wesko nano elock

options

- Horizontal left and right installations
- Operating modes: assigned-use (resident employee) or shared-use (hoteling)
- Satin finish
- ADA Compliant knob
- Compliant with all major furniture manufacturers, thousands of cam and lock housing options

managing elocks

- No master keys required, programmed site administrator code
- Unlock any eLock on-site
- Reset locker for new employee
- Change operating mode
- Add specific passcode(s) to lockers
- Add admin override codes for any grouping (e.g., HR, legal, IT)
- Single use employee rescue codes can be released based on serial number

lithium 2045 coin cell battery

- 12,000 cycles or 5 years of typical office usage
- Widely available battery is easy to replace

security

- Keypad locks out for 15 minutes after 5 invalid attempts
- Administrator can delete passcodes at any time
- 256 user codes with 1024 admin code combinations

manufacturing support

- Wesko Locks Ltd:
  905-629-3227
  support@wesko-elocks.com

teknion support

- For any inquiries, email tsg.technical@teknion.com

initial site setup

Each Wesko eLock site has a site-specific 5-digit admin code.

THIS CODE IS REQUIRED FOR SITE ADMINISTRATION.
In this worksheet, the demonstration admin code 1-1-1-1-1 will be used (your admin code will be different).

operating modes

eLocks are ordered as either:
- Hoteling/Shared-Use (i.e., any 4-digit passcode to lock) or
- Resident Employee/Assigned-Use (employee sets their own personal 4-digit passcode)

If the modes were ordered correctly, no site setup would be required.
Not sure how the eLocks are programmed?
- Press 4-P on any eLock
- Green and yellow blink together once, indicating Hoteling/Shared-use
- Green and yellow blinks twice, indicating Resident Employee/Assigned-use

reprogramming operating modes

Use the following commands to reprogram the operating mode of any eLock. This change is only made once; however, operating modes can be changed anytime.

to change to hoteling/shared use

- Enter your admin code followed by the “P” key
- 1-1-1-1-1-P (green light, then solid yellow light)
- 2-3-P (green light, then solid yellow light)
- 1-1-P (green light and then lights go off)

to change to residential employee/assigned use

- Enter your admin code followed by the “P” key
- 1-1-1-1-1-P (green light, then solid yellow light)
- 2-4-P (green light, then solid yellow light)
- 1-1-P (green light and then lights go off)
- This will create a default 4-digit user code of 1-2-3-4 that the employee can change at any time

daily administration

eLOCK WILL NOT LOCK – KNOB POSITION

- To Lock an eLock, the knob must be rotated to the locked position. This is indicated on the knob when the "dimple" on the knob is at the 12 O'Clock (noon) position
- If user passcode is entered when the knob is at 3:00, 6:00 or 9:00, the eLock will not lock and will indicate with a RED light

UNLOCK ANY LOCKED eLOCK

- Enter your admin code with the check key (√)
- 1-1-1-1-1-√

RESET A HOTELING/SHARED USE LOCKER

(lost or forgotten passcode)

- Enter your admin code with the check key (√)
- 1-1-1-1-1-√
- This will unlock the locker and reset it for new hoteling user

RESET A RESIDENT-EMPLOYEE/ASSIGNED USE LOCKER

(assign to a new employee or forgotten passcode)

- Enter your admin code with the "P" key
- 1-1-1-1-1-P (green light, then solid yellow light)
- 2-3-P (green light, then solid yellow light)
- 2-4-P (green light, then solid yellow light)
- 1-1-P (green light and then lights go off)
- These four steps will unlock the locker and reset the passcode to 1-2-3-4

To Test:

- Lock with the check key: √
- Unlock with 1-2-3-4-√

CHECK BATTERY LEVEL

- Press 2-P
- Green or yellow light indicates battery level is OK
- Red light indicates that battery should be changed soon

RESET SECURITY TIME-OUT

- Security timeout prevents unauthorized hacking of the user passcode
- If the wrong passcode is entered five times, the keypad will lock out the user for one minute. During this period, the red light will be on. After one minute, the user will have another five tries
- To turn the lockout off immediately, press the hidden reset key next to the "P" key

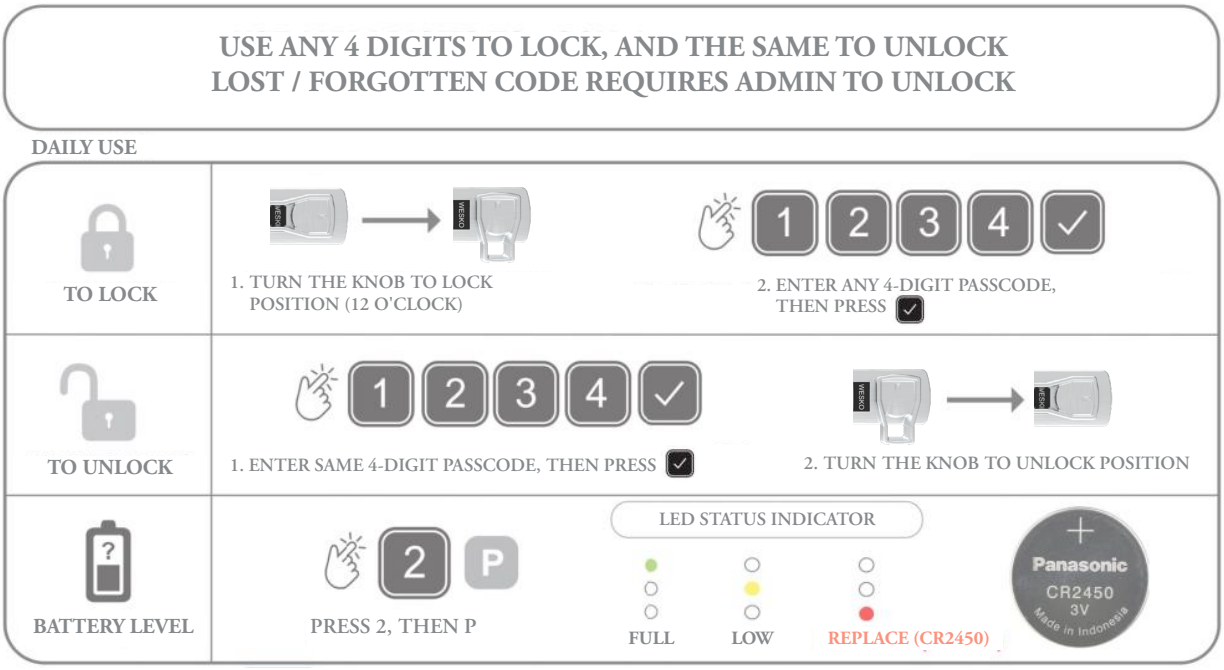
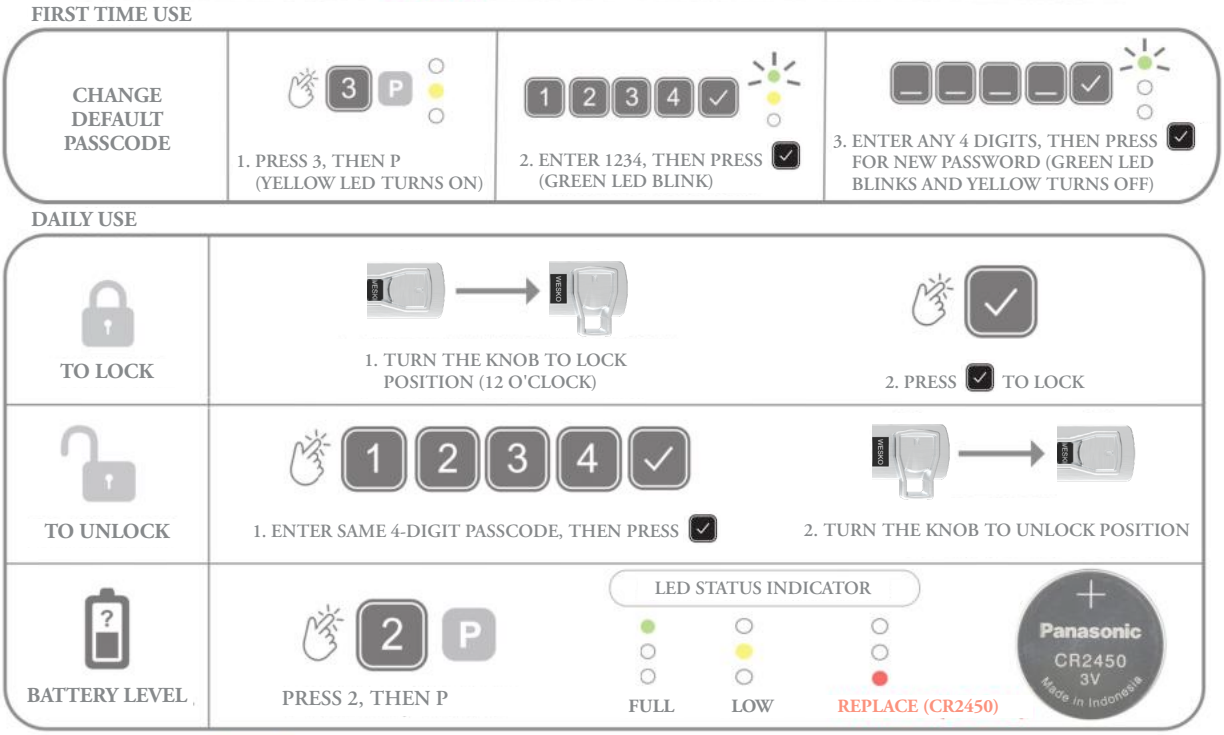
RESCUE CODE

Nano eLock is equipped with three one-time RESCUE codes. The rescue code can only be used to unlock the lock and will not change the user code if the lock is in resident mode.

- To access the rescue code, a site admin should authorize the lock user
- The admin or user should contact Wesko eLock support to receive one to use a 6-digit code

employee quick reference

hoteling/shared use



residential employee/assigned use