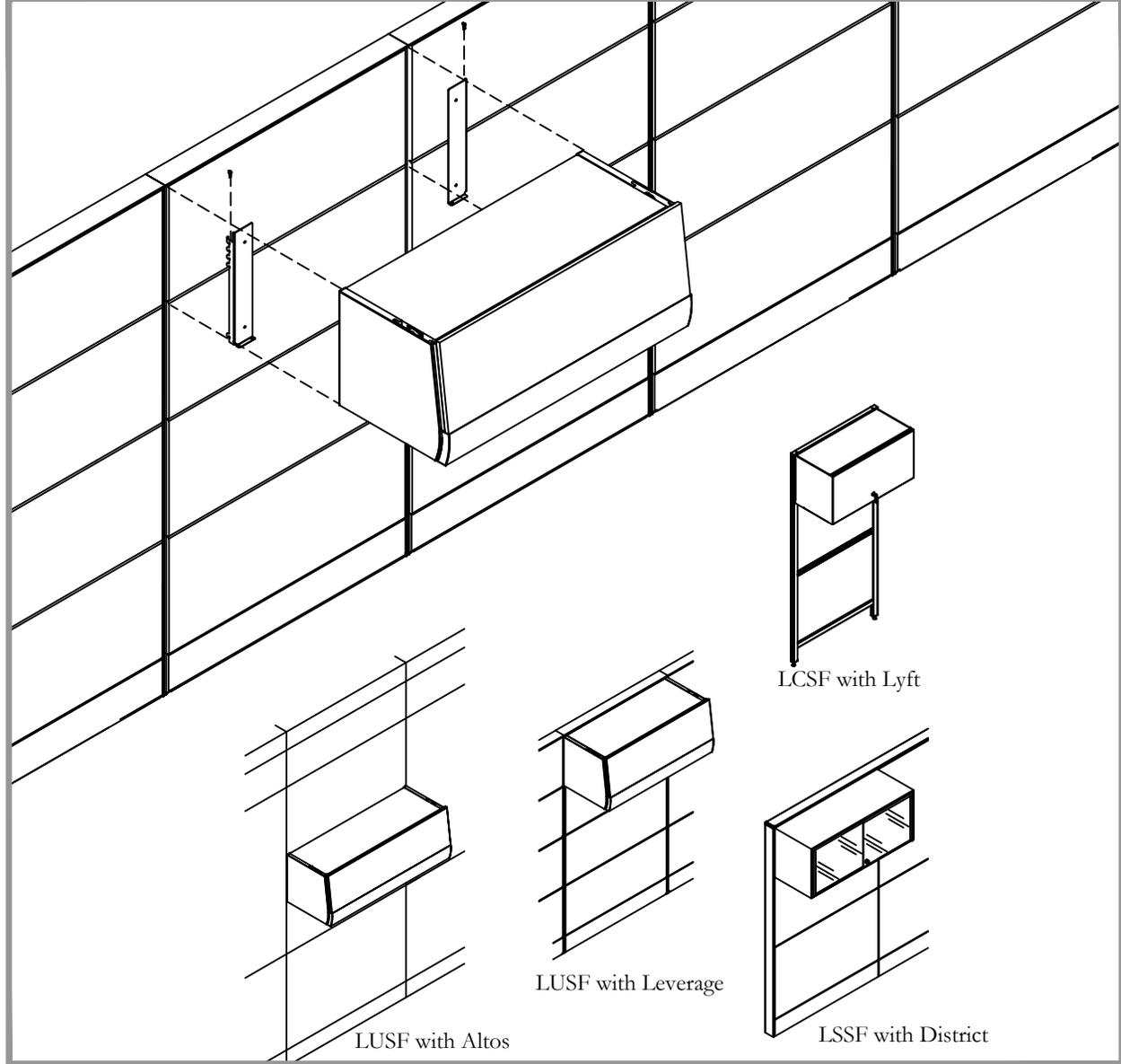


STEP 6: Secure the Cabinet to the Bracket using the Hex Nuts provided. Place Top Trims of the Panels back in their respective position.

Section: **OVERHEAD STORAGE**

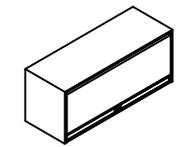
Description: **LEDGER, ALMANAC, UNIVERSAL & STANDARD OVERHEAD CABINET ON-MODULE**

Ledger Full Pull Overhead Cabinet (SSF), Ledger Full Pull A/4 Overhead Cabinet (SSFm), Ledger Overhead Cabinet (LSF), Almanac Overhead Cabinet (LSSF), Universal Overhead Cabinet (LUSF), Standard Overhead Cabinet (LCSF)

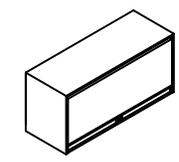


Part and Product Identification

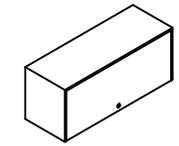
A - Overhead Cabinet



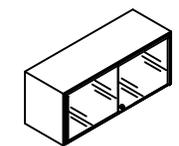
A1 - Ledger Full-Pull Overhead Cabinet (SSF) x1



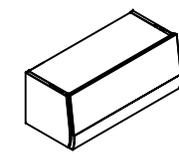
A2 - Ledger Full-Pull A4 Overhead Cabinet (SSFm) x1



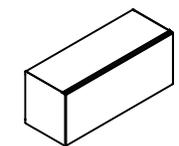
A3 - Ledger Overhead Cabinet (LSF) x1



A4 - Almanac Overhead Cabinet (LSSF) x1



A5 - Universal Overhead Cabinet (LUSF) x1



A6 - Standard Overhead Cabinet (LCSF) x1

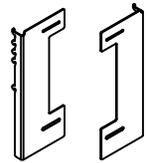
Section: OVERHEAD STORAGE

Description: LEDGER, ALMANAC, UNIVERSAL & STANDARD OVERHEAD CABINET ON-MODULE

Part and Product Identification

Bracket and Hardware Kit for Almanac, Ledger Overhead Cabinets
(Leverage & T/O/S Panels only) (X07-0050) x1

B - TFS Hook
"Kimball Bracket"
(A15-2936L/R) x1 Pair



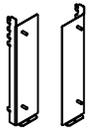
C - #10-24 x $\frac{3}{4}$ " Cartridge Bolt, Zinc
(E03-0031) x6



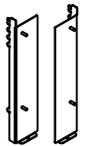
D - #10-24 Flange Nut
(E03-0031) x6

Bracket and Hardware Kit for Almanac, Ledger Overhead Cabinets
(Altos only) (X07-0049) or (X07-0051) x1

E1 - Mounting Bracket
Assembly - Altos
(A15-2642L/R) x1 Pair



or



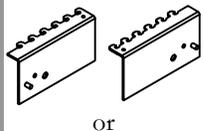
E2 - A-4 Mounting Bracket
Assembly - Altos
(A15-2648L/R) x1 Pair



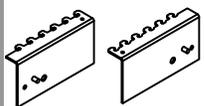
F - $\frac{1}{4}$ - 20 UNC. Nut Hex
KEPS, Zinc
(E03-0059) x4

Bracket and Hardware Kit for Almanac, Ledger, Universal Overhead Cabinets
(District Panels only) (X07-0097) or (X07-0098) x1

G1 - Overhead Top Bracket
Sub-Assembly Ledger
to District
(N09-1585R/L) x1 Pair



or



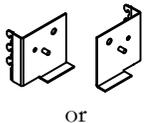
G2 - Overhead Top Bracket
Sub-Assembly
Universal to District
(N09-1587R/L) x1 Pair



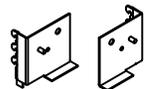
H - Bracket Retainer
(B02-0242) x2



I1 - Overhead Bottom
Bracket Sub-Assembly,
Ledger to District
(N09-1586L/R) x1 Pair



or



I2 - Overhead Bottom
Bracket Sub-Assembly
(N09-1588L/R) x1 Pair

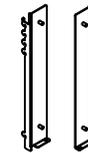


J - $\frac{1}{4}$ - 20 UNC. Nut Hex
KEPS, Zinc
(E03-0059) x4

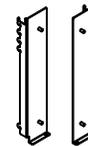
Part and Product Identification

Bracket and Hardware Kit for Universal Overhead Cabinets x1

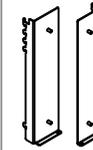
K1 - Leverage Mounting Bracket
(A15-5369L/R) x1



or



K2 - T/O/S Mounting Bracket
(A15-5451L/R) x1



K3 - Leverage Mounting Bracket
(A15-5464L/R) x1



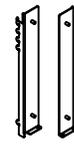
L - $\frac{1}{4}$ - 20 UNC. Nut Hex
KEPS Zinc
(E03-0059) x4



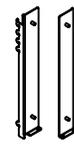
M - Bracket Retainer Clip
(B02-0147) x2

Bracket and Hardware Kit for Standard and Sliding Door Overhead Cabinets x1

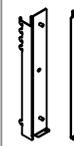
N1 - Leverage On-Module
Bracket
(A15-5060L/R) x1



or

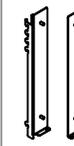


N2 - T/O/S On-Module Bracket
(A15-5152L/R) x1



N4 - Leverage On-Module
Bracket (21" H)
(A15-7512L/R) x1

or



N5 - Leverage On-Module
Bracket (21" H)
(A15-7513L/R) x1



O - $\frac{1}{4}$ - 20 UNC. Nut Hex
KEPS Zinc
(E03-0059) x4



P - Bracket Retainer Clip
(B02-0147) x2

Bracket and Hardware Kit for Standard Overhead Cabinet with Lyft Mounting Option x1

Q - Bracket Retainer Clip
(N01-1284) x2



S - $\frac{1}{4}$ - 20 x $\frac{5}{8}$ " Mach. Screw, Quad.
(E01-0098) x2



T - $\frac{1}{4}$ - 20 UNC. Nut Hex
KEPS Zinc
(E03-0059) x2



R - Bracket Retainer Clip
(A15-5586-X) x2



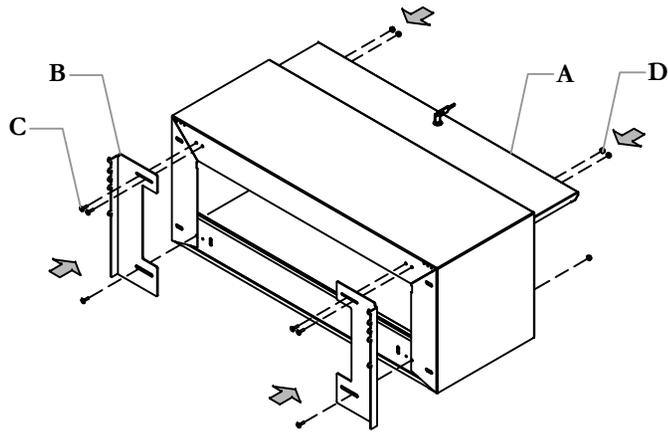
U - Bracket Retainer Clip
(D01-0271) x2

Section: **OVERHEAD STORAGE**

Description: **LEDGER, ALMANAC, UNIVERSAL & STANDARD OVERHEAD CABINET ON-MODULE**

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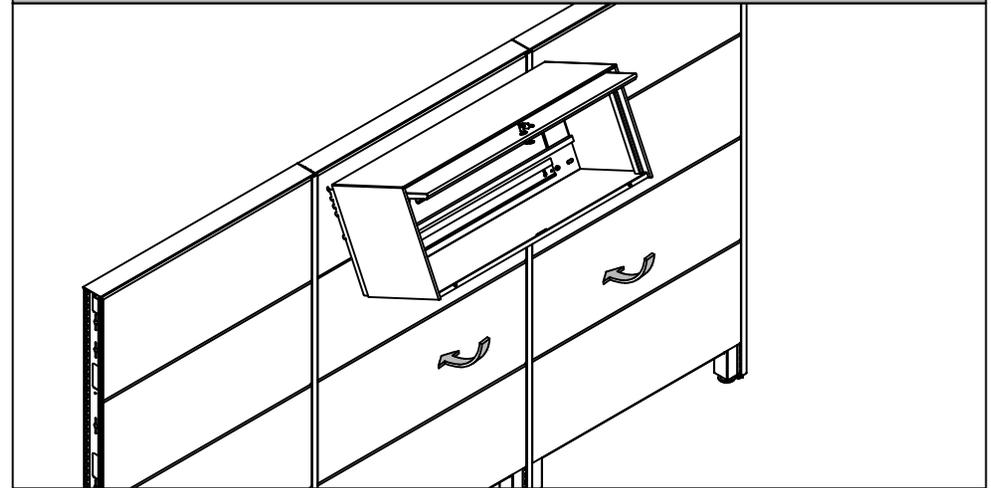
ASSEMBLE KIMBALL BRACKETS



STEP 1: Connect Kimball Brackets with Overhead Cabinet using Carriage Bolt and Flange Nut. Do not tighten Flange Nuts for further adjustment and levelling.

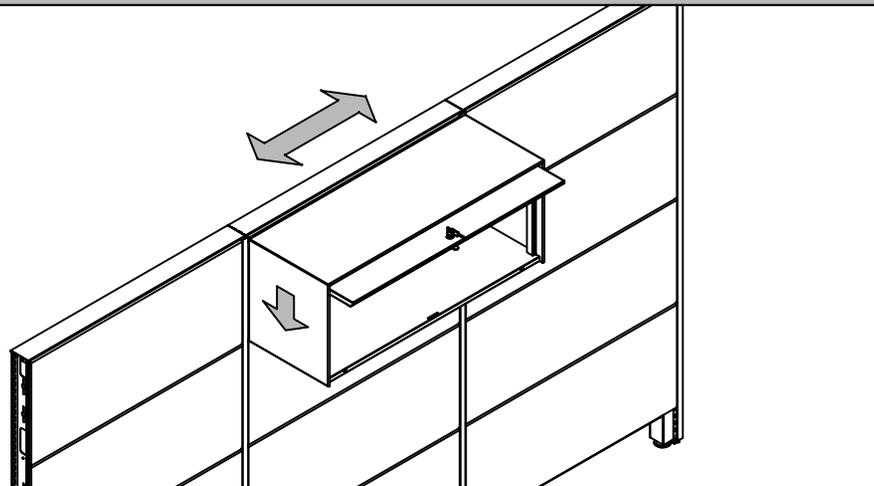
NOTE: Steps 1-4 shows Ledger Overhead Cabinet Installation.

INSTALL OVERHEAD CABINET



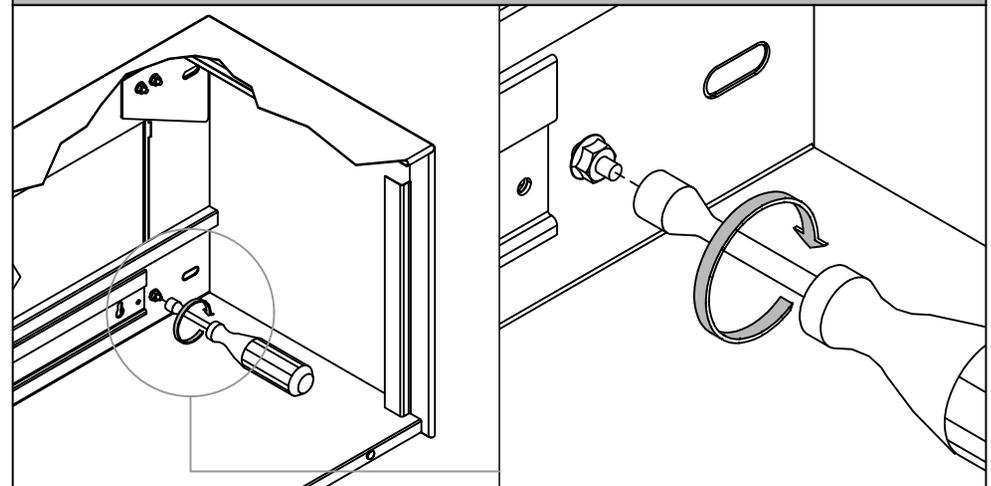
STEP 2: Install Overhead Cabinet by aligning the teeth on Kimball bracket with grooves on Panel.

ALIGN OVERHEAD CABINET



STEP 3: Once Overhead Cabinet is mounted on the Kimball Brackets, level and align the Cabinet.

SECURE THE CABINET

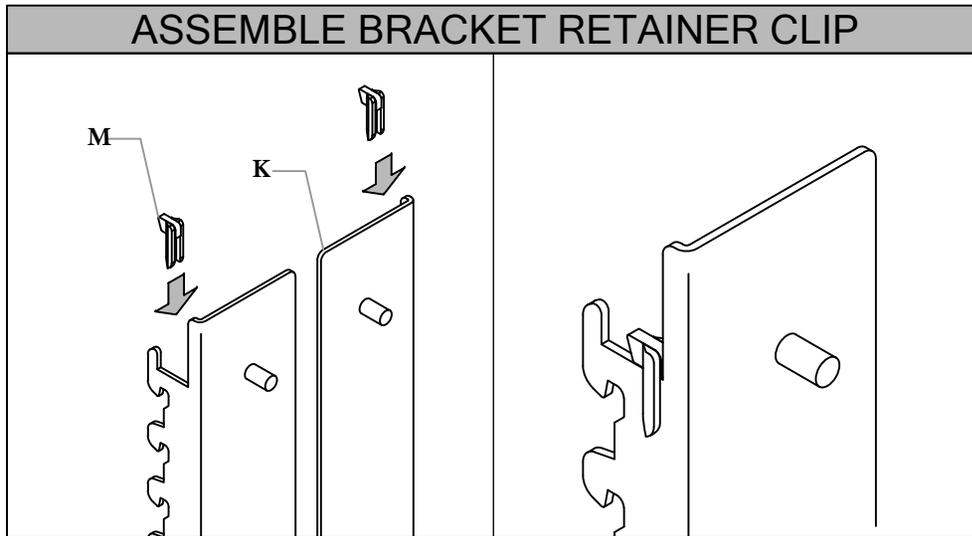


STEP 4: Tighten the Nuts thus securing the Cabinet.

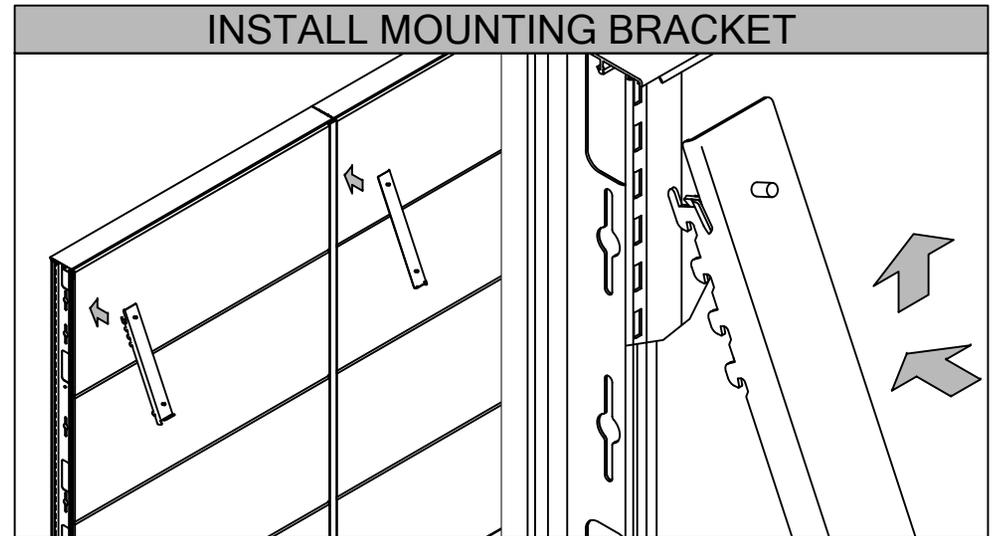
Section: **OVERHEAD STORAGE**

Description: **LEDGER, ALMANAC, UNIVERSAL & STANDARD OVERHEAD CABINET ON-MODULE**

Date: Sept 2019 Page No: 4 of 6
TFF_201b

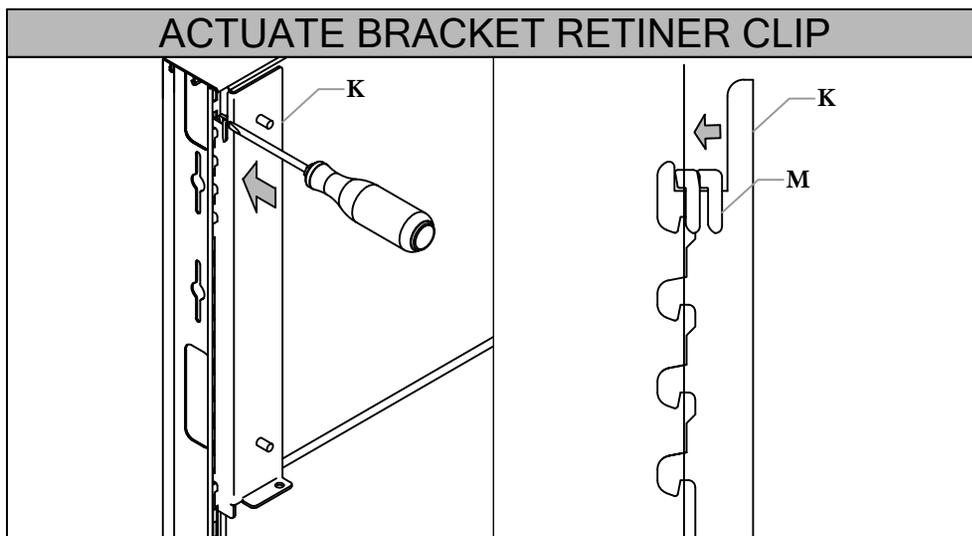


STEP 1: Fix the Bracket Retainer Clip by pushing it in the Mounting Bracket.

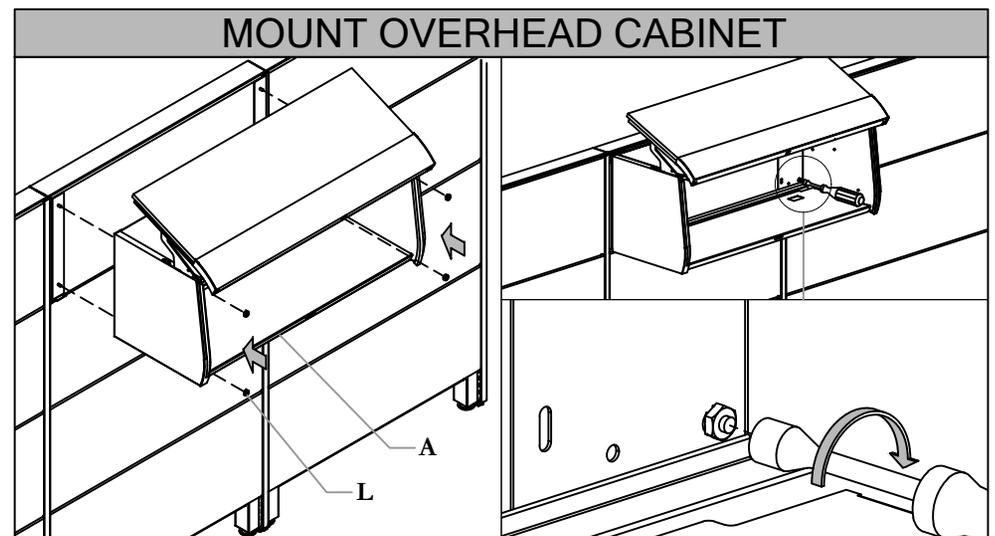


STEP 2: Match the teeth on Mounting Bracket with groves on Panel and attach them.

NOTE: Steps 1-4 shows Universal Overhead Cabinet Installation.



STEP 3: Actuate the Retainer Clip by pushing it further in the Panel groove. Using a Flat Head Screwdriver is recommended as it provides a superior grip on the Clip.

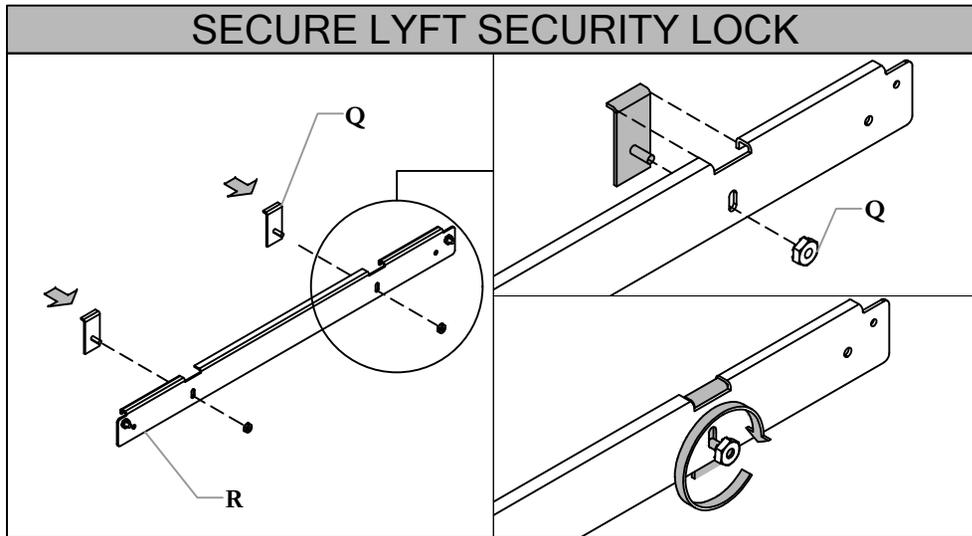


STEP 4: Mount and secure Overhead Cabinet using the Hex Nut provided.

Section: **OVERHEAD STORAGE**

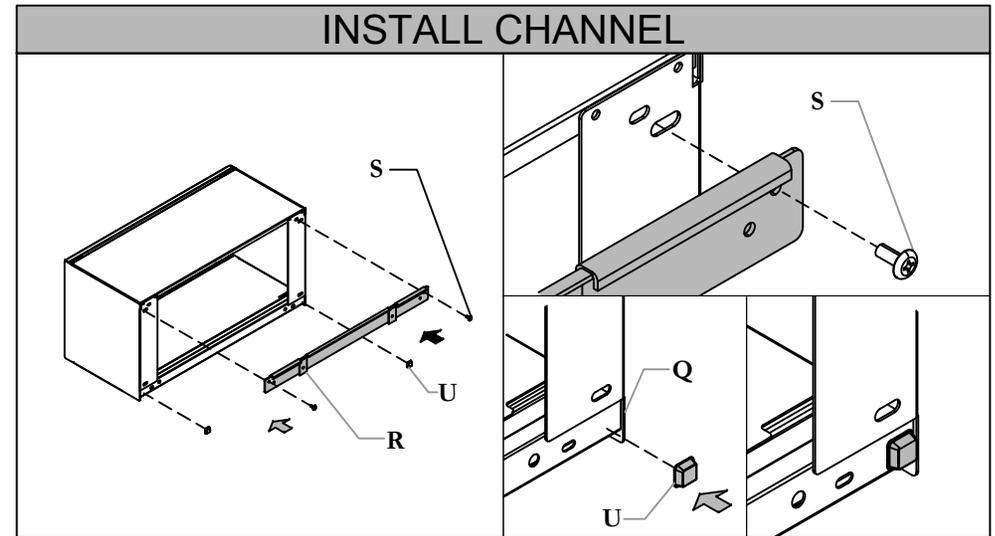
Description: **LEDGER, ALMANAC, UNIVERSAL & STANDARD OVERHEAD STORAGE ON-MODULE**

Date: Sept 2019 Page No: 5 of 6
TFF_201b

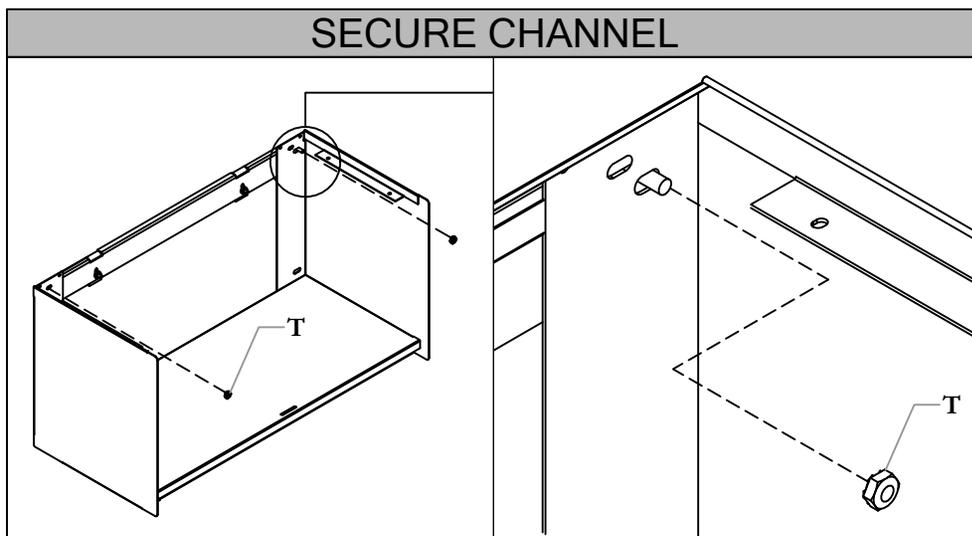


STEP 1: Attach the Security Lock with Channel. Do not tighten the Nut for further adjustment.

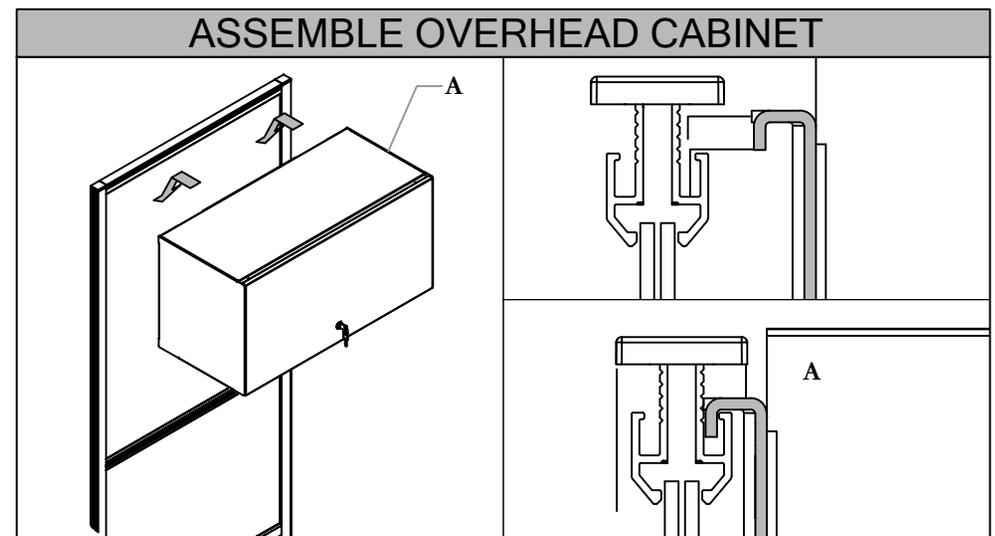
NOTE: Steps 1-5 shows Lyft Installation.



STEP 2: Install the Channel Assembly with the Overhead Cabinet. Attach Tapered Square Bumpton for bottom Cabinet support.



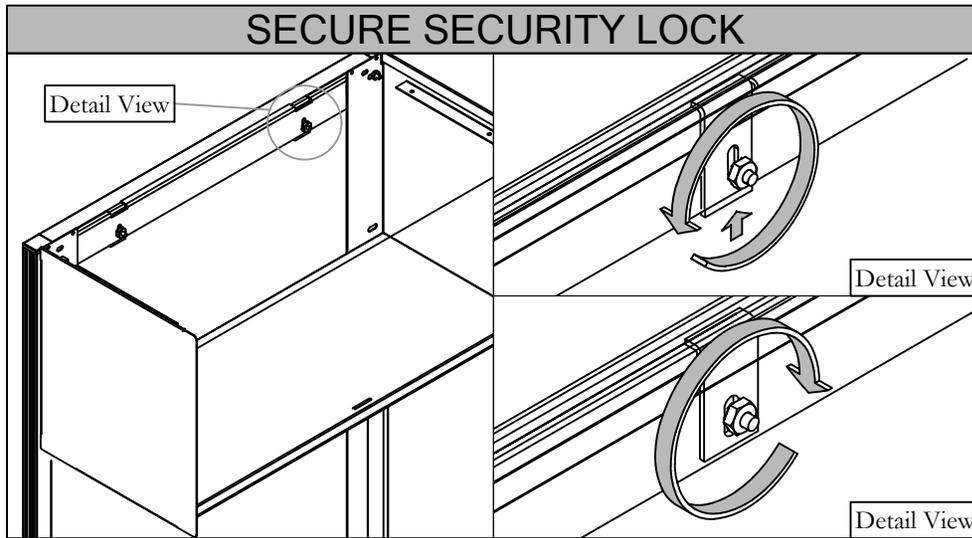
STEP 3: Secure the Channel using Hex Nut provided.



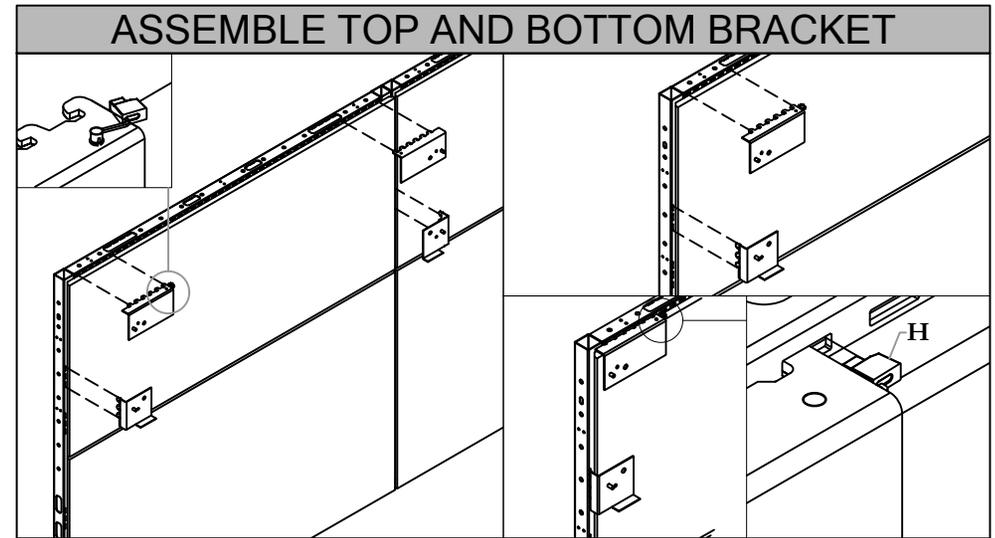
STEP 4: Mount Overhead Cabinet by gently sliding the Channel in the groove of the Panel.

Section: OVERHEAD STORAGE

Description: LEDGER, ALMANAC, UNIVERSAL AND STANDARD OVERHEAD CABINET ON-MODULE

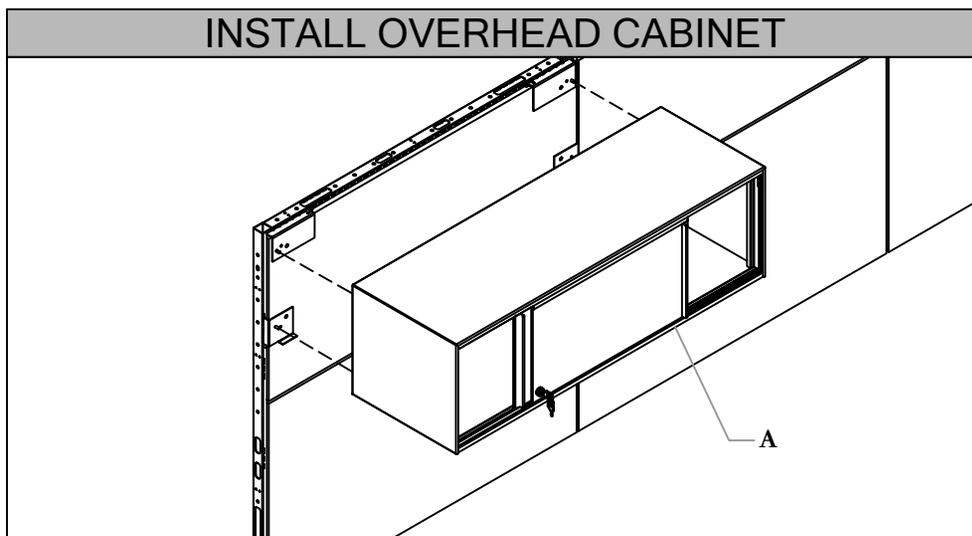


STEP 5: Push the Lock up and tighten the Nut.

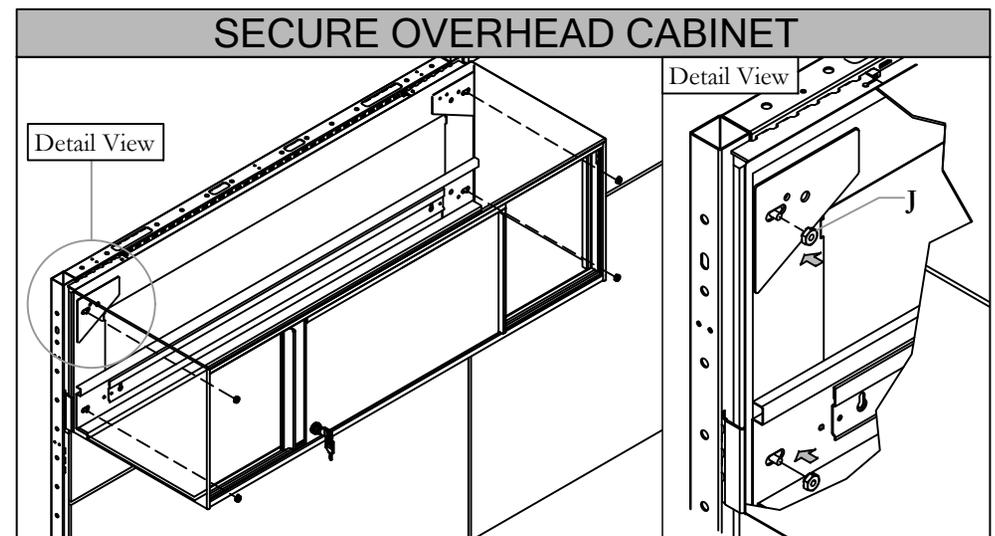


STEP 1: Fix the teeth in top and bottom bracket with the groves provided in the Panels. Push the Bracket Retainer in.

NOTE: Steps 1-3 shows District Installation.



STEP 2: Mount Overhead Cabinet by sliding the hole in the Cabinet over the Bolt in the Bracket.

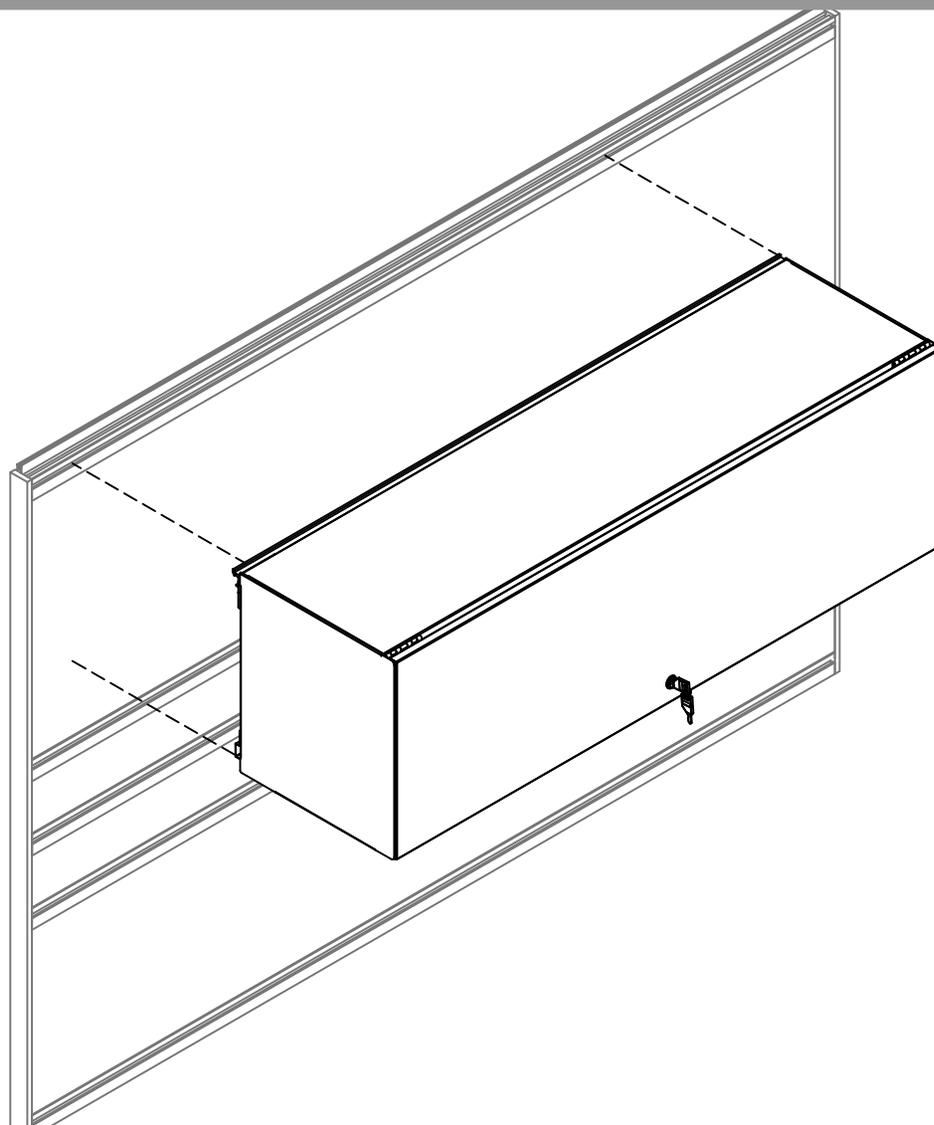


STEP 3: Secure Overhead Cabinet by tightening the Hex Nuts provided.

Section: **OVERHEAD STORAGE**

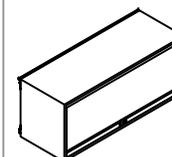
Description: **LEDGER, ALMANAC, UNIVERSAL & STANDARD OVERHEAD CABINET - W/R/S OFF-MODULE**

Ledger Full-Pull Overhead Cabinet - W/R/S Off-Module (SSF), Ledger Full-Pull A4 Overhead Cabinet - W/R/S Off-Module (SSFM), Ledger Flush Front Overhead Cabinet - W/R/S Off-Module (LSF), Almanac Overhead Cabinet - W/R/S Off-Module (LSSF), Universal Overhead Cabinet - W/R/S Off-Module (LUSF), Standard Overhead Cabinet - W/R/S Off-Module (LCSF)

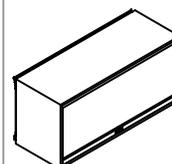


Part and Product Identification

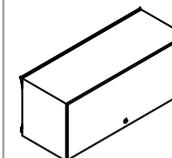
A - Overhead Cabinet



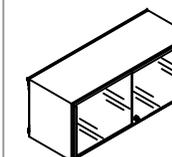
A1 - Ledger Full Pull Overhead Cabinet (SSF) x1



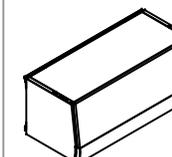
A2 - Ledger Full Pull Overhead Cabinet (SSFM) x1



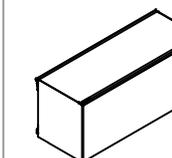
A3 - Ledger-Flush Front Overhead Cabinet (LSF) x1



A4 - Almanac Overhead Cabinet (LSSF) x1



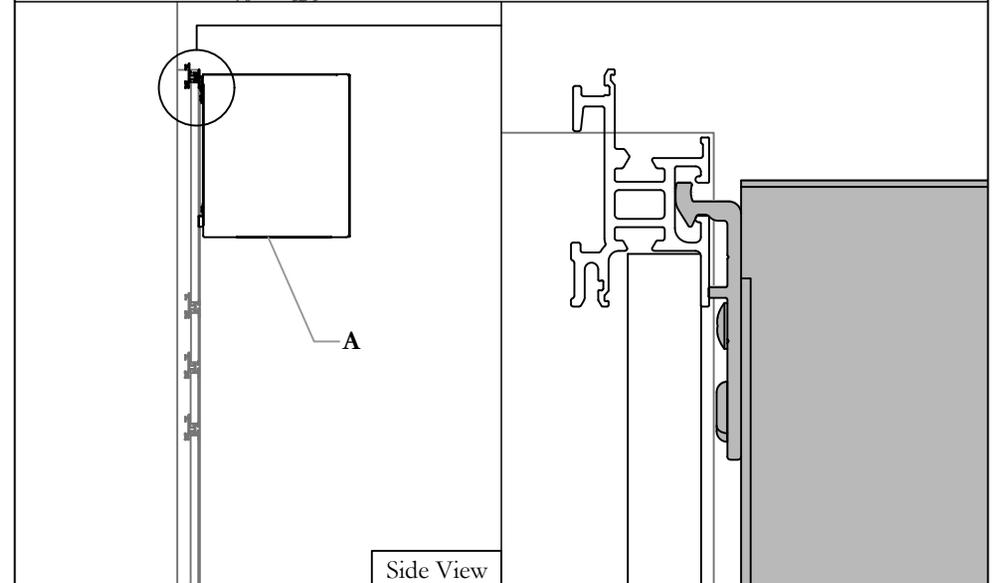
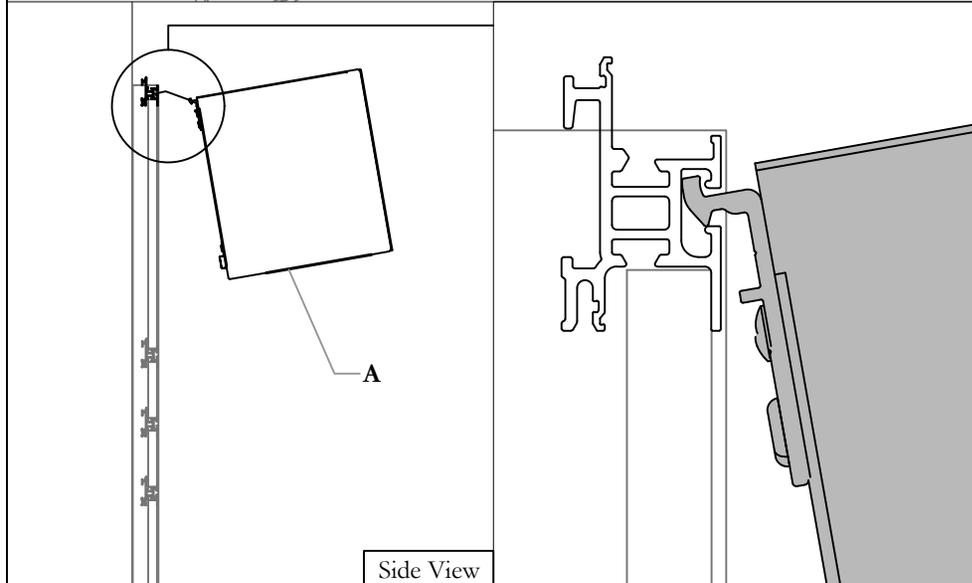
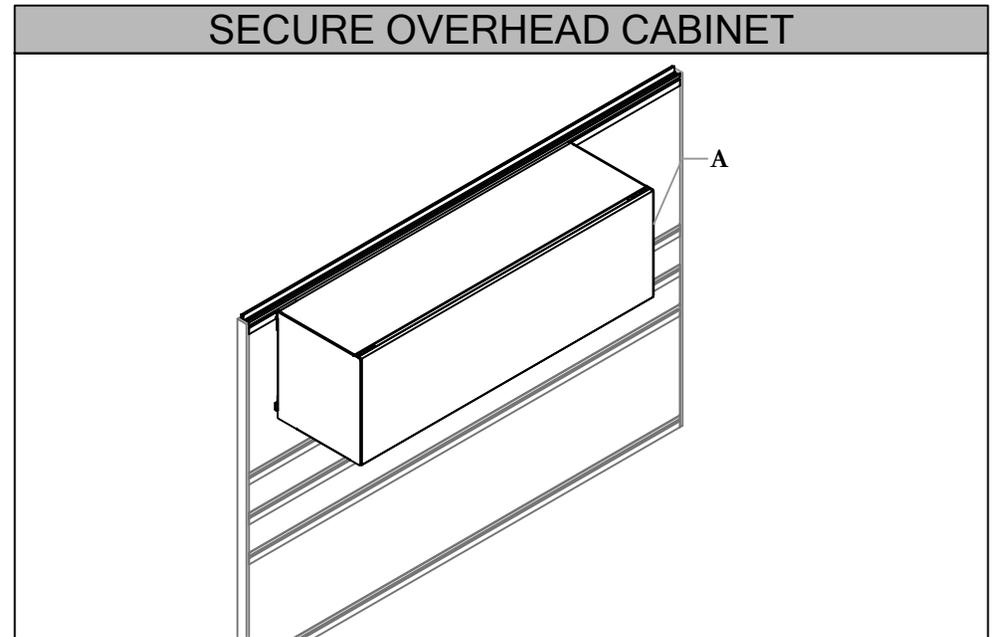
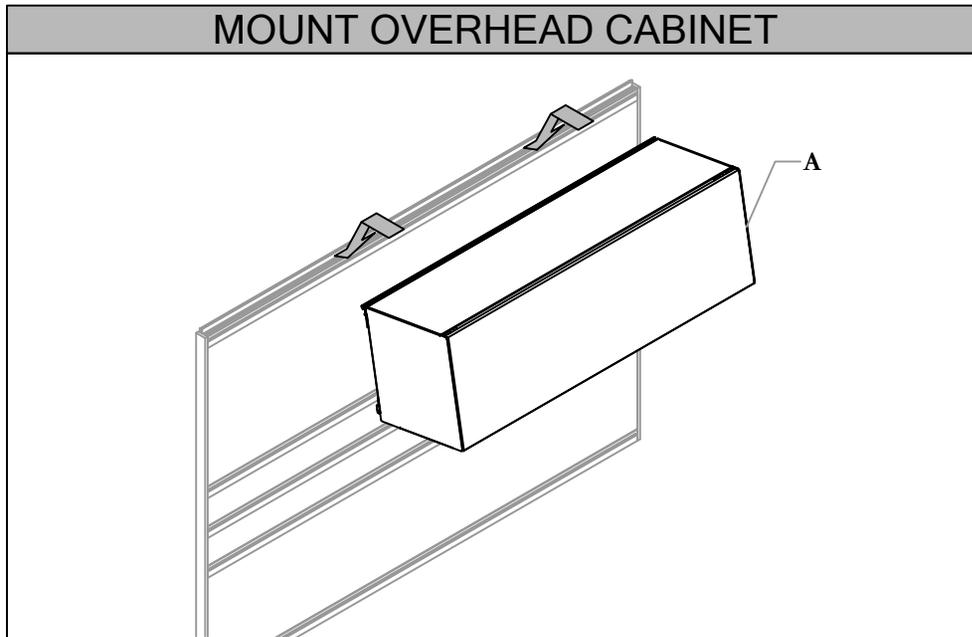
A5 - Universal Overhead Cabinet (LUSF) x1



A6 - Standard Overhead Cabinet (LCSF) x1

Section: **OVERHEAD CABINET**

Description: **LEDGER, ALMANAC, UNIVERSAL & STANDARD OVERHEAD CABINET - W/R/S OFF-MODULE**



STEP 1: Tilt and slowly slide the Overhead Cabinet into the groove provided in the Panel wall till the Bracket completely fixes in the groove.

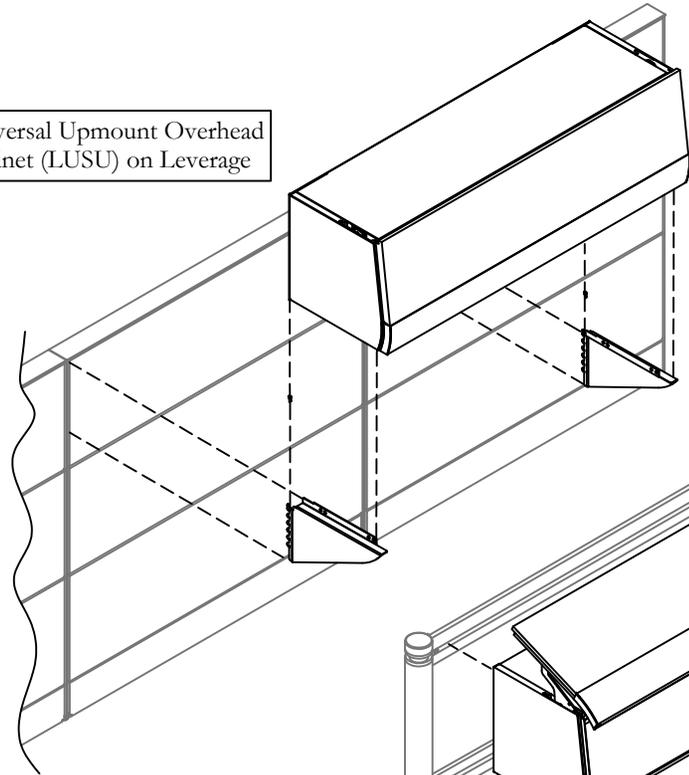
STEP 2: Make sure that the Bracket is completely inserted in the groove, then slowly straighten Overhead Cabinet and let it hang.

Section: **Overhead Storage**

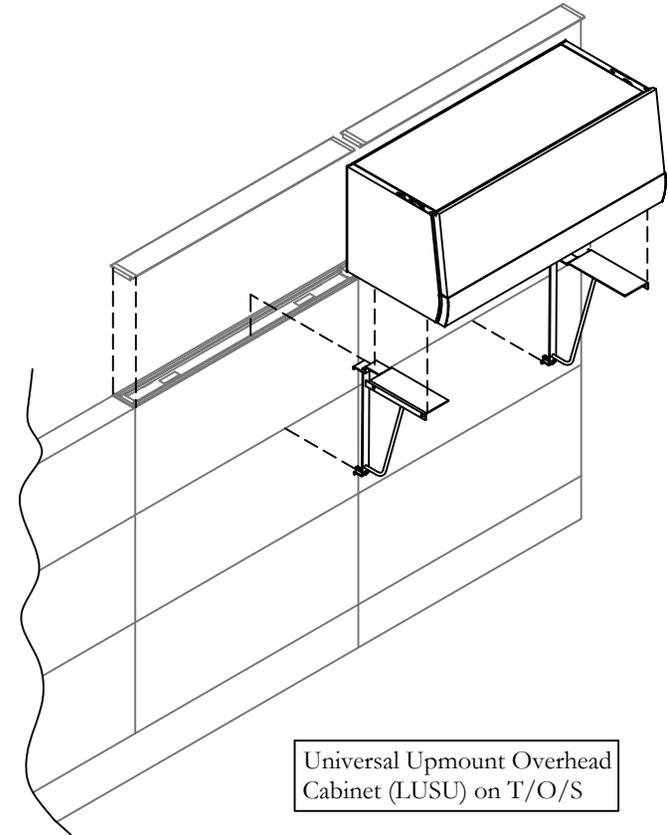
Description: **Standard, Universal & Sliding Door Upmount Overhead Cabinet - On-Module & Off-Module**

Standard Upmount Overhead Cabinet - On-Module and Off-Module (LCSU), Universal Upmount Overhead Cabinet - On-Module and Off-Module (LUSU), Upmount Sliding Door Overhead Cabinet - On-Module and Off-Module (LMSU)

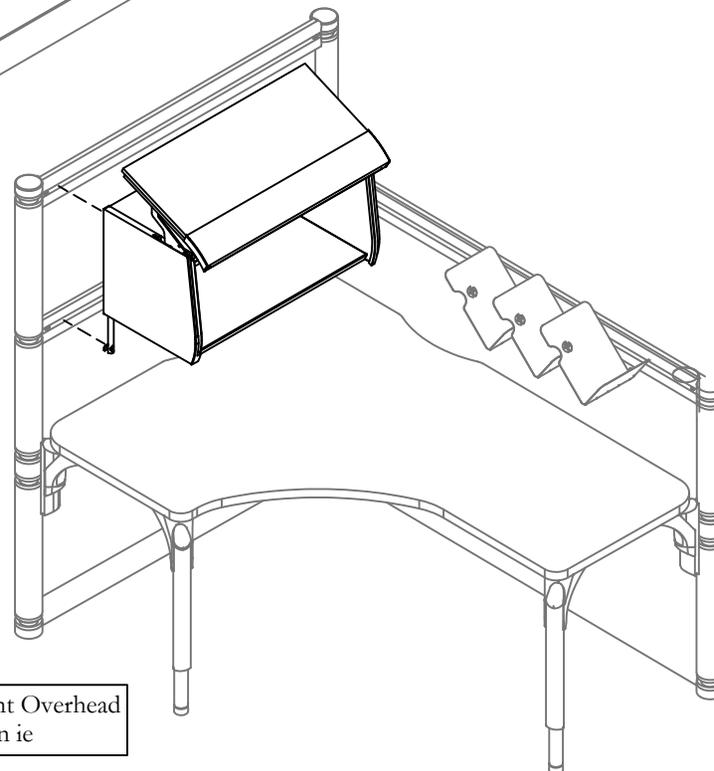
Universal Upmount Overhead Cabinet (LUSU) on Leverage



Universal Upmount Overhead Cabinet (LUSU) on T/O/S

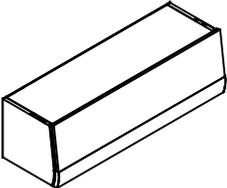
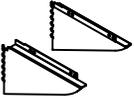
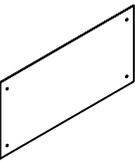


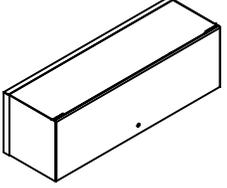
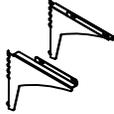
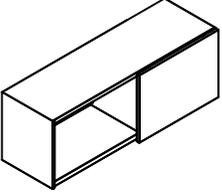
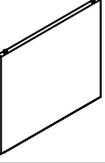
Universal Upmount Overhead Cabinet (LUSU) on ic



Section: Overhead Storage

Description: Standard, Universal & Sliding Door Overhead Cabinet - On-Module & Off Module

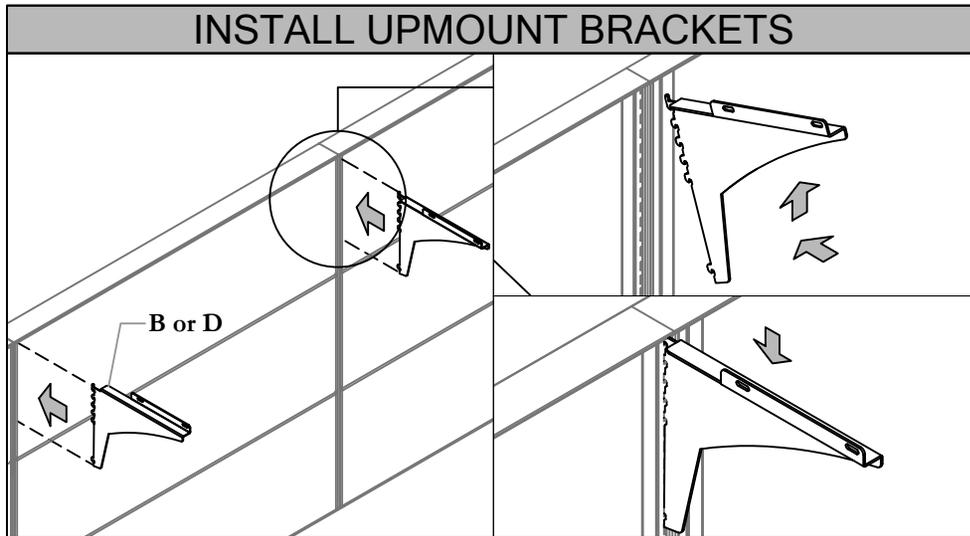
Part and Product Identification	
 <p>A - Universal Upmount Overhead Cabinet with Factory Assembled Back Cover (LUSU) x1</p>	
On-Module	 <p>B - Leverage On-Module Universal Upmount Brackets (A15-5078L/R) x1</p>
	OR
	 <p>B - T/O/S On-Module Universal Upmount Brackets (A15-5079L/R) x1</p>
	 <p>C - $\frac{1}{4}$" - 20 x $\frac{1}{2}$" Thread Robertson ZP. (E01-2001) x4</p>
Off-Module	 <p>H - T/O/S Off-Module Upmount Brackets Kit (X07-0087)</p>
	 <p>J - $\frac{1}{4}$" - 20 x $\frac{1}{2}$" Thread Robertson ZP. (E01-2001) x4</p>
	 <p>K - ie Mounting Kit (X07-0061) x2</p>
	 <p>L - ie Upper Mounting Bracket (A15-5460) x2</p>
	 <p>M - ie Back Cover (A15-5461) x2</p>
	 <p>N - $\frac{1}{4}$" - 20 UNC. Nut Hex Keys Zinc (E01-2001) x4</p>
	 <p>C - $\frac{1}{4}$" - 20 x 1" Quadrex, Pan, A Tapping Screw (E01-0008) x4</p>
	 <p>G - Lock & Key Core Assembly (D01-0100) x1 Set</p>

Part and Product Identification	
 <p>A - Standard Upmount Overhead Cabinet (LCSU) x1</p>	
On-Module	 <p>D - Leverage On-Module Standard Upmount Brackets (A15-8024L/R) x1</p>
	OR
	 <p>D - T/O/S On-Module Standard Upmount Brackets (A15-8025L/R) x1</p>
On-Module	 <p>E - Quadrex, Pan Head, Black Oxide 1/4-20 x1" Machine Screw (E01-0081) x1</p>
	 <p>F - Bracket Retainer Clip (B02-0147) x2</p>
	 <p>G - Lock & Key Core Assembly (D01-0100) x1 Set</p>
 <p>A - Sliding Door Upmount Overhead Cabinet (LMSU) x1</p>	
On-Module	 <p>D - Leverage On-Module Standard Upmount Brackets (A15-8024L/R) x1</p>
	OR
	 <p>D - T/O/S On-Module Standard Upmount Brackets (A15-8025L/R) x1</p>
Off-Module	 <p>H - T/O/S Off-Module Upmount Brackets Kit (X07-0013)</p>
	 <p>I - $\frac{1}{4}$" - 20 x 1" Machine Screw Quadrex, Pan Head, Black Oxide (E07-0081) x4</p>
	 <p>P - LMSU Inner Cover (A15-7518) x4</p>
	 <p>Q - #8 x $\frac{1}{2}$" Quadrex, Pan A Tapping Screw (E01-2001) x4</p>
	 <p>E - Quadrex, Pan Head, Black Oxide 1/4-20 x1" Machine Screw (E01-0081) x1</p>
	 <p>F - Bracket Retainer Clip (B02-0147) x2</p>

Section: **OVERHEAD STORAGE**

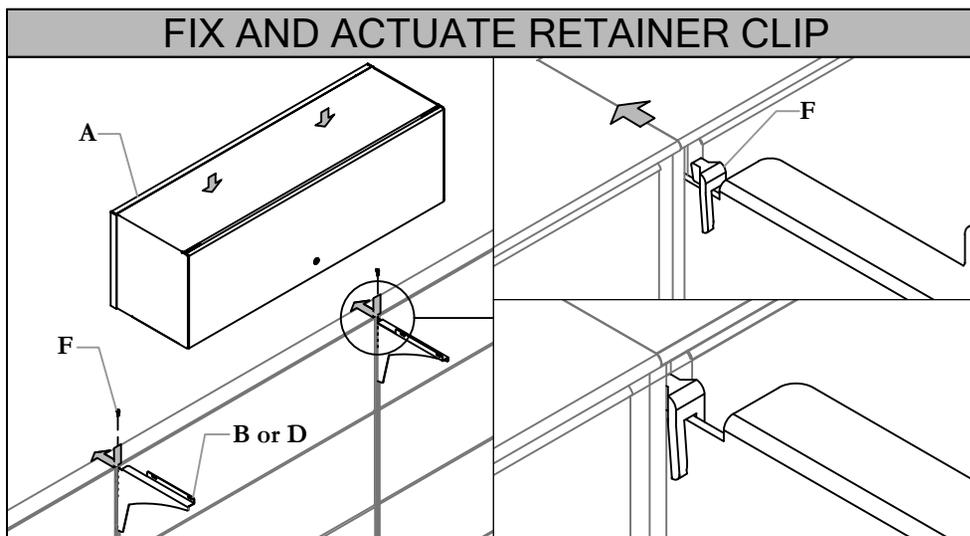
Description: **STANDARD, UNIVERSAL & SLIDING DOOR UPMOUNT OVERHEAD CABINET - ON-MODULE & OFF-MODULE**

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TFF_202

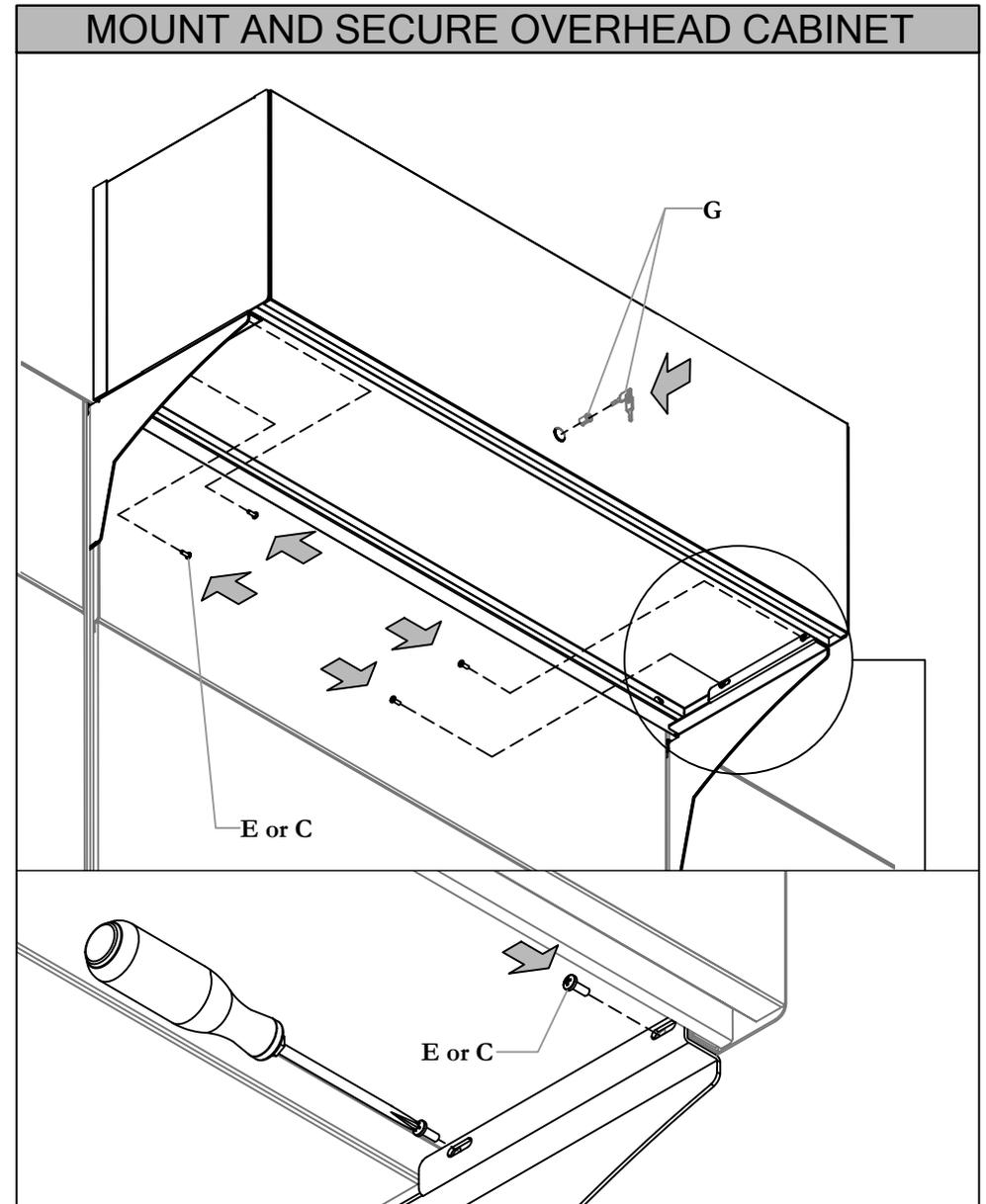


STEP 1: Fix Upmount Brackets teeth in the grooves provided within the Panel.

NOTE: Steps 1-3 shows On-Module Upmount Overhead Installation with T/O/S.



STEP 2: Fix the Bracket Retainer Clip by pushing it in the Mounting Bracket. Actuate the Retainer Clip by pushing it further in the Panel groove. Using a Flat Head Screwdriver is recommended as it provides a superior grip on the Clip.

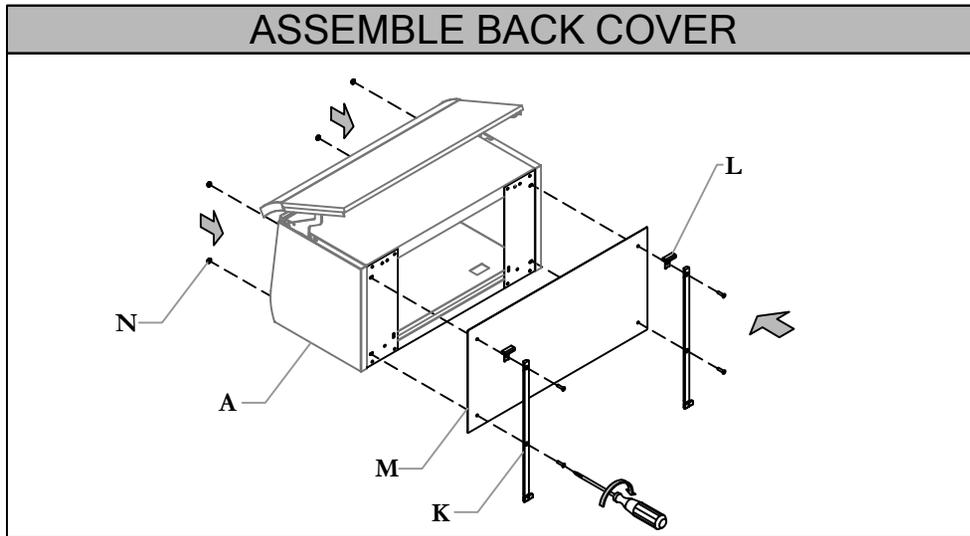


STEP 3: Place Overhead Cabinet on top of the Brackets and secure it with Pan Head Screws provided.

Section: **OVERHEAD CABINET**

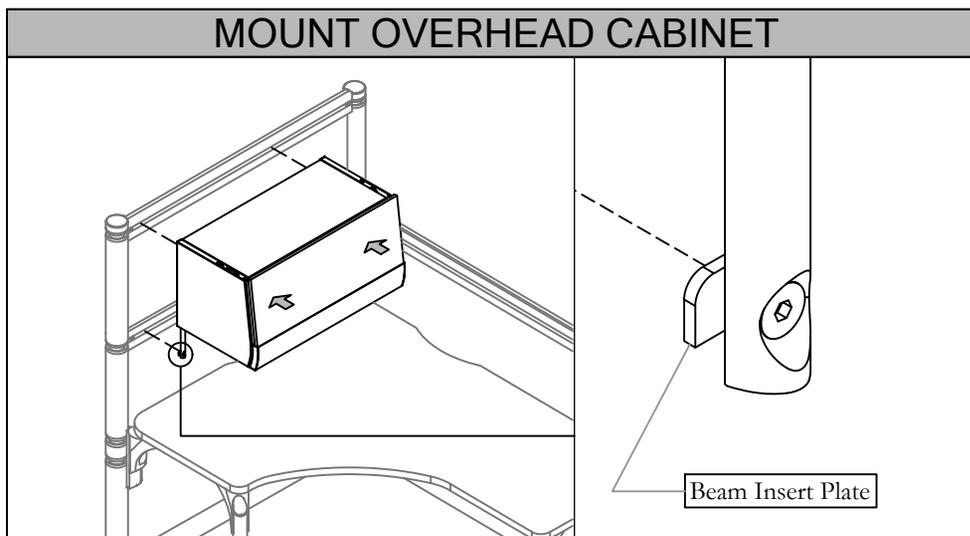
Description: **STANDARD, UNIVERSAL & SLIDING DOOR UPMOUNT CABINET - ON-MODULE & OFF-MODULE**

Date: Sept 2019 Page No: 4 of 6
TFF_202

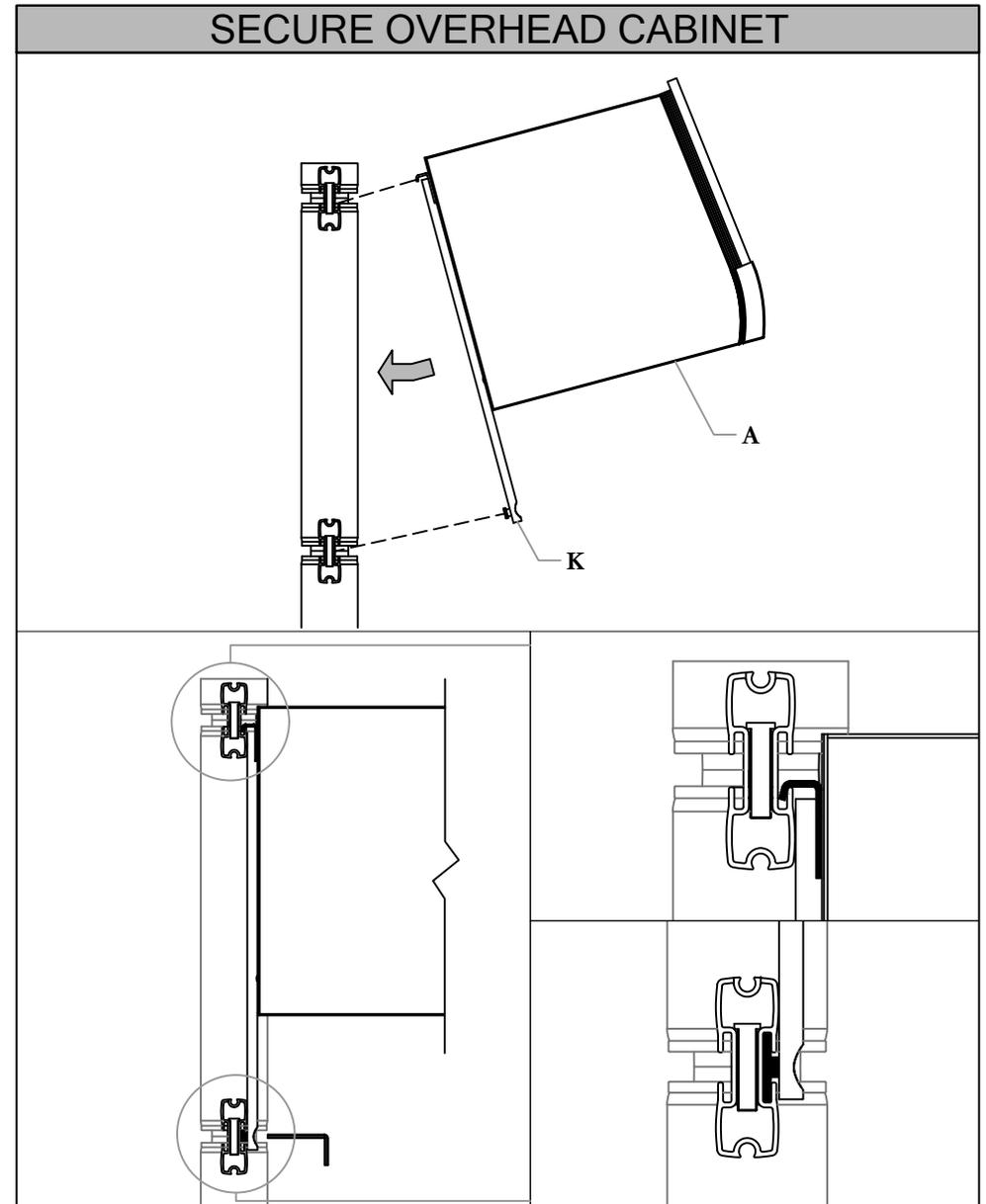


STEP 1: Attach the Back Cover to the Overhead Cabinet. Fix Mounting Kit and Upper Mounting Bracket to the Back Cover using Machine Screws and Hex Nuts provided.

NOTE: Steps 1-3 shows Off-Module Universal Upmount Overhead Cabinet Installation.



STEP 2: Align Overhead Cabinet with the grooves provided in the Panel.

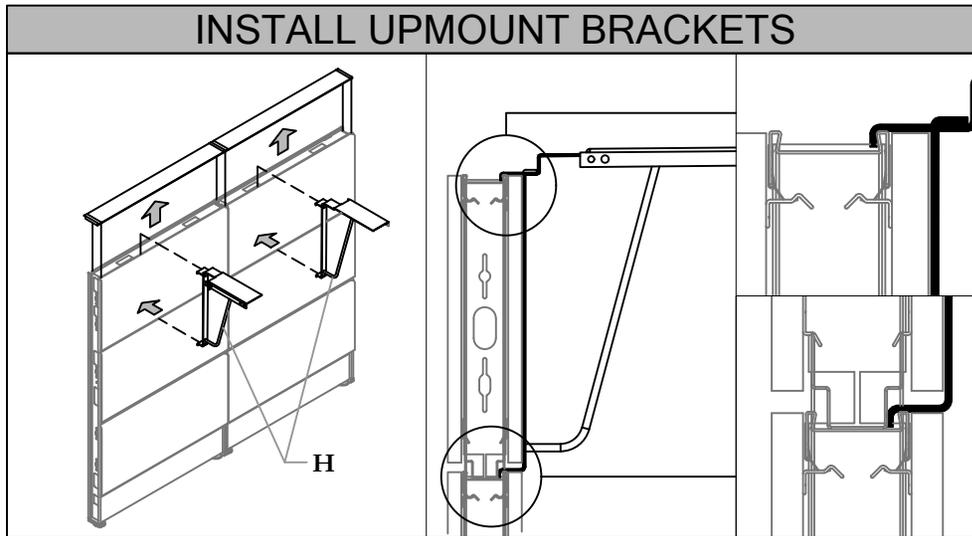


STEP 3: Tilt the Cabinet as Shown and insert the Upper Mounting Bracket in the groove provided within the Panel. Slowly fit the Beam Insert Plate at the bottom of the Cabinet inside the bottom groove of the Panel. Lock this Plate with an Allen Key.

Section: **OVERHEAD STORAGE**

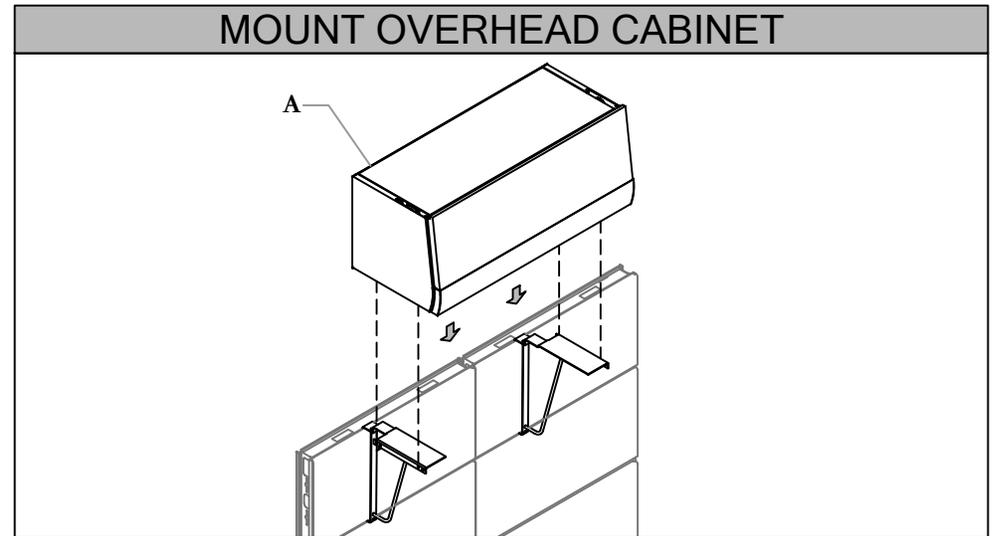
Description: **STANDARD, UNIVERSAL & SLIDING DOOR UPMOUNT OVERHEAD CABINET - ON-MODULE & OFF-MODULE**

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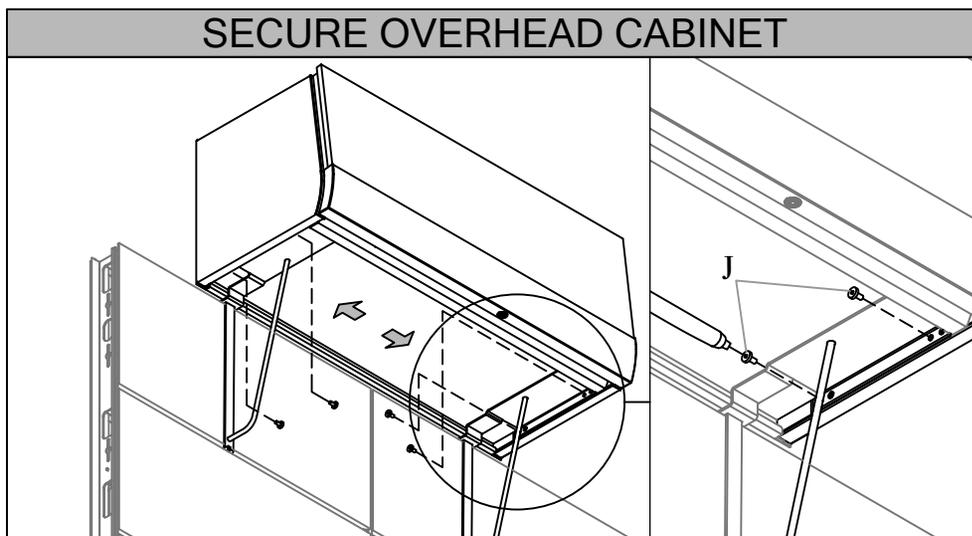


STEP 1: Remove Top Trims of the Panel. Insert Upmount Bracket Kit in the Panel groove as shown.

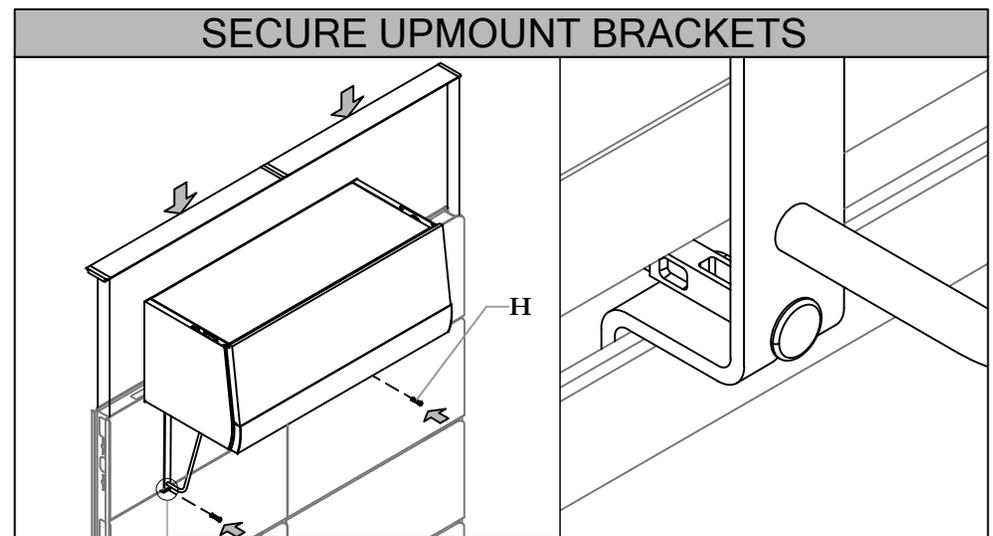
NOTE: Steps 1-4 shows Off-Module Universal Upmount Overhead Cabinet Installation on T/O/S.



STEP 2: Mount Overhead Cabinet on top of the Brackets.

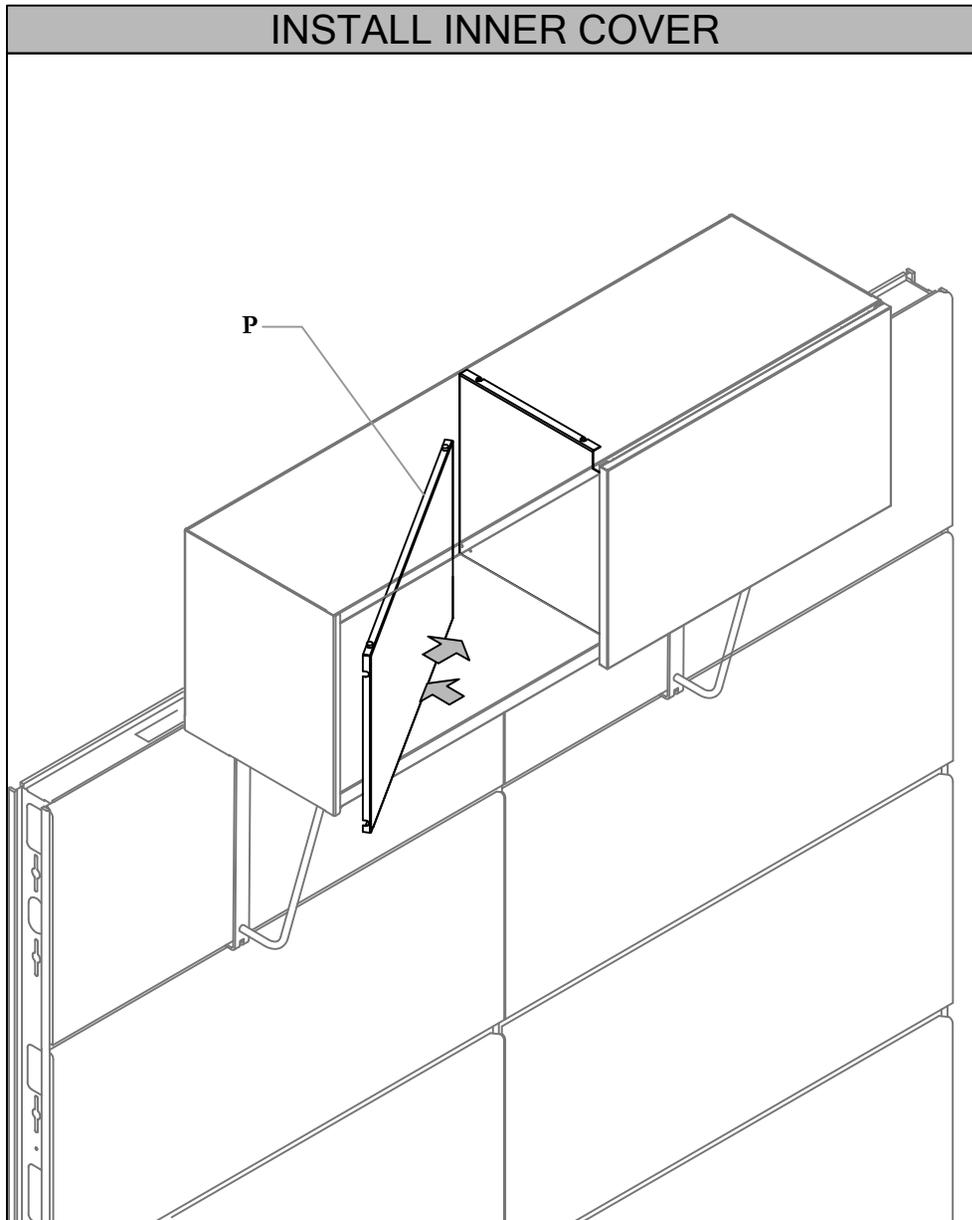


STEP 3: Fix the Cabinet with Brackets using Screws provided.



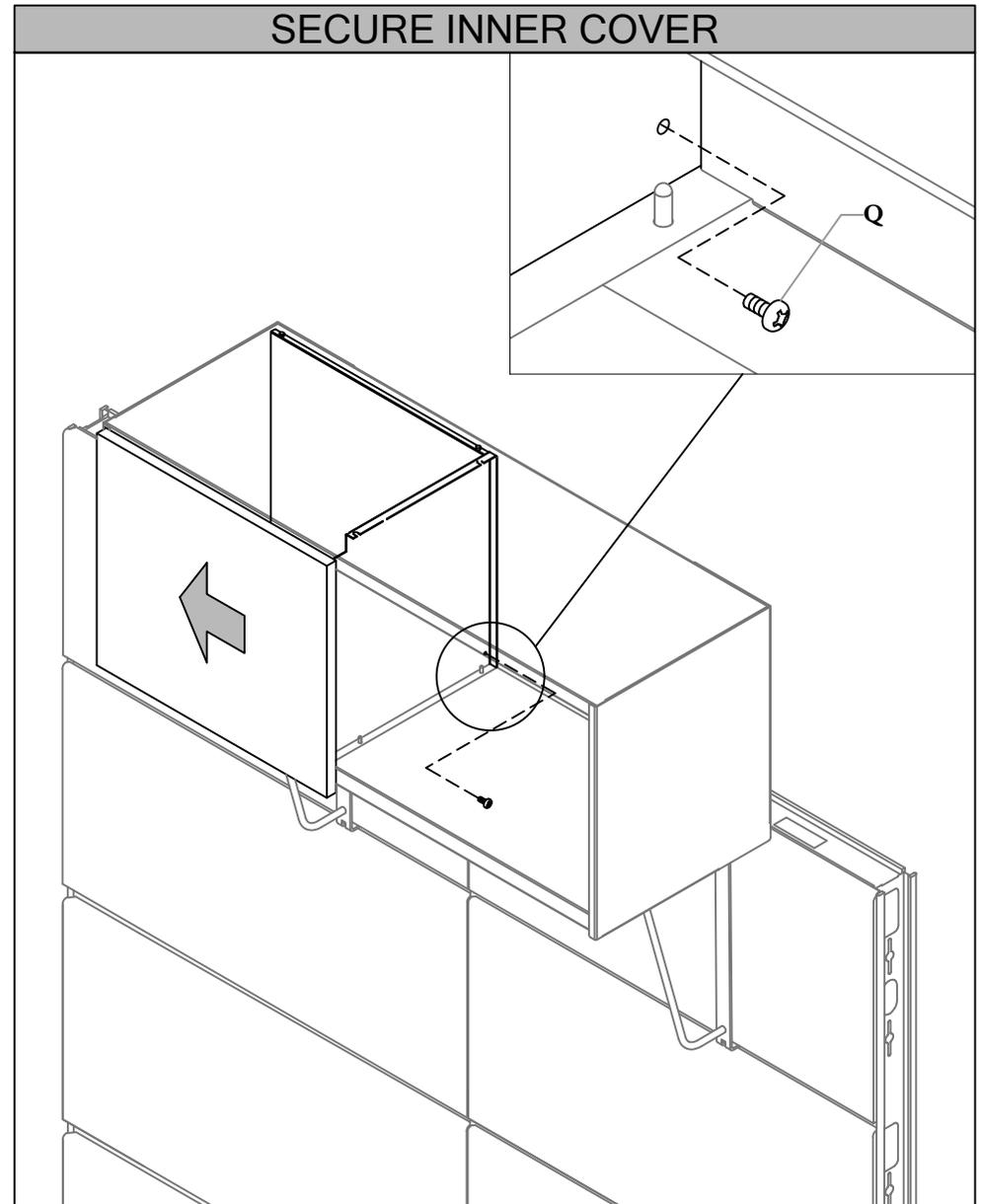
STEP 4: Secure bottom part of the Bracket with the Panel using Security Pins. Install Top Trims of the Panel.

INSTALL INNER COVER



STEP 1: Push the Door open and Slide Inner Cover into the back of the Cabinet.

SECURE INNER COVER



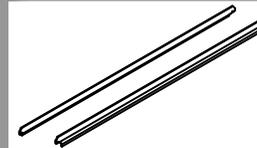
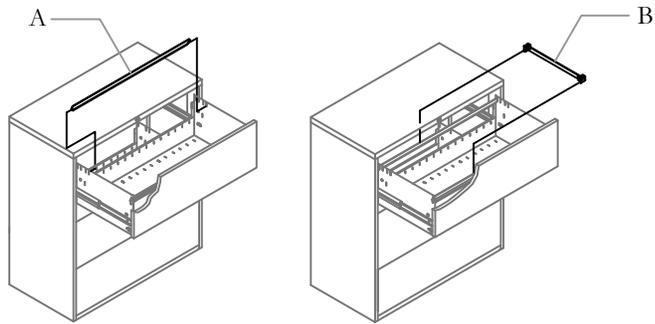
STEP 2: Push the Door on the other side and secure Inner Cover with the Cabinet using Screws provided.

Section: **ACCESSORIES**

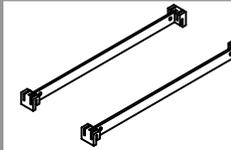
Description: **LATERAL FILE ACCESSORIES**

Part and Product Identification

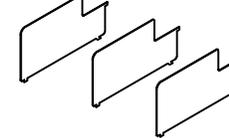
Hanging File Bars (LFA01/LFA02/LFA03), Cross File Bars (LFA07), Divider Plates (LFA10), Legal-To-Letter Adapters (LFA11, LFA12, LFA13), EDP Adapter (LFA20), Half-Height and Quarter-Height Divider Plates (LFA24/LFA32)



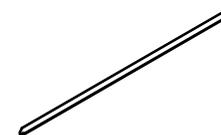
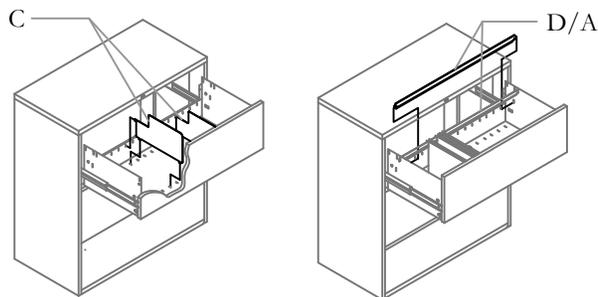
A - Hanging File Bar - 30" Wide, 36" Wide and 42" Wide (LFA01/LFA02/LFA03) x2



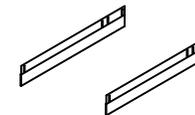
B - Cross File Bar (LFA07) x2



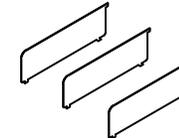
C - Divider Plate (LFA10) x3



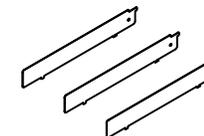
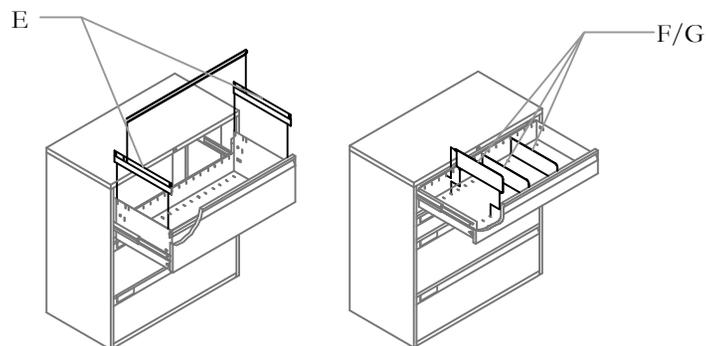
D - Legal-To-Letter Adapter- 30" Wide, 36" Wide and 42" Wide (LFA11/LFA12/LFA13) x1



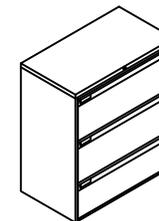
E - EDP Adapter (LFA20) x2



F - Half-Height Drawer Divider Plates (LFA24) x3



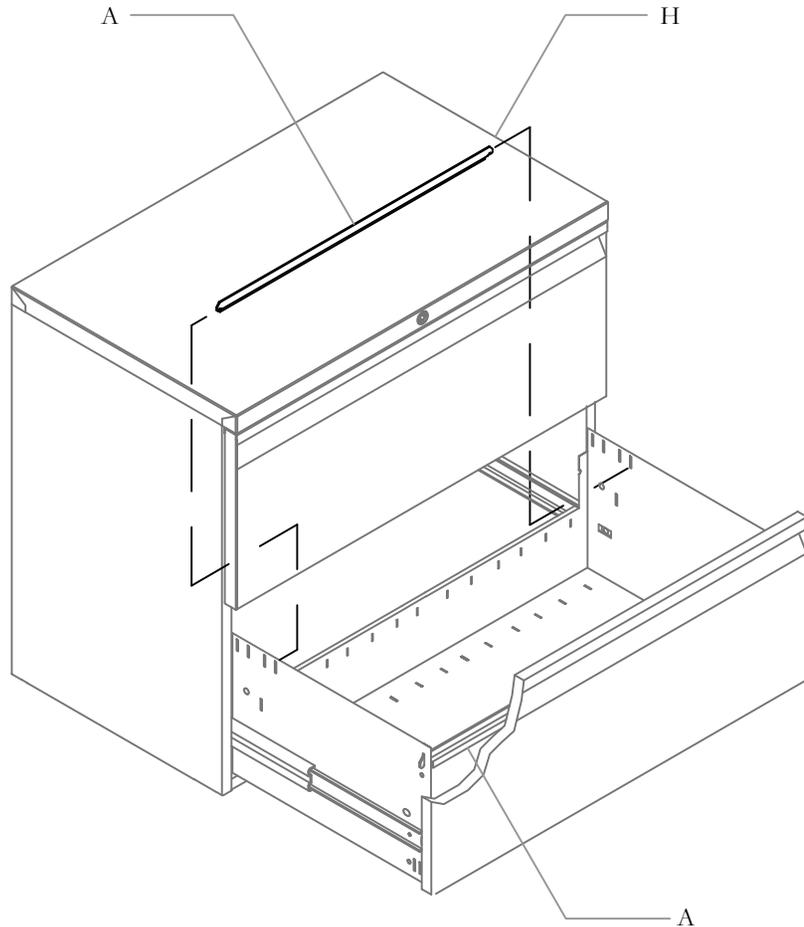
G - Quarter-Height Drawer Divider Plates (LFA32) x3



H - Ledger Lateral File*

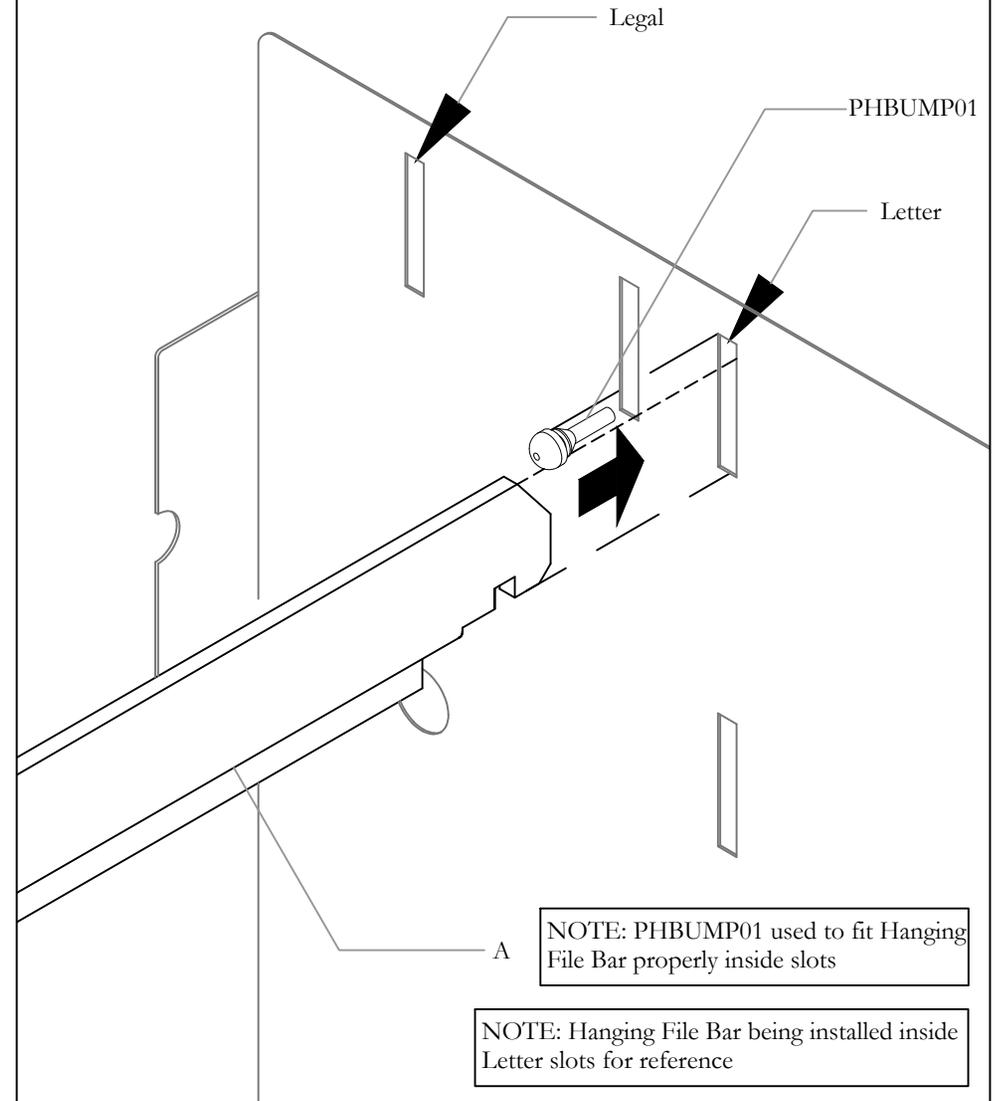
NOTE: * For reference only

HANGING FILE BAR INSTALLATION



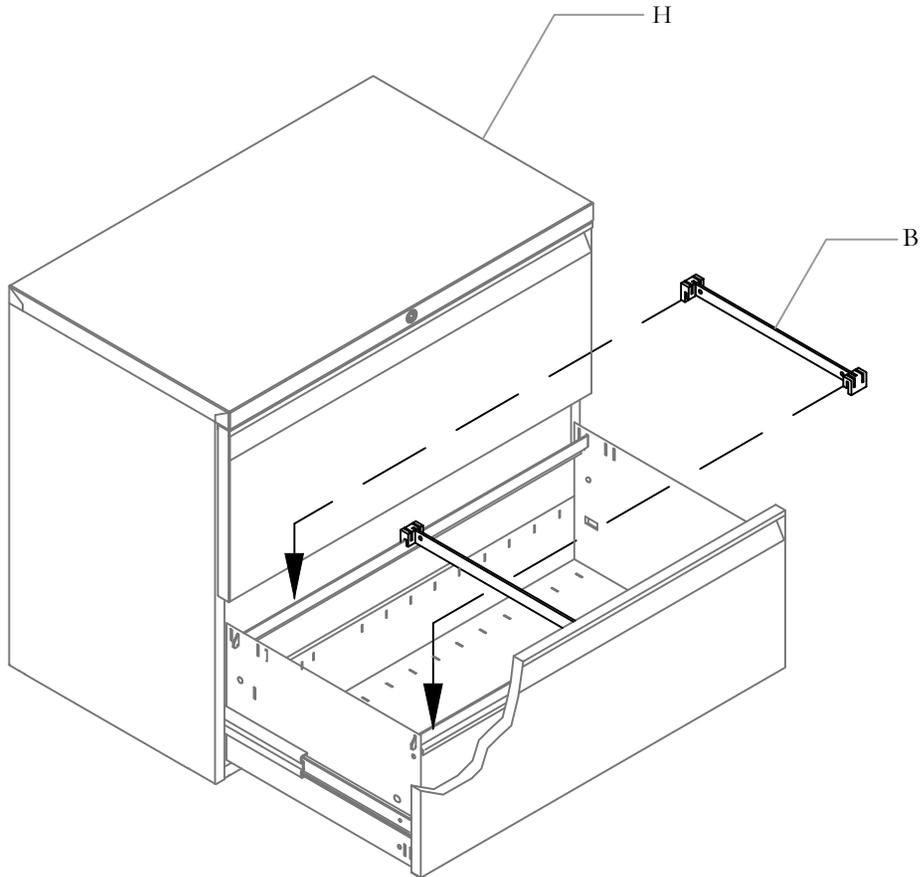
STEP 1: Place down Hanging File Bar in desired slots for installation

INSTALL INSIDE SLOTS



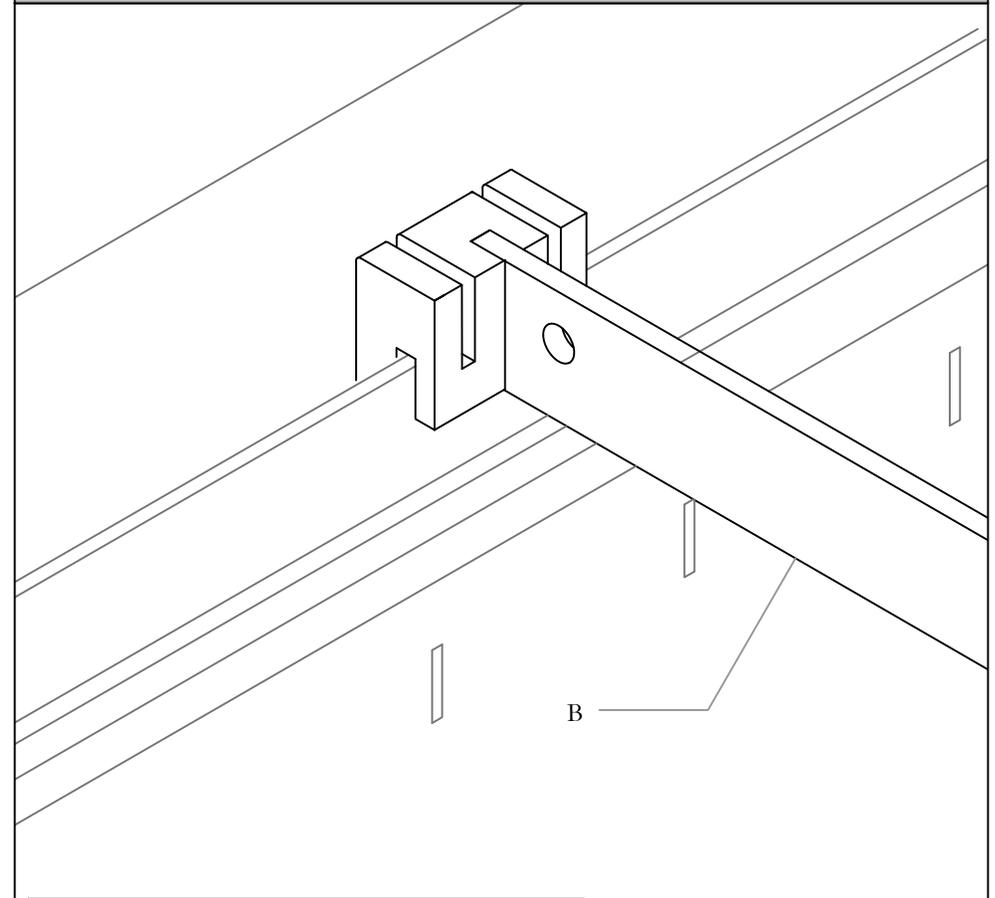
STEP 2: Insert the Hanging File Bar inside desired slots and use PHBUMP01 for correct fit

CROSS FILE BAR INSTALLATION



STEP 1: Place down Cross File Bar on two Hanging File Bars to install

INSTALL ON HANGING FILE BARS

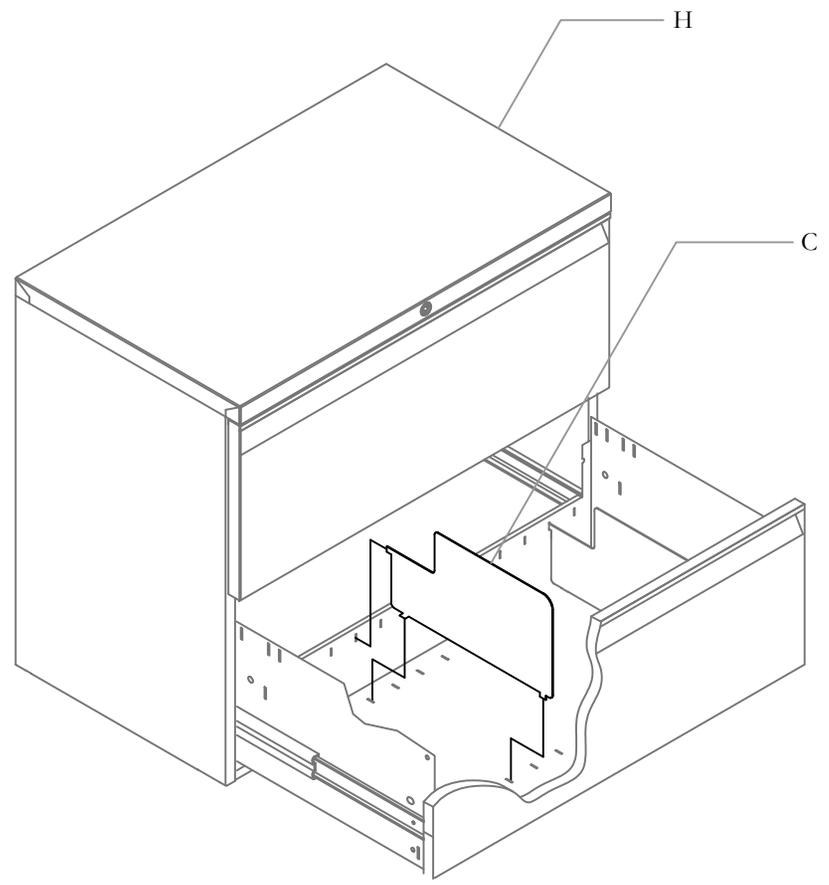


NOTE: In order to accommodate a Cross File Bar, the rear Hanging File Bar must be installed inside the Legal slots

Rows of Hanging Files			
Width	Letter	Metric	Legal
30"	2	2	1
36"	2	2	2
42"	3	2	2

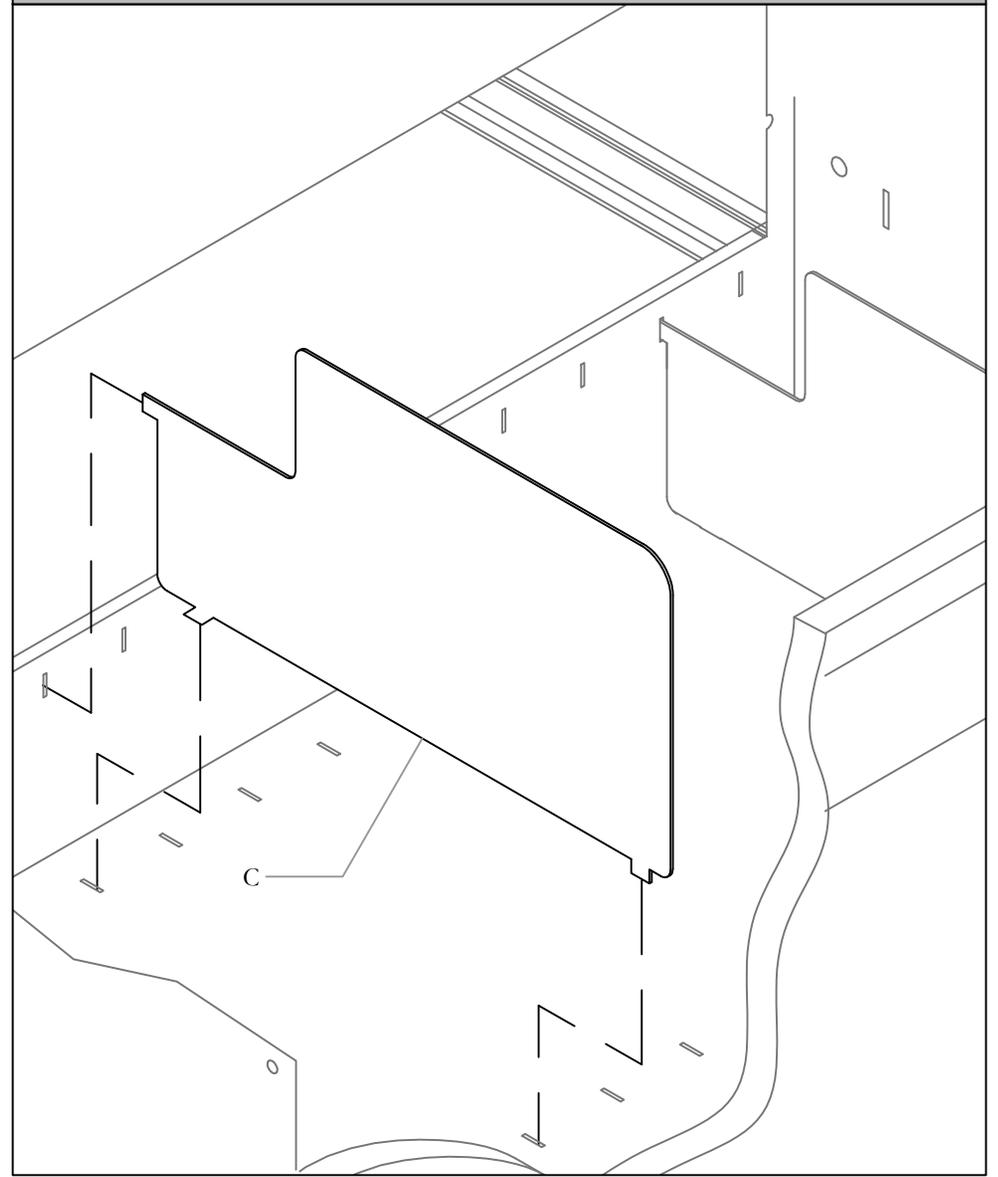
STEP 2: Install one end of Cross File Bar on one Hanging File Bar and other on another Hanging File Bar at desired location

DIVIDER PLATES INSTALLATION



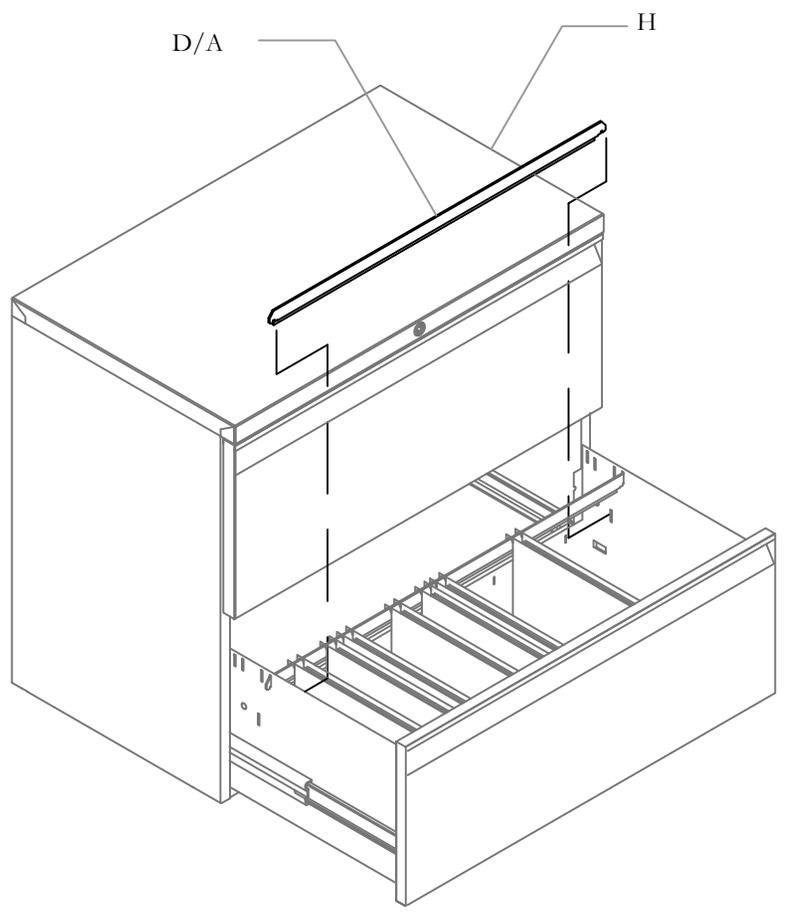
STEP 1: Place down at location to install

INSTALL USING SLOTS



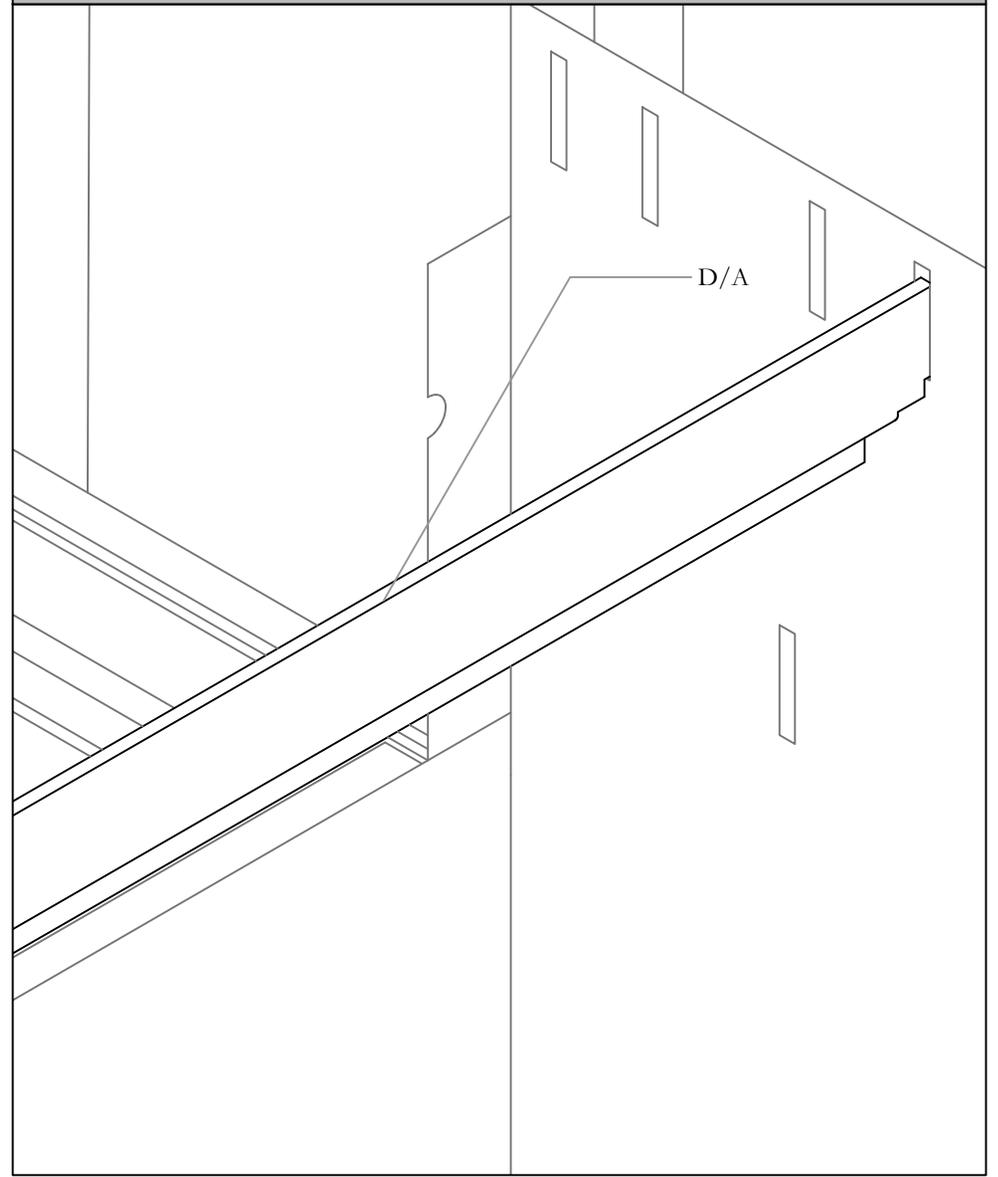
STEP 2: Install the Divider Plate using appropriate slots

LEGAL-TO-LETTER ADAPTER INSTALLATION



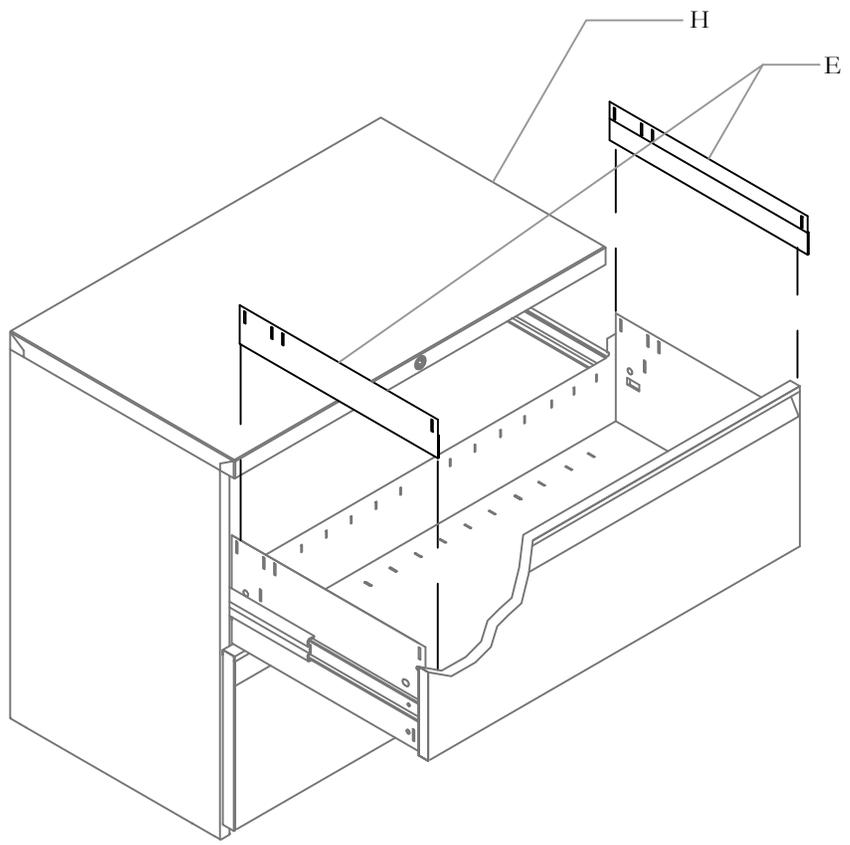
STEP 1: Place down Legal-To-Letter Adapter to install

INSTALL INSIDE SLOTS



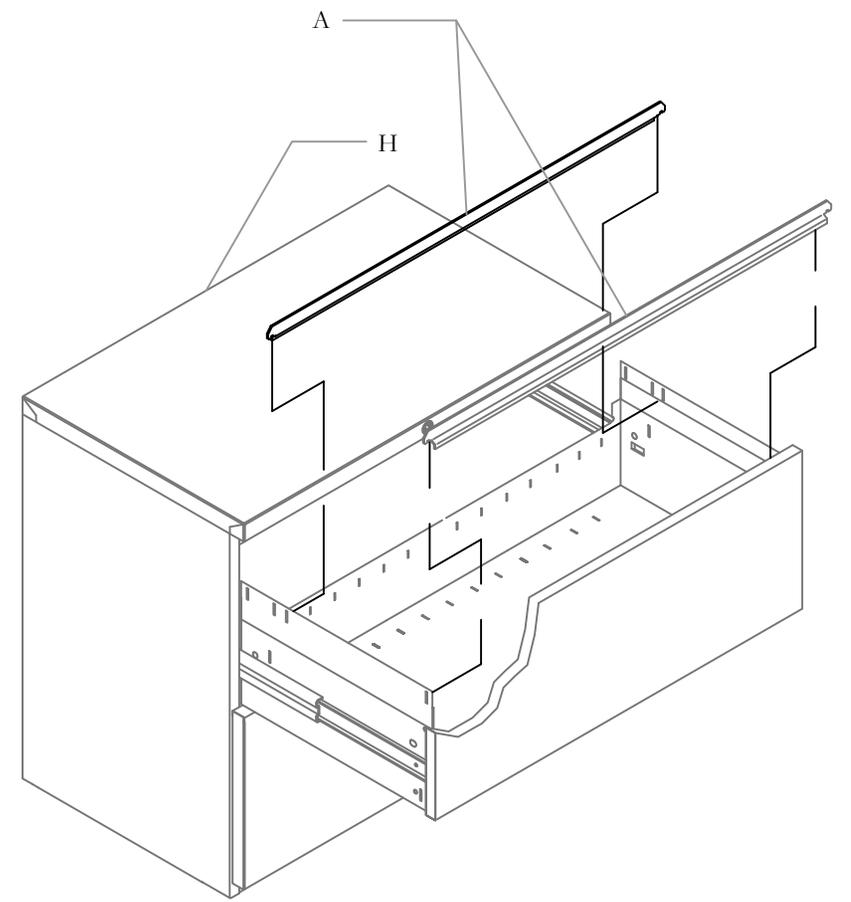
STEP 2: Install the Legal-To-Letter Adapter inside desired slots

EDP ADAPTER INSTALLATION



STEP 1: Place down the EDP Adapters on the sides of Lateral File Cabinet Drawer

INSTALL HANGING FILE BAR ON EDP ADAPTER



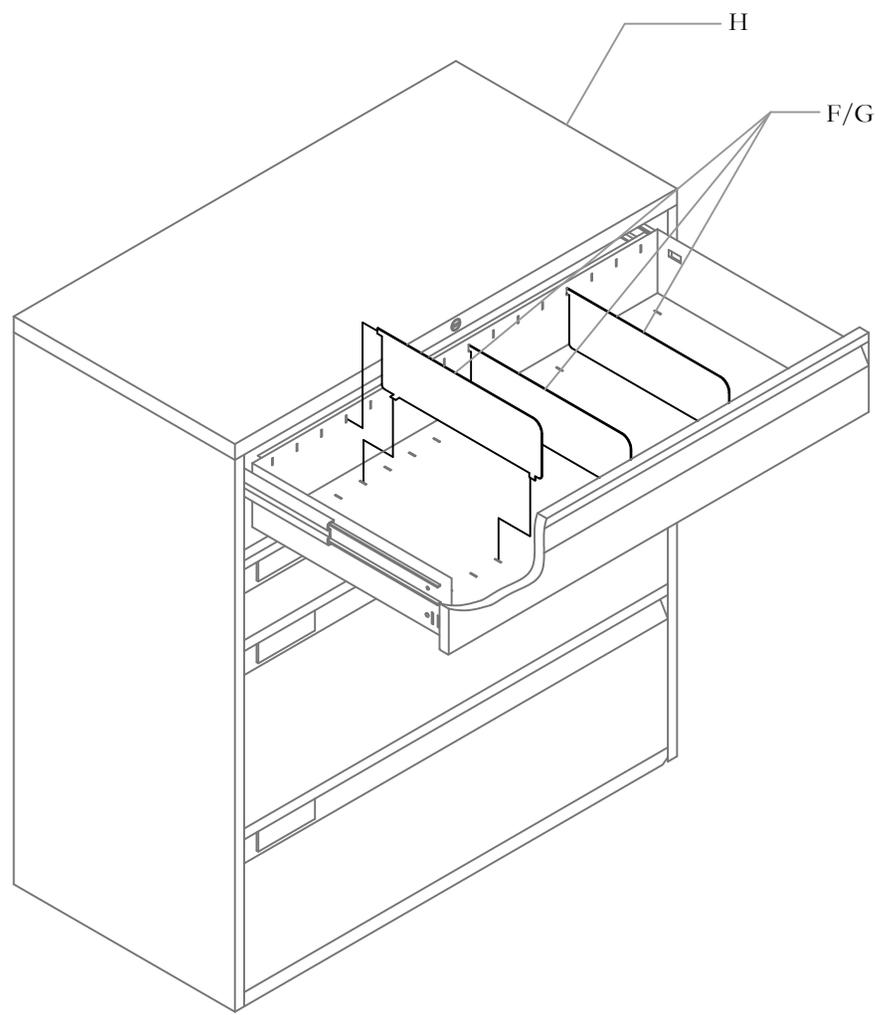
STEP 2: Install the Hanging File Bars on the EDP Adapters

Section: **ACCESSORIES**

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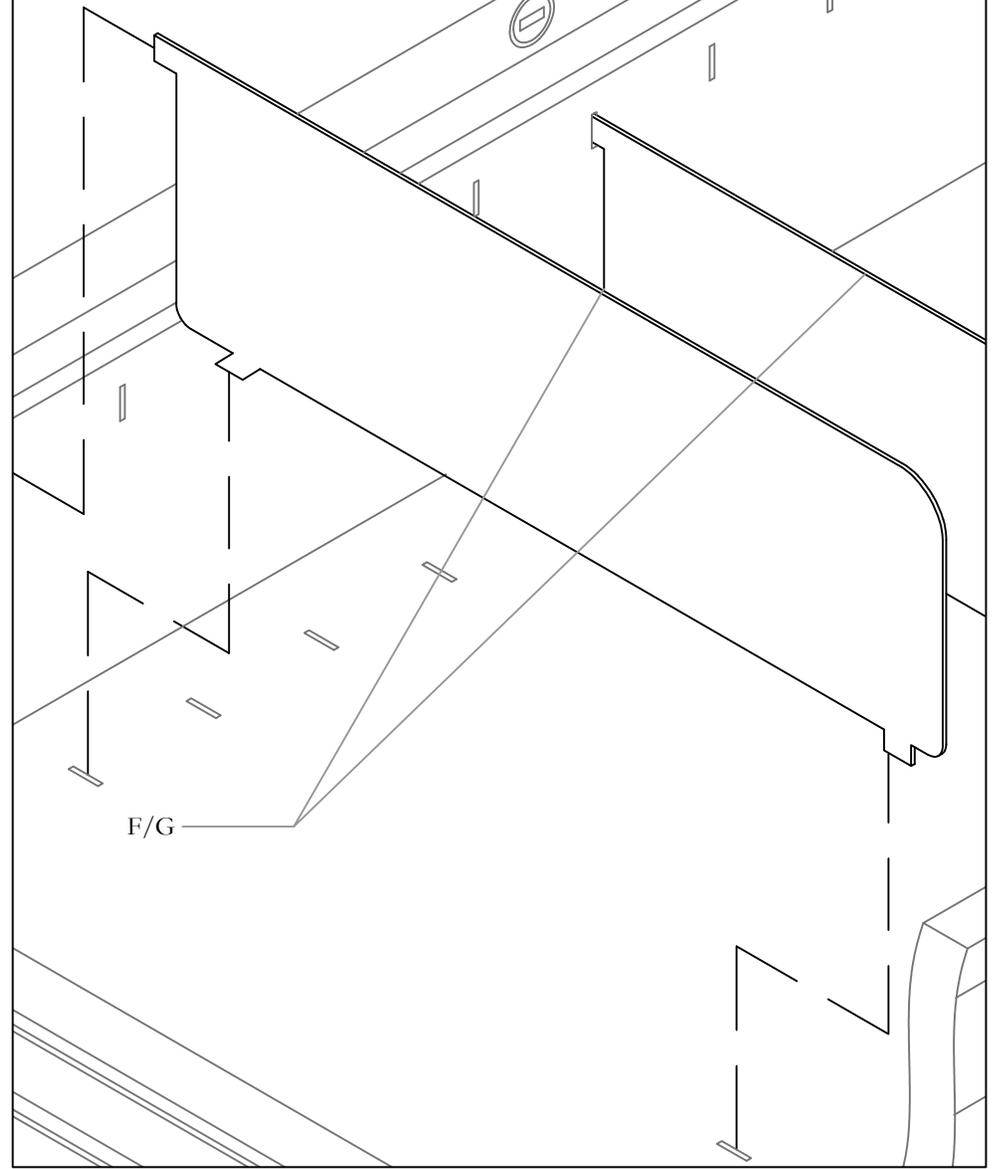
Description: **LATERAL FILE ACCESSORIES**

INSTALL HALF & QUARTER-HT. DIVIDER PLATES



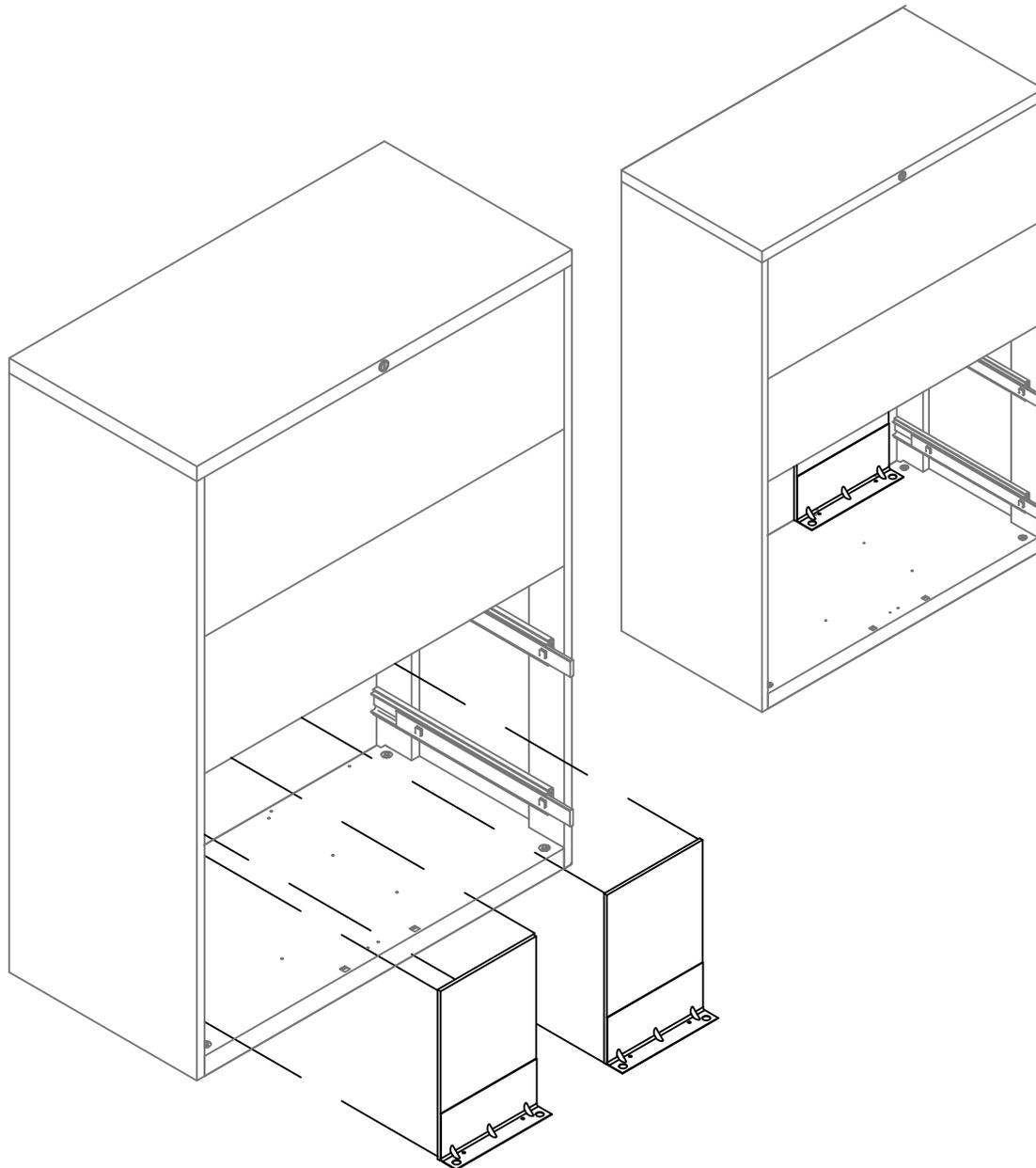
STEP 1: Place down at desired location to install

INSTALL IN SLOTS

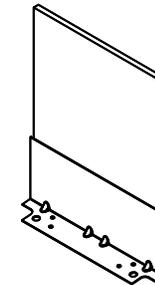


STEP 2: Insert Half and Quarter-Height Divider Plates in desired slots

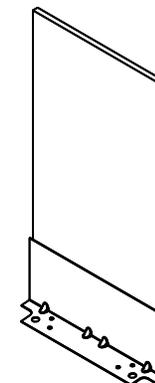
Counterweight-A (LFA08) & Counterweight-B (LFA09)



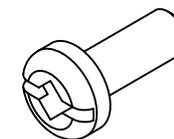
Part and Product Identification



A - Counterweight - A
(LFA08) x1

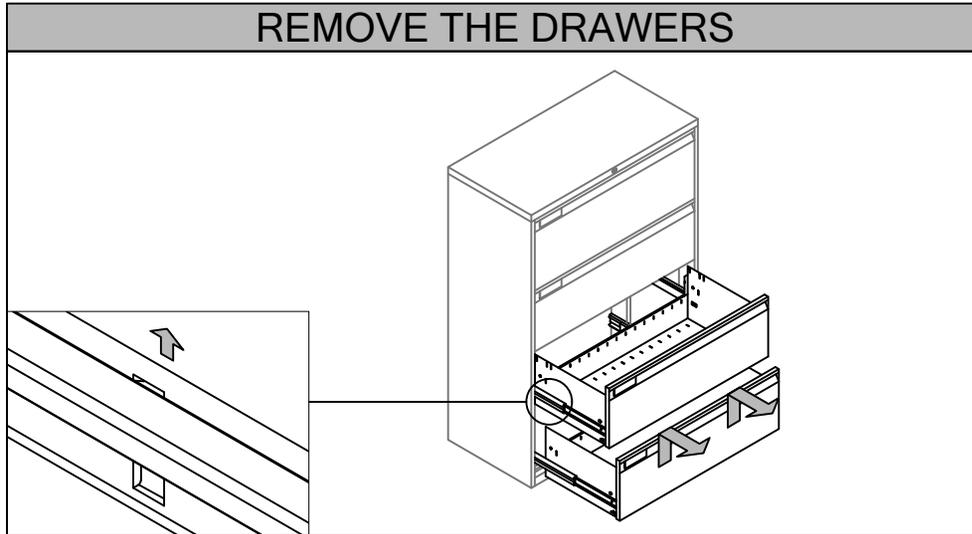


B - Counterweight - B
(LFA09) x1



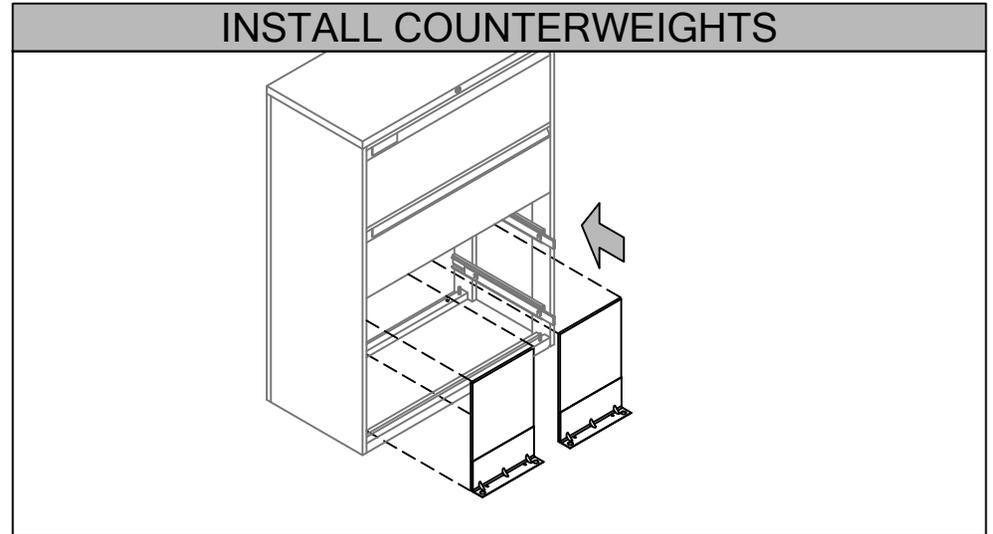
C - 10 X $\frac{1}{2}$ Pan Head SM Screw
(E01-1334) x2

REMOVE THE DRAWERS



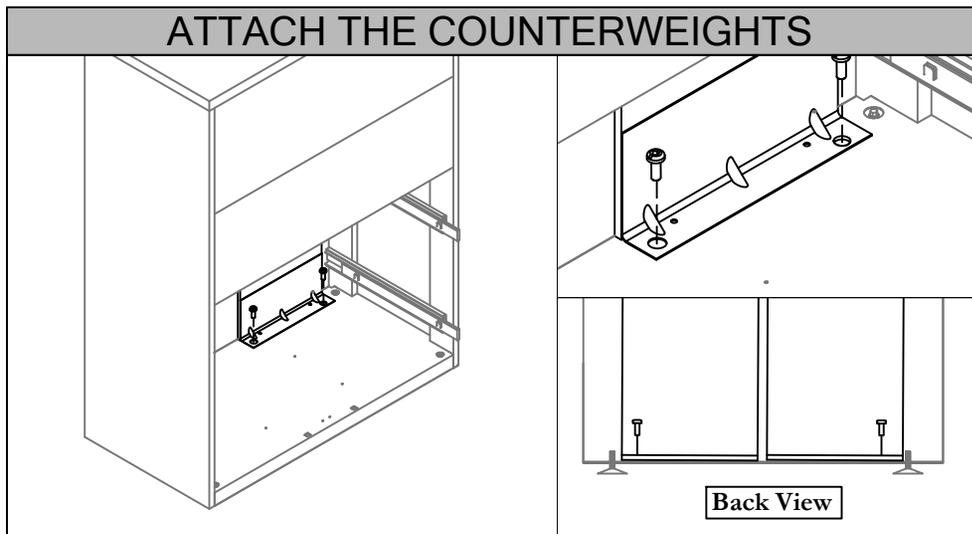
STEP 1: Uninstall the bottom Drawers by lightly hammering the rail in downward direction.

INSTALL COUNTERWEIGHTS



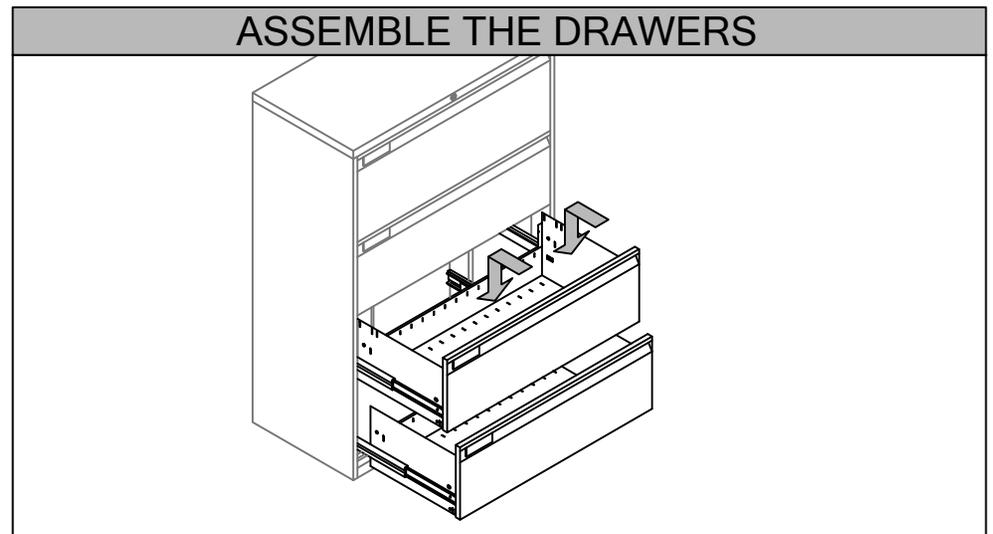
STEP 2: Slide the Counterweights inside the storage unit and match the holes.

ATTACH THE COUNTERWEIGHTS



STEP 3: Attach the Counterweights to the storage unit using Pan Head Screws provided.

ASSEMBLE THE DRAWERS



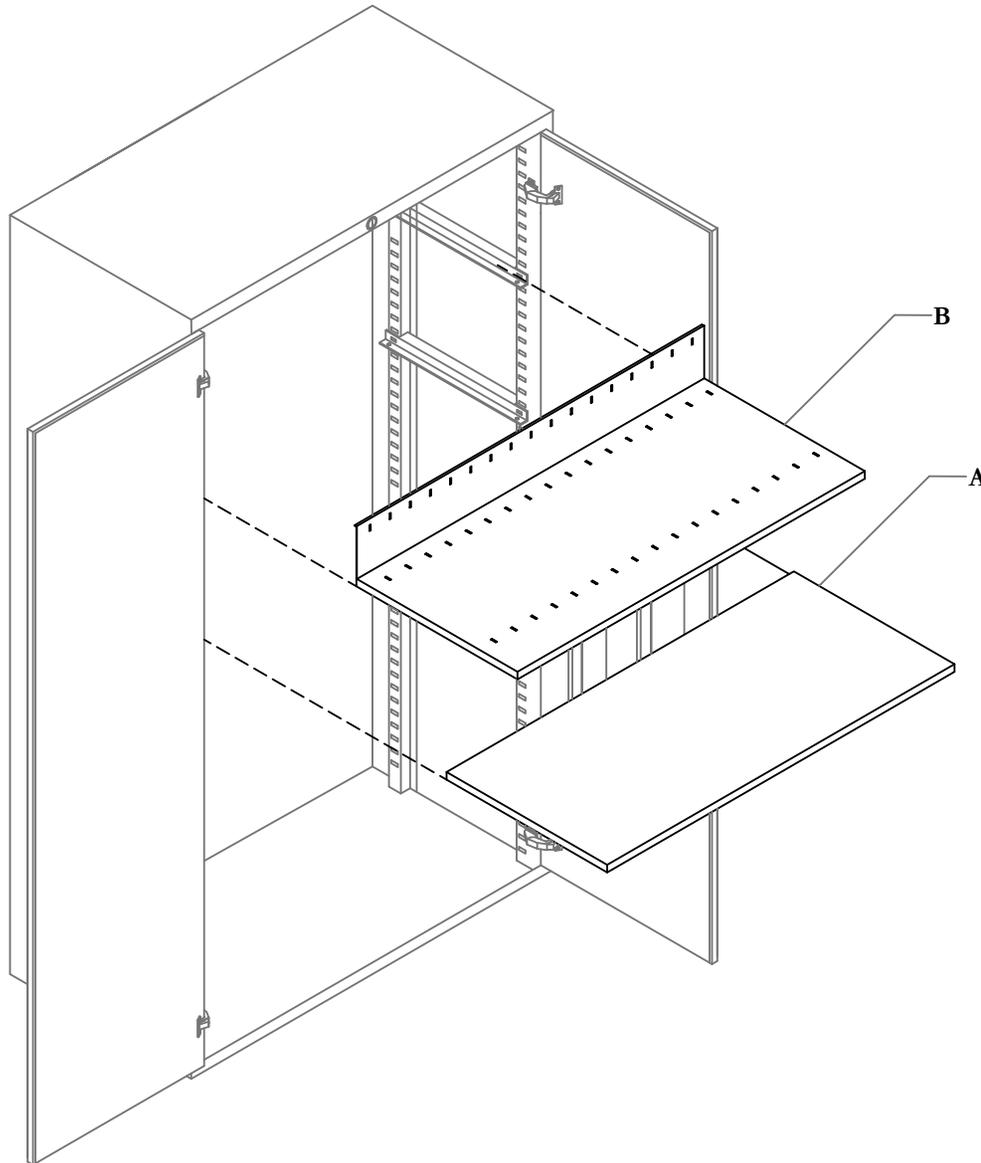
STEP 4: Reinstall the Drawers back in the Storage unit.

Section: **ACCESSORIES**

Description: **SHELF, SLOTTED SHELF, HAT SHELF**

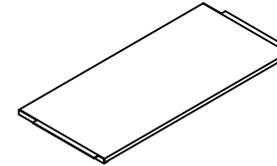
Shelf (SA1), Slotted Shelf (SA2), Hat Shelf (SA3)

NOTE: Only Shelf (SA1) and Slotted Shelf (SA2) are shown

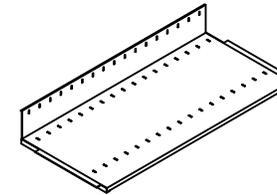


Part and Product Identification

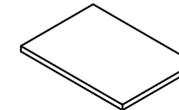
A - Shelf
(SA1) x1



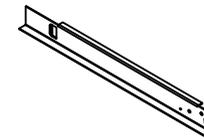
B - Slotted Shelf
(SA2) x1



C - Hat Shelf
(SA3) x1



D - Ledger Shelf Bracket
(CGEBRKTGL/R) x2



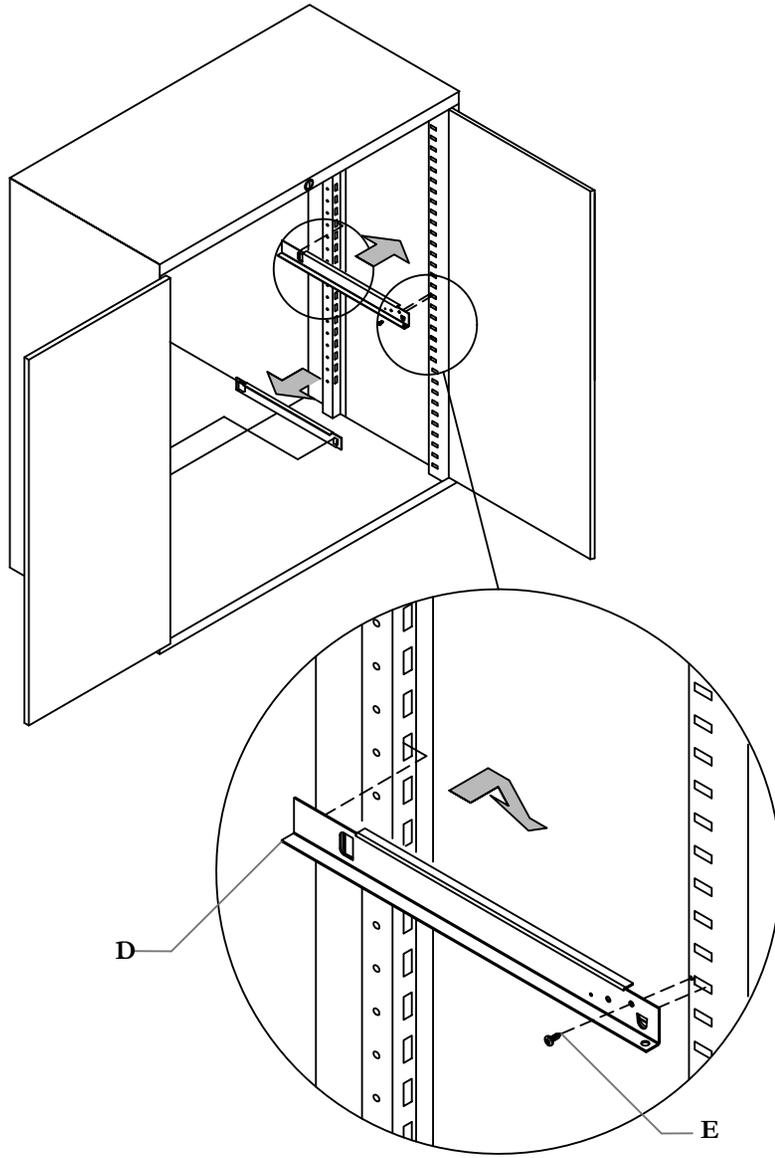
E - Self Tapping Screws
(PHSCRW803) x4



F - #10x1/2 Pan Quad Block Screw
(PHSCRW1001) x4

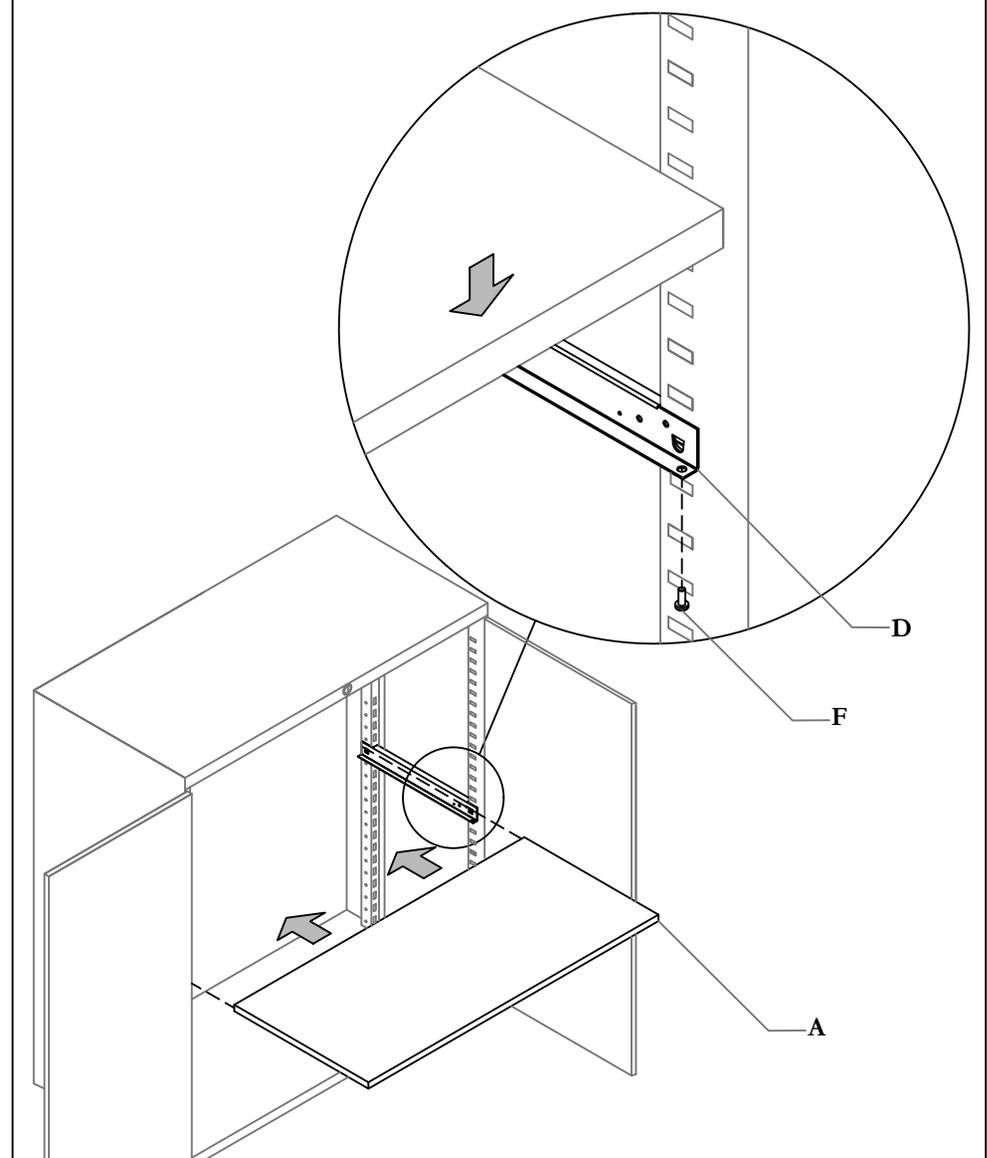


INSTALL SHELF BRACKET



STEP 1: Install Shelf Bracket to the Rails. Secure the Bracket using the screws provided.

INSTALL SHELF



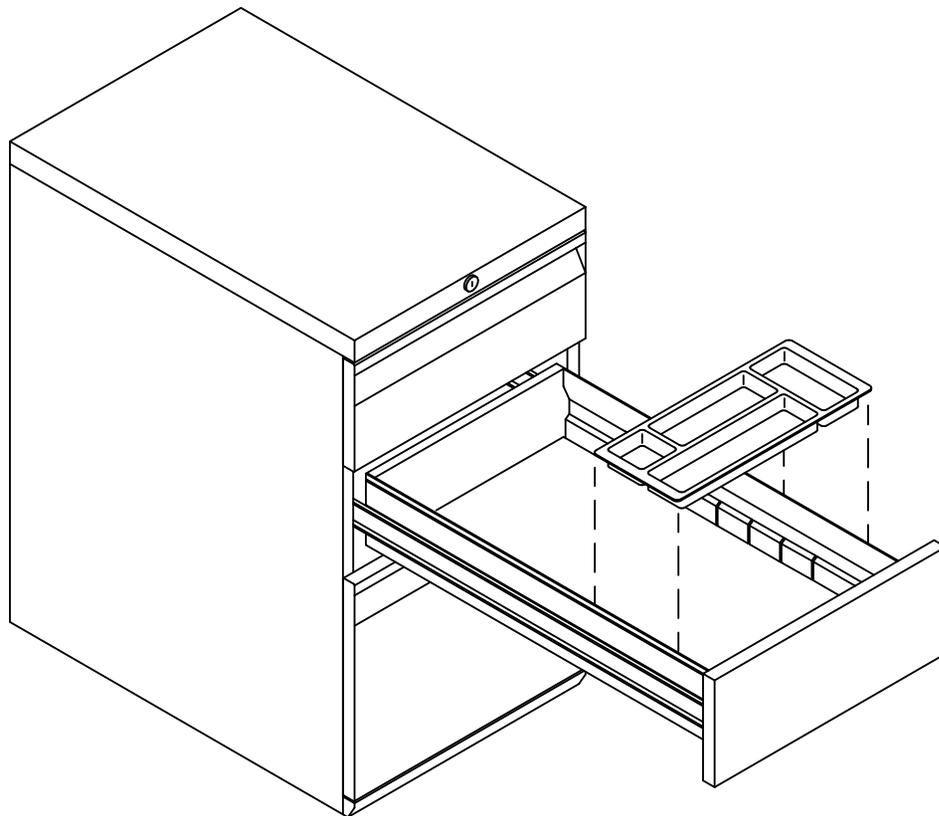
STEP 2: Place the Shelf onto the Shelf Bracket. Secure the Shelf with Bracket Shelf using the screws provided.

Section: **ACCESSORIES**

Description: **DRAWER DIVIDER, PENCIL TRAY, HANGING FILE BAR, STATIONARY INSERT**

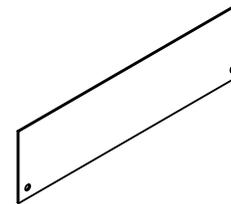
Drawer Divider (LPAD), Pencil Tray (LPAT), Hanging File Bar (LPAB),
Stationary Insert (LPAI)

NOTE: Only Pencil Tray
(LPAT) is shown

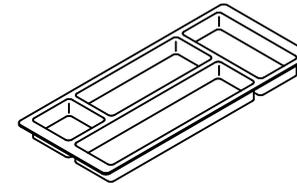


Part and Product Identification

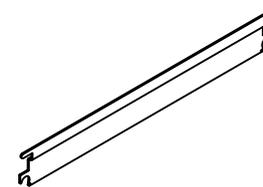
A - Drawer Divider
(LPAD) x1



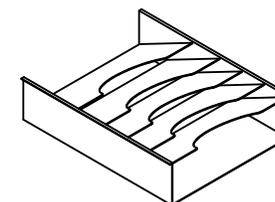
B - Pencil Tray
(LPAT) x1



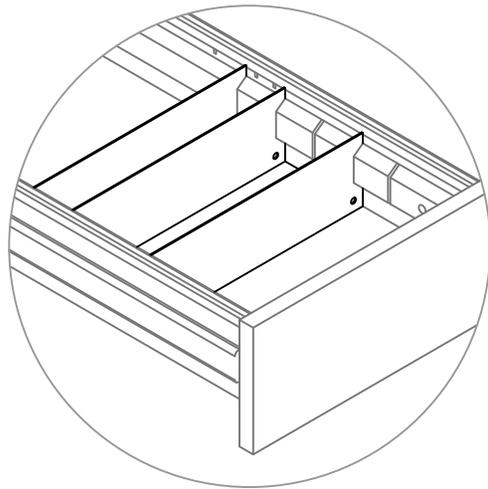
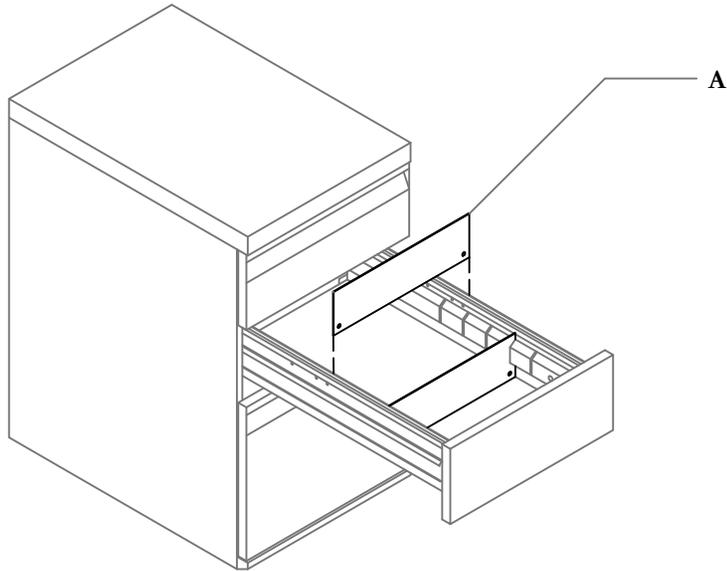
C - Hanging File Bar
(LPAB) x1



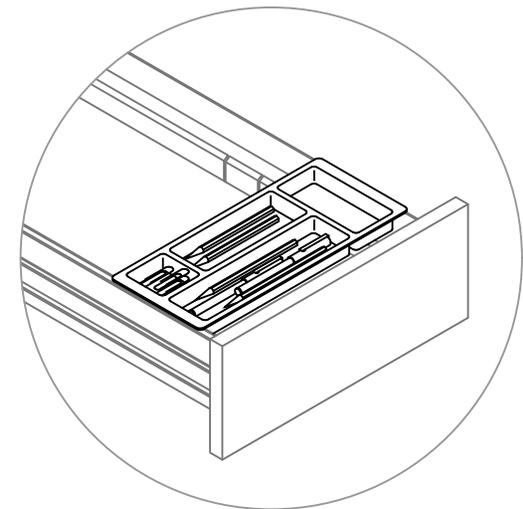
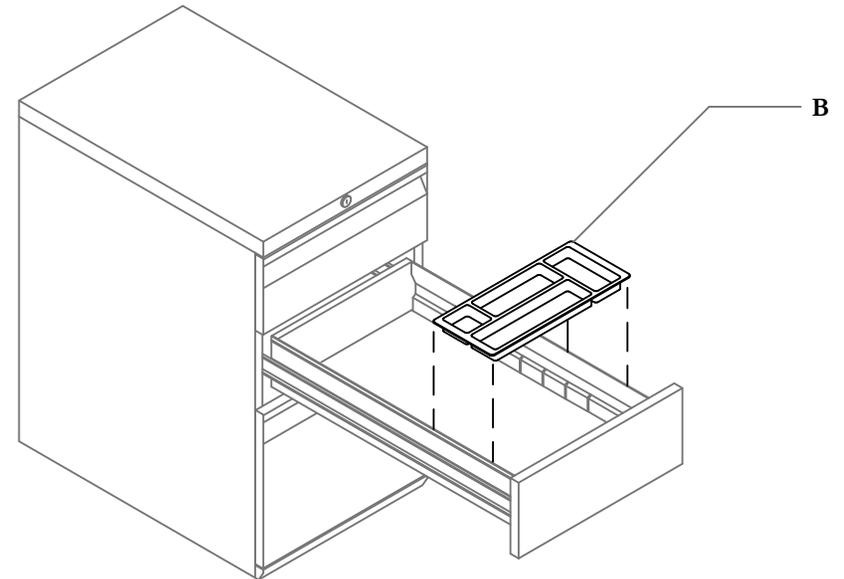
D - Stationary Insert (Optional)
(LPAI) x1



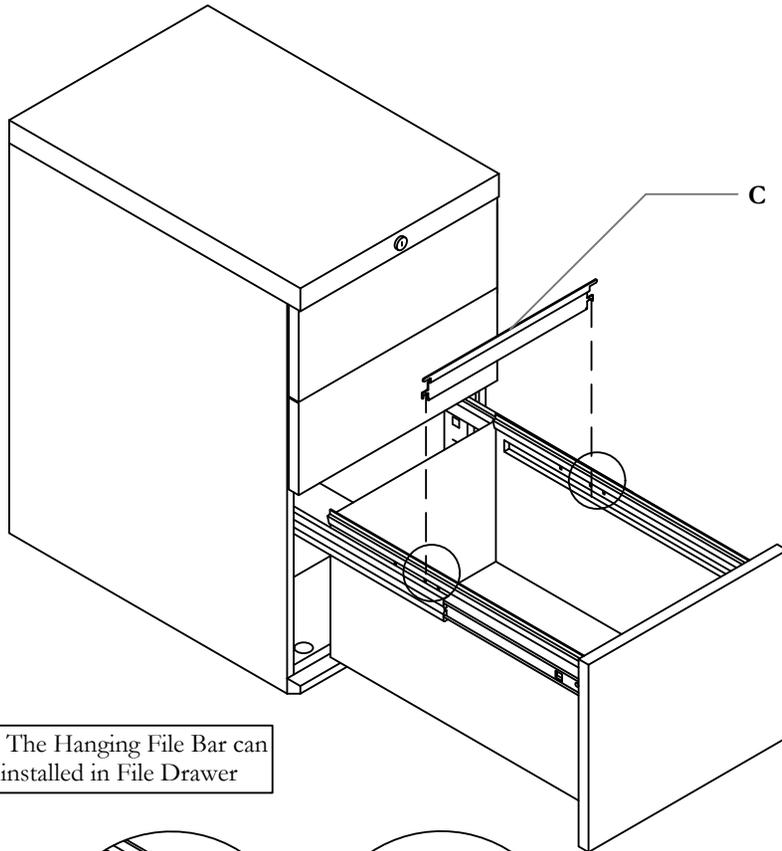
INSTALL DRAWER DIVIDER



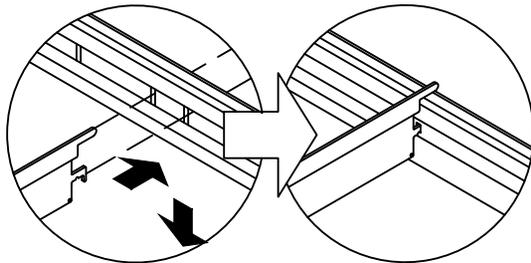
INSTALL PENCIL TRAY



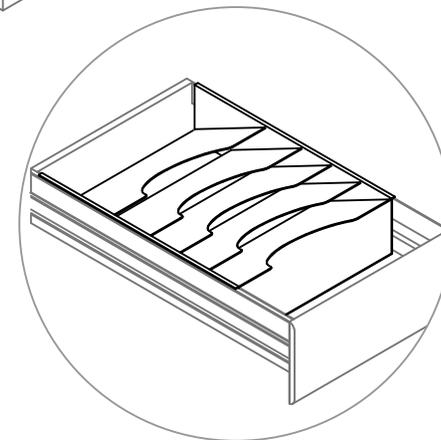
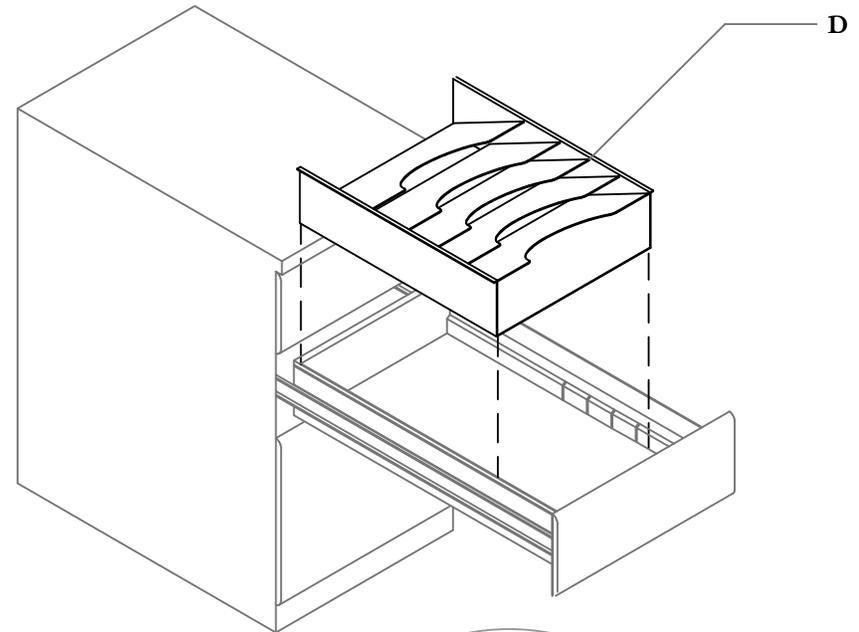
INSTALL HANGING FILE BAR



NOTE: The Hanging File Bar can only be installed in File Drawer



INSTALL STATIONARY INSERT

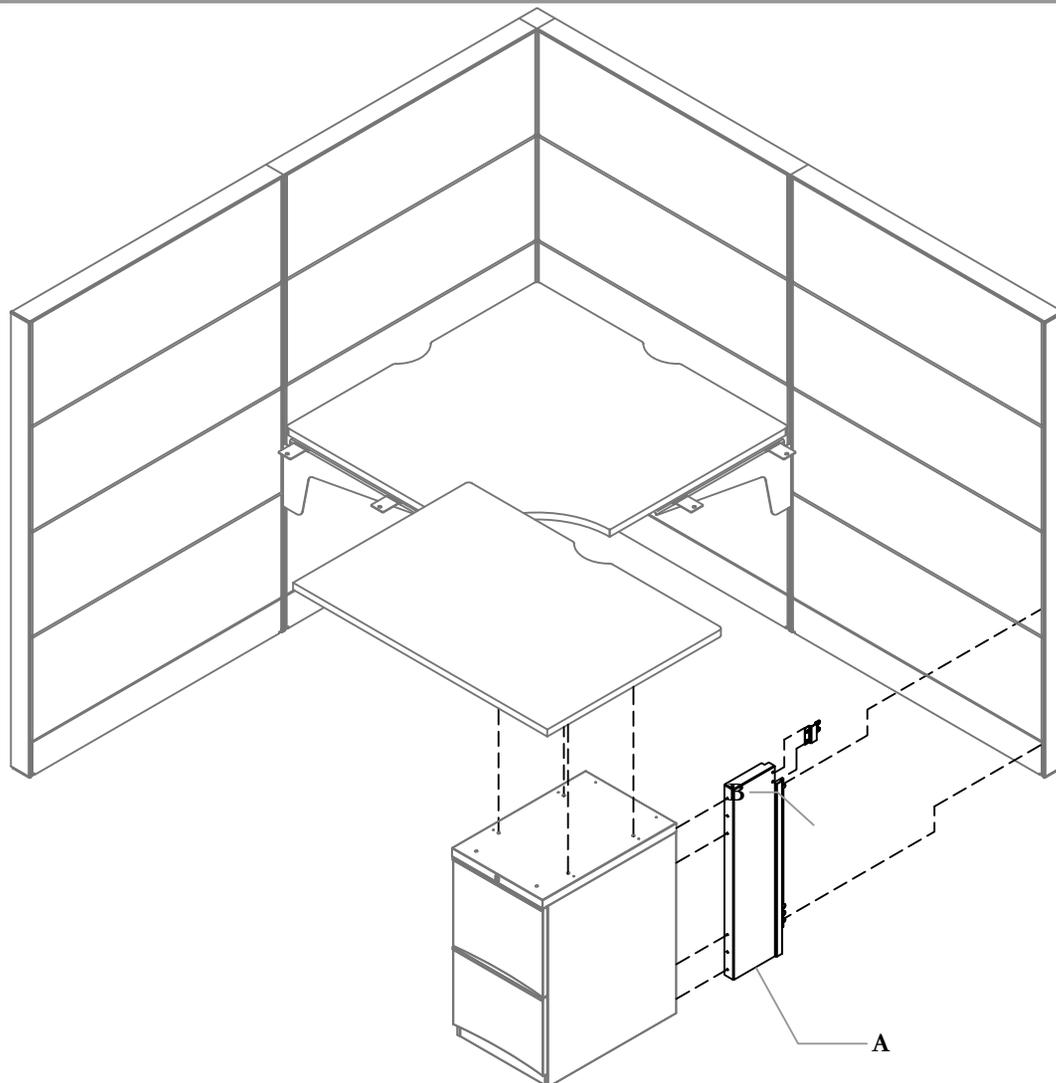


Section: **ACCESSORIES**

Date: Feb 2022 Page No: 1 of 3
TFF_305 Rev. No: 2

Description: **PEDESTAL SUPPORTING BRACKET**

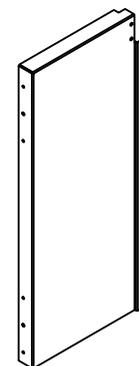
Pedestal Supporting Bracket (LSBN)



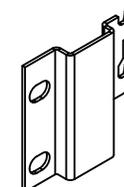
NOTE: Ensure product is leveled and if Front/Door alignment is needed, perform the necessary adjustment for the Fronts/Doors insuring equal gap.

NOTE: Adjust Front/Door by Releasing the front mounting screws, adjust front and tighten the screws or use the hinge adjustment.

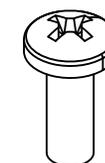
Part and Product Identification



A - Pedestal to Panel Bracket (WPTSBRKT) x1



B - Fix Bracket (CPTFIXBRKT) x1



C - #10 X $\frac{1}{2}$ " Self Tapping Screw (PHSCRW1021) x4



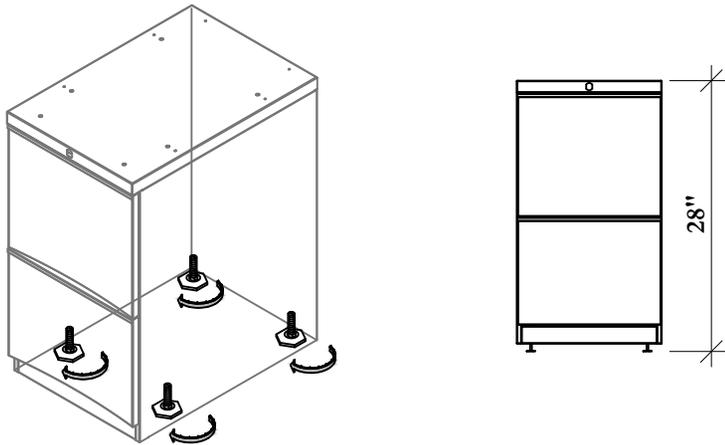
D - 1/4-20 UNC Nut Hex Keys Zinc (PHNUT-402) x2

Section: ACCESSORIES

Description: PEDESTAL SUPPORTING BRACKET

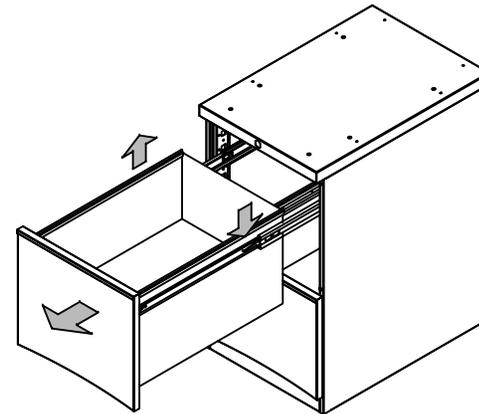
Date: Feb 2022 Page No: 2 of 3
TFF_305

UNWIND LEVELERS



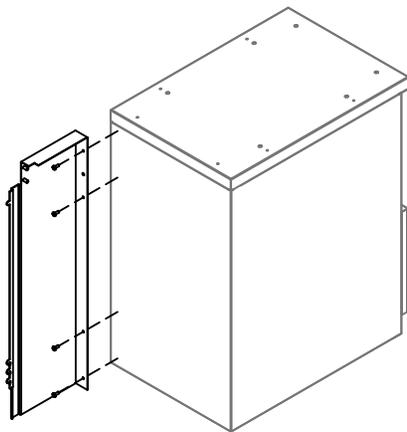
STEP 1: Unwind the Levelers so that the Pedestal is about 28" high.

REMOVE TOP DRAWER



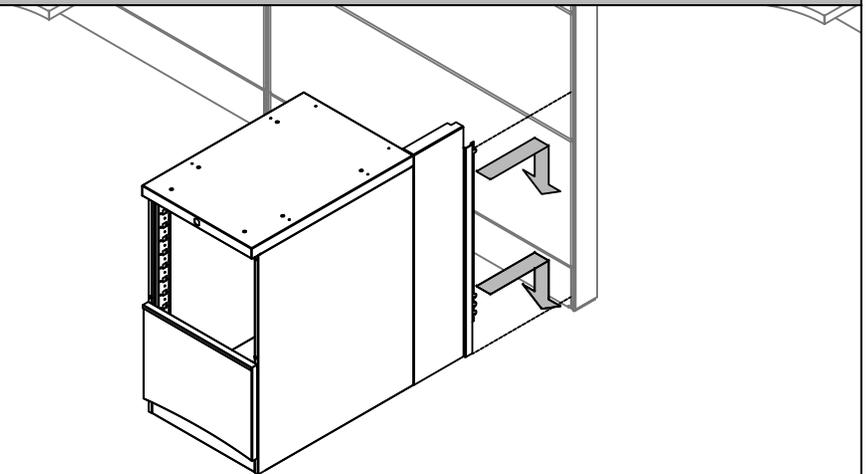
STEP 2: Pull the top drawer all the way out. Locate the levers on each side of the drawers. Push UP the one on the left and DOWN the one on the right. Remove the drawer.

ASSEMBLE SUPPORT BRACKET



STEP 3: Fasten the Support Bracket to the back of the Pedestal with Screws provided. Make sure the bracket is properly aligned so that the top and sides are flush.

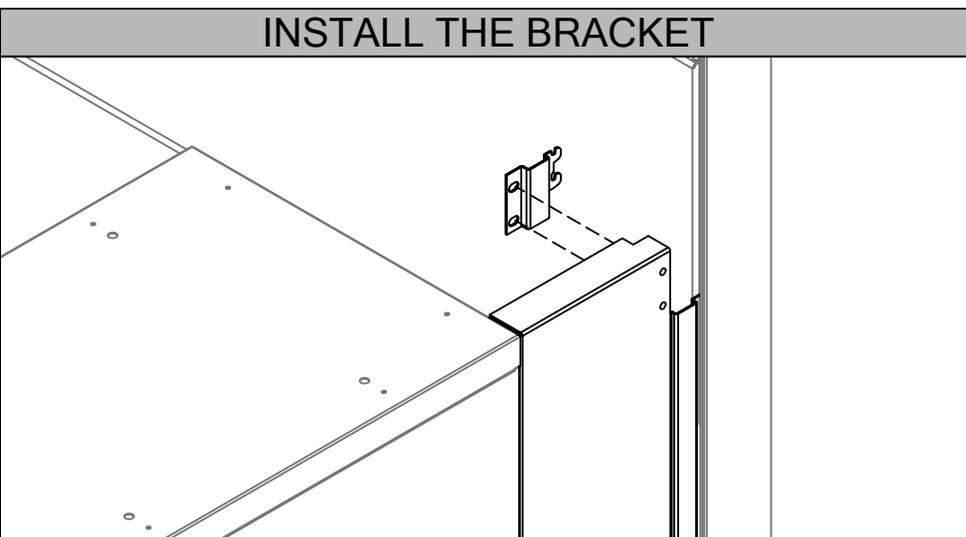
ASSEMBLE THE PEDESTAL



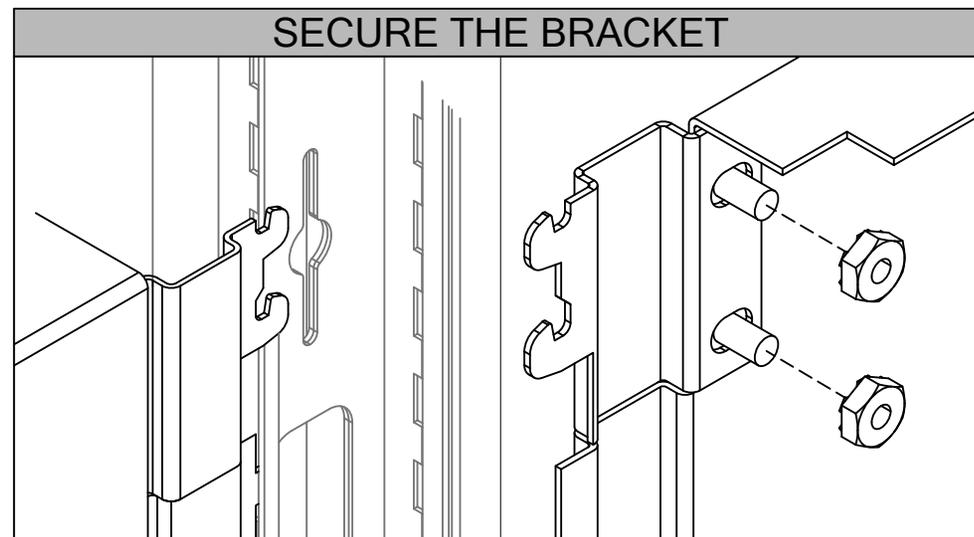
STEP 4: Once bracket is in place bring Pedestal close to panel system. list and engage bracket into the vertical frame slots.

Section: **ACCESSORIES**

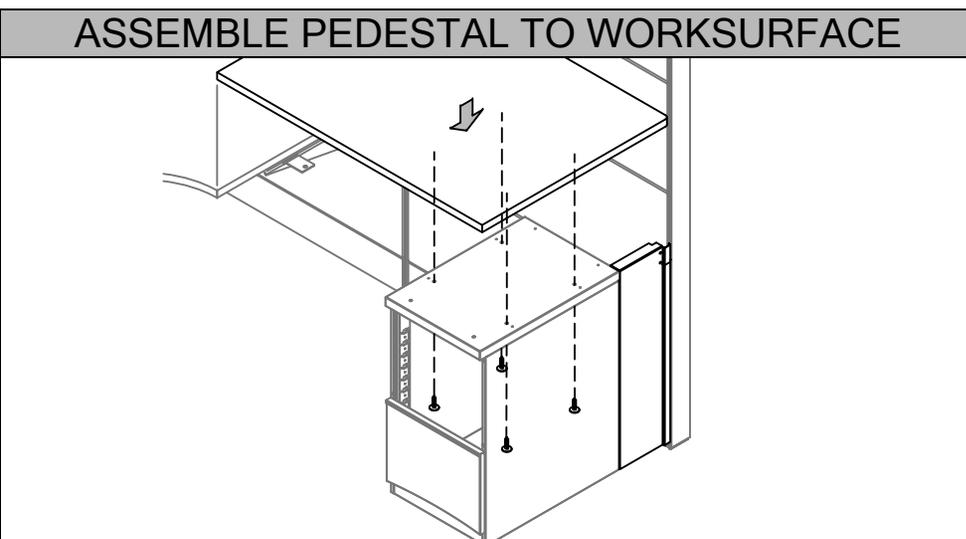
Description: **PEDESTAL SUPPORTING BRACKET**



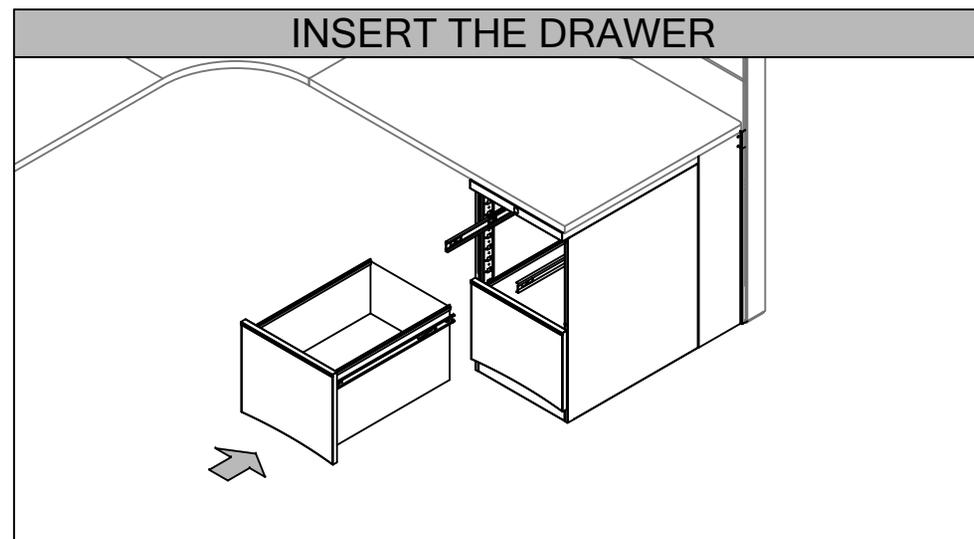
STEP 5: Insert the Anti-Dislodgement Bracket.



STEP 6: Secure the Bracket to the Panel with two Hex-nuts provided.



STEP 7: Fasten Pedestal to Worksurface.



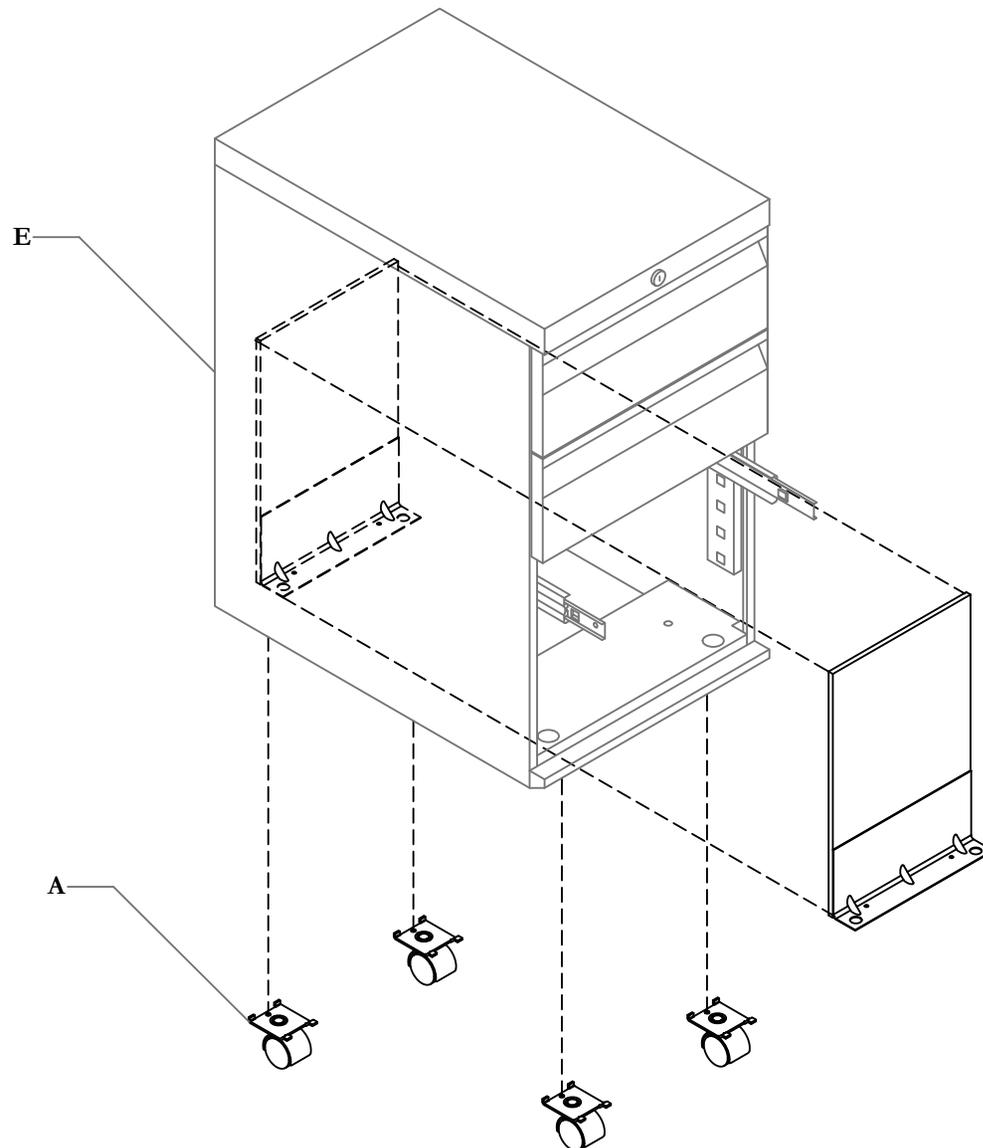
STEP 4: Align the Drawer Glides with the Pedestal Glides. Insert the drawer pushing it all the way to the back. the drawer should click. Pull out to ensure that it is locked in the place.

NOTE: Screws are not provided. Recommended Screws for this installation:
#10 - $\frac{3}{4}$ " Long Wood Screws.

Section: **ACCESSORIES**

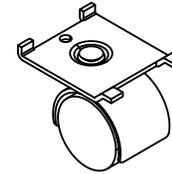
Description: **CASTER AND COUNTERWEIGHT**

Caster (PHCASTER19) & Counterweight (W2)



Part and Product Identification

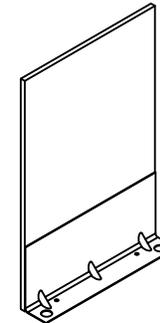
A - Caster 40mm with Plate
(PHCASTER19) x4



B - #10-32x3/8 Long Machine Screw
(PHSCRW1025) x4



C - Counterweight
(W2) x1



D - #10x1/2 Pan Quad Block Screw
(PHSCRW1001) x2



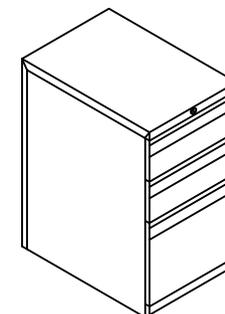
E - Ledger Pedestal
(LPF)

OR

Leverage Pedestal
(KD)

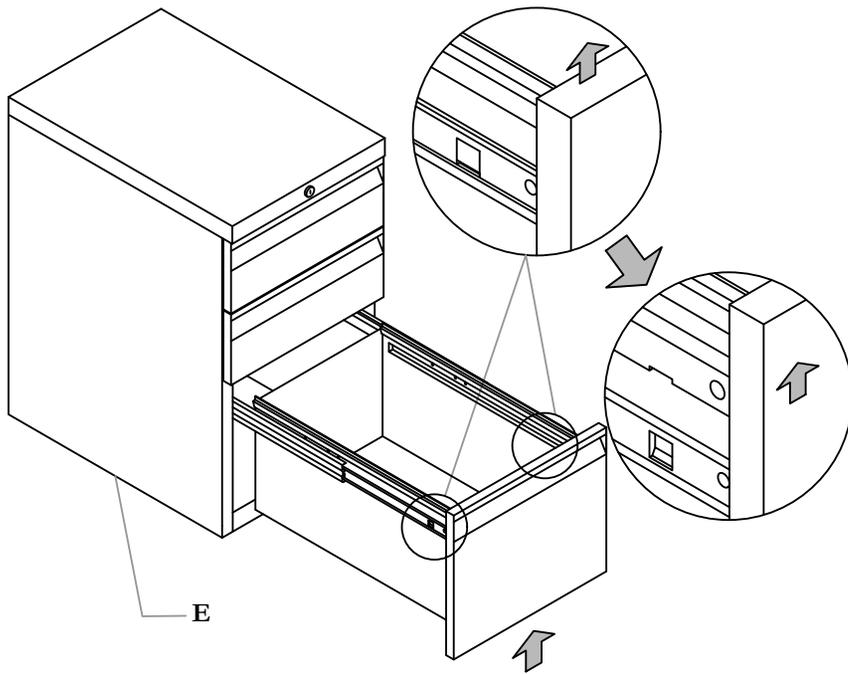
OR

Standard Pedestal
(LCD) x1



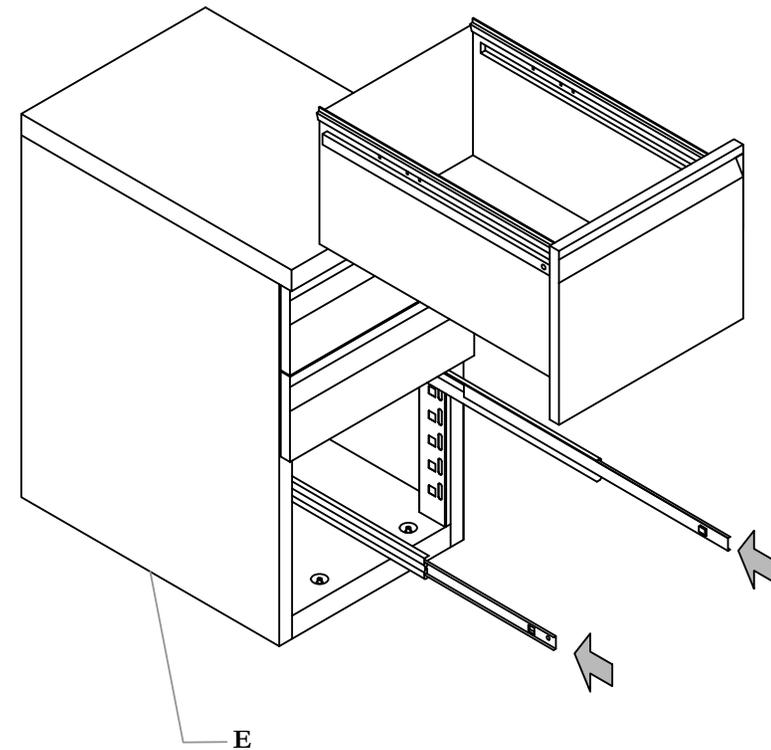
NOTE: Only Ledger Pedestal (LPF) is shown

UNINSTALL THE DRAWERS



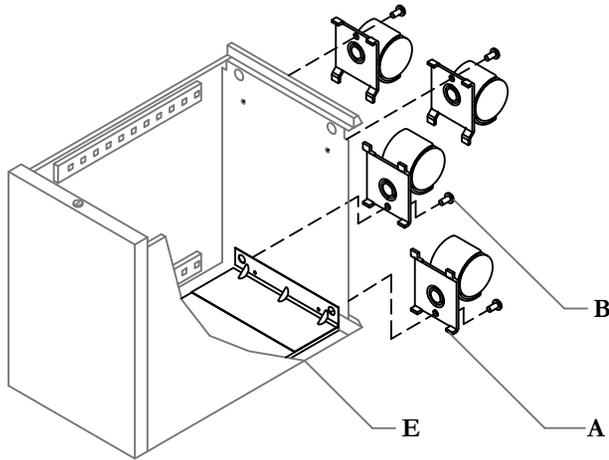
STEP 1: Uninstall the Drawer

PUSH THE SLIDES BACK



STEP 2: Push the Slides back

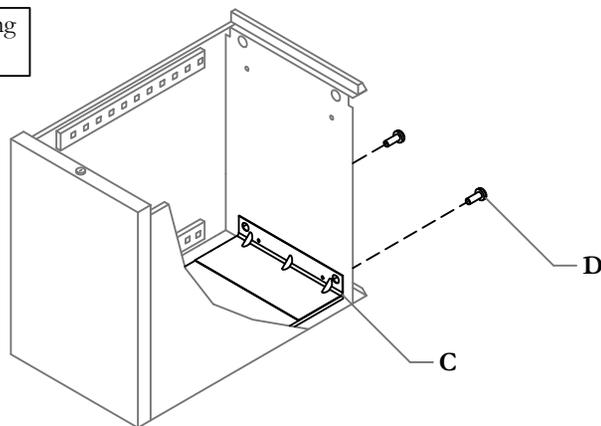
INSTALL CASTERS AND COUNTERWEIGHTS



STEP 3a: Secure Casters and Counterweights using screws provided

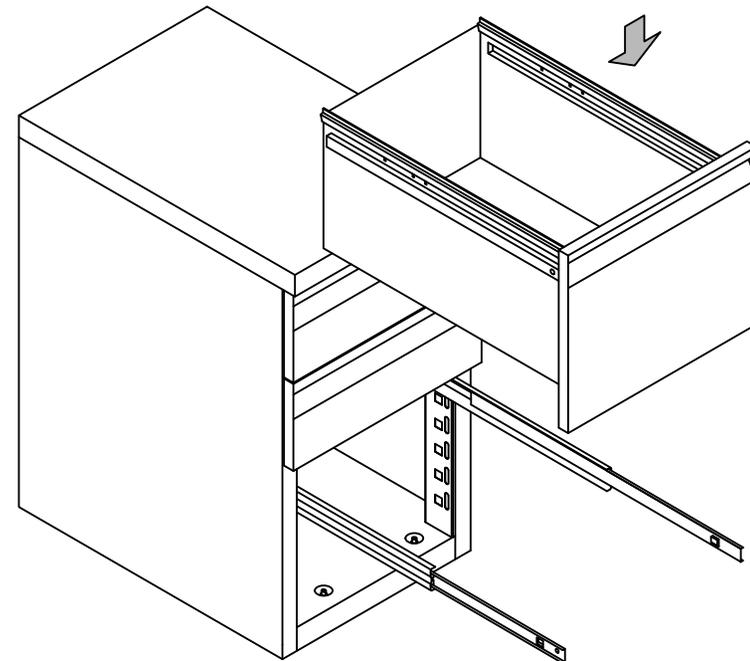
INSTALL CASTERS AND COUNTERWEIGHTS

NOTE: For installing Counterweight only



STEP 3b: Secure Counterweight using screws provided

PUT DRAWER BACK



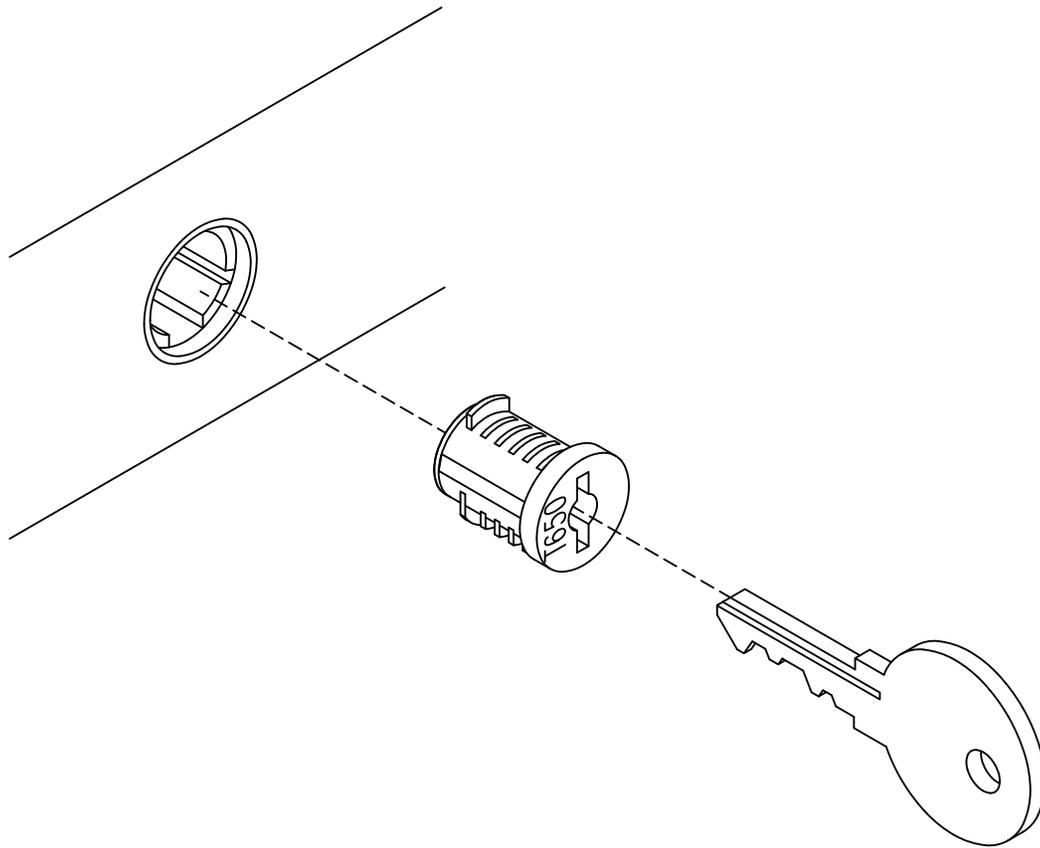
STEP 4: Install Drawer to the original position

Section: **ACCESSORIES**

Description: **MASTER KEY, LOCK REMOVAL, NUMBERED KEY, LOCK CORE AND KEYS**

Part and Product Identification

Master Key (KM), Lock Removal Key (KR), Numbered Key (KK), Lock Core and Keys (KC)



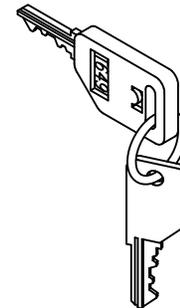
A - Master Key
(KM) x1

OR



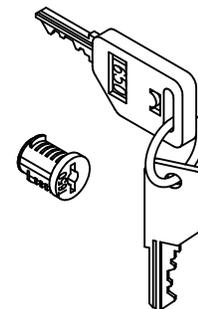
B - Lock Removal Key
(KR) x1

OR



C - Numbered Key
(KK) x2

OR

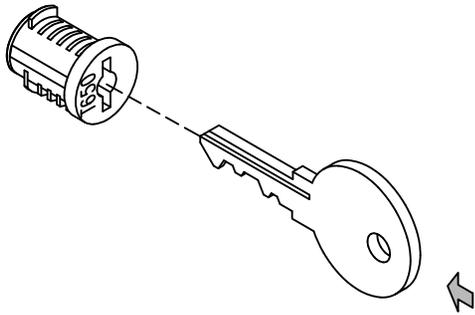


D - Lock Core and Keys
(KC) x2

Section: **ACCESSORIES**

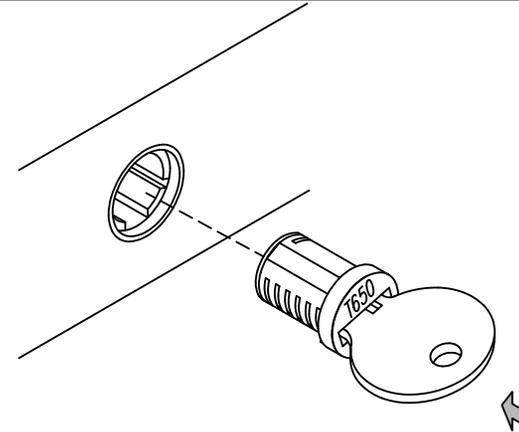
Description: **MASTER KEY, LOCK REMOVAL, NUMBERED KEY, LOCK CORE AND KEYS**

INSERT KEY INTO LOCK CORE



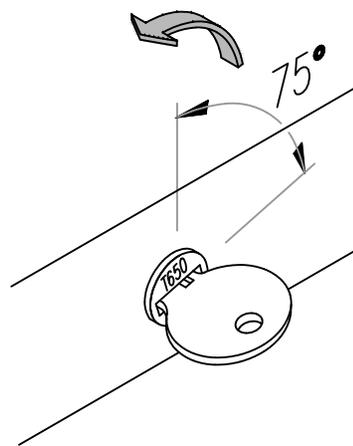
STEP 1: Insert key into Lock Core

INSERT KEY AND LOCK CORE INTO LOCK



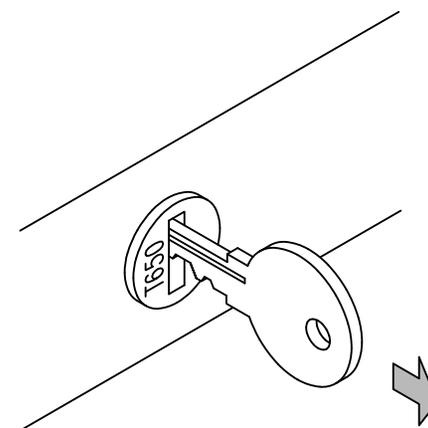
STEP 2: Insert Key and Lock Core into Lock

PLACE A SLIGHT TWISTING FORCE



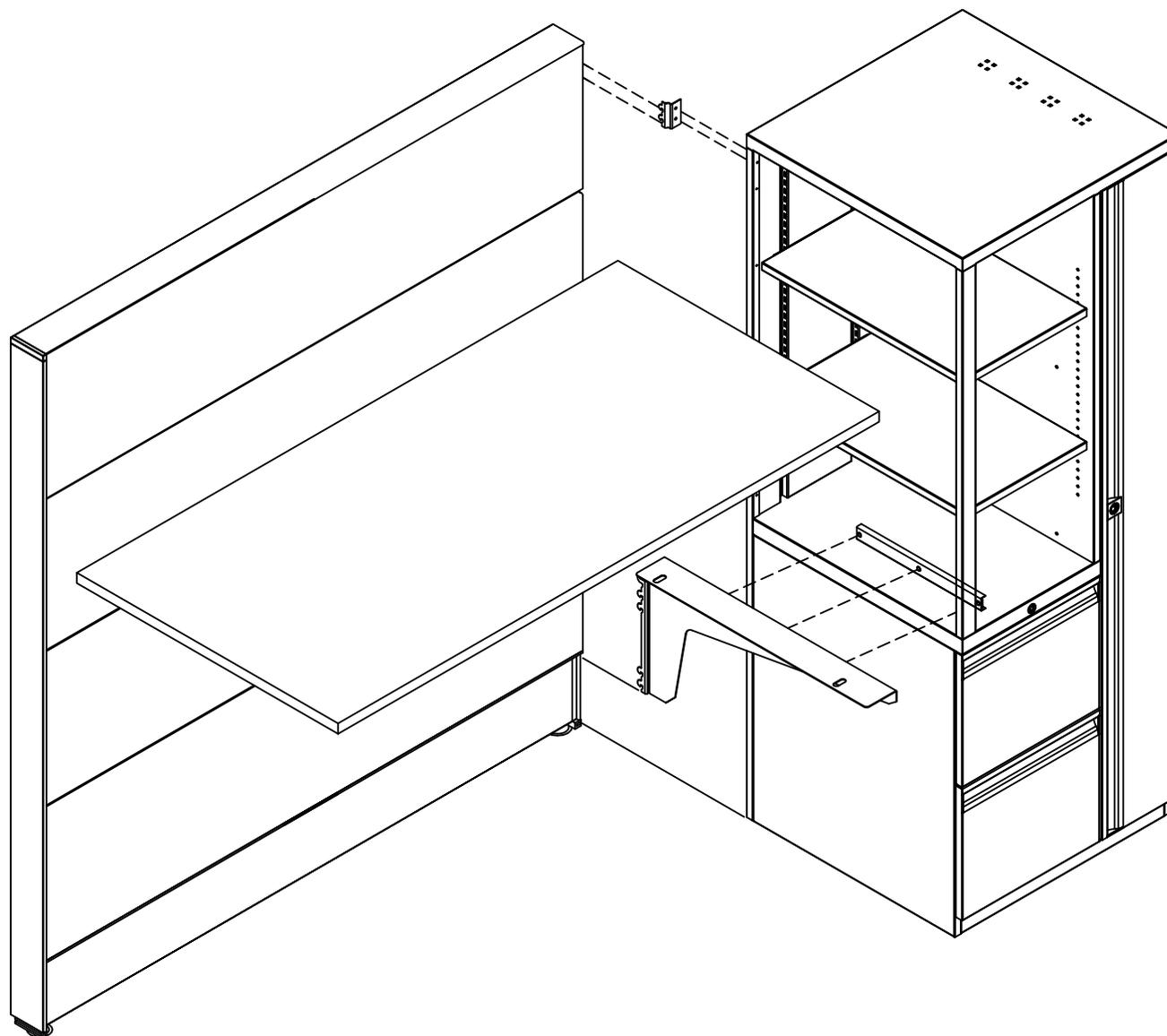
STEP 3: Place a twisting force of 75 deg.

REMOVE THE KEY



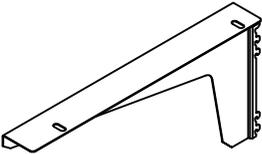
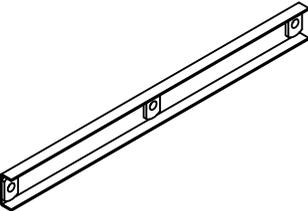
STEP 4: Remove key from Lock

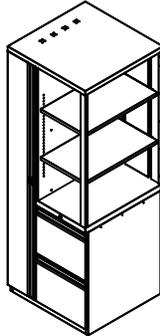
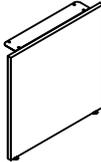
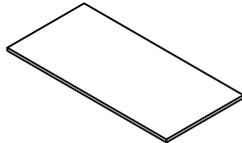
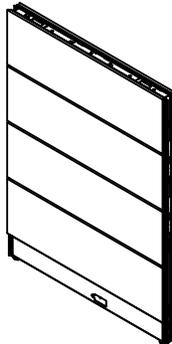
Supporting Locker Bracket (LLB)



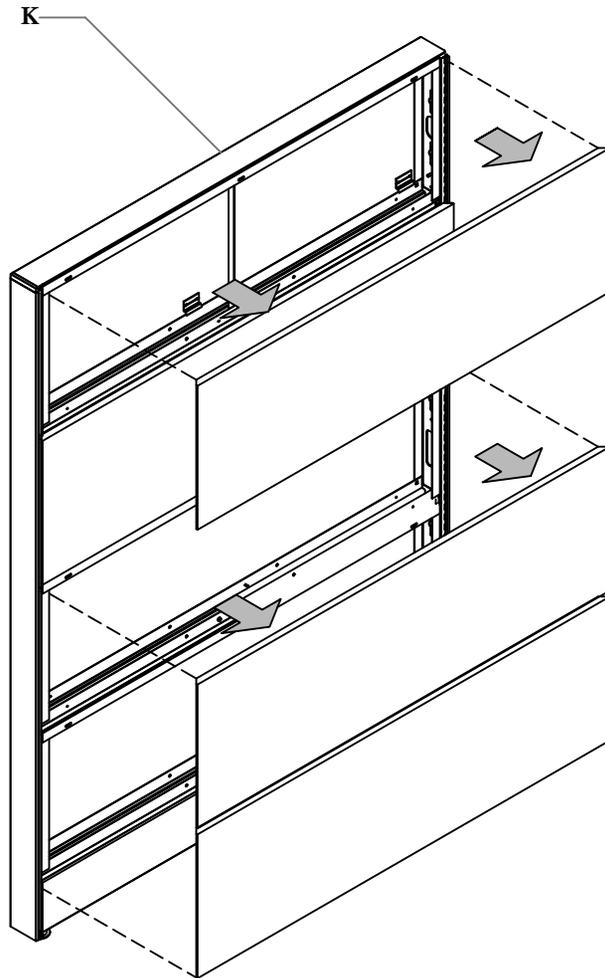
Section: **ACCESSORIES**

Description: **SUPPORTING LOCKER BRACKET**

Part and Product Identification	
	A - Worksurface Support Bracket (CCLSUPTBRKT) x1
	B - Panel Stabilizer Bracket (CCLFIX) x1
	C - Inside Locking Bracket (WCLREINFLK) x1
	D - 5/16-18 x 3/4" Bolt, hex. hd. zinc (PHBOLT5-1601) x3
	E - Washer, flat 5/16 zink plte (PHWASH5-16) x3
	F - #10 x 1/2" Self Tapping Screw, pan head, quadrex (PHSCRW1021) x2
	G - 1/4 - 20 x 3/4" quadrex, pan head, Machine Screw (Part Number) xQty

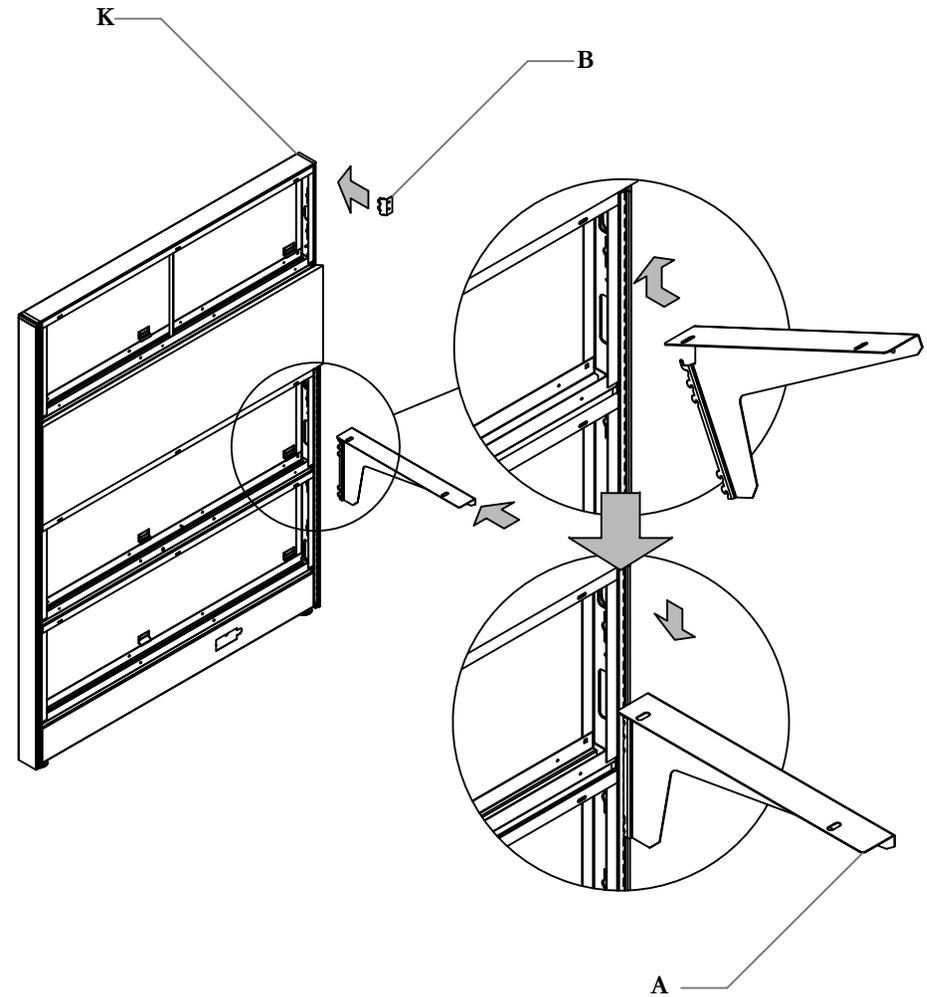
Part and Product Identification	
	H - Ledge Locker Qty Varies*
	I - Worksurface Support Qty Varies*
	J - Worksurface Qty Varies*
	K - Panel Qty Varies*

REMOVE ELEMENTS



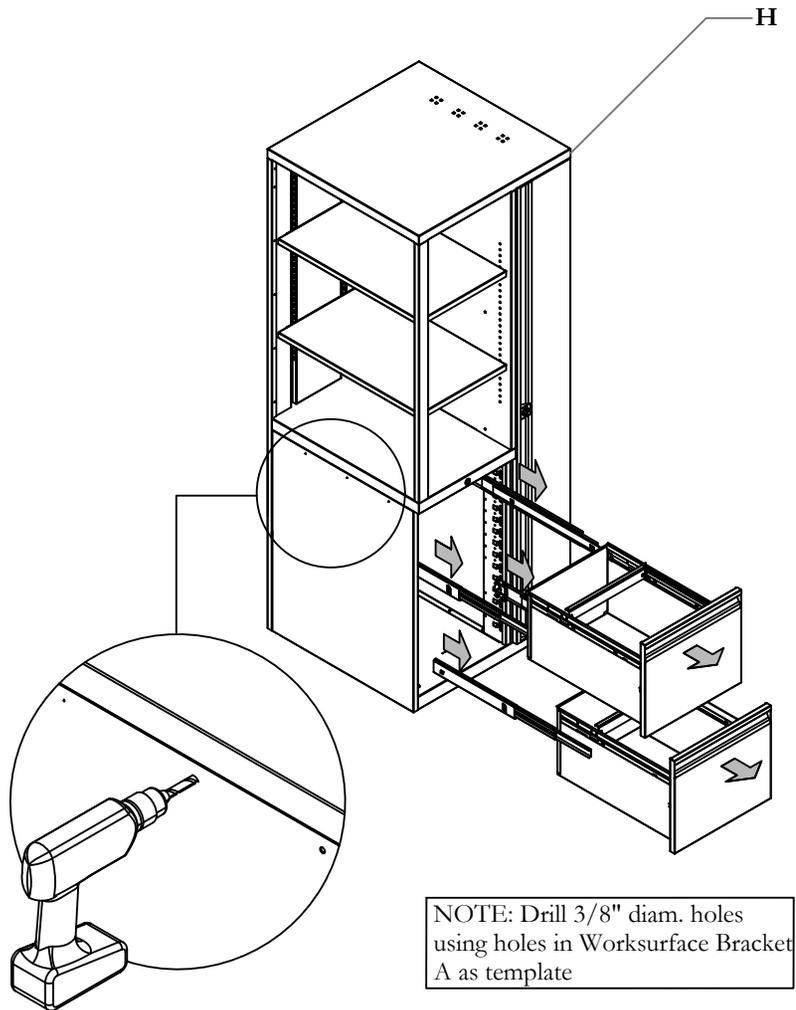
STEP 1: Remove Elements from Panel as shown

INSTALL BRACKETS



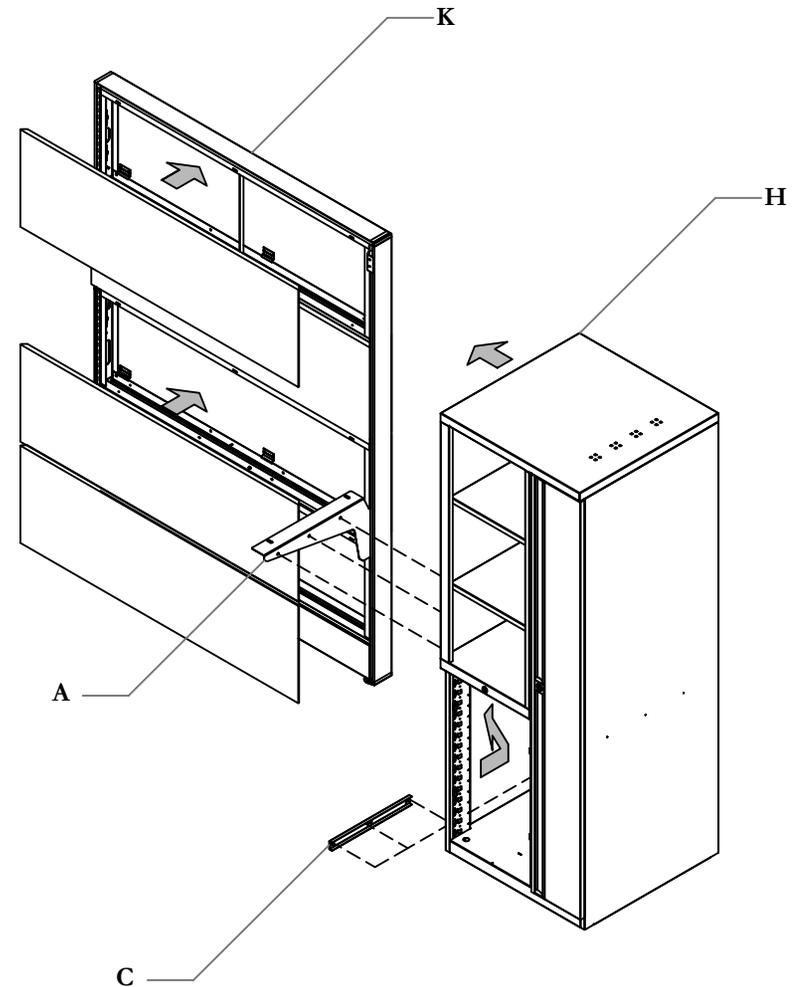
STEP 2: Install Worksurface Support Bracket and Panel Stabilizer Bracket into Panel Frames as shown

REMOVE DRAWERS, DRILL PILOT HOLES



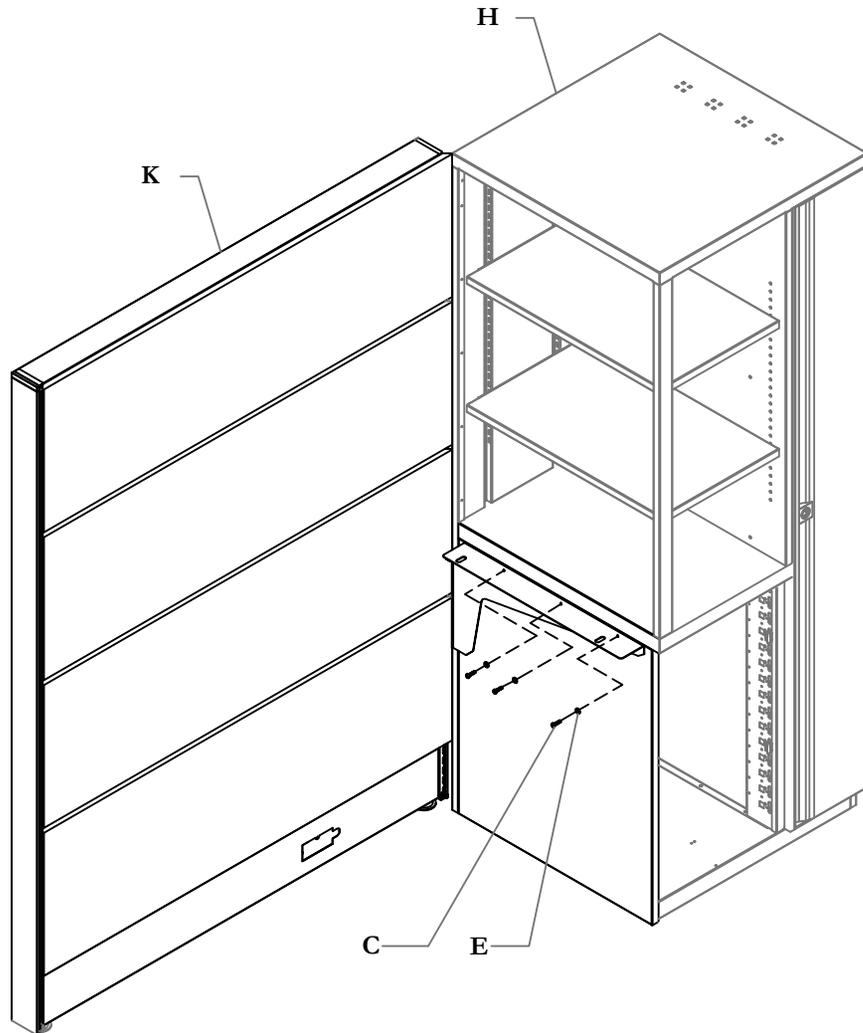
STEP 3: Remove Drawers. Drill 3/8 diam. holes using holes in Worksurface Bracket as template

INSTALL ELEMENTS, ATTACH BRACKETS



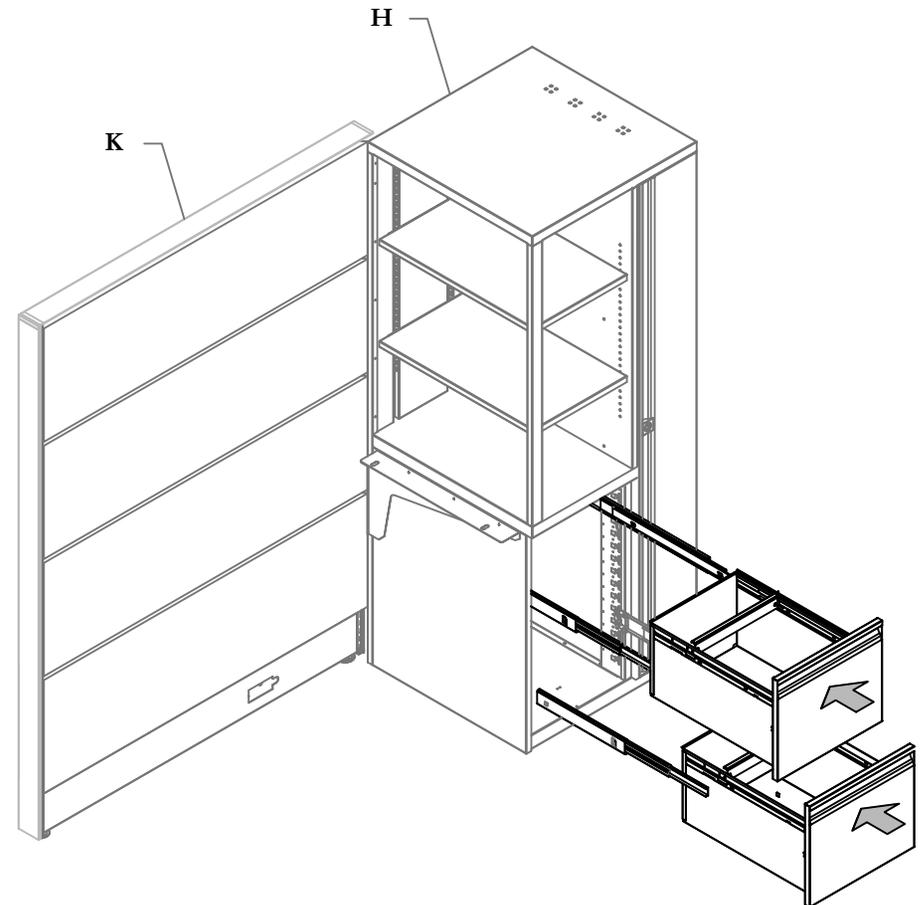
STEP 4: Install Elements to Panel Frames. Attach Inside Locking Bracket and Ledger Locker to positions as shown.

INSTALL LEDGER LOCKER TO PANEL



STEP 5: Adjust Panel Height to ensure good fit between Bracket and Frame Slots. Secure Bracket and Ledger Locker using screws provided

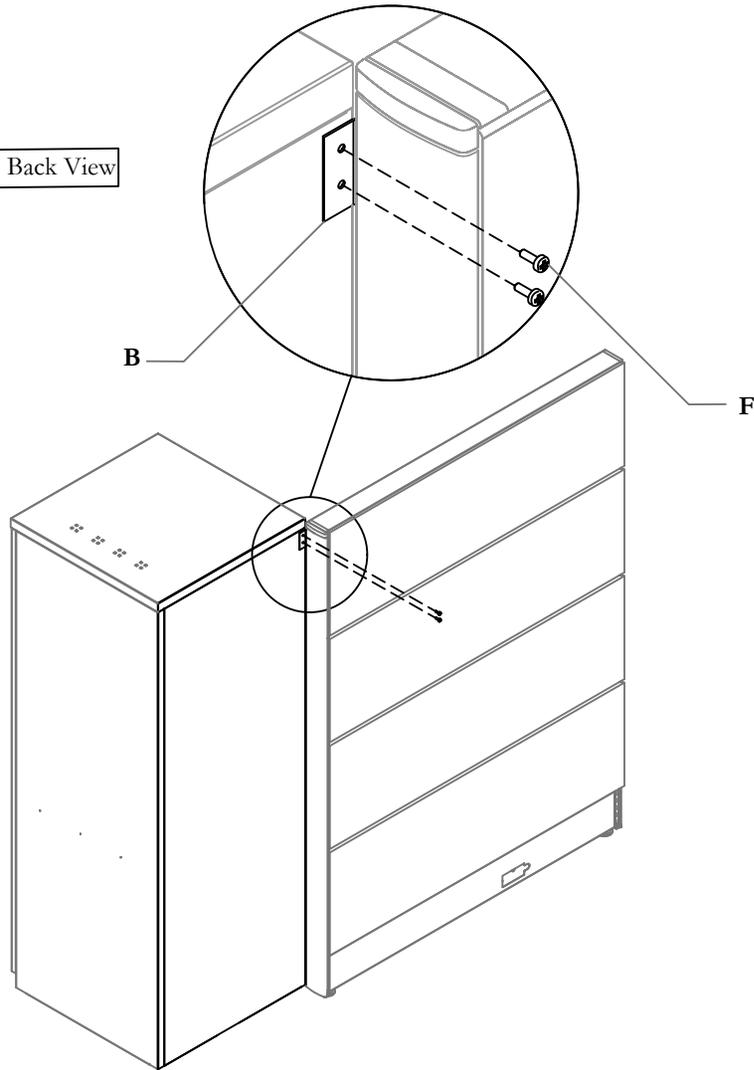
INSTALL DRAWERS



STEP 6: Install Drawers back to Ledger Locker

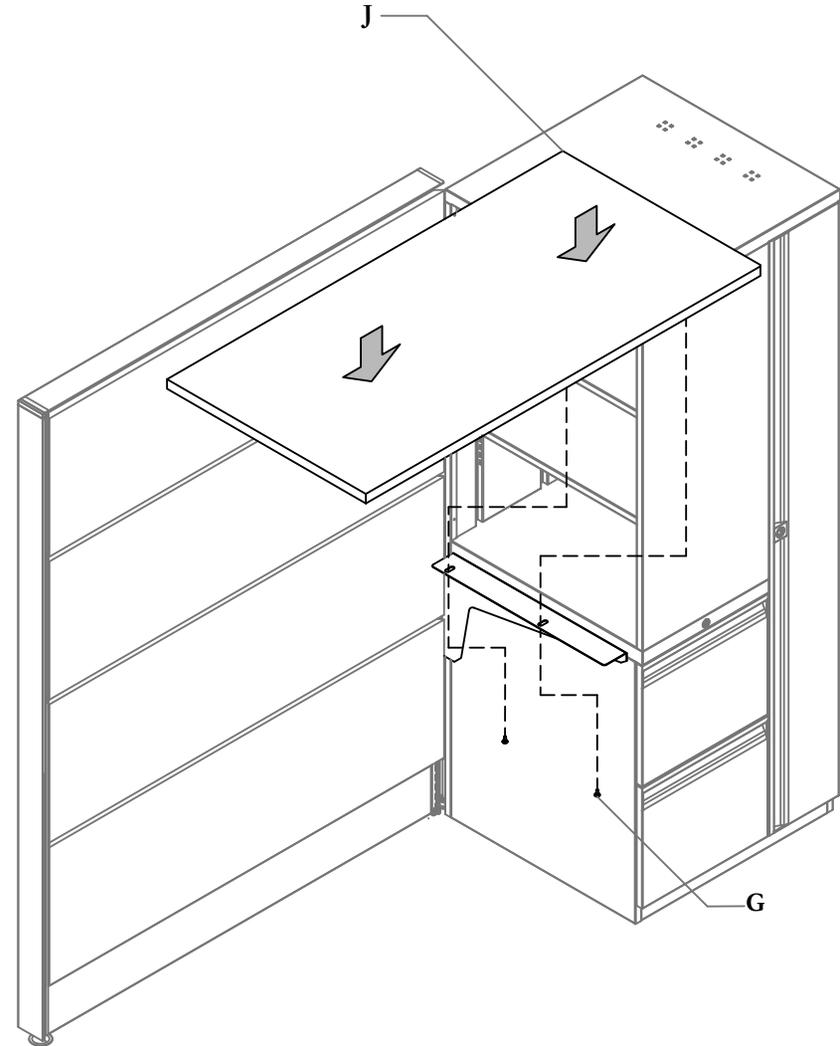
INSTALL PANEL STABILIZER BRACKET

NOTE: Back View



STEP 7: Secure Panel Stabilizer Bracket to Ledger Locker using screws provided

INSTALL WORKSURFACE



STEP 8: Secure Worksurface with Worksurface Support Bracket using screws provided

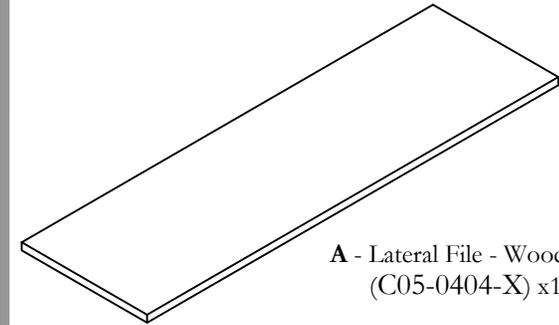
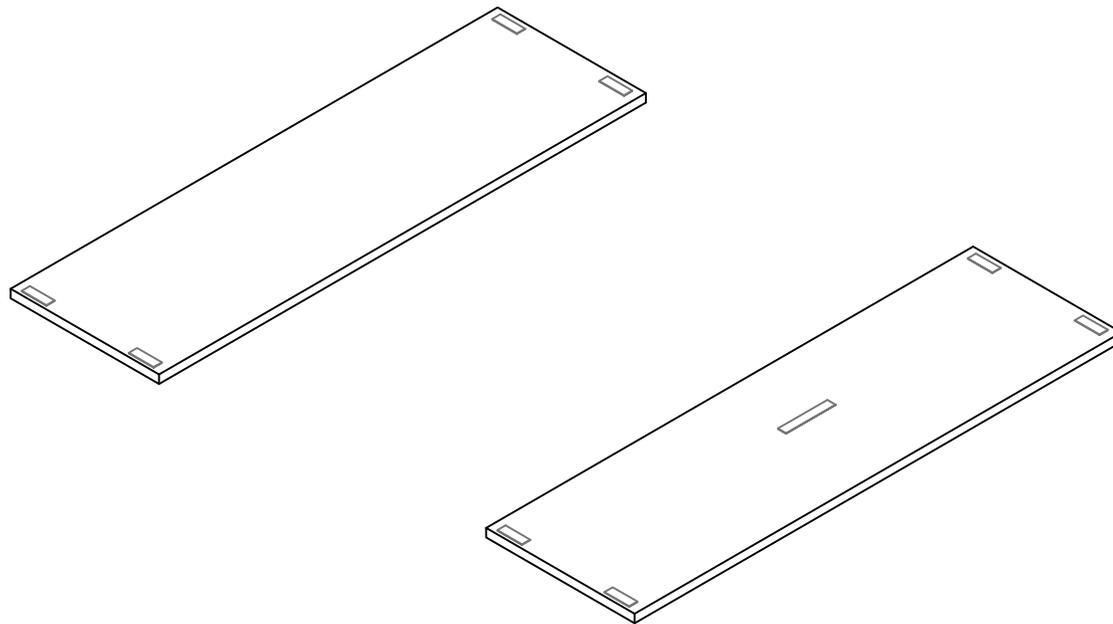
Section: **ACCESSORIES**

Date: May 2021 Page No: 1 of 2
TFF_309 Rev. No: 0

Description: **CABINET AND FILE TOP**

Cabinet and File Top (SFVO)

Part and Product Identification



A - Lateral File - Wood Top
(C05-0404-X) x1



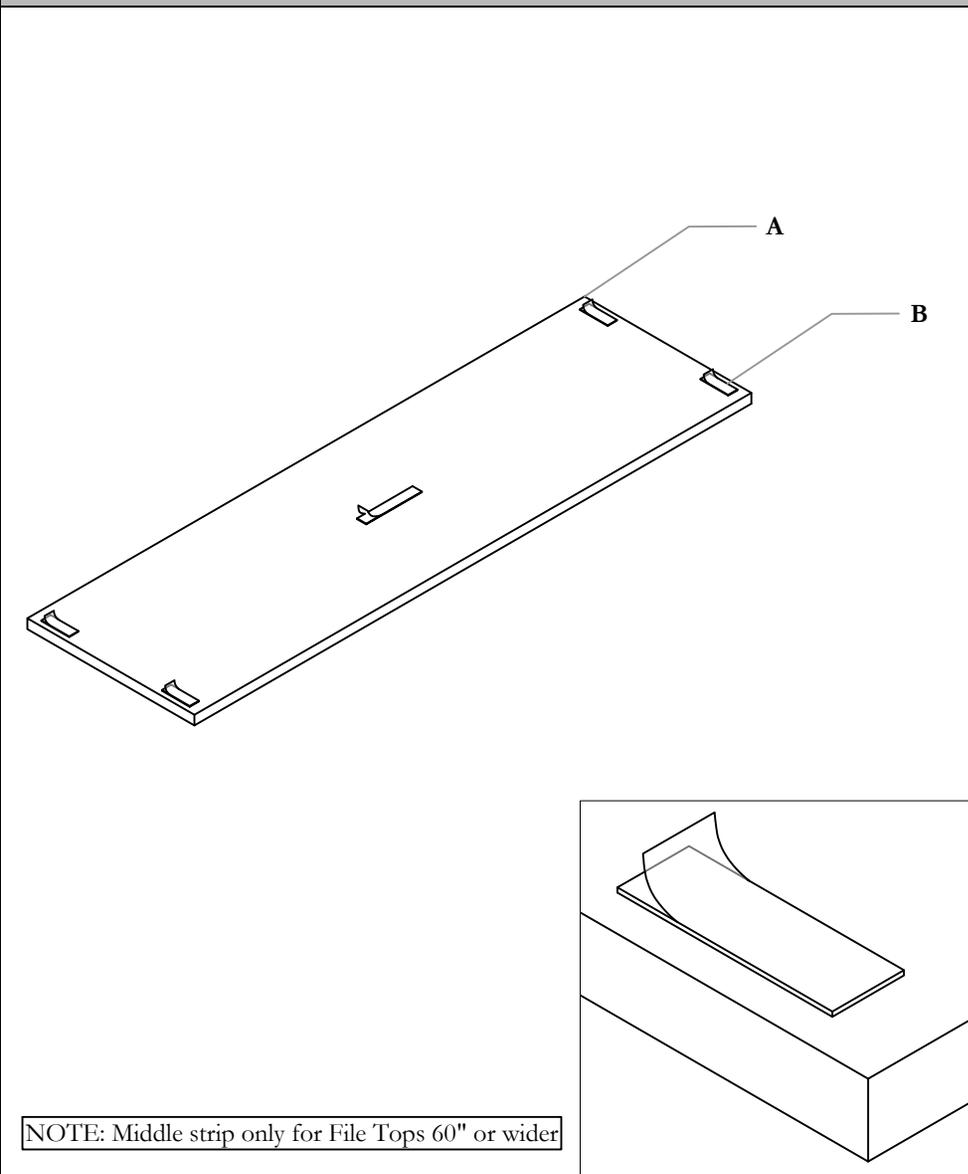
B - 3M 5962 VHB
Two-Sided Tape
(E08-0275) x 4/5

Section: **ACCESSORIES**

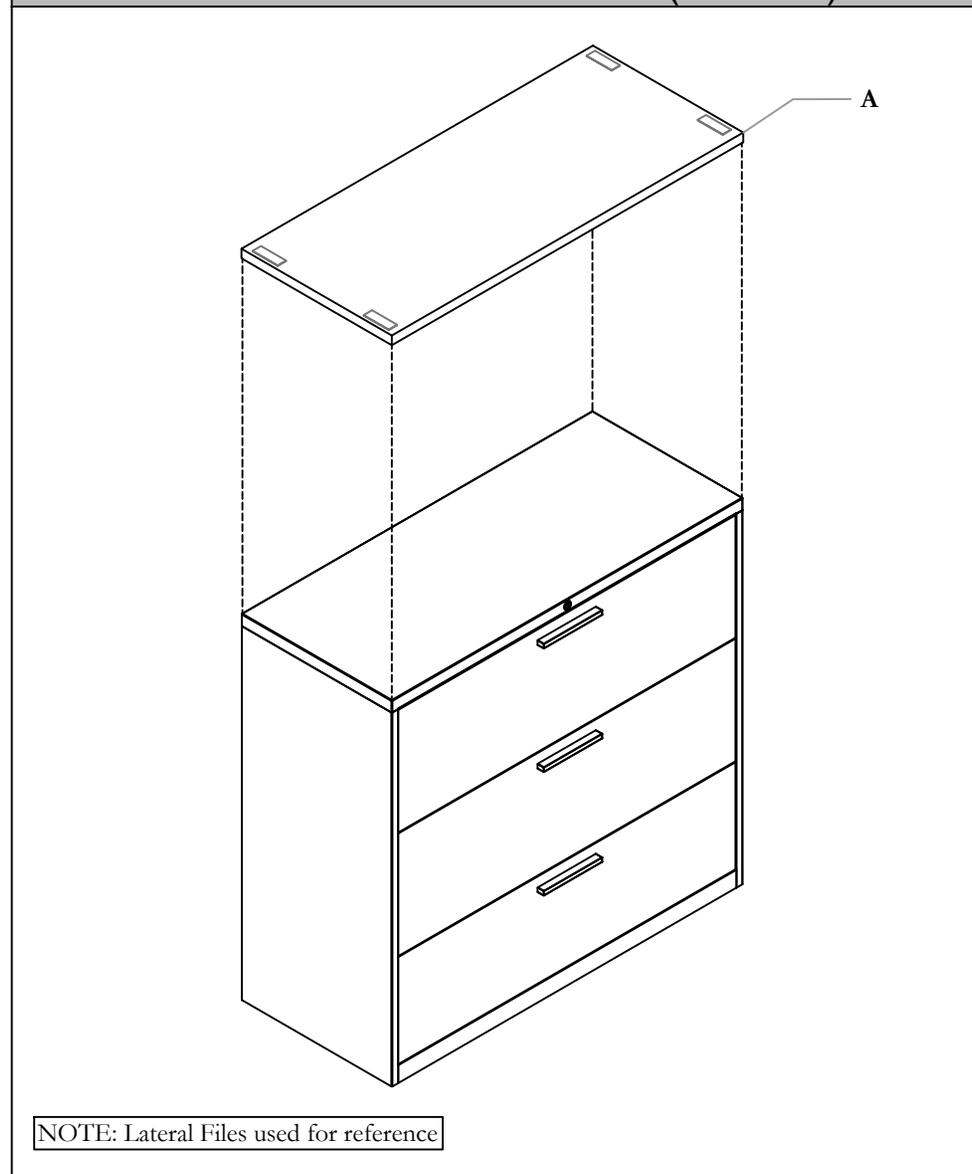
Date: May 2021 Page No: 2 of 2
TFF_309

Description: **CABINET AND FILE TOP**

PEEL TAPE COVER



ALIGN AND PRESS DOWN (MOUNT)



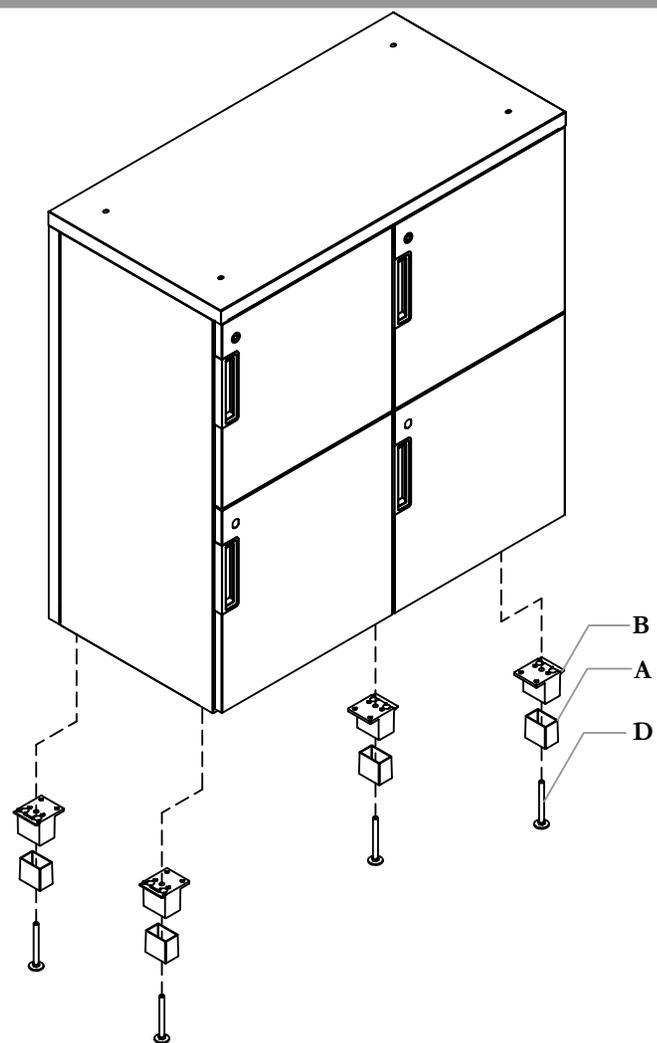
NOTE: Middle strip only for File Tops 60" or wider

NOTE: Lateral Files used for reference

STEP 1: Peel off the Tape covers as shown

STEP 2: Align the Top and press down (mount) as shown

Triple Locker Tower (PLTTE), Dual Locker Tower (PLTDE)



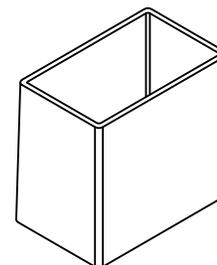
NOTE: Dual Lock Tower (PLTDE) shown as an example

NOTE: Interpret Leg only available up to 40" case height

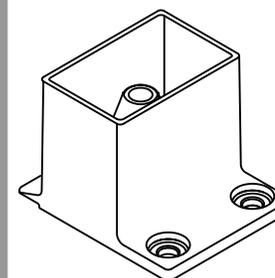
NOTE: Ensure product is leveled and if Front/Door alignment is needed, perform the necessary adjustment for the Fronts/Doors insuring equal gap.

NOTE: Adjust Front/Door by Releasing the front mounting screws, adjust front and tighten the screws or use the hinge adjustment.

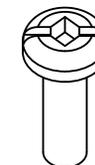
Part and Product Identification



A - Interpret Leg Cover (PITLEGB) x4



B - Interpret Leg (PITLEGA) x4



C - #10-32x5/8 PAN Head COMB, Screw (PHSCRW1005) x16



D - Interpret Leveler (PITLEVELER) x4

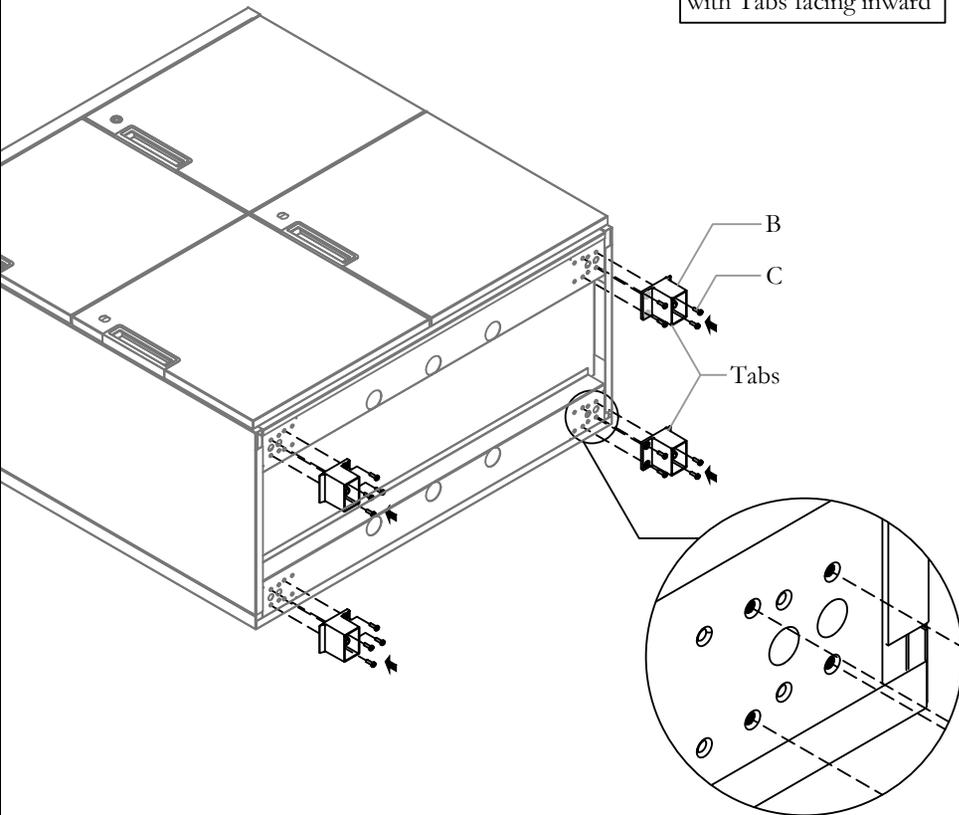
Section: LEDGER PLUS

Date: Feb 2022 Page No: 2 of 3
TFF_401

Description: LEGS FOR LEDGER PLUS STORAGE - ELEVATED

ATTACH LEGS

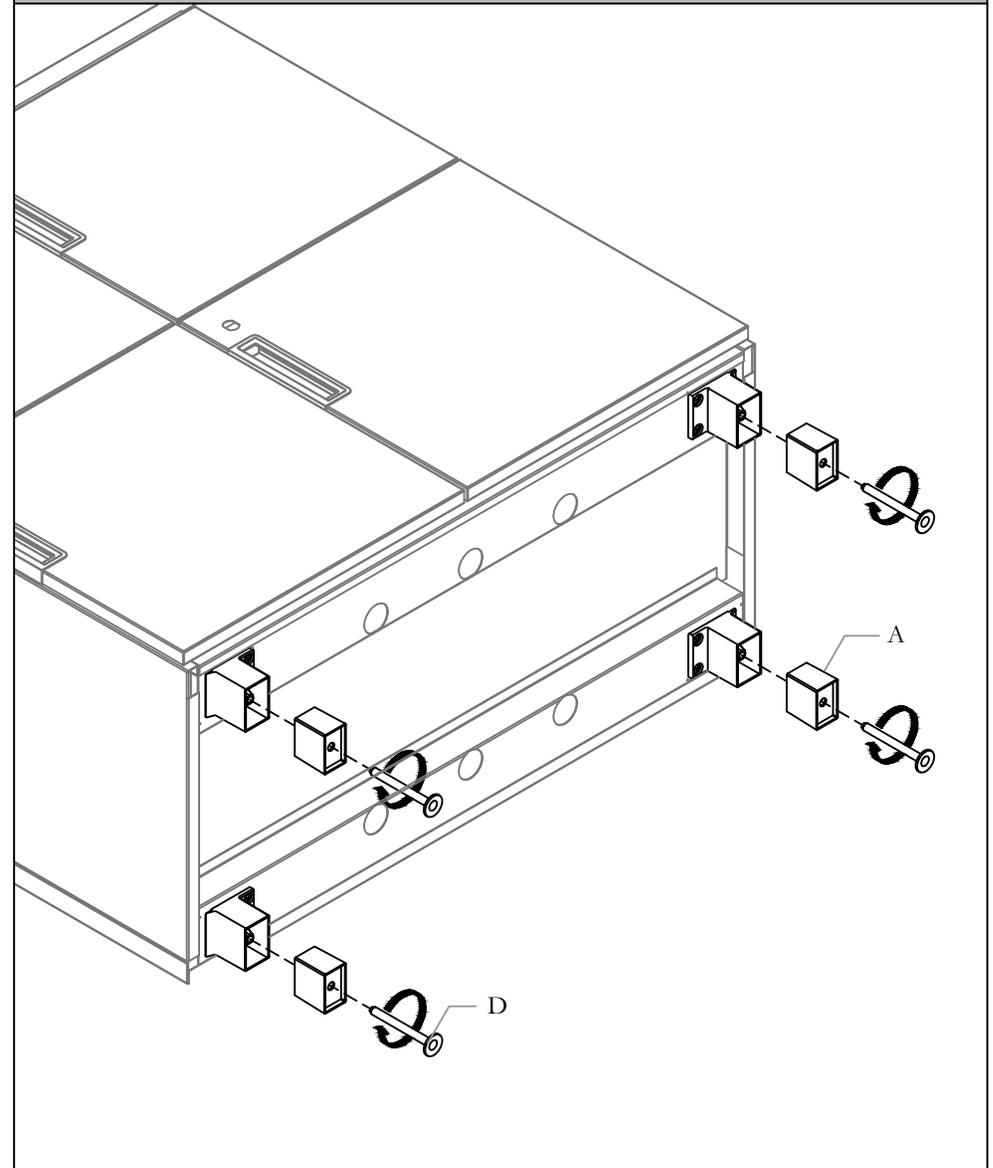
NOTE: Make sure to position Legs as shown with Tabs facing inward



NOTE: Always install legs on the outer set of holes for stand alone units

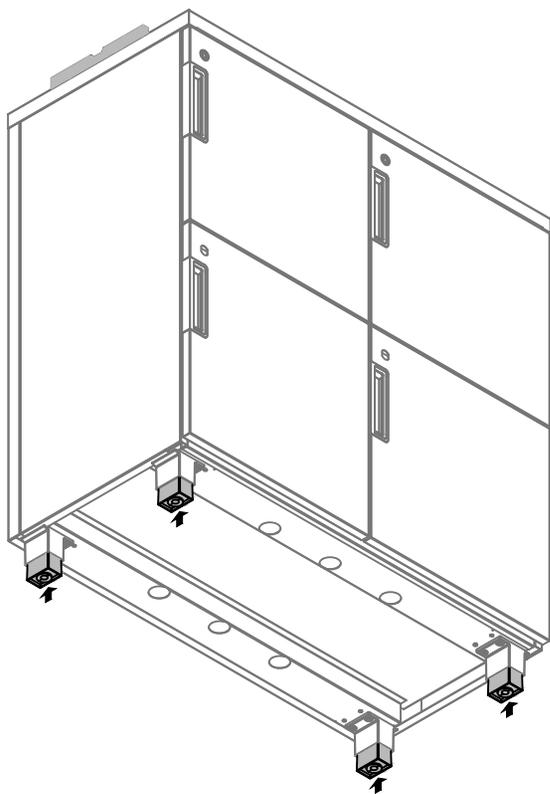
STEP 1: Place Cabinet on its back. Fasten Legs to the inserts(holes) for location.

ATTACH LEG COVERS AND LEVELERS



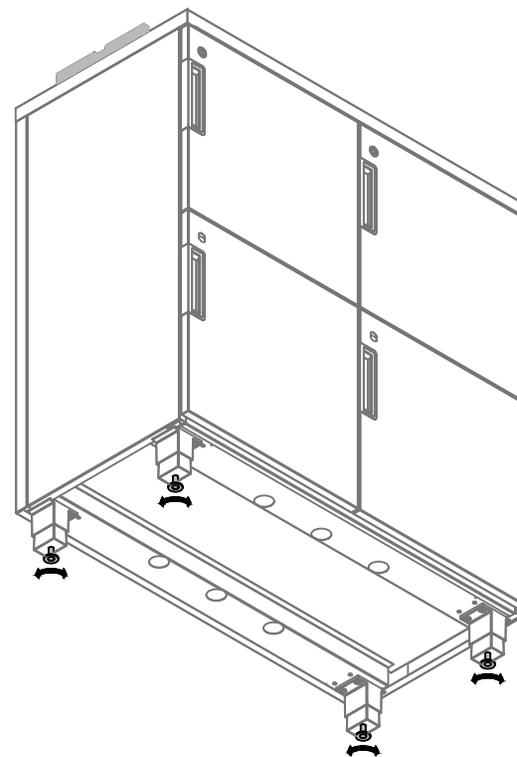
STEP 2: Insert Leg Covers in Legs and secure with Levelers

LIFT UP LEG COVERS



STEP 3: Turn Cabinet in upright position. Access Levelers by lifting Leg Covers up.

LEVELING

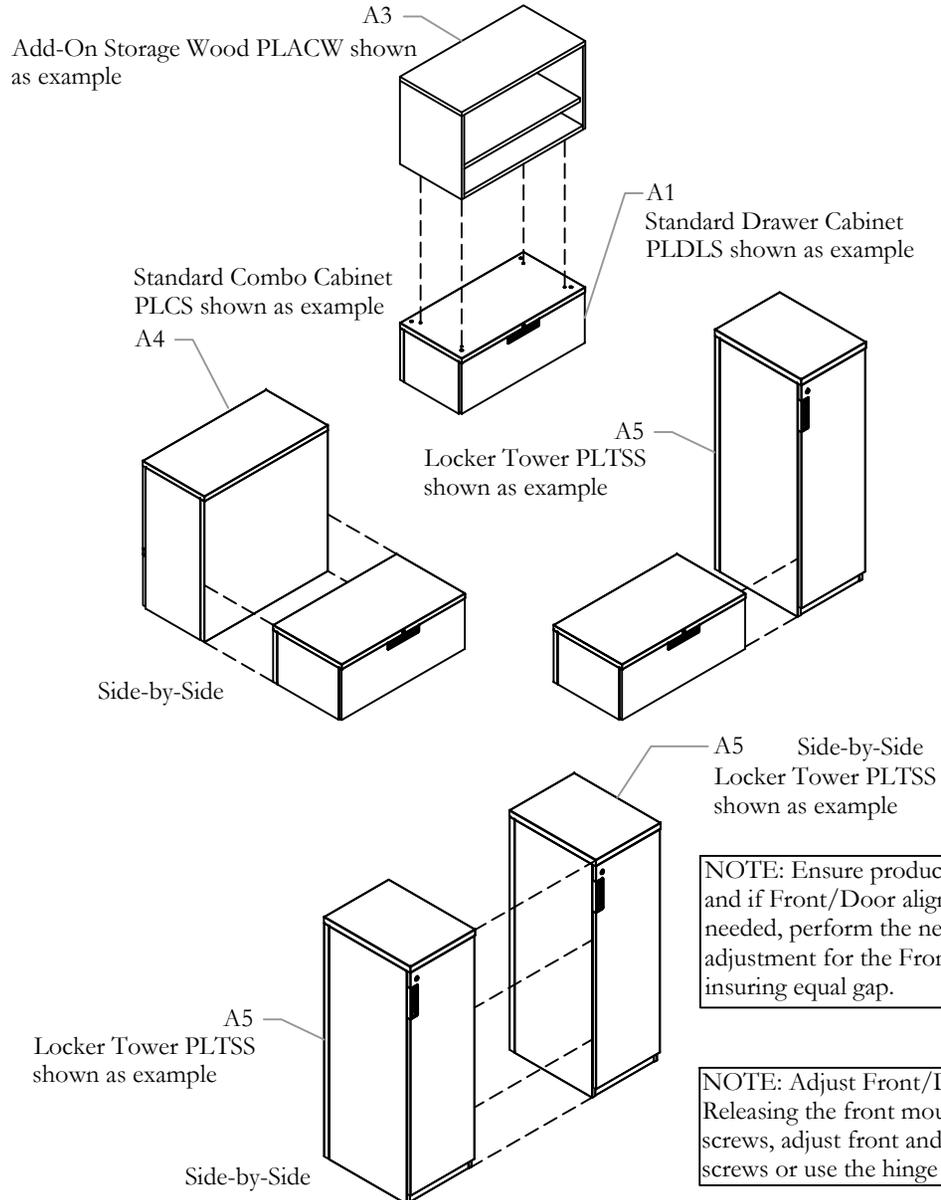


STEP 4: Adjust Levelers

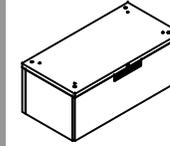
Section: LEDGER PLUS

Description: CABINETS AND ADD-ON STORAGE GANGING

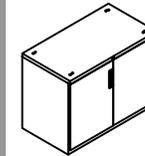
Ledger Plus Cabinets (PLDLS), (PLDUS), (PLDWS), (PLDCS), (PLDBS), (PLDTS), (PLCS), (PLSS), (PLACM), (PLACW), (PLTSS), (PLTDS), (PLTDE), (PLTTS), (PLTTE)



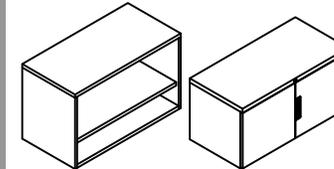
Part and Product Identification



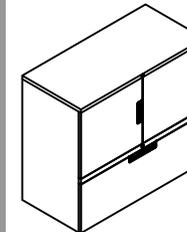
A1 - Drawer Cabinet
Standard (PLDLS), (PLDUS), (PLDWS), (PLDCS), (PLDBS), (PLDTS) xqty varies



A2 - Storage Cabinet
Standard (PLSS) xqty varies



A3 - Add-On Storage Wood (PLACW) or Metal (PLACM) xqty varies



A4 - Combo Cabinet
Standard (PLCS) xqty varies



A5 - Single Tower Locker (PLTSS)
Dual Locker Tower Standard (PLTDS) or Elevated (PLTDE)
Triple Locker Tower Standard (PLTTS) or Elevated (PLTTE) xqty varies



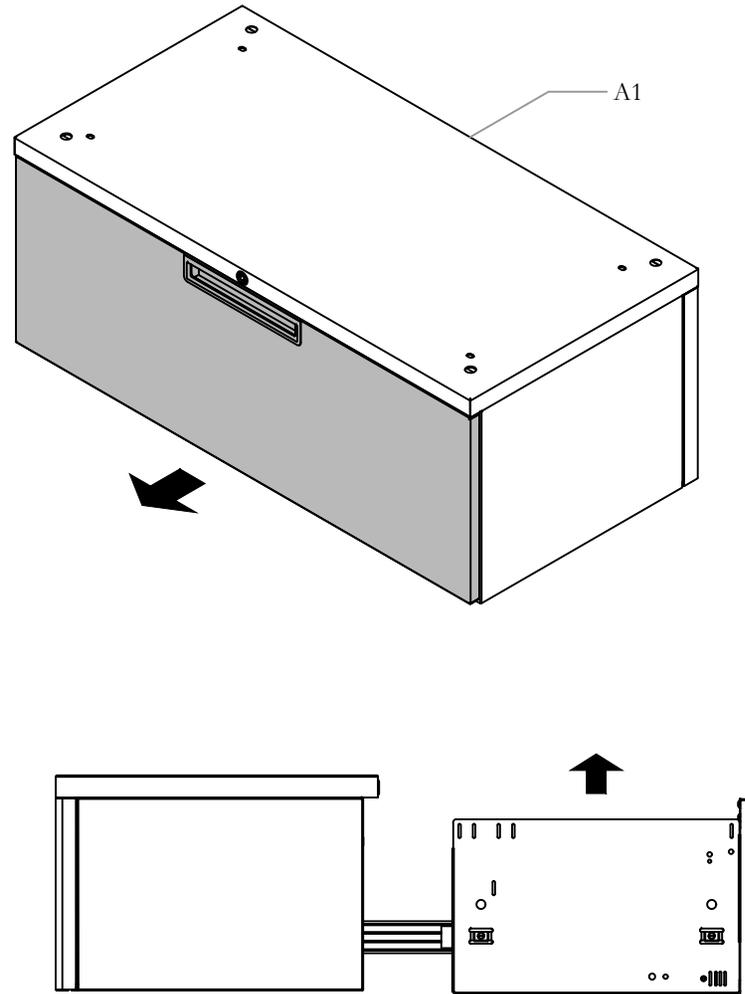
B - 1/4-20 x 3/4 Machine Screw
(Shipped with Cabinet) x4



C - #8 or #10 Self Tapping Screw xqty varies*

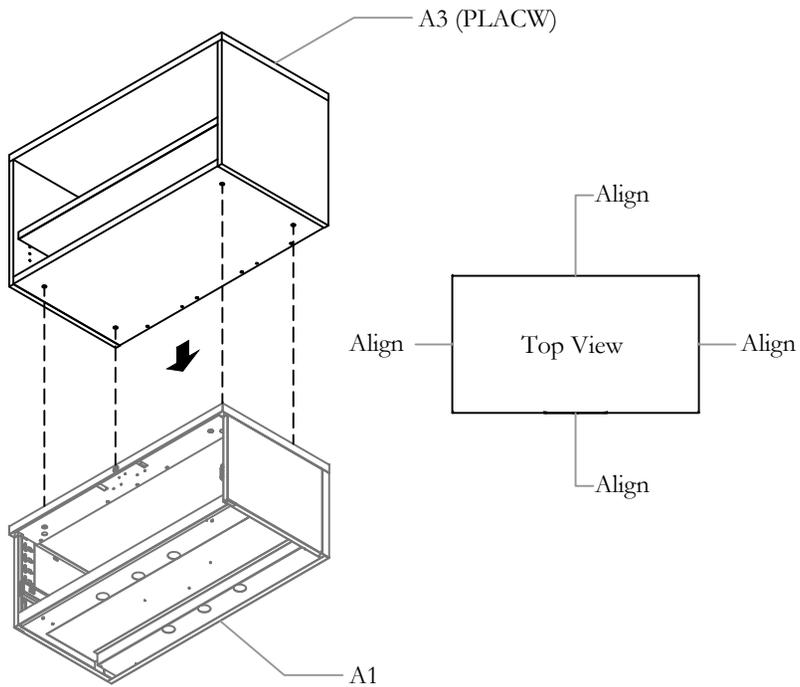
NOTE: *Supplied by Installers

REMOVE DRAWER FROM CABINET



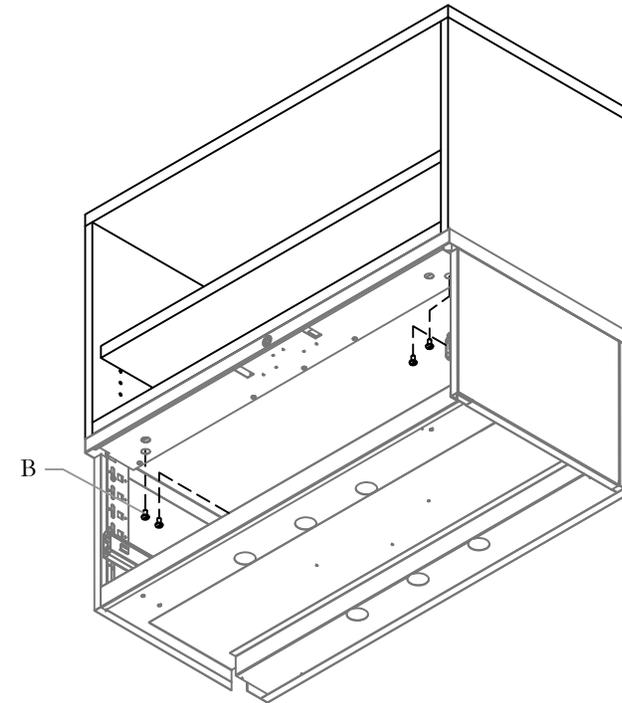
STEP 1: Remove the drawer from the Drawer Cabinet (A1).

ALIGN CABINET AND STORAGE



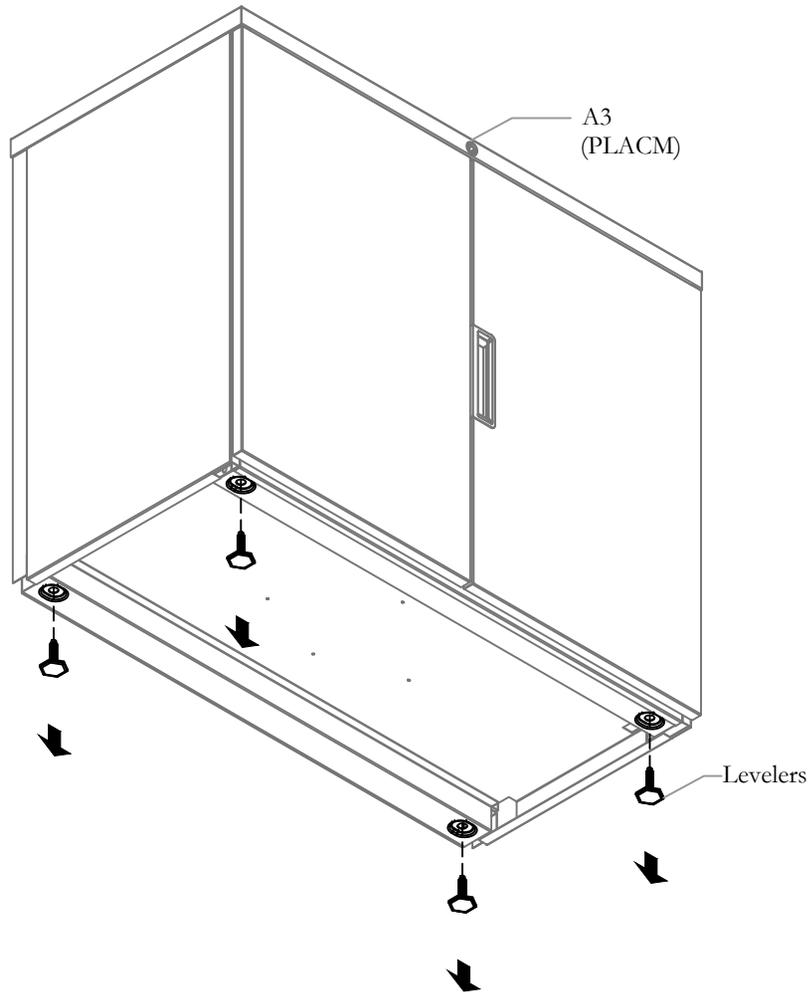
STEP 1a: Lower the Add-On Storage (A3) to the top of the Cabinet. Make sure the holes and Cabinet sides are lined up.

FASTEN CABINET AND STORAGE



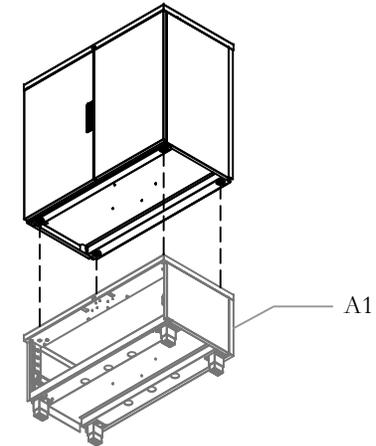
STEP 2a: Fasten the Cabinet with the Add-On Storage with the Screws (B) provided.

REMOVE LEVELERS



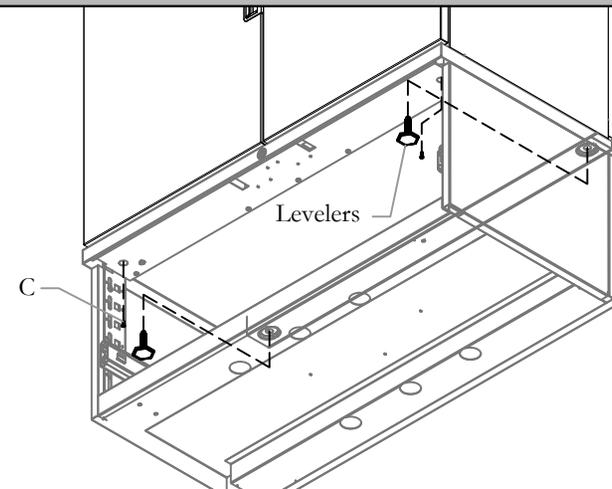
STEP 3a: Remove the levelers from the Add-on Storage (A3).

ALIGN HOLES



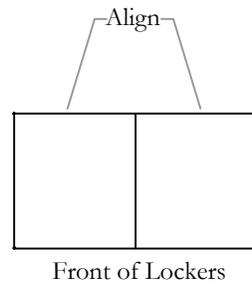
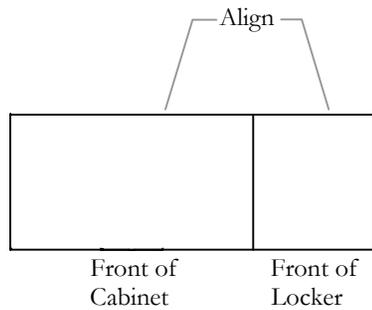
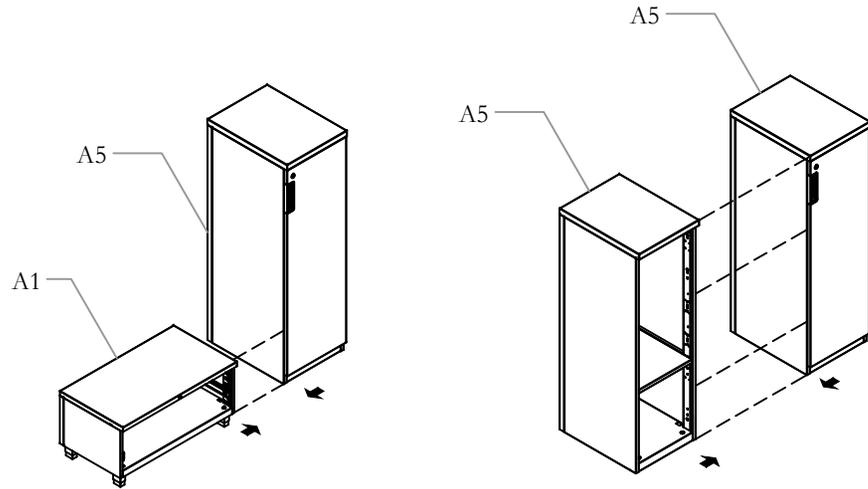
STEP 4a: Lower the Add-On Storage (A3) to the top of the Cabinet (A1). Make sure the holes and Cabinet sides are lined up.

FASTEN CABINET AND STORAGE



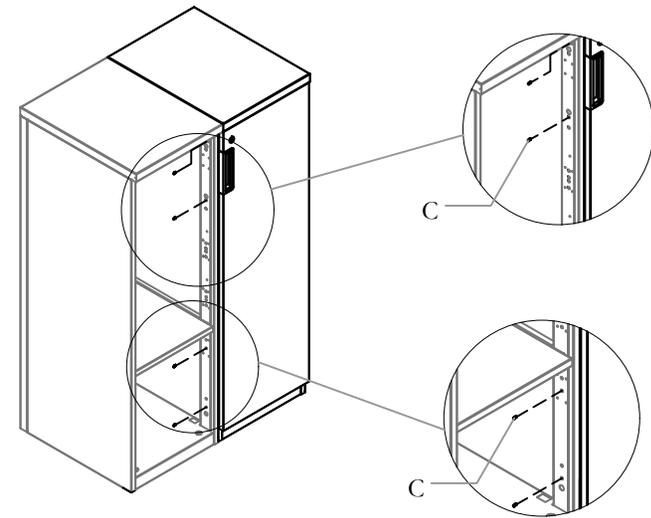
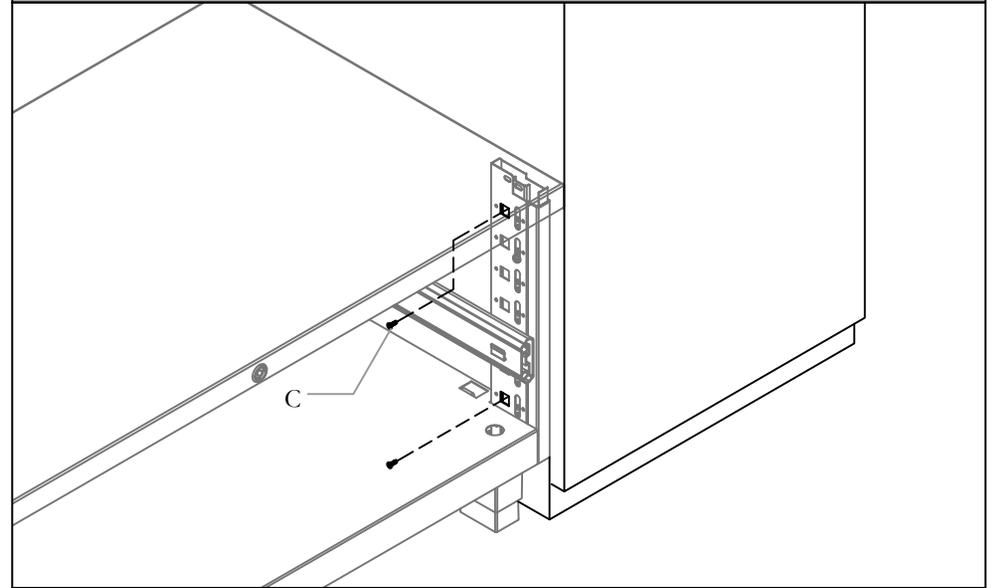
STEP 5a: Fasten the Add-on Storage to the Cabinet with 2 Self Tapping Screws (C) at the front of the Cabinet and 2 Levelers at the back of the Cabinet that were previously removed.

ALIGN CABINET-LOCKER/LOCKER-LOCKER



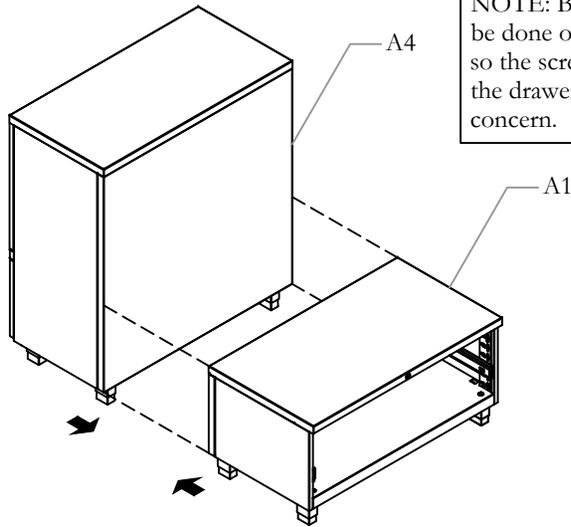
STEP 1b: Bring Cabinet-Locker (A1,A5) or Locker-Locker (A5, A5) side by side. Make sure the fronts of Cabinet-Locker or Locker-Locker are aligned.

FASTEN CABINET/LOCKER



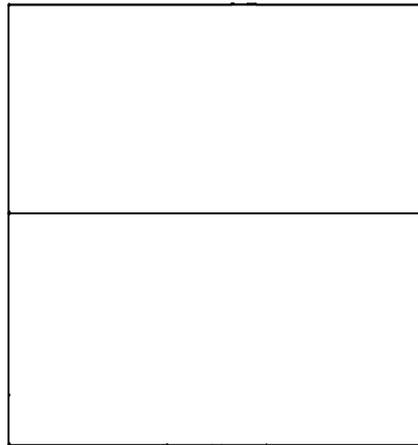
STEP 2b: Secure the Cabinet-Locker assembly with Self Tapping Screws (C) from the inside of the Cabinet. Secure the Locker-Locker assembly with Self Tapping Screws (C) from the inside of the Locker.

BRING CABINETS BACK TO BACK



NOTE: Back to back ganging can be done only with a drawer cabinet, so the screw tips will end up behind the drawer and won't pose a safety concern.

Front of Cabinets

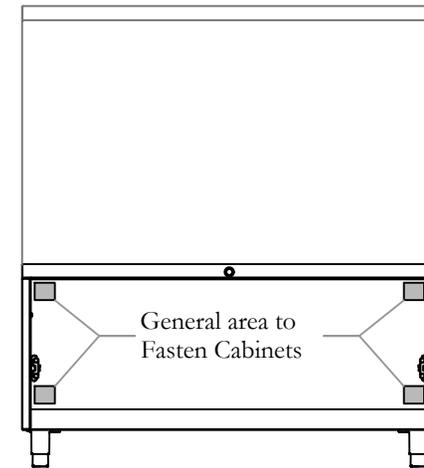
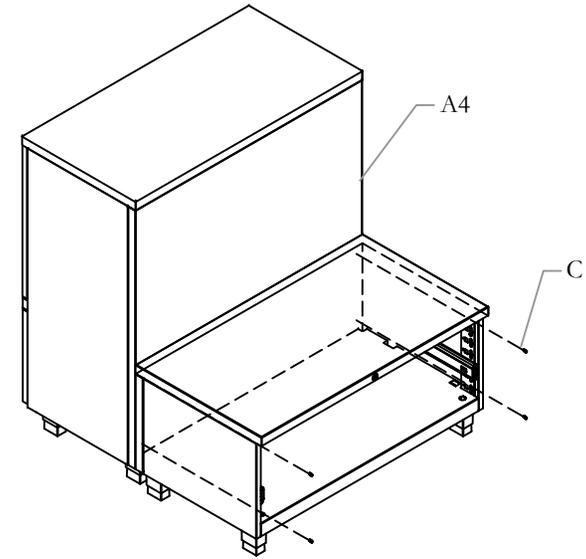


Align sides of Cabinets

Front of Cabinets

STEP 1c: Bring the Cabinet (A1) and the Locker (A4) side by side. Make sure sides of the Cabinet and the Locker are aligned.

FASTEN CABINETS



General area to Fasten Cabinets

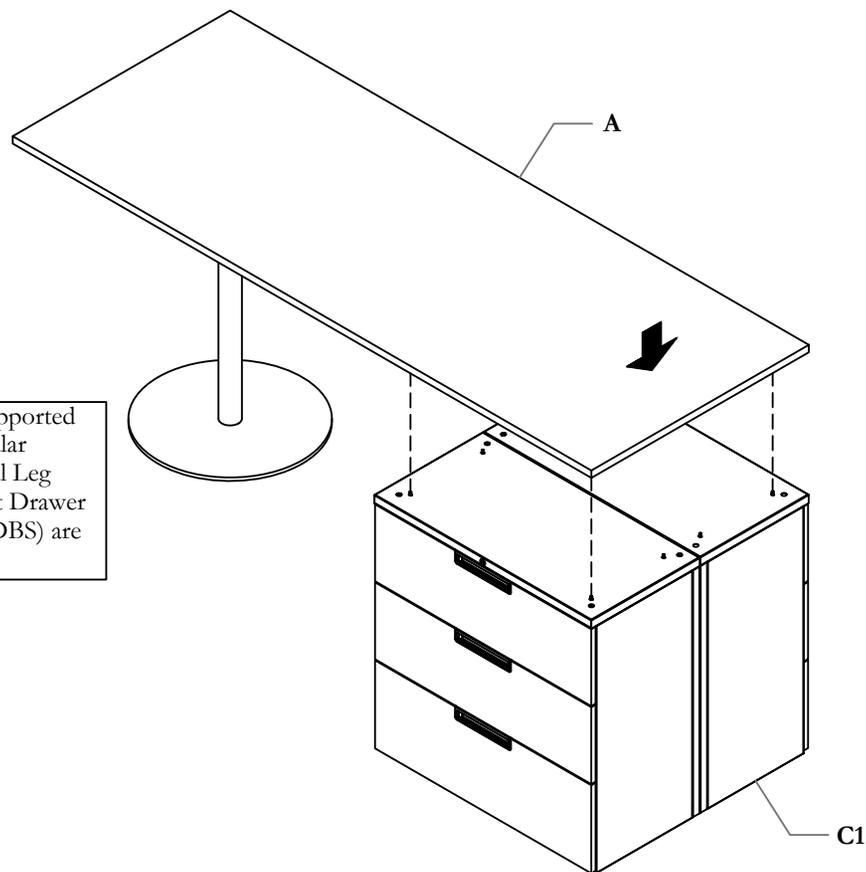
STEP 2c: Secure the Locker to the Cabinet with Self Tapping Screws (C) from the inside of the Cabinet.

Section: LEDGER PLUS

Description: **WORKSURFACE SEMI-SUPPORTED ON ONE OR TWO STORAGE UNITS**

Date: Feb 2022 Page No: 1 of 3
TFF_403a Rev. No: 2

Rectangular & Bullet Worksurface (PLSW), Ledger Plus Cabinets (PLDWS), (PLDCS), (PLDBS), (PLSSW), (PLCSW), (PLTDS), (PLTTS)

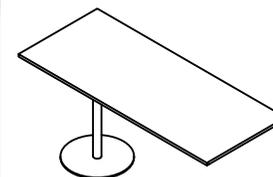


NOTE: Only Semi Supported Worksurface Rectangular (PLSWB) with Pedestal Leg (PLSP) and Bar Height Drawer Cabinet Standard (PLDBS) are shown

NOTE: Ensure product is leveled and if Front/Door alignment is needed, perform the necessary adjustment for the Fronts/Doors insuring equal gap.

NOTE: Adjust Front/Door by Releasing the front mounting screws, adjust front and tighten the screws or use the hinge adjustment.

Part and Product Identification



A - Semi Supported Worksurface Rectangular (PLSWR) or Bullet (PLSWB) with Pedestal Leg (PLSP)



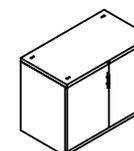
B - 1/4-20 x 1/2 Machine Screw (Shipped with Cabinet) x4



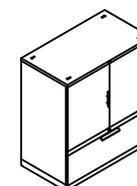
C1 - Worksurface Height Drawer Cabinet Standard (PLDWS)

Counter Height Drawer Cabinet Standard (PLDCS)

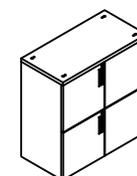
Bar Height Drawer Cabinet Standard (PLDBS) x qty Varies



C2 - Storage Cabinet Worksurface & Storage Supporting Standard (PLSSW) x qty Varies



C3 - Combo Cabinet Worksurface & Storage Supporting Standard (PLCSW) x qty Varies



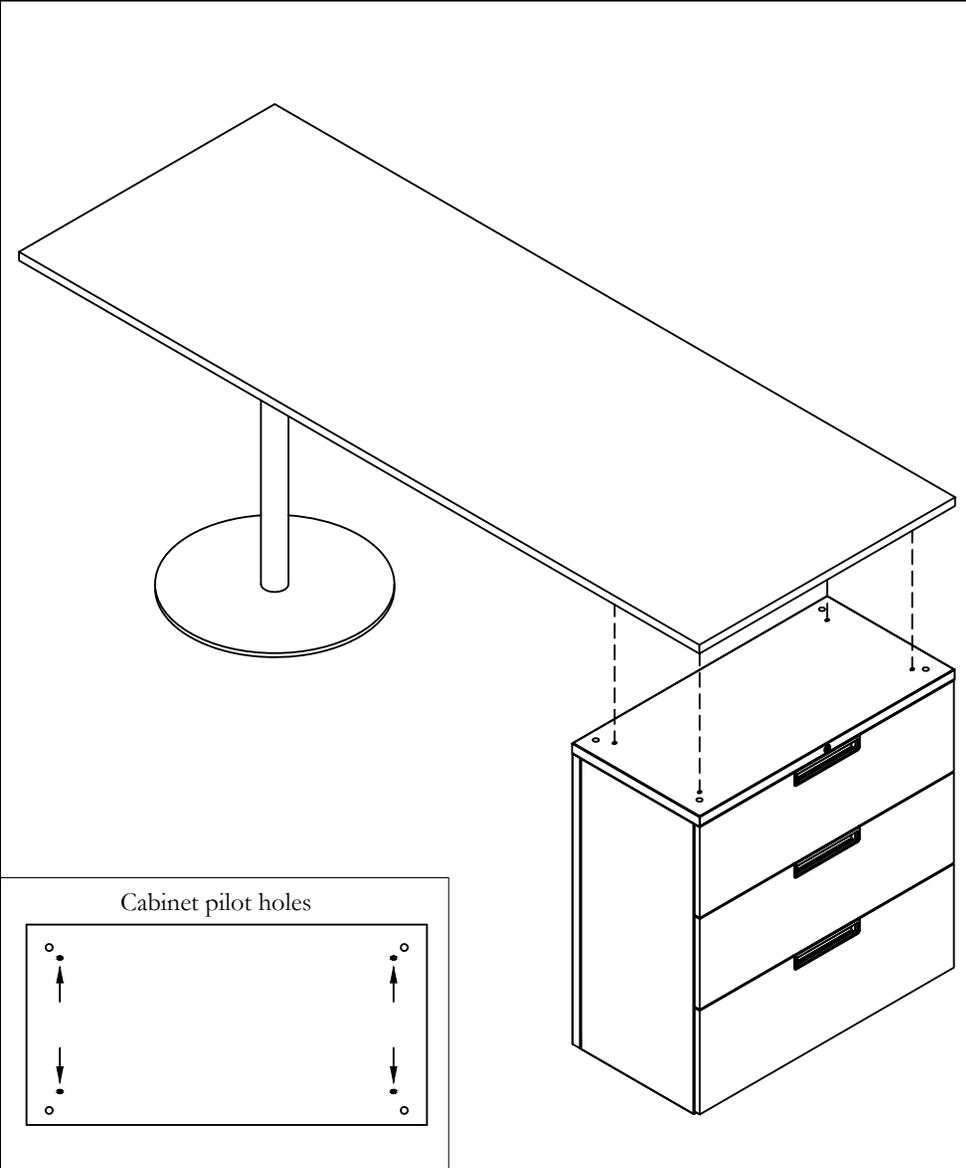
C4 - Dual Locker Standard (PLTDS) or Triple Tower Locker Standard (PLTTS) x qty Varies

Section: **LEDGER PLUS**

Date: Feb 2022 Page No: 2 of 3
TFF_403a

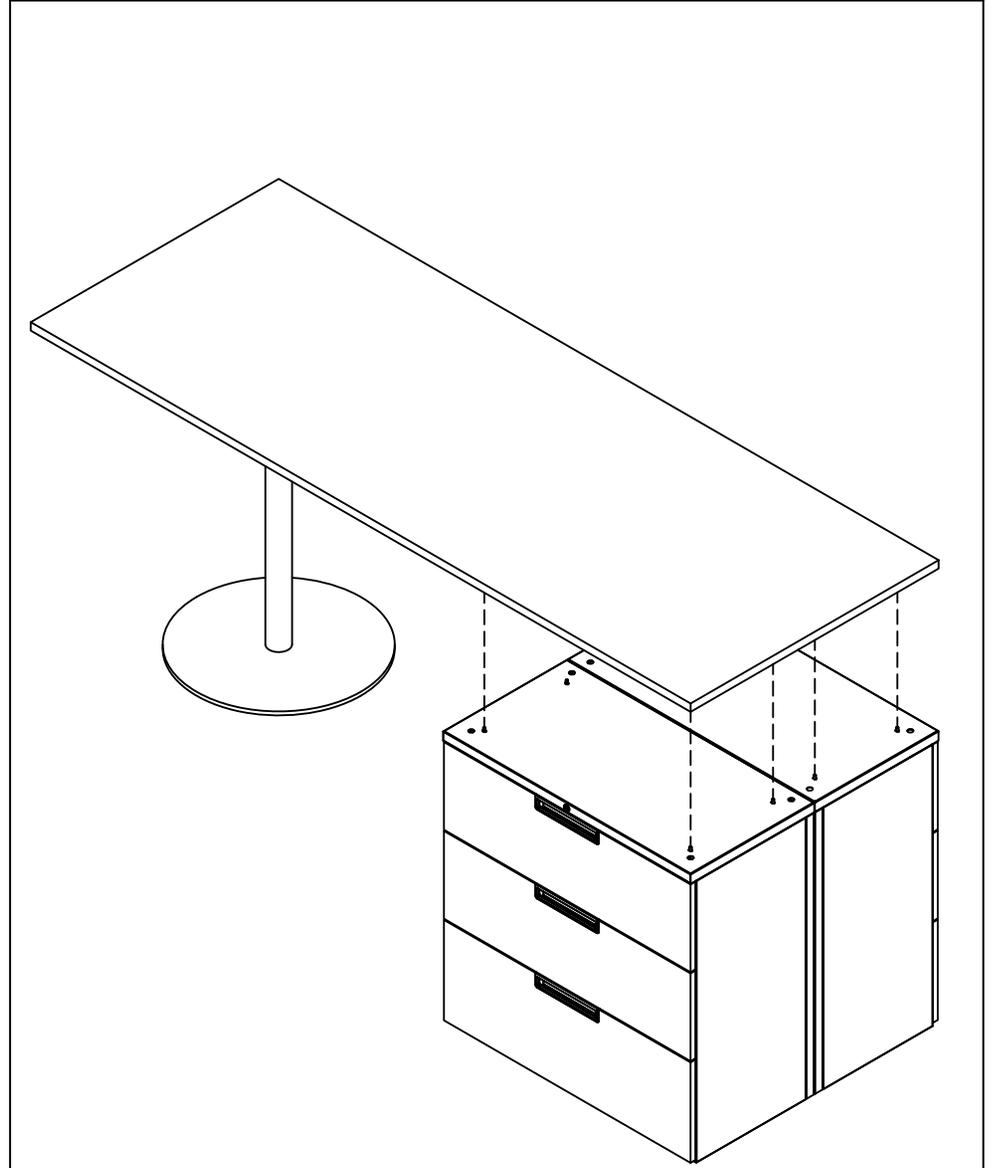
Description: **WORKSURFACES SEMI-SUPPORTED ON ONE OR TWO STORAGE UNITS**

ALIGN WORKSURFACE & CABINET PILOT HOLES



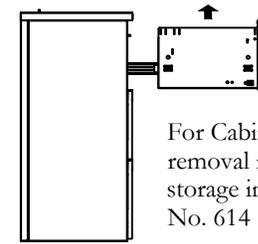
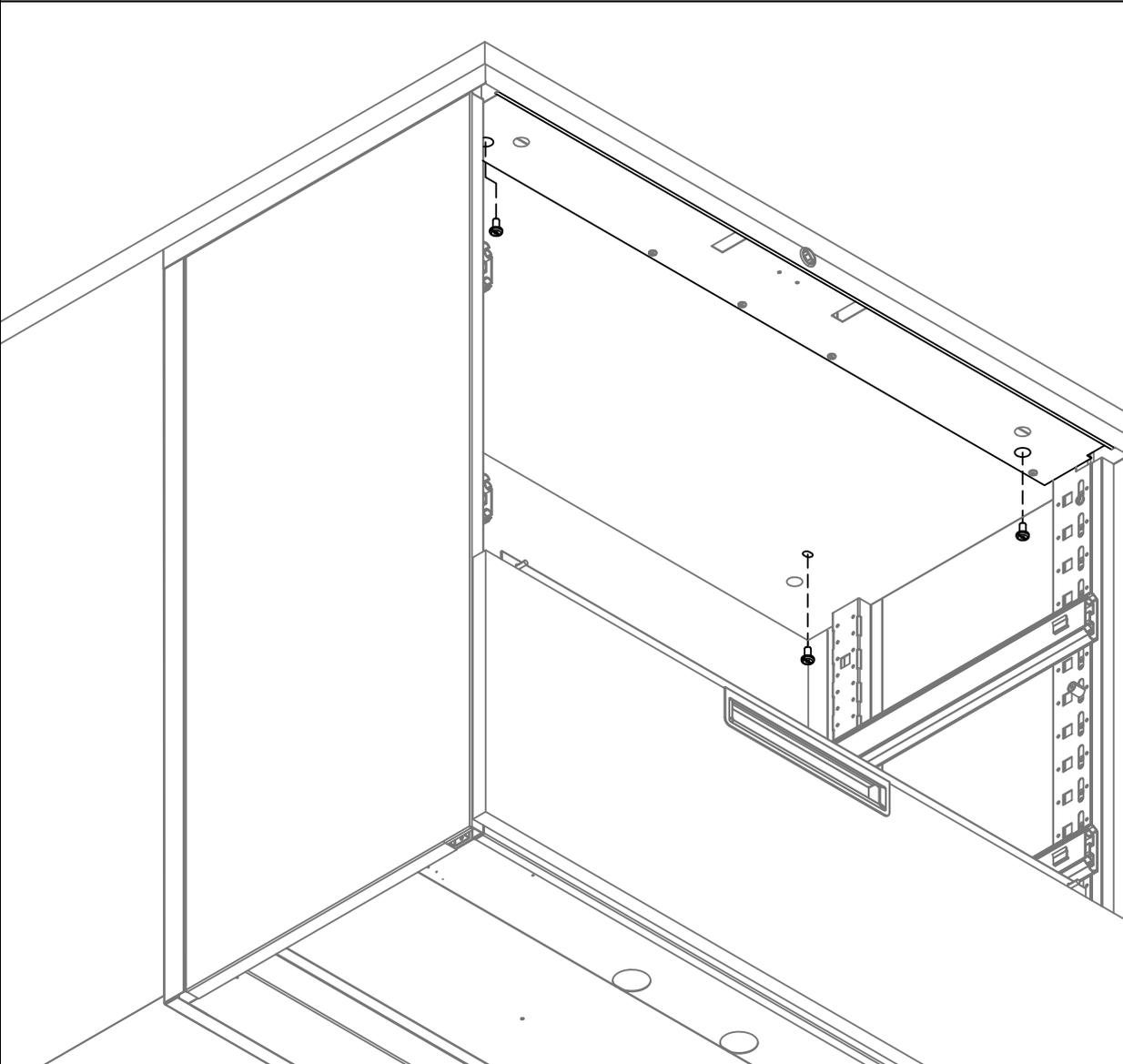
STEP 1a: Put Worksurface and Leg assembly on top of the Cabinet. Align pilot holes of Worksurface and Cabinet.

ALIGN WORKSURFACE & CABINET PILOT HOLES



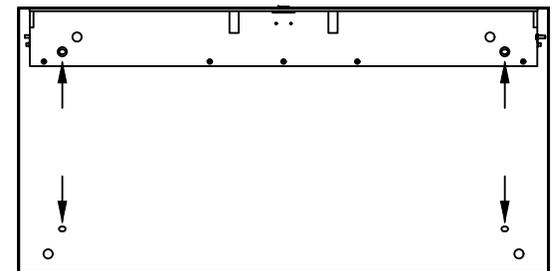
STEP 1b: Put Worksurface and Leg assembly on top of the Cabinets. Align pilot holes of Worksurface and Cabinets.

SECURE WORKSURFACE TO CABINET



For Cabinet drawers
removal refer to filing &
storage installation guide
No. 614

Pilot holes inside of Cabinet



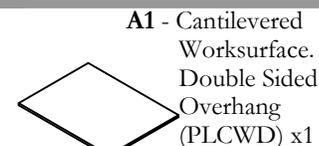
STEP 2: Remove Drawers, as needed. Secure Worksurface to Cabinet with screws, from inside the cabinet, as shown.

Section: LEDGER PLUS

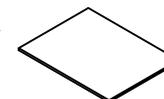
Description: CANTILEVERED WORKSURFACE & STORAGE TOP FOR CLUSTERS

Cantilevered Worksurface (PLCW), Storage Top for Clusters (PLST), Ledger Plus Cabinets (PLDWS), (PLDCS), (PLDBS), (PLSS2), (PLSE2), (PLSS3), (PLSE3), (PLCS3), (PLCE3), (PLTDS), (PLTTS)

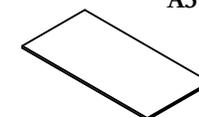
Part and Product Identification



A1 - Cantilevered Worksurface, Double Sided Overhang (PLCWD) x1



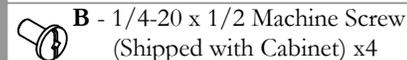
A2 - Cantilevered Worksurface, Single Sided Overhang (PLCWS) x1



A3 - Cantilevered Worksurface, Single Sided Overhang (PLSTY) x1



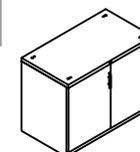
A4 - Cantilevered Worksurface, Single Sided Overhang (PLSTN) x1



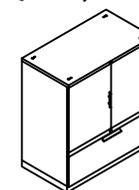
B - 1/4-20 x 1/2 Machine Screw (Shipped with Cabinet) x4



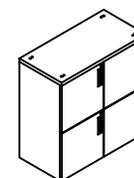
C1 - Worksurface Height Drawer Cabinet Standard (PLDWS), Counter Height Drawer Cabinet Standard (PLDCS), Bar Height Drawer Cabinet Standard (PLDBS) Quantity varies



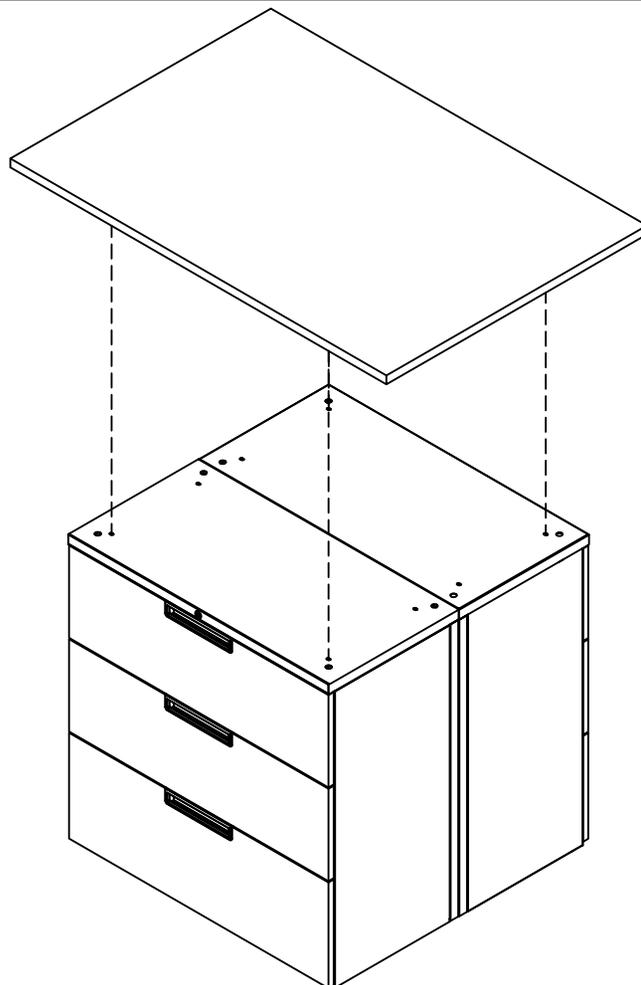
C2 - Storage Cabinet Standard Worksurface & Storage Supporting (PLSSW) or Elevated (PLSEW) Quantity varies



C3 - Combo Cabinet Standard Worksurface & Storage Supporting (PLCSW) or Elevated (PLCEW) Quantity varies



C4 - Dual Locker Standard (PLTDS) or Triple Tower Locker Standard (PLTTS) Quantity varies



NOTE: Only Cantilevered Worksurface Double Sided Overhang (PLCWD) and Bar Height Drawer Cabinet Standard (PLDBS) are shown

NOTE: Ensure product is leveled and if Front/Door alignment is needed, perform the necessary adjustment for the Fronts/Doors insuring equal gap.

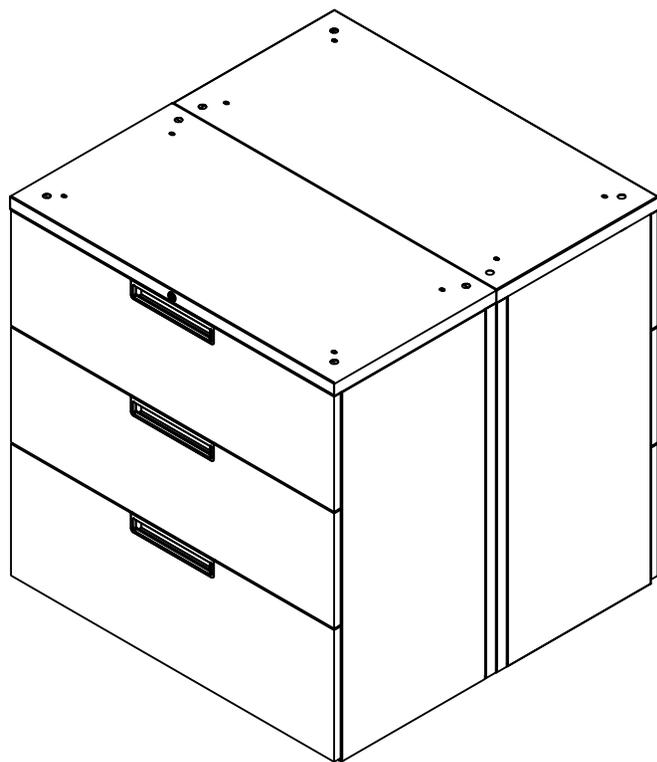
NOTE: Adjust Front/Door by Releasing the front mounting screws, adjust front and tighten the screws or use the hinge adjustment.

Section: LEDGER PLUS

Date: Feb 2022 Page No: 2 of 6
TFF_403b

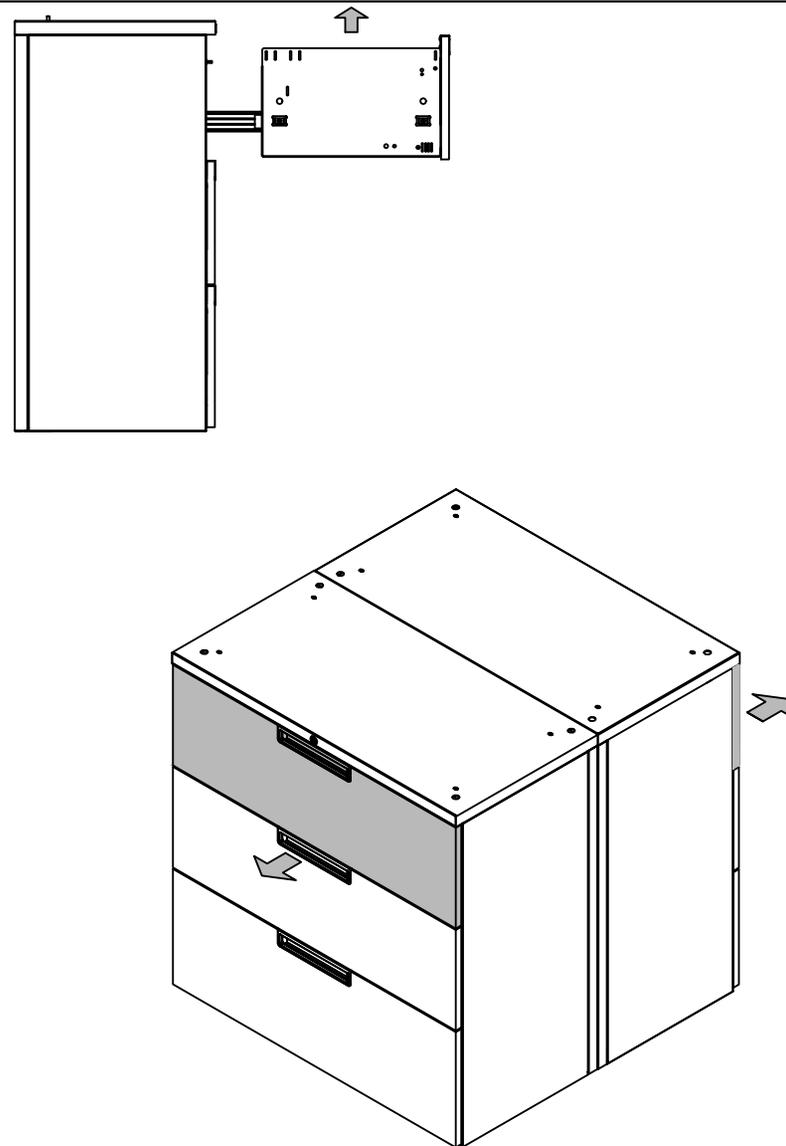
Description: CANTILEVERED WORKSURFACE & STORAGE TOP FOR CLUSTERS

PLACE STORAGE TOGETHER



STEP 1: Bring Storage units back to back.

REMOVE CABINETS

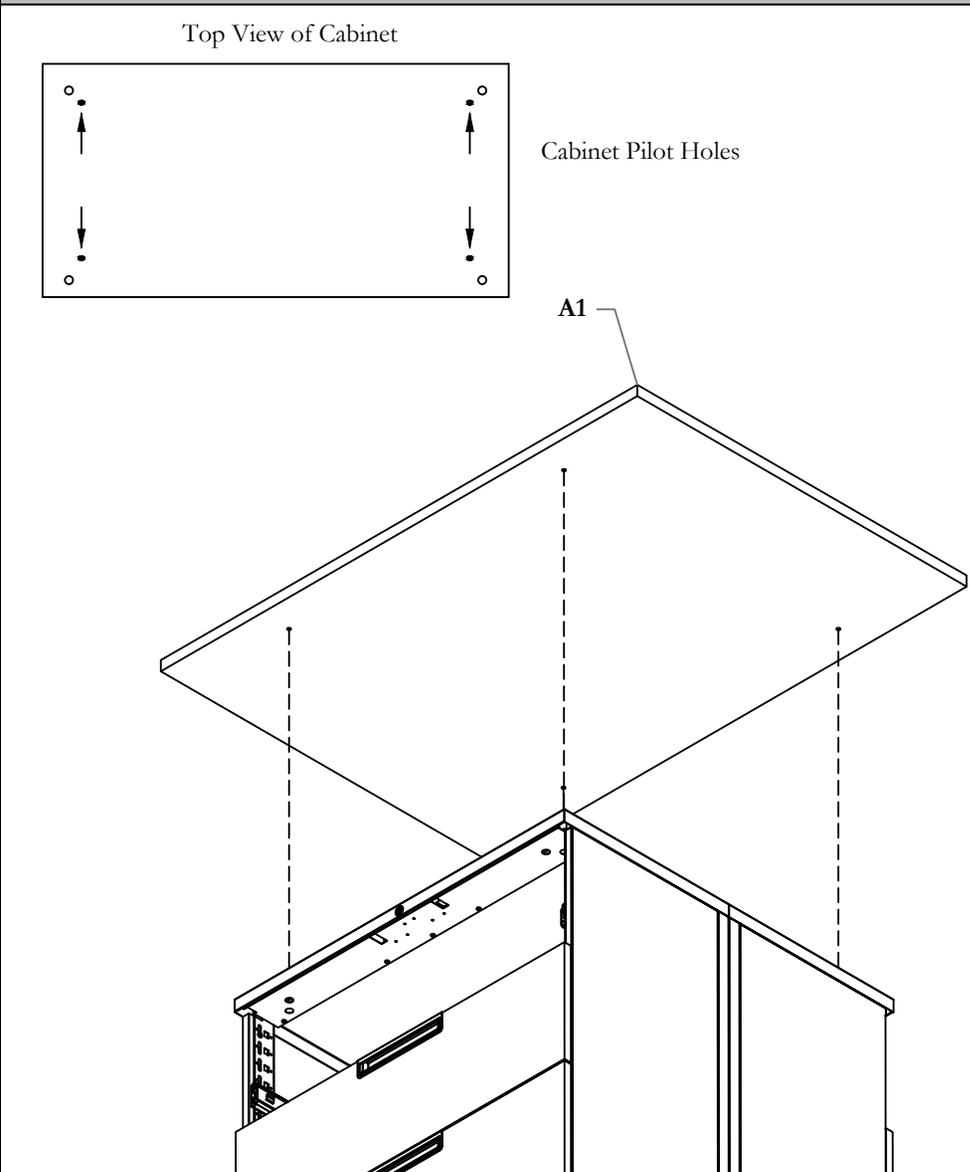


STEP 2: Remove Drawers as needed.

Section: LEDGER PLUS

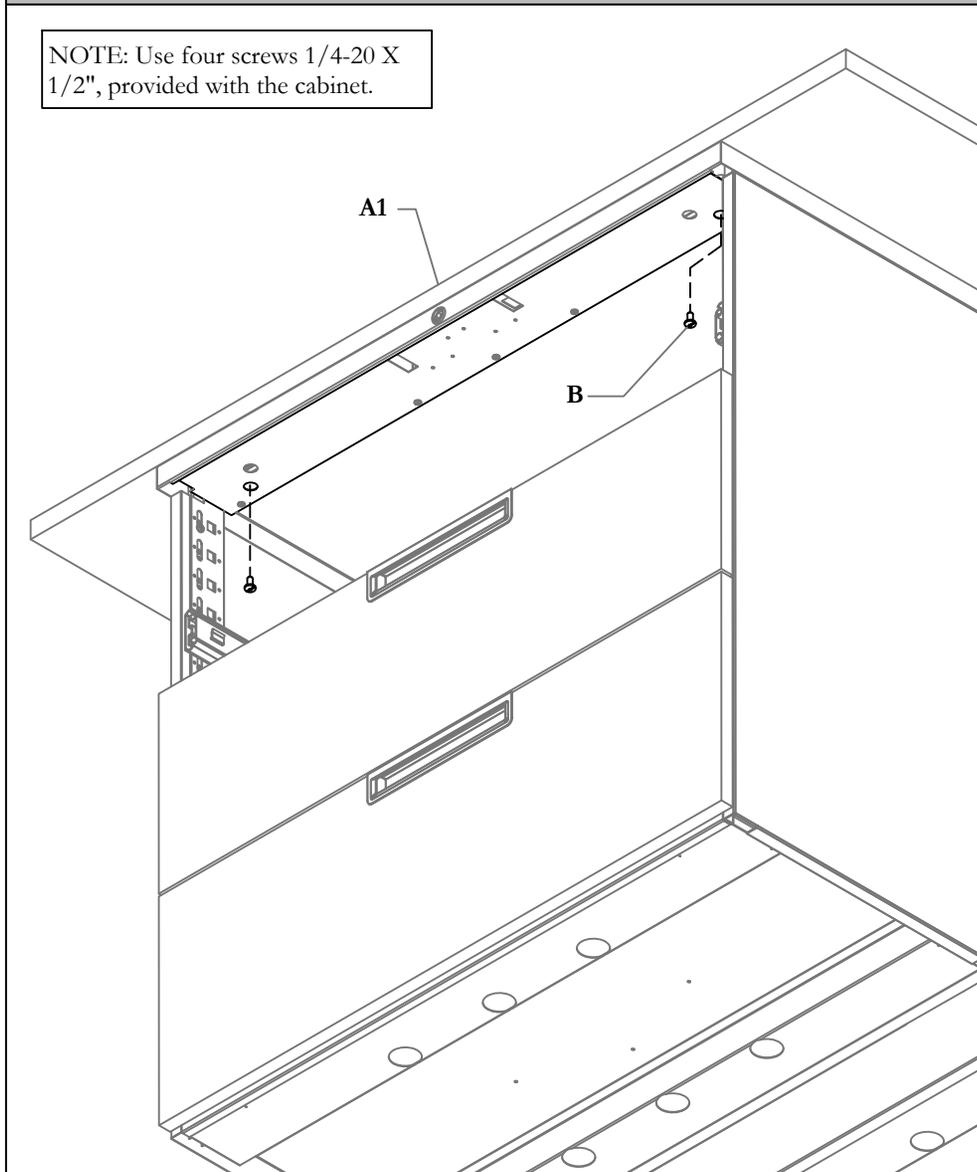
Description: CANTILEVERED WORKSURFACE & STORAGE TOP FOR CLUSTERS

ALIGN WORKSURFACE & CABINET PILOT HOLES



STEP 3a: Place Worksurface on top of the Cabinet. Align pilot holes of Worksurface and Cabinet

SECURE WORKSURFACE TO CABINET

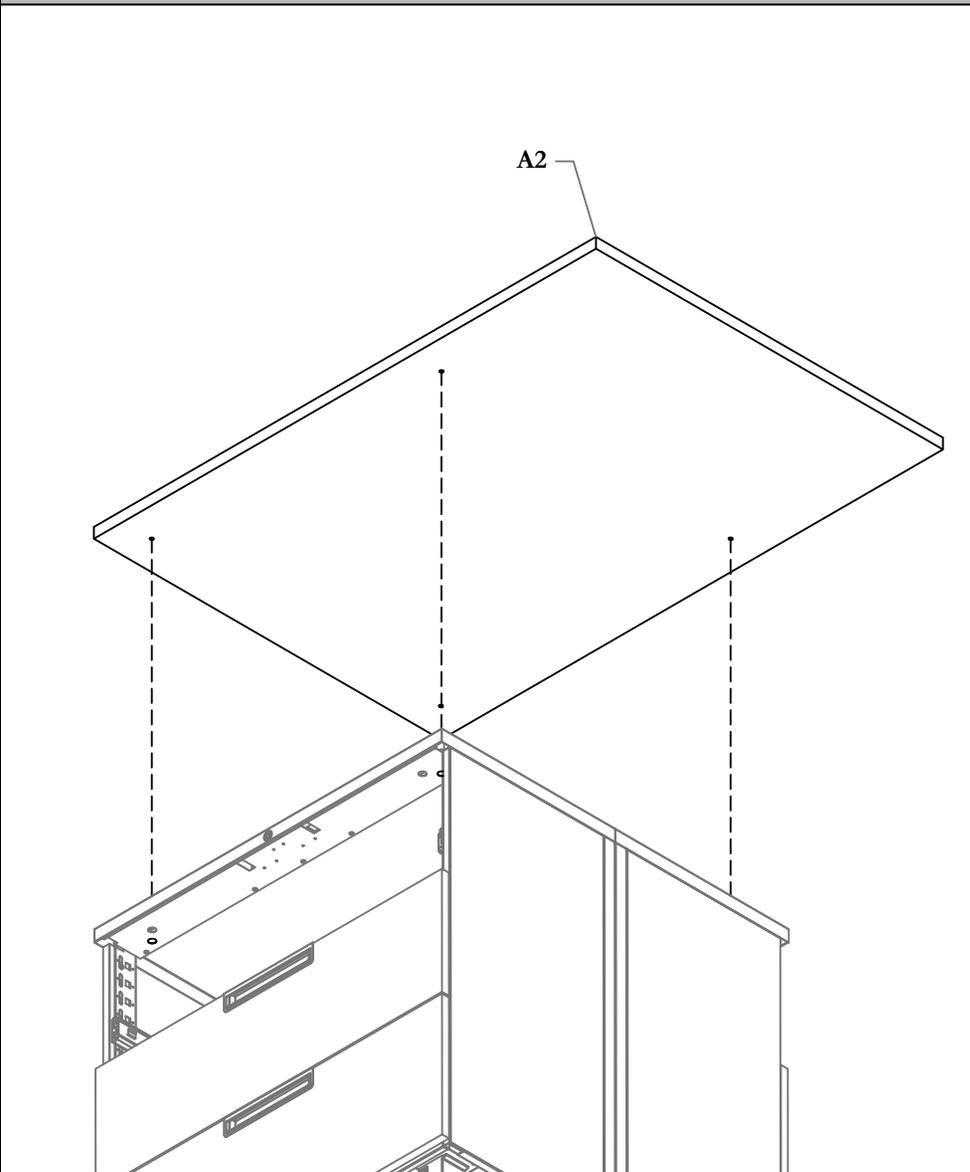


STEP 4a: Secure Worksurface to Cabinet with screws provided from inside the Cabinet, put Drawers back in

Section: LEDGER PLUS

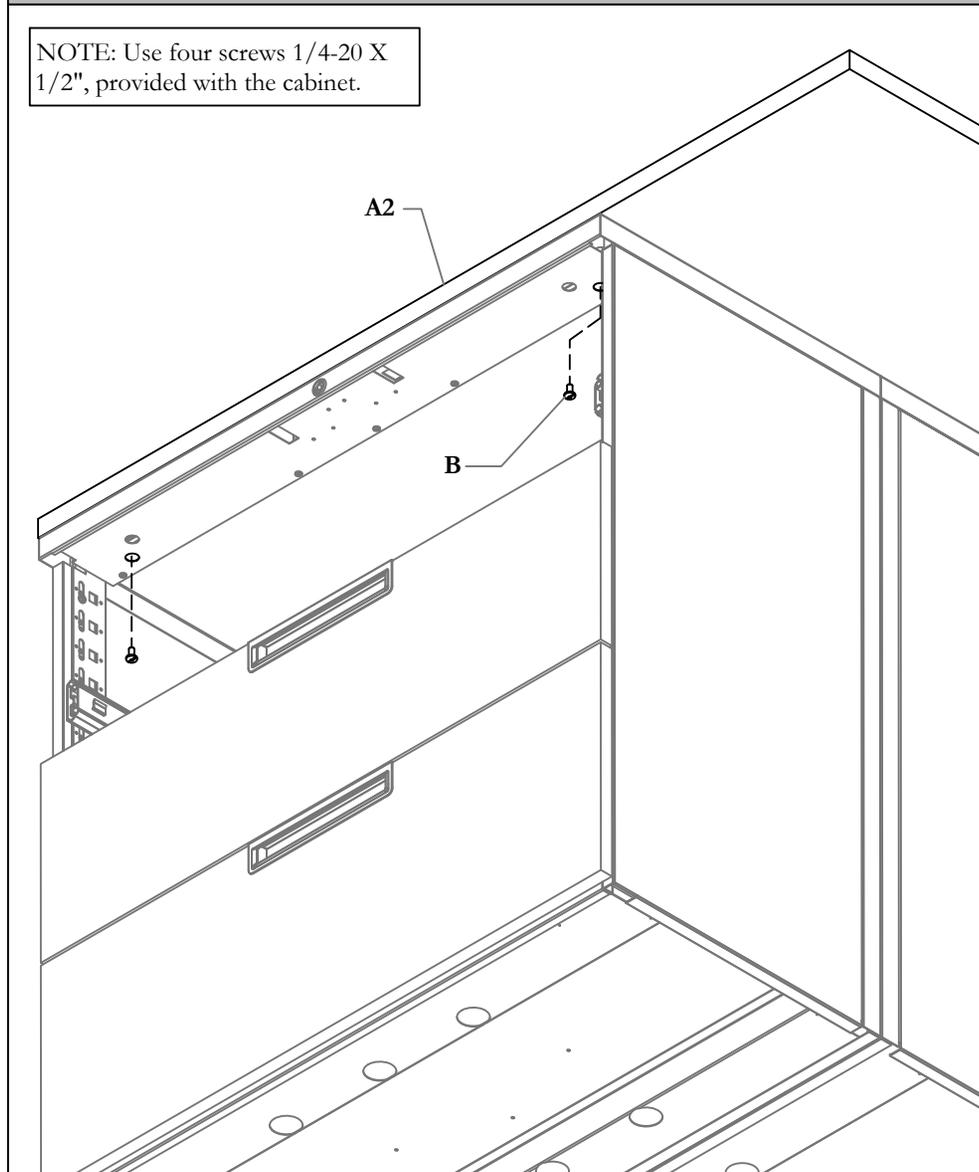
Description: CANTILEVERED WORKSURFACE & STORAGE TOP FOR CLUSTERS

ALIGN WORKSURFACE & CABINET PILOT HOLES



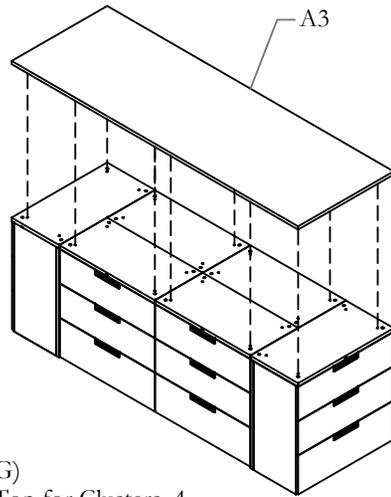
STEP 3b: Place Worksurface on top of the Cabinet. Align pilot holes of Worksurface and Cabinet.

SECURE WORKSURFACE TO CABINET

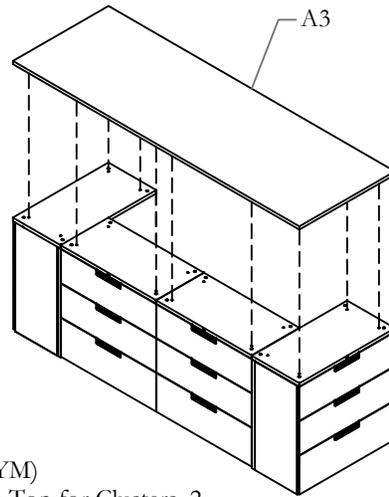


STEP 4b: Secure Worksurface to Cabinet with screws provided from inside the Cabinet, put Drawers back in

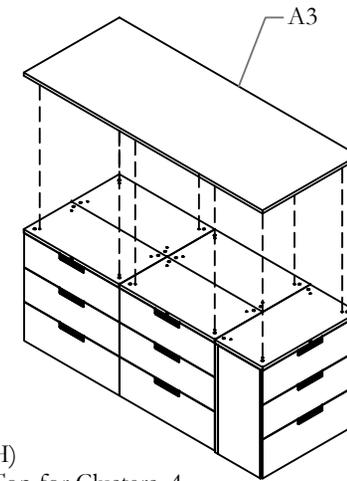
CONFIGURATIONS



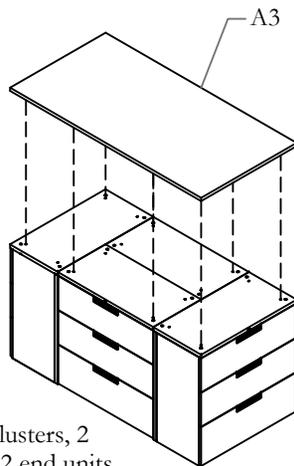
(PLSTYG)
Storage Top for Clusters, 4
back to back with 2 end units.



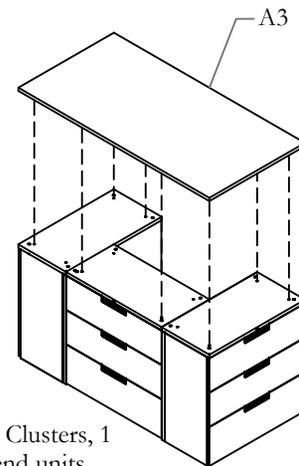
(PLSTYM)
Storage Top for Clusters, 2
Cabinets with 2 end units.



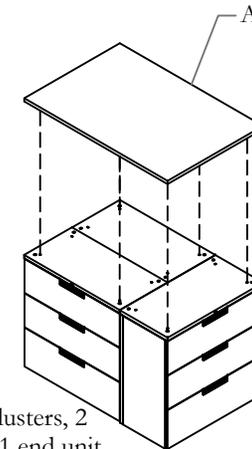
(PLSTYH)
Storage Top for Clusters, 4
back to back with 1 end unit.



(PLSTYF)
Storage Top for Clusters, 2
back to back with 2 end units.

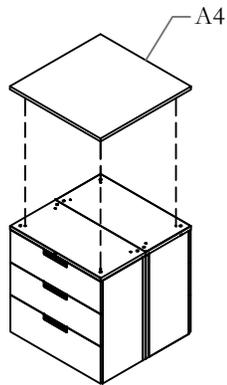


(PLSTYK)
Storage Top for Clusters, 1
Cabinet with 2 end units.

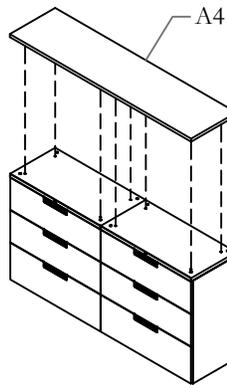


(PLSTYJ)
Storage Top for Clusters, 2
back to back with 1 end unit.

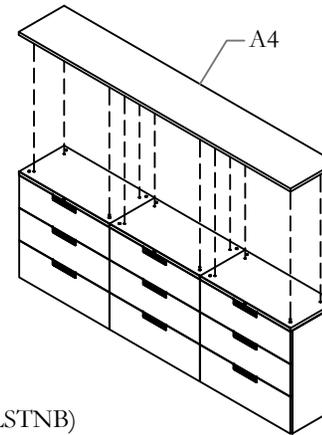
CONFIGURATIONS



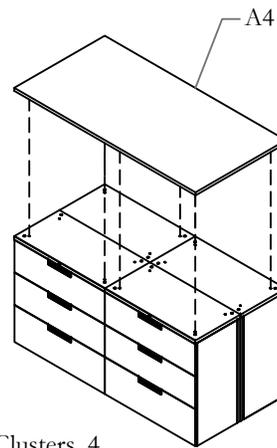
(PLSTNC)
Storage Top for Clusters, 2
units back to back.



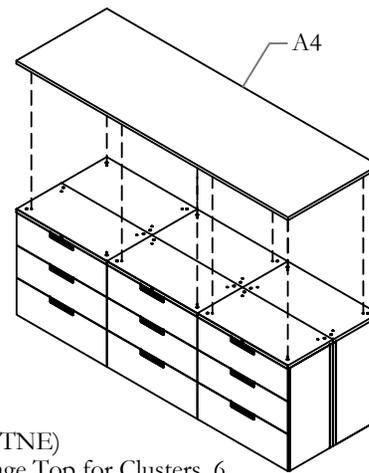
(PLSTNA)
Storage Top for Clusters, 2
units side by side



(PLSTNB)
Storage Top for Clusters, 3
units side by side.



(PLSTND)
Storage Top for Clusters, 4
units back to back.

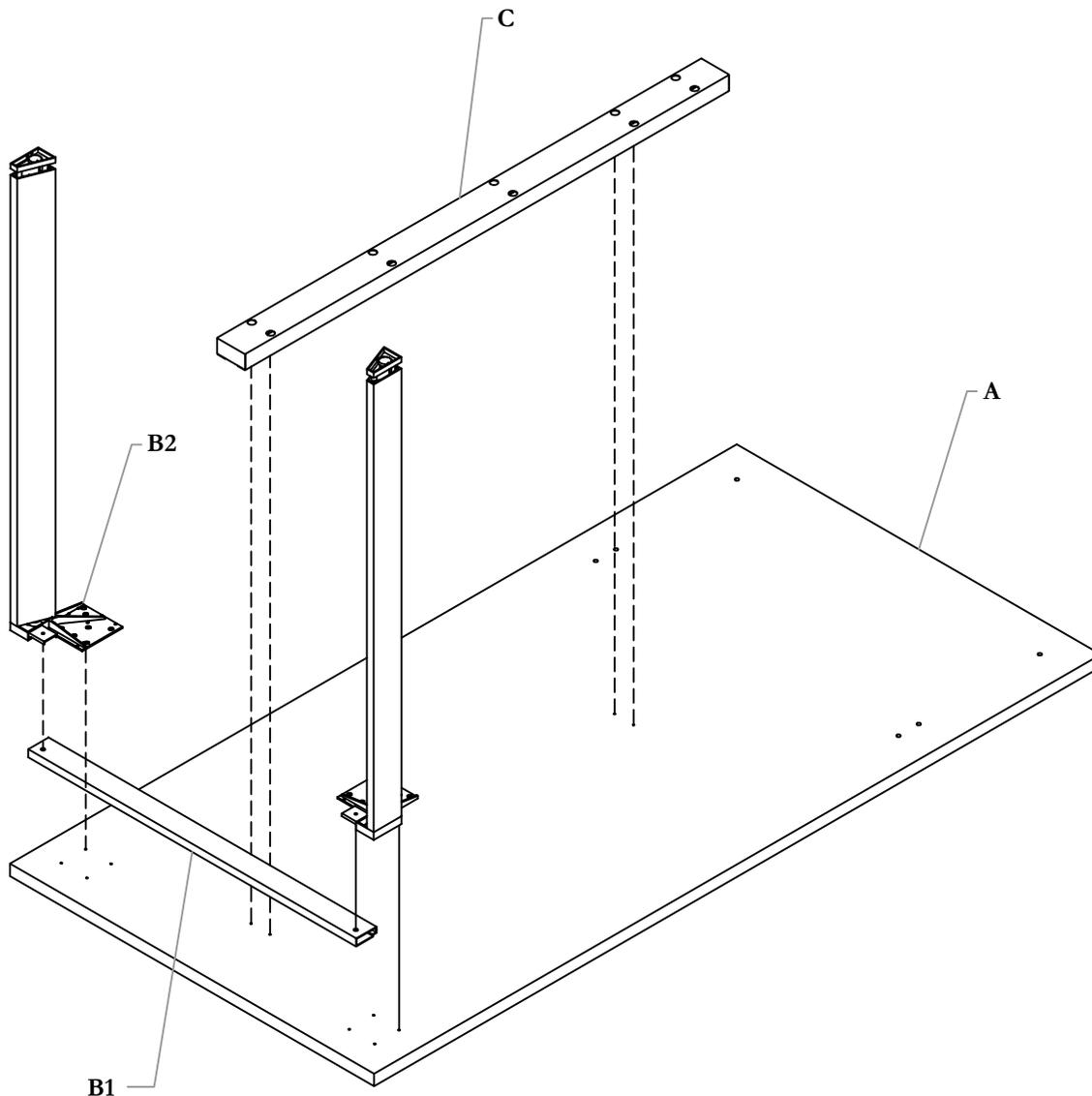


(PLSTNE)
Storage Top for Clusters, 6
units back to back.

Section: **LEDGER PLUS**

Description: **DISTRICT LEG & REINFORCEMENT CHANNEL - SEMI-SUPPORTED WORKSURFACES**

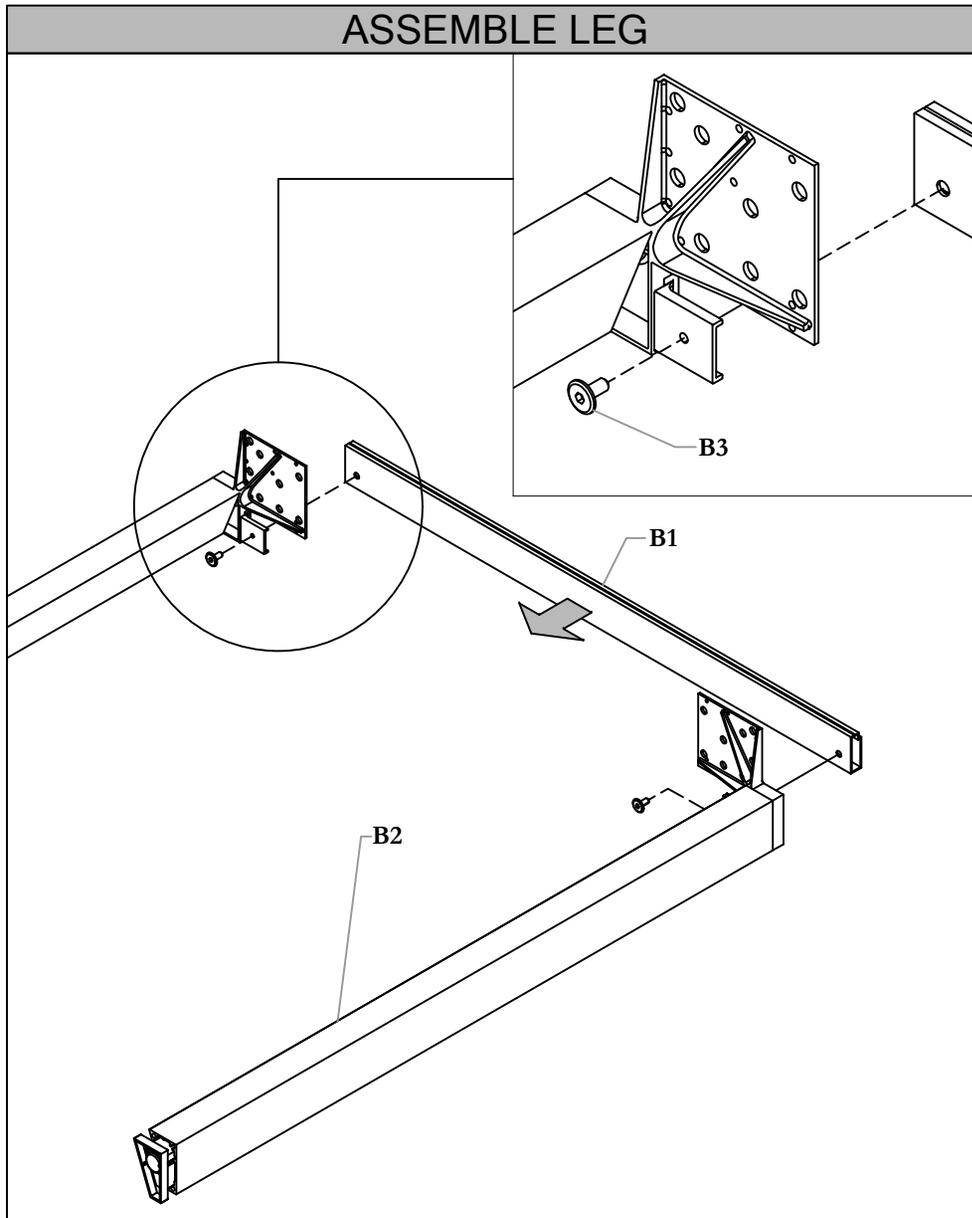
Semi-Supported Worksurface Rectangular (PLSWR), District Leg (PLSD),
Worksurface Reinforcement Channel (PLRC)



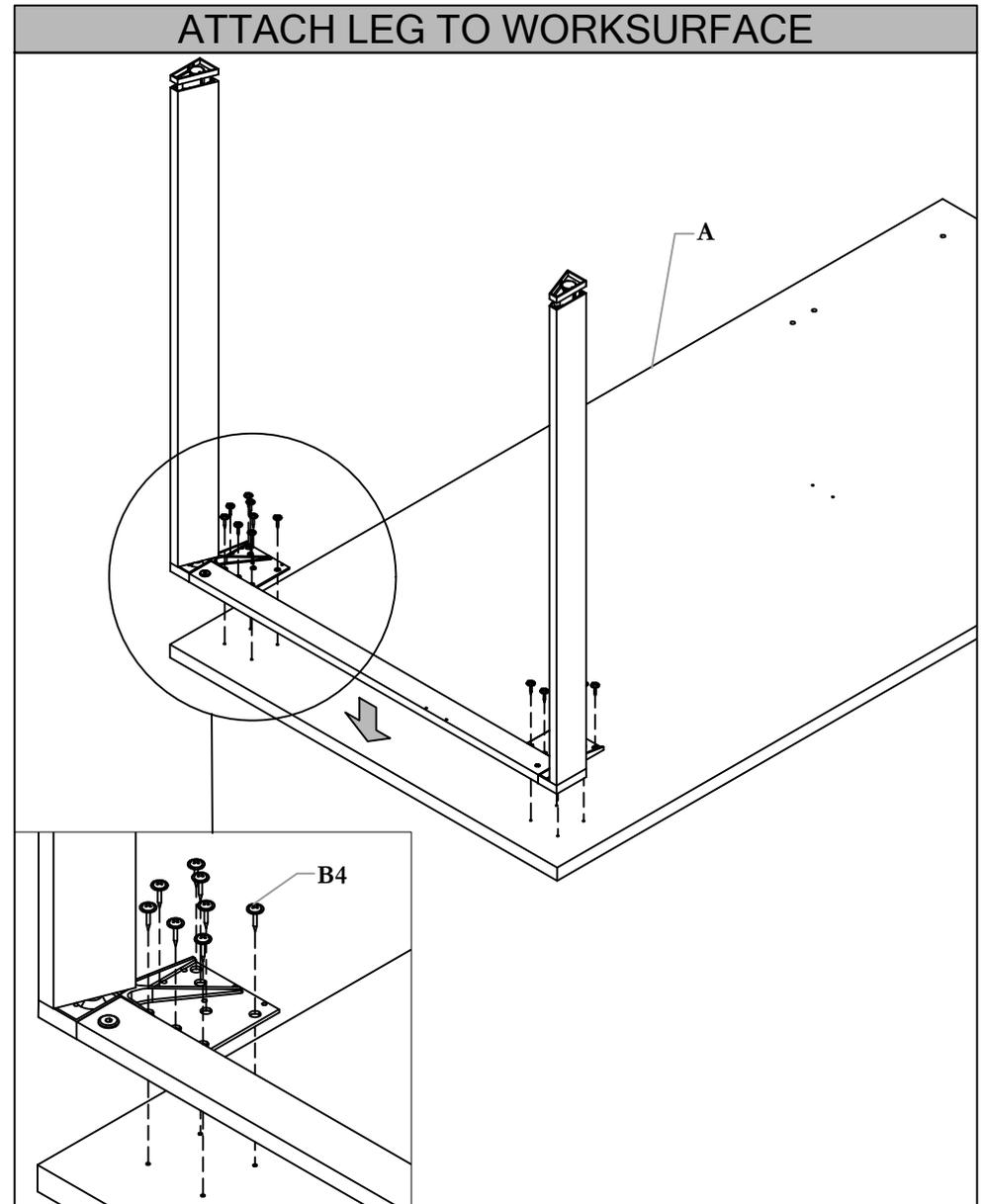
Part and Product Identification

- | | |
|--|--|
| | A - Semi Supported Worksurface Rectangular (PLSWR) x1 |
| | B1 - Horizontal Spanner for Semi Supported Leg, Ledger Plus (A23-4762) x1 |
| | B2 - Leg Post Sub Assembly Ledger Plus (N09-4811 L/R) x1 each |
| | B3 - Murakoshi Screw, 1/4-20 x 15mm (JCBB) Zinc (E01-0635) x 2 |
| | B4 - #10 x 0.875" Screw, Quad Pan Washer (E07-0077) x16 |
| | C - Worksurface Reinforcement Channel (PLRC) xQty varies |
| | D - #10 x 0.875" Screw, Quad Pan Washer (E07-0077) xQty varies |

B - PLSD

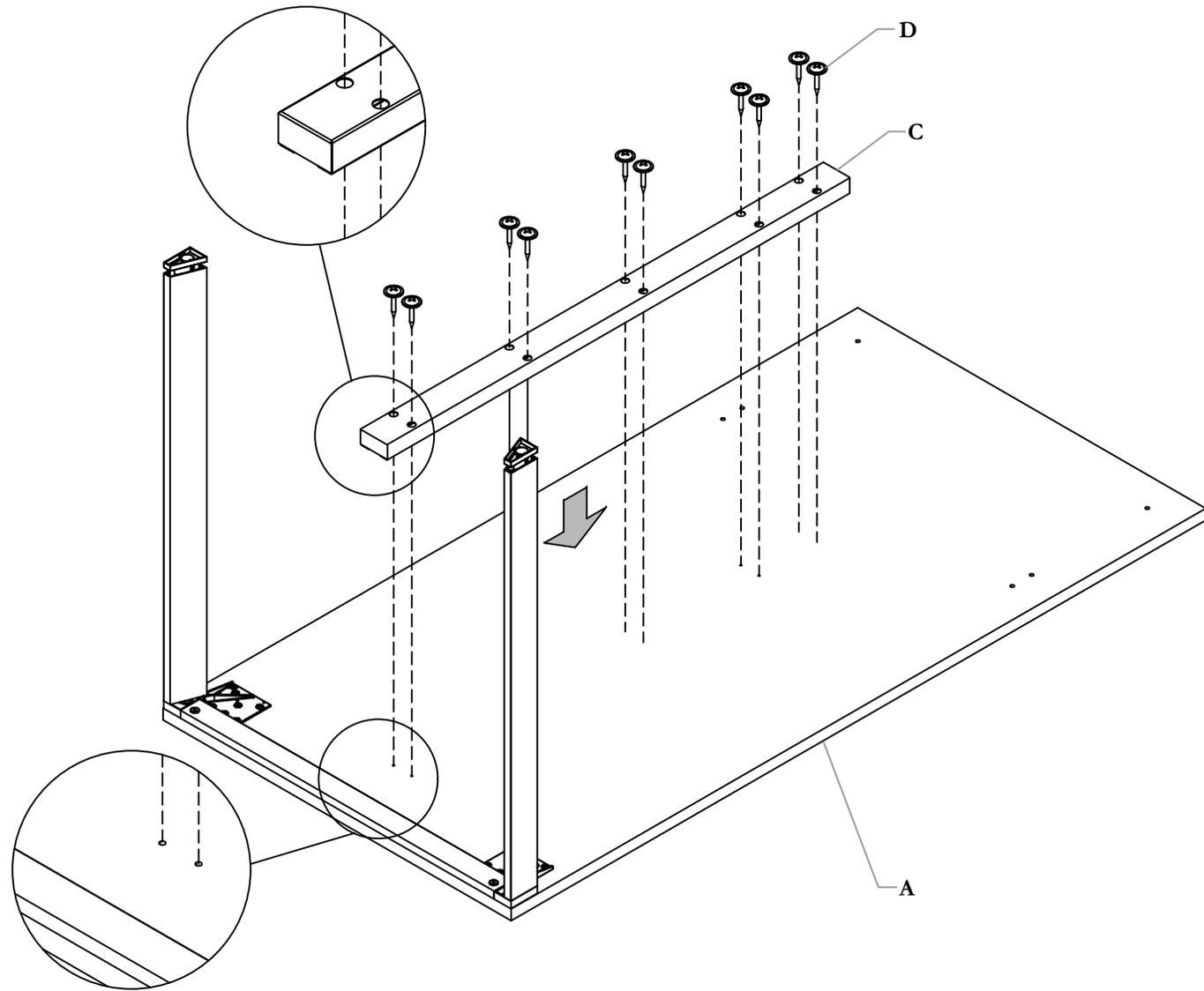


STEP 1: Place Horizontal Spanner on Leg Posts, aligning holes. Secure both ends with screw as shown..

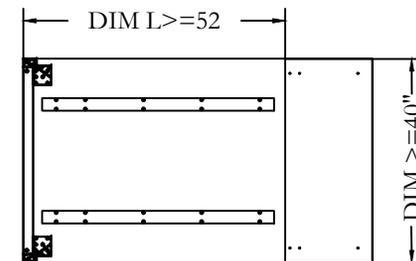
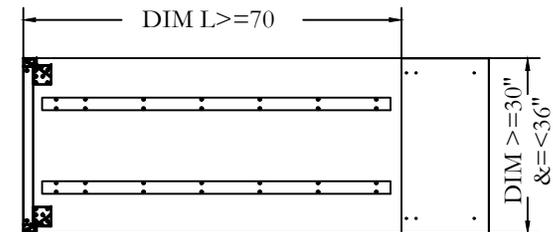
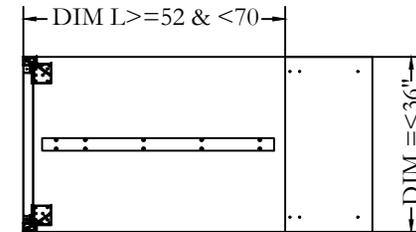


STEP 2: Place Leg on Worksurface, align holes and secure in place with screws.

WORKSURFACE REINFORCEMENT CHANNEL - SEMI-SUPPORTED WORKSURFACES



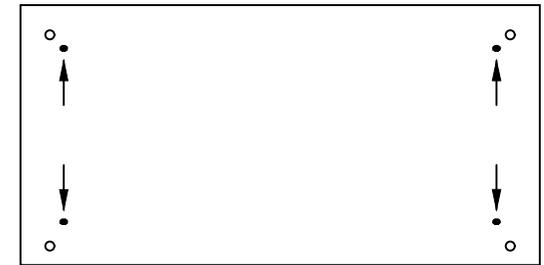
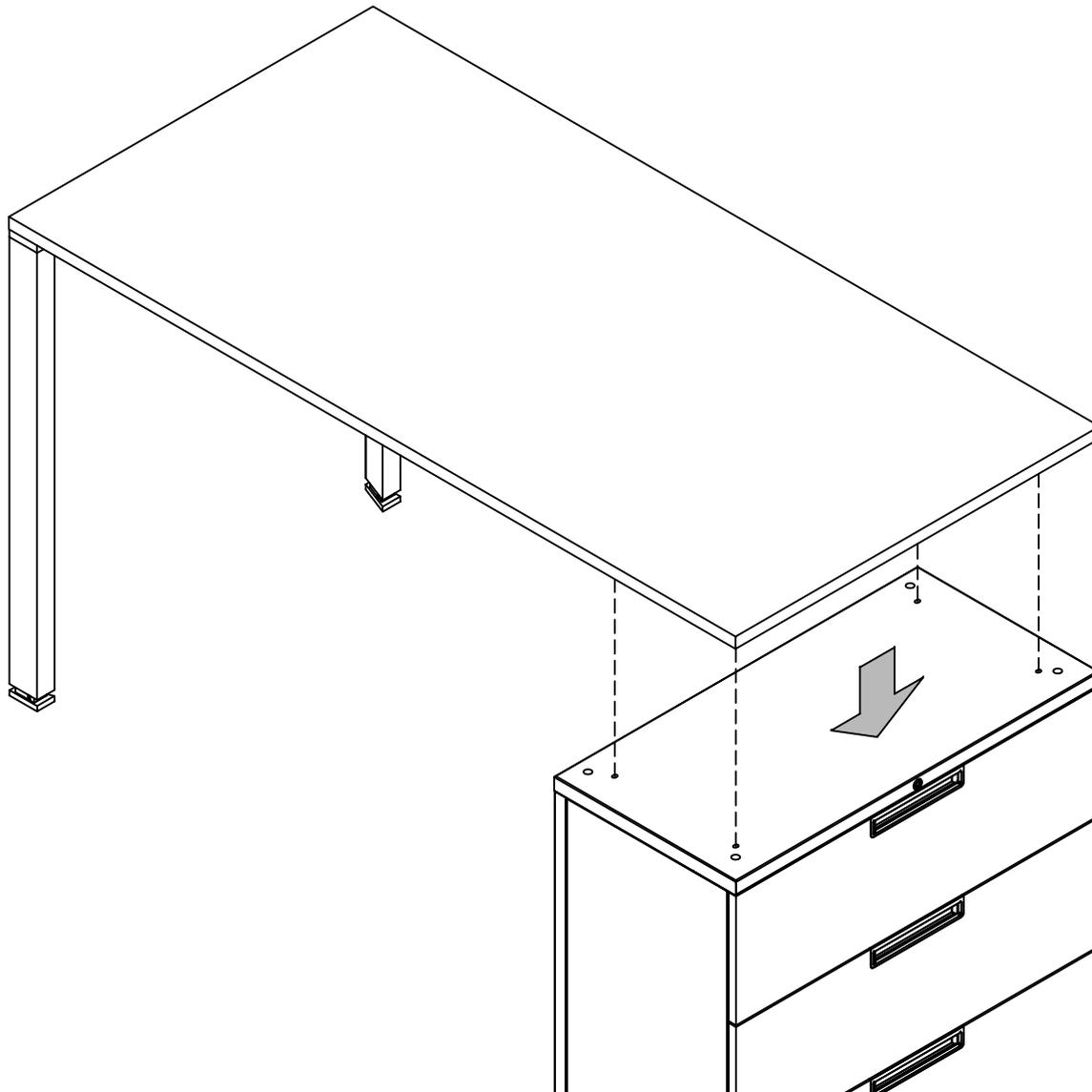
BOTTOM VIEW



NOTE: Length of Reinforcement Channel is L-6" (then rounded to standard length)

STEP 3: Align Worksurface Reinforcement Channel and Worksurface holes. Secure Channel in place with screws.

SECURE THE WORKSURFACE



Cabinet Mounting Holes

Bar Height Drawer Cabinet-Elevated (PLDBE) used for demonstration

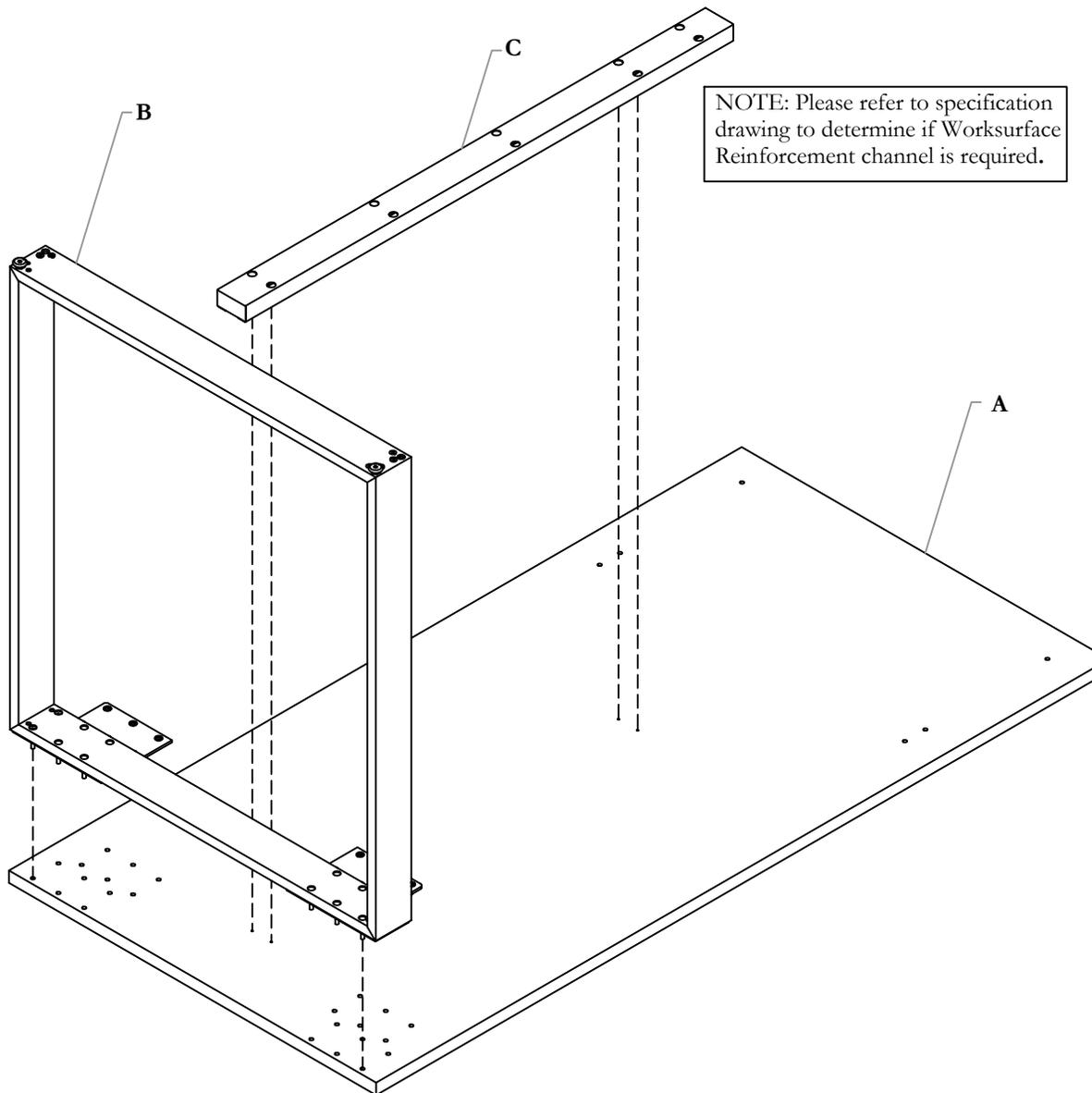
STEP 4: Assemble the Worksurface with the Pedestal.

NOTE: For complete Installation refer to Installation Guide TFF_403a.

Section: **LEDGER PLUS**

Description: **LOOP LEG & REINFORCEMENT CHANNEL - SEMI-SUPPORTED WORKSURFACES**

Semi-Supported Worksurface Rectangular (PLSWR), Loop Leg (PLSL),
Worksurface Reinforcement Channel (PLRC)



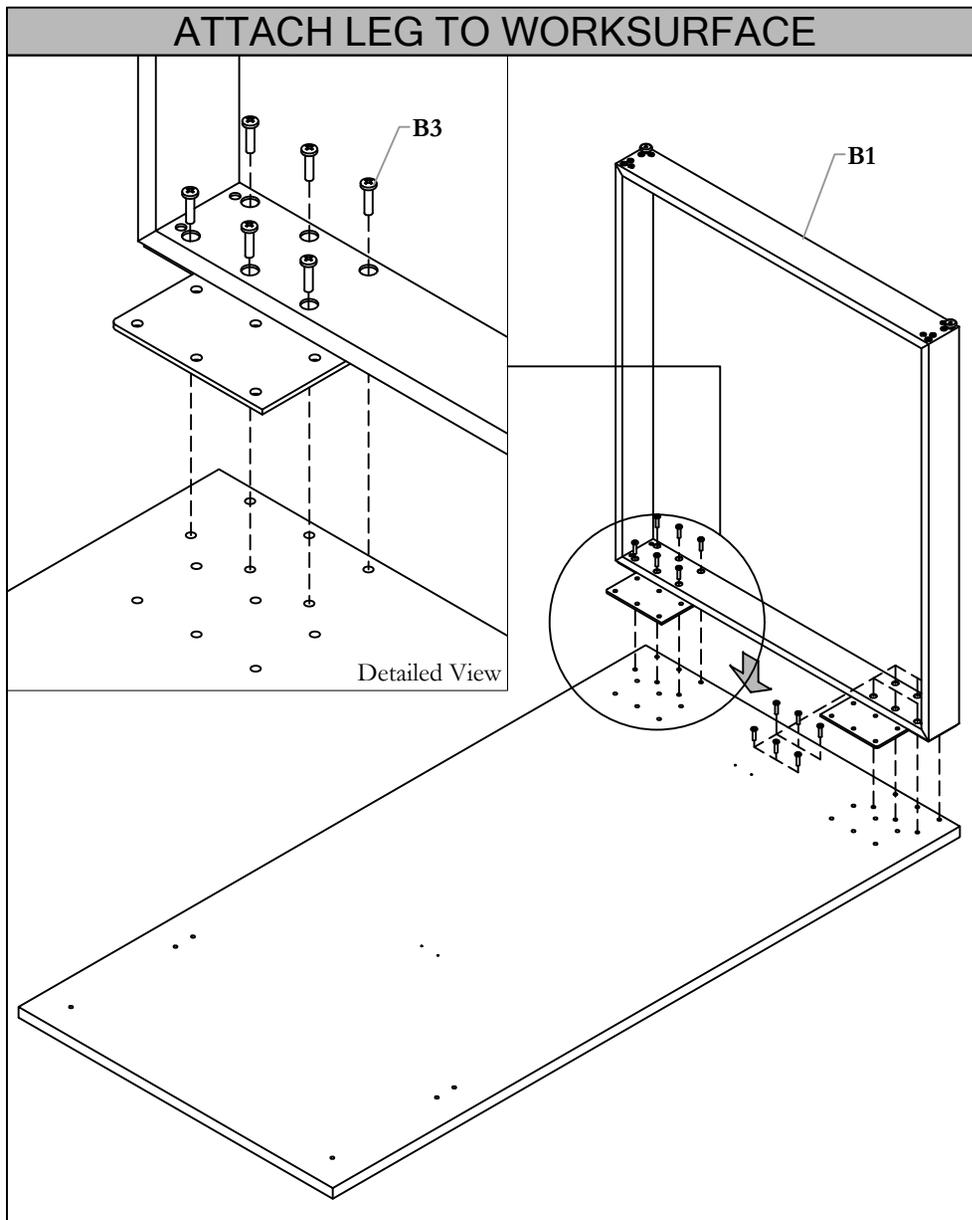
Part and Product Identification

		A - Semi Supported Worksurface Rectangular (PLSWR) x1
B - Loop Leg (PLSL) x1		B1 - Frame Leg Assembly, Loop Leg (N80-67018) x1
		B2 - #10 x 0.875" Screw, Quad Pan Washer (E07-0077) x12
	 (X80-04117) x1	B3 - Fx Vm Pa Qx 1/4-20 X 1" No (E01-50770) x12
		C - Worksurface Reinforcement Channel (PLRC) xQty Varies
		D - #10 x 0.875" Screw, Quad Pan Washer (E07-0077) xQty Varies

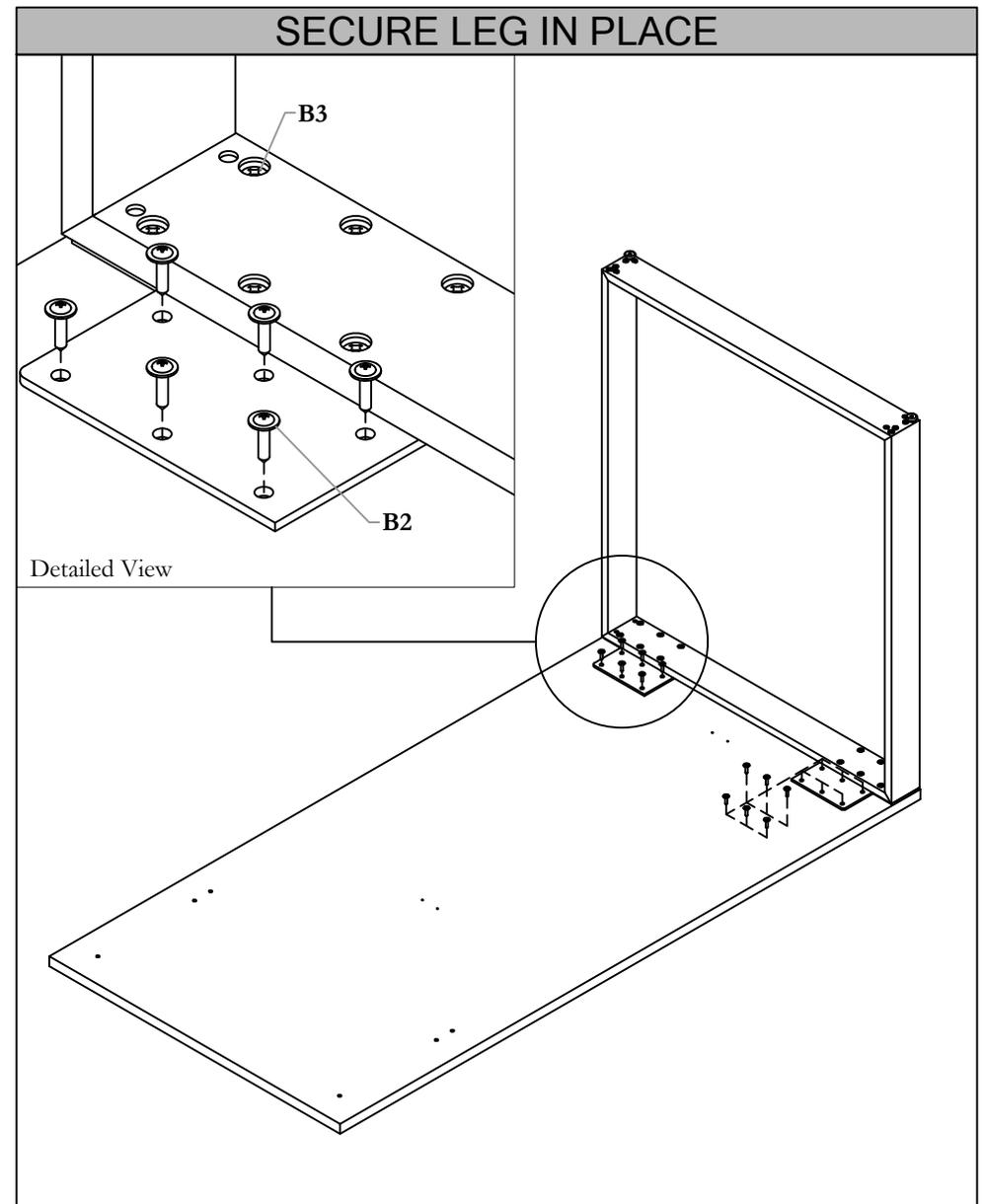
Section: **LEDGER PLUS**

Date: Sept 2019 Page No: 2 of 4
TFF_404b

Description: **LOOP LEG & REINFORCEMENT CHANNEL - SEMI-SUPPORTED WORKSURFACE**

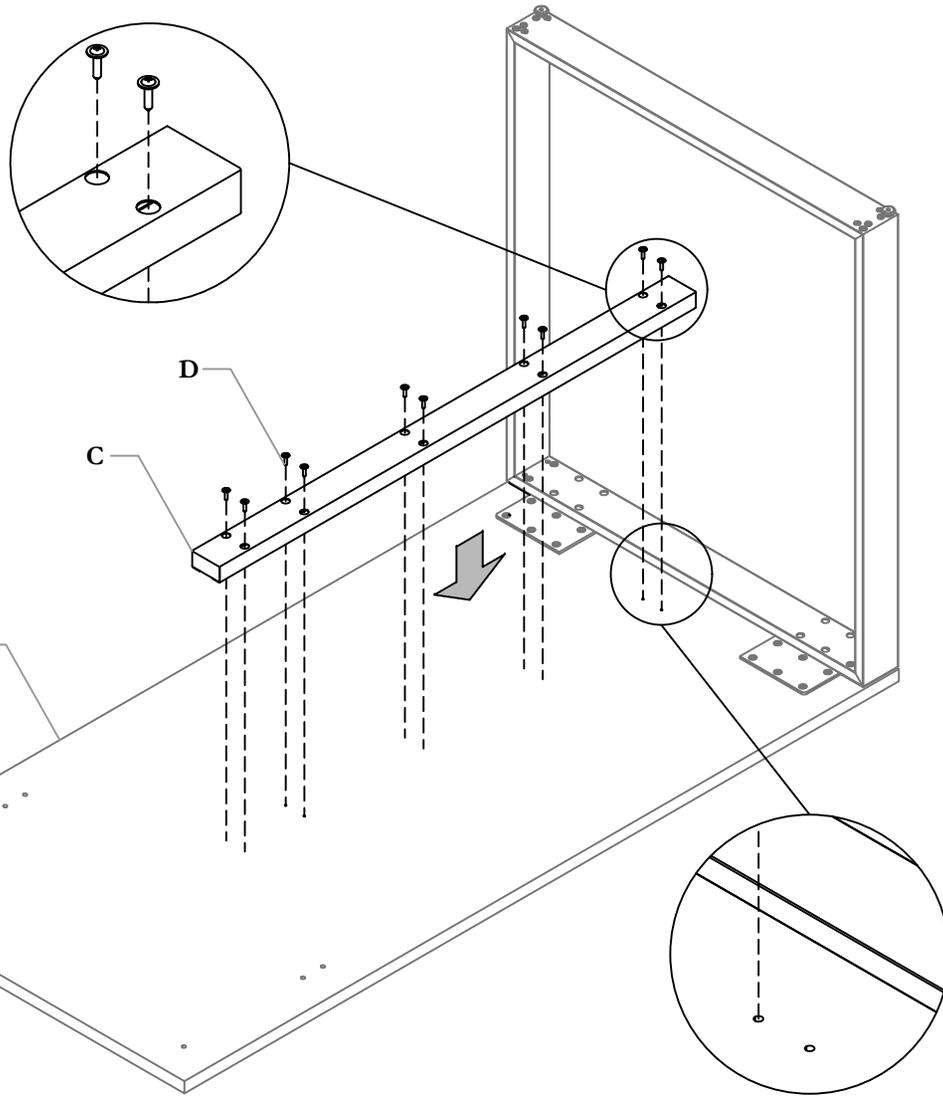


STEP 1: Place the leg on the Worksurface, align holes and put the Screws in the metal insert.

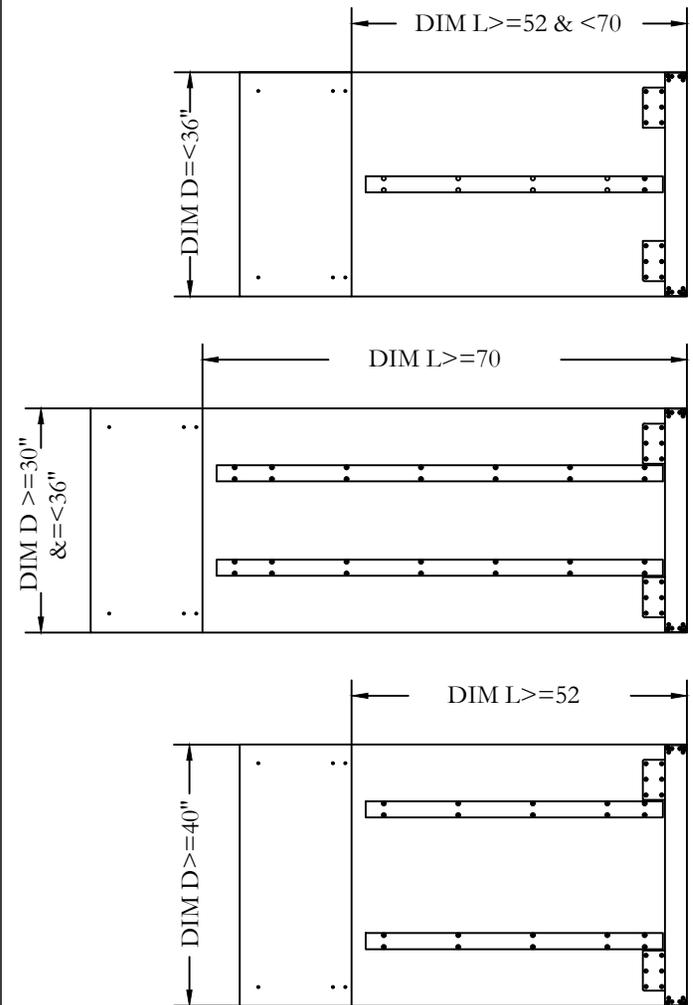


STEP 2: Complete installation by securing leg in place with Wooden Screws as shown.

WORKSURFACE REINFORCEMENT CHANNEL INSTALLATION



BOTTOM VIEW



NOTE: Length of Reinforcement Channel is L-6"
(then rounded to standard length)

STEP 1: Align Reinforcement Channel and Worksurface holes. Secure Channel in place with screws.

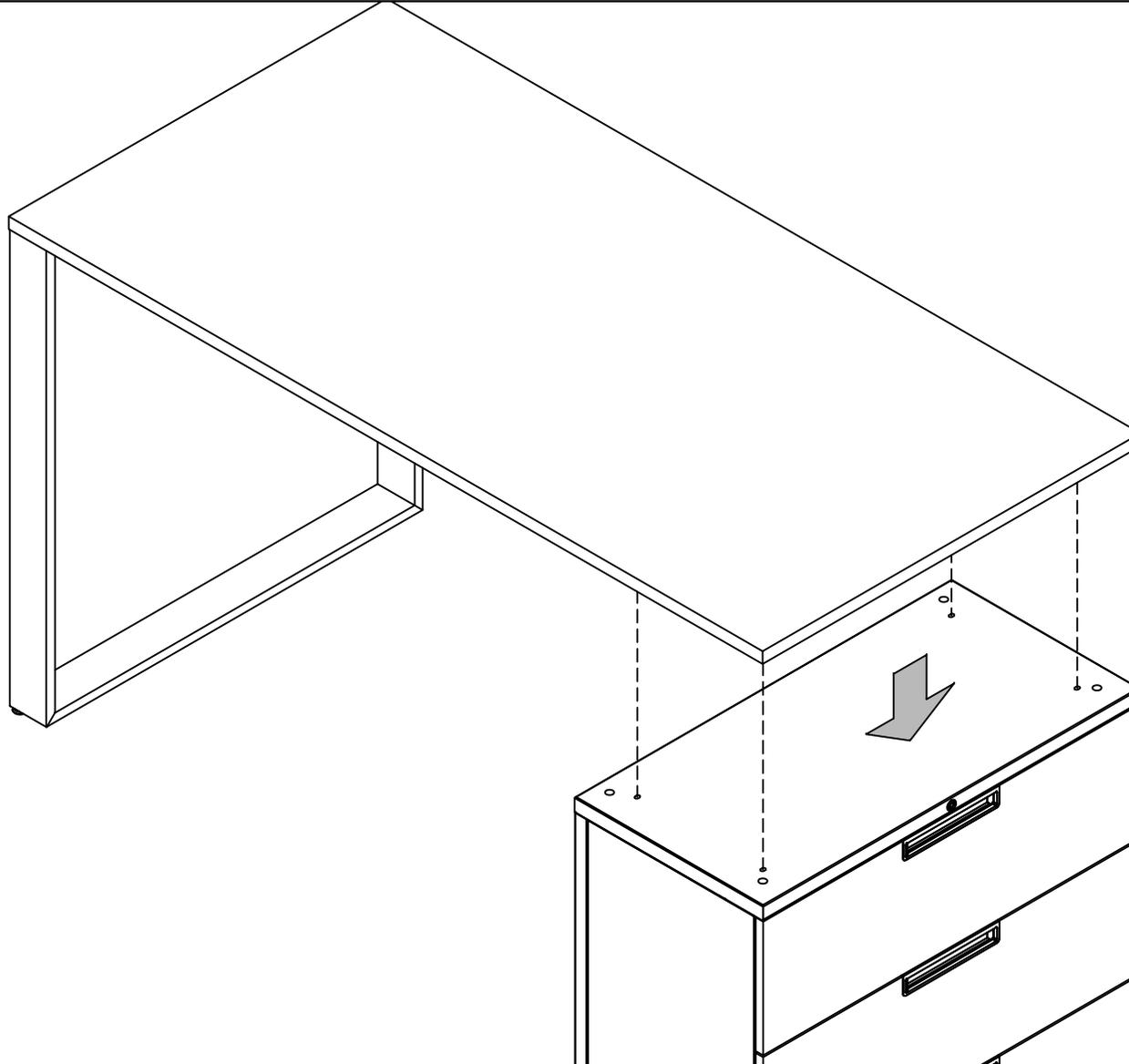
NOTE: Length of Reinforcement Channel is L-6" (then rounded to standard length)

Section: **LEDGER PLUS**

Date: Sept 2019 Page No: 4 of 4
TFF_404b

Description: **LOOP LEG & REINFORCEMENT CHANNEL - SEMI-SUPPORTED WORKSURFACES**

SECURE THE WORKSURFACE



Cabinet Mounting Holes

Bar Height Drawer Cabinet-Elevated (PLDBE) used for demonstration

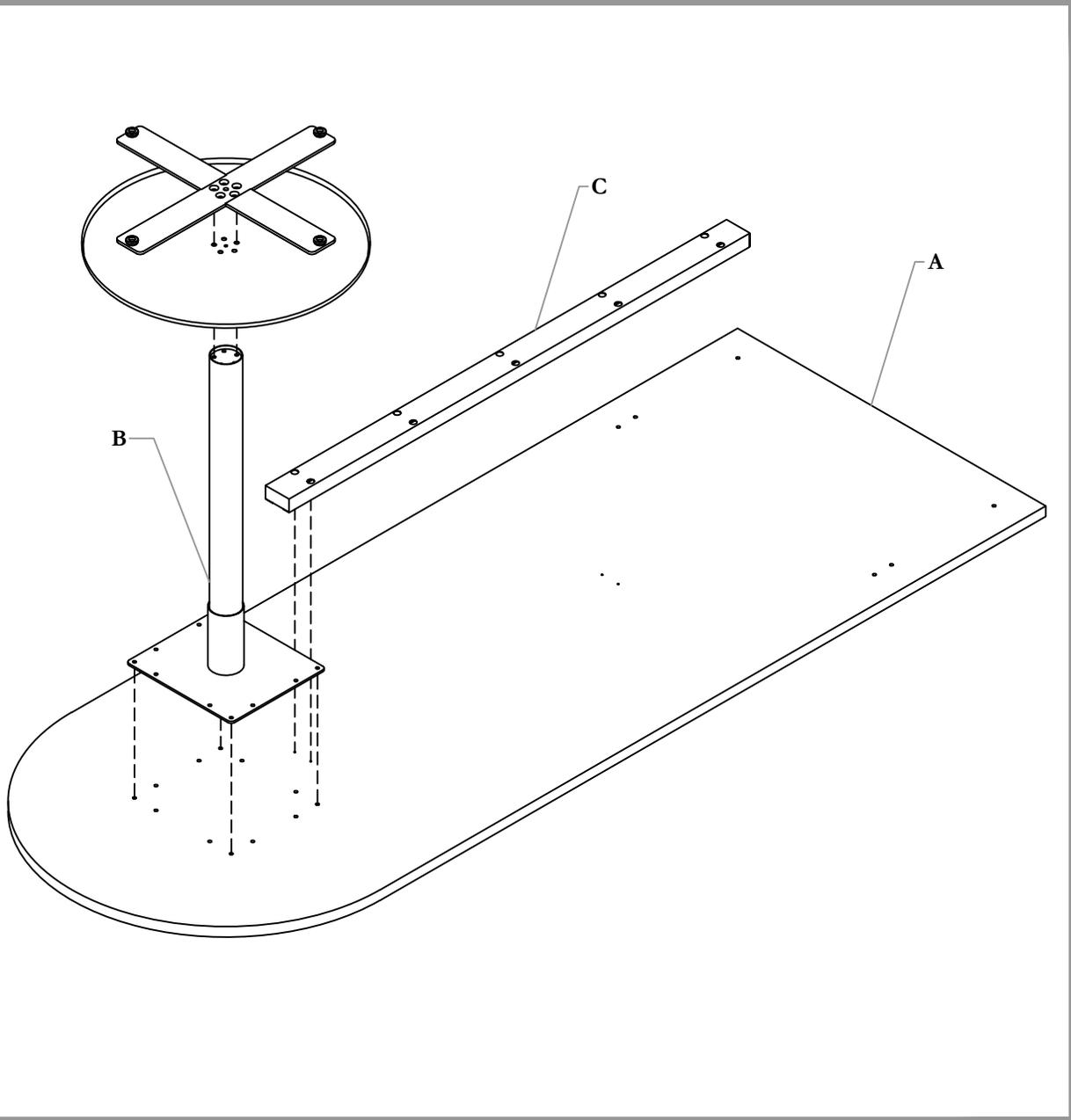
STEP 4: Assemble the Worksurface with the Pedestal.

NOTE: For complete Installation refer to Installation Guide TFF_403a.

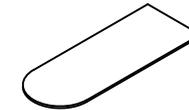
Section: **LEDGER PLUS**

Description: **PEDESTAL LEG & REINFORCEMENT CHANNEL - SEMI-SUPPORTED WORKSURFACES**

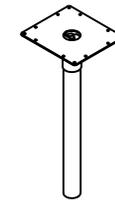
Bullet Worksurface (PLSW), Pedestal Leg (PLSP), Worksurface Reinforcement Channel (PLRC)



Part and Product Identification



A - Semi Supported Bullet Worksurface (PLSW) x1



B1 - Pedestal Leg Assembly (N80-67019) x1



B2 - Casual Table Base Shell (A15-8719) x1



B3 - Base Assembly (N80-67003) x 1

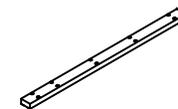


B4 - 1/4-20 x 5/8", Machine Screw Quad Thuss HD (E01-0098) x12



B5 - Screw Flat HD Sock Cap 3/8-16 x1-1/2" (E01-0643) x5

B - Pedestal Leg (PLSP) x1

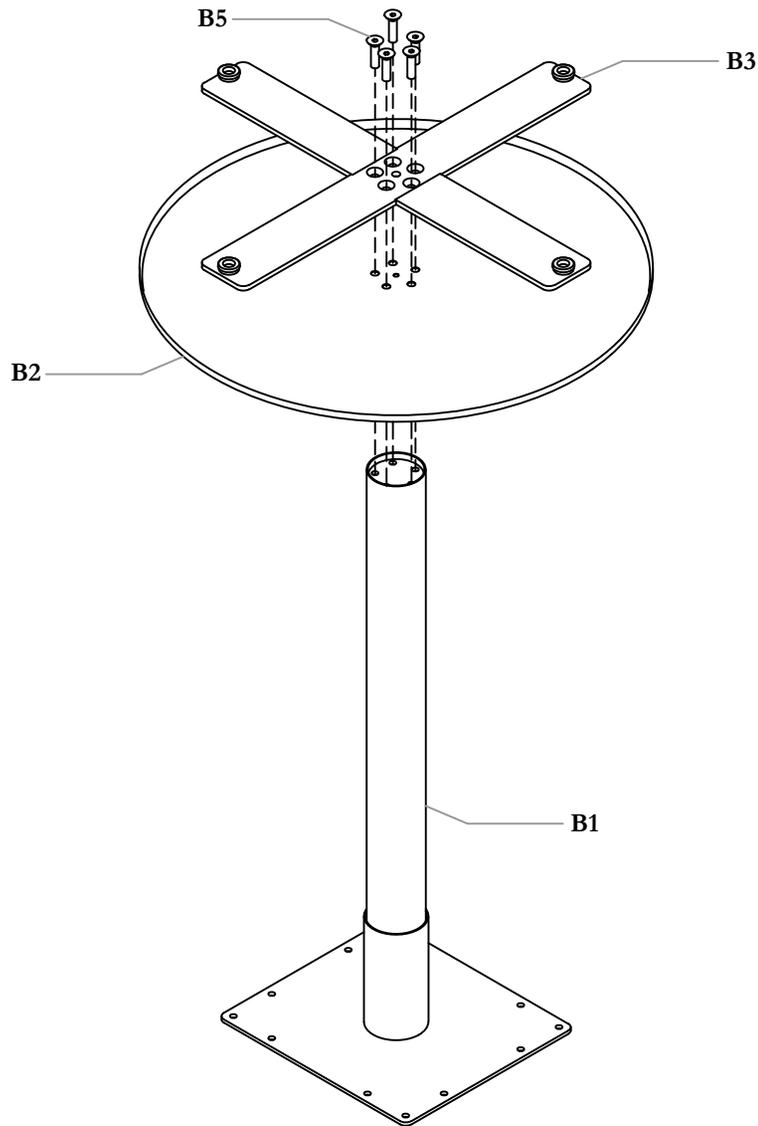


C - Worksurface Reinforcement Channel (PLRC) xQty varies



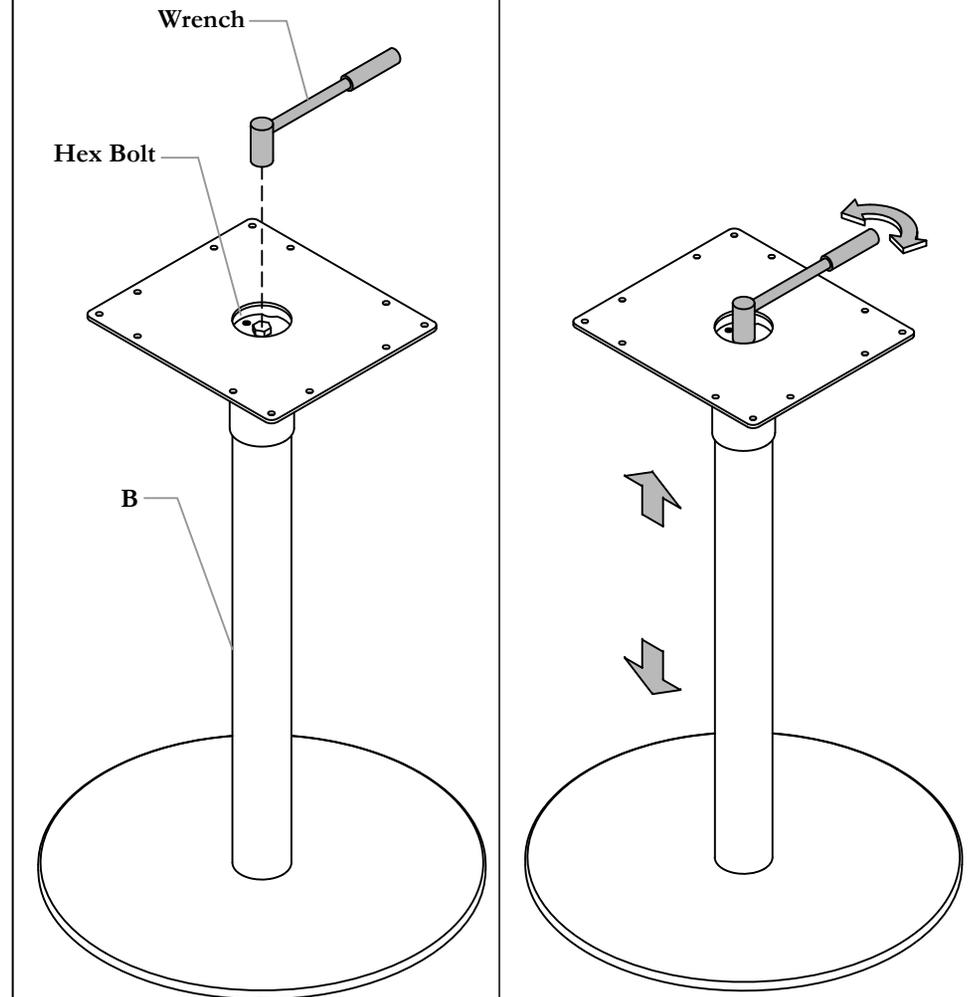
D - #10 x 0.875" Screw, Quad Pan Washer (E07-0077) xQty varies.

ASSEMBLE LEG



STEP 1: Align Pedestal Leg Assembly, Casual Table Base shell and Base Assembly holes. Secure in place with screws.

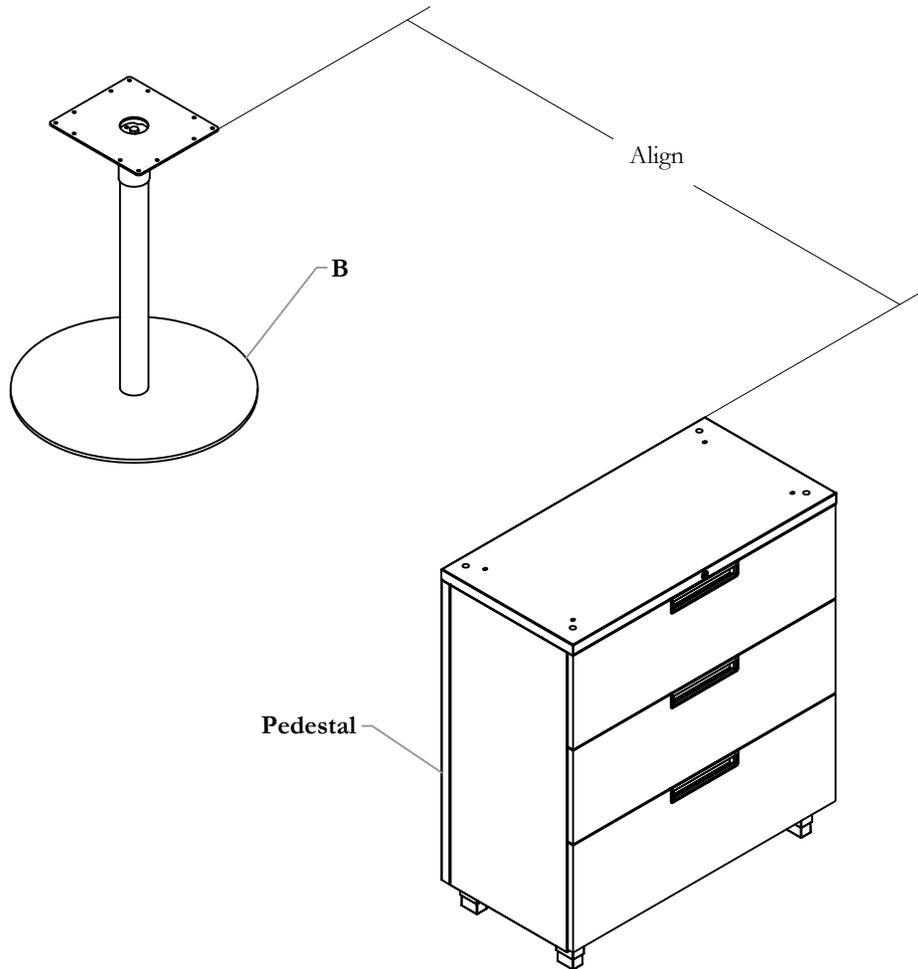
ATTACH LEG TO WORKSURFACE



STEP 2: Using a Wrench, turn the Hex Bolt clockwise or counter-clockwise to raise or lower the base to the appropriate height.

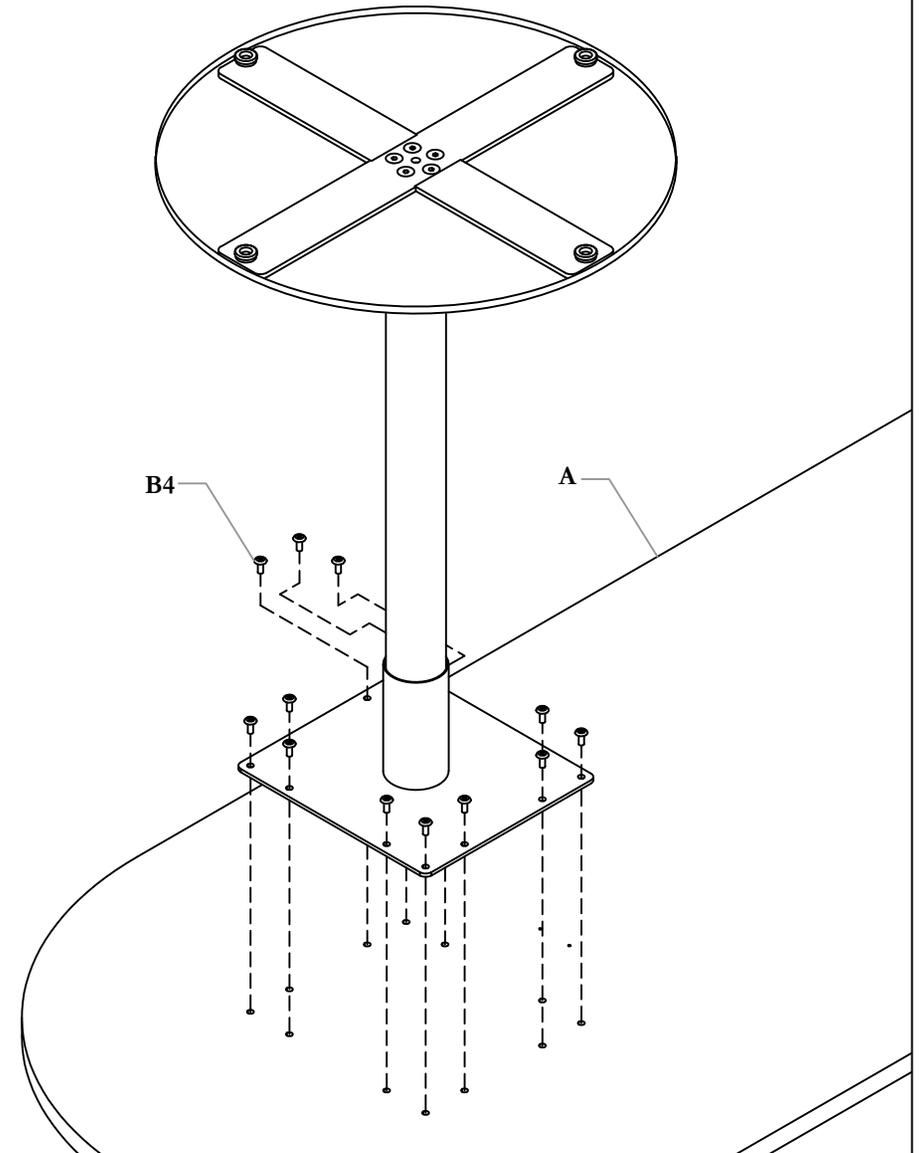
NOTE: Please refer to next page and Specification Drawing for the height of the Pedestal Leg.

ASSEMBLE LEG WITH PEDESTAL



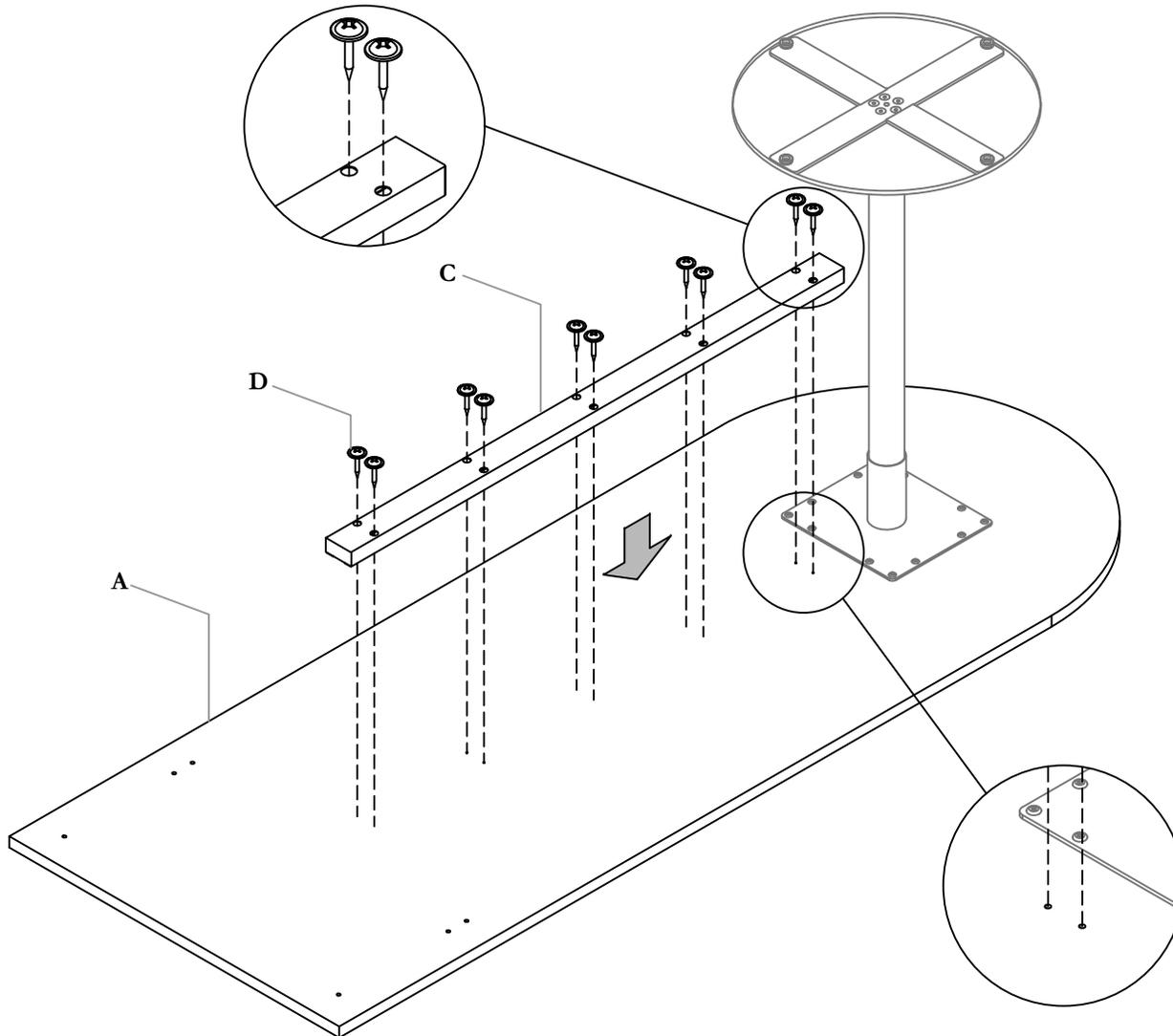
STEP 3: Measure the height of the Pedestal and adjust the Pedestal Leg to the same height.

ATTACH LEG TO WORKSURFACE

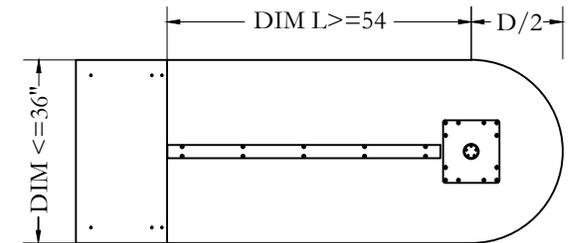


STEP 4: Place Leg on Worksurface, align Worksurface and Leg Assembly holes. Secure in place with screws.

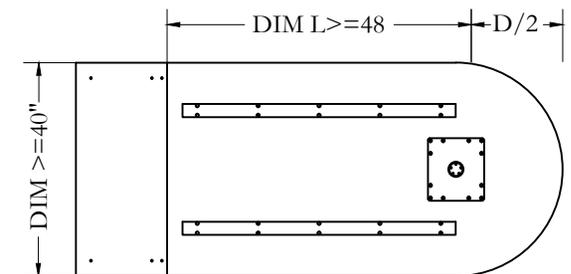
WORKSURFACE REINFORCEMENT CHANNEL INSTALLATION



BOTTOM VIEW



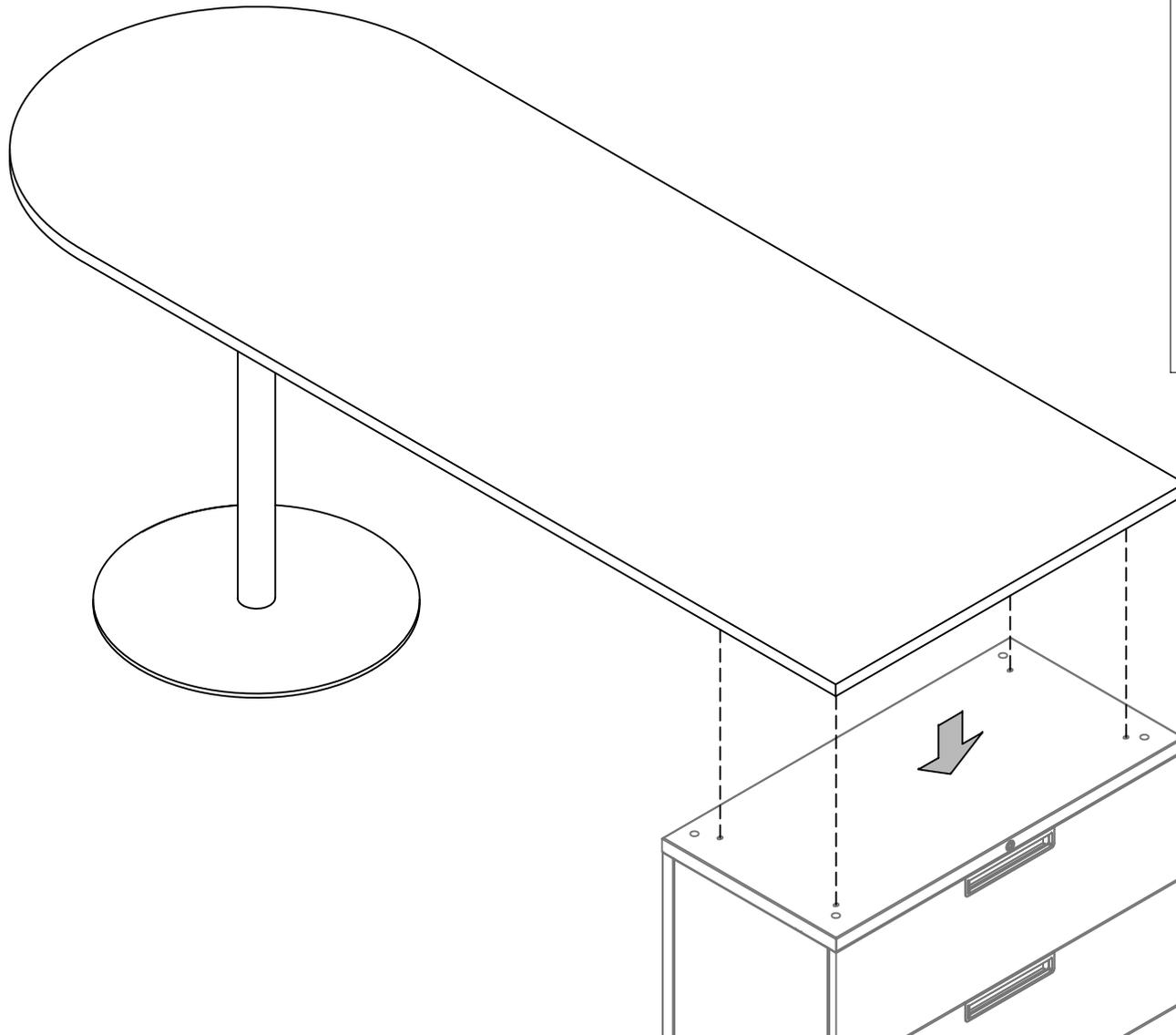
NOTE: Length of Reinforcement Channel is L-6"



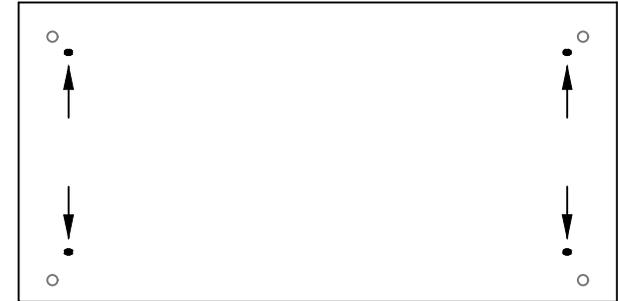
NOTE: Length of Reinforcement Channel is L
(then rounded to Standard length)

STEP 5: Align Worksurface Reinforcement Channel and Worksurface holes. Secure Channel in place with screws.

SECURE THE WORKSURFACE



Cabinet Top View



Mounting Holes

Bar Height Drawer Cabinet-Elevated (PLDBE) used for demonstration

STEP 6: Assemble the Worksurface with the Pedestal.

NOTE: For complete Installation refer to Installation Guide TFF_403a.